



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 01	Month 06	Year 2020		Day 31	Month 05	Year 2021

## Section A Reference and administration details

**Charity name** Sunnyside Pre-School Playgroup

**Other names charity is known by** -

**Registered charity number (if any)** 802392

**Charity's principal address**  
 Sunnyside Primary School  
 Reynard Way  
 Kingsthorpe  
 Northampton  
 Postcode NN2 8QS

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alison Lattimore		To 31/05/2021	
2	Karen Stuart			
3	Rosemary Reid			
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Appointed or reappointed annually at the Annual general Meeting held in June.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

To provide a range of effective learning experiences that helps children gain next steps in their learning, all activities cover all areas of learning and take into account children's interests.

Sunnyside Pre-school Playgroup is a thriving group that caters for young children in the Kingsthorpe district of Northampton. We offer children the opportunity to learn through play in a stimulating and nurturing environment, which in turn gives parents the opportunity to work or train. Sunnyside Pre-school Playgroup is run by a parent management committee which is an important part of our local community. The pre-school strives to be responsive to the needs of that community.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

We have had the perimeter hedging cut back and a wasps nest removed from the garden.

We have purchased a large climbing frame, story sacks and a wooden ball run.

Money has been set aside to improve the garden and utilise space. A disused area of the garden will have artificial grass laid to make the area safe for the children to use. This work should be completed during the October 2021 half term holiday

We have contracted a window cleaner to clean the windows each month and the canopy each year.

We are looking into employing extra staff members and further training for staff.

## Section E

## Financial review

Brief statement of the charity's policy on reserves

We hold cash at bank of £156,796 all of which is unrestricted funds. These funds are held in order to meet any unforeseen expenditure that may occur, for example repairs to our mobile building or a new mobile building.

Details of any funds materially in deficit

Not applicable

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

Future plans –

To continue *"To provide high quality, affordable and accessible childcare to children aged two to five, in a safe and supportive environment, and to work in partnership with parents in the provision of this childcare"*

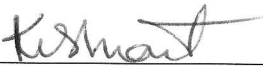
We are planning to improve the garden by laying artificial grass to an unused area where grass does not grow due to trees, also we would like to add a sandpit for outdoor use.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	KAREN STUART	
Position (eg Secretary, Chair, etc)	Trustee	
Date	22 . 10 . 2021	

COPY FOR

SUNNYSIDE

**SUNNYSIDE PRE-SCHOOL PLAYGROUP  
YEAR ENDED 31ST MAY 2021  
CHARITY NUMBER 802392**

<b>Index</b>	<b>Page</b>
Independent Examiner's Report on the Accounts	1
Receipts and payments account	2
Statement of Assets and Liabilities	3

**REPORT TO THE TRUSTEES OF THE SUNNYSIDE  
PRE-SCHOOL PLAYGROUP  
ON ACCOUNTS FOR THE YEAR ENDED 31ST MAY 2021  
CHARITY NUMBER 802392  
SET OUT ON PAGES 2 AND 3**

Page 1

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



C P Fletcher - FCA  
4th July 2021  
Russett House  
Northampton Road  
Chapel Brampton  
Northamptonshire  
NN6 8AE

**SUNNYSIDE PRE-SCHOOL PLAYGROUP**  
**YEAR ENDED 31ST MAY 2021**  
**CHARITY NUMBER 802392**  
**RECEIPTS AND PAYMENTS ACCOUNT**

	nominal reviewed wp	2021 £	2020 £
<b>RECEIPTS</b>			
Business rates grant Covid	N2	7427	10000
Fees	N2 to N4	18966	11938
Building society interest	N4	194	377
NCC funding	N4toN5	106163	103548
Milk funding	N4	125	161
SSP grant from HMRC		441	
Photos and fundraising	N5	1068	231
		<b>134384</b>	<b>126255</b>
<b>DIRECT COSTS</b>			
Food for snacks	N5 to N6	927	1004
Milk	N6	29	37
Purchases	N6 to N8	2086	2388
Subcontractor costs	N8	200	480
Toys and equipment	N8	1289	564
		<b>4531</b>	<b>4473</b>
		<b>129853</b>	<b>121782</b>
<b>GROSS SURPLUS</b>			
<b>EXPENSES</b>			
Accountants fees	N8 to N9	275	380
Advertising and PR	N9	279	279
Bank charges		0	0
Bookkeeping fees	N9	2606	2641
Cleaning	N9 to N10	398	66
Donation		0	0
Electricity	N10	1888	2269
Gardening		7005	0
Insurance - others	N10	1019	1018
Insurance - property	N10	960	960
Pensions	N10 to N11	3967	4155
Postage	N11	53	64
Repairs and maintenance	N11to N12	465	1332
Service charges	N12	852	651
Staff training and welfare	N12toN13	604	737
Stationery and printing	N13	606	711
Subscriptions	N14	648	246
Telephone	N14	927	681
Travel and subsistence		4	0
Wages and salaries	N14toN22	106552	109401
Water rates and charges	N22	514	563
		<b>129622</b>	<b>126154</b>
<b>Surplus receipts over payments</b>		<b>231</b>	<b>-4372</b>

see page 3

SUNNYSIDE PRE-SCHOOL PLAYGROUP  
 YEAR ENDED 31ST MAY 2021  
 CHARITY NUMBER 802392  
 STATEMENT OF ASSETS AND LIABILITIES

