

Henfield Youth Welfare Association

Henfield Youth Club

Charity No 802141

Annual Report for the year ended 31st March 2024



Trustees: The Reverend Christina Mary Bennett
Mrs Jan Louise Holden

Independent examiner: Mr Mike Shepherd

Bankers: Barclays Bank plc

Structure Governance and Management

The Henfield Youth Welfare Association, known as Henfield Youth Club, was set up by a Trust Deed dated 18th April 1961 for the purpose of helping and educating boys and girls through their leisure time activities so to develop their physical mental and spiritual capacities that they may grow to full maturity as individuals and members of society and that their conditions of life may be improved. The original Youth Club was the former Infant School in Nep Town Road Henfield but in 2005 it moved to new, purpose-built premises on the Kings Field, Deer Park Henfield. The Club is open to all young people between the ages of 8 and 17 resident in Henfield and the surrounding villages.

A new CIO Charity No 1202869 has been formed and will take over from 1st April 2024.

The Youth Worker with her team, both paid and voluntary, plan the activities provided for the club members. The club meets during school term times. Separate sessions are held for ages 8 to 11 and 12 to 17. On some evenings there are project nights.

A Nursery for babies and pre-school children uses the premises each weekday. The hire fees assist with the Charity's income.

The Trustees with the Youth Leader and other supporters of the Club form the Management Committee. During 2023-24 the Trustees and Committee met six times.

The Trustees confirm that in accordance with their duties as stated in section 17(5) of the 2011 Charities Act, guidance provided by the Charity Commission in regard to public benefit has been considered.

Safeguarding Health and Safety and Data Protection

The Trustees, the Youth Worker, the Staff and volunteers recognise the duty of care that they have towards the young people who use the Club; the protection of children and teenagers is taken very seriously.

Disclosure and Barring Service (DBS) checks are carried out for all staff and volunteers before they commence working at the Youth Centre and are renewed as necessary. The staff undertake safeguarding training as part of their induction.

Aims and Purposes

The Trustees support the Youth Worker as she, the staff and volunteers deliver their programme of activities for the young people. The Trustees, Youth Worker and committee deal with maintenance and repair of the Youth Club building as necessary.

Objectives and Activities

The Youth Worker and staff arrange a variety of activities for the young people. These include shopping trips, crafts, cooking, singing and dancing groups as projects, a gaming area, sports and social activities.

At the Santa's Grotto in the High Street at the Late Night Shopping evening in December 2023. the young people helped with this very popular event which also raised funds for the Youth Club.

Achievements and Performance

The Club continues to be popular with the young people of Henfield who enjoy the activities provided. They also much appreciate the support given by the Youth Worker at times when they are finding life difficult. During 2023-24 meetings