	2021	2020
<b>ASSETS</b>		
Bank account	77807	52139
Building Society account	0	69744
Skipton savings account	78580	38667
Cash balance	409	252
	<b>156796</b>	<b>160802</b>
<b>CREDITORS</b>		
Other taxes and social security PAYE	856	558
Trade creditors	6854	0
Sundry creditors	88	0
Other creditors HMRC covid grant	0	11477
	<b>7798</b>	<b>12035</b>
	<b>148998</b>	<b>148767</b>
<b>Receipts &amp; payments account</b>		
Balance b/fwd	148767	153139
Surplus for the year page 2	231	-4372
Balance carried forward	<b>148998</b>	<b>148767</b>

**Approval of the accounts**

The attached accounts have been approved by the trustees

.....*Kishant*.....  
 4th July 2021

COPY FOR

SUNNYSIDE

**SUNNYSIDE PRE-SCHOOL PLAYGROUP  
YEAR ENDED 31ST MAY 2021  
CHARITY NUMBER 802392**

<b>Index</b>	<b>Page</b>
Independent Examiner's Report on the Accounts	1
Receipts and payments account	2
Statement of Assets and Liabilities	3

**REPORT TO THE TRUSTEES OF THE SUNNYSIDE  
PRE-SCHOOL PLAYGROUP  
ON ACCOUNTS FOR THE YEAR ENDED 31ST MAY 2021  
CHARITY NUMBER 802392  
SET OUT ON PAGES 2 AND 3**

Page 1

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



C P Fletcher - FCA  
4th July 2021  
Russett House  
Northampton Road  
Chapel Brampton  
Northamptonshire  
NN6 8AE

**SUNNYSIDE PRE-SCHOOL PLAYGROUP**  
**YEAR ENDED 31ST MAY 2021**  
**CHARITY NUMBER 802392**  
**RECEIPTS AND PAYMENTS ACCOUNT**

	nominal reviewed wp	2021 £	2020 £
<b>RECEIPTS</b>			
Business rates grant Covid	N2	7427	10000
Fees	N2 to N4	18966	11938
Building society interest	N4	194	377
NCC funding	N4toN5	106163	103548
Milk funding	N4	125	161
SSP grant from HMRC		441	
Photos and fundraising	N5	1068	231
		<b>134384</b>	<b>126255</b>
<b>DIRECT COSTS</b>			
Food for snacks	N5 to N6	927	1004
Milk	N6	29	37
Purchases	N6 to N8	2086	2388
Subcontractor costs	N8	200	480
Toys and equipment	N8	1289	564
		<b>4531</b>	<b>4473</b>
		<b>129853</b>	<b>121782</b>
<b>GROSS SURPLUS</b>			
<b>EXPENSES</b>			
Accountants fees	N8 to N9	275	380
Advertising and PR	N9	279	279
Bank charges		0	0
Bookkeeping fees	N9	2606	2641
Cleaning	N9 to N10	398	66
Donation		0	0
Electricity	N10	1888	2269
Gardening		7005	0
Insurance - others	N10	1019	1018
Insurance - property	N10	960	960
Pensions	N10 to N11	3967	4155
Postage	N11	53	64
Repairs and maintenance	N11to N12	465	1332
Service charges	N12	852	651
Staff training and welfare	N12toN13	604	737
Stationery and printing	N13	606	711
Subscriptions	N14	648	246
Telephone	N14	927	681
Travel and subsistence		4	0
Wages and salaries	N14toN22	106552	109401
Water rates and charges	N22	514	563
		<b>129622</b>	<b>126154</b>
<b>Surplus receipts over payments</b>		<b>231</b>	<b>-4372</b>

see page 3

SUNNYSIDE PRE-SCHOOL PLAYGROUP  
 YEAR ENDED 31ST MAY 2021  
 CHARITY NUMBER 802392  
 STATEMENT OF ASSETS AND LIABILITIES

	2021	2020
<b>ASSETS</b>		
Bank account	77807	52139
Building Society account	0	69744
Skipton savings account	78580	38667
Cash balance	409	252
	<b>156796</b>	<b>160802</b>
<b>CREDITORS</b>		
Other taxes and social security PAYE	856	558
Trade creditors	6854	0
Sundry creditors	88	0
Other creditors HMRC covid grant	0	11477
	<b>7798</b>	<b>12035</b>
	<b>148998</b>	<b>148767</b>
<b>Receipts &amp; payments account</b>		
Balance b/fwd	148767	153139
Surplus for the year page 2	231	-4372
Balance carried forward	<b>148998</b>	<b>148767</b>

**Approval of the accounts**

The attached accounts have been approved by the trustees

.....*Kishant*.....  
 4th July 2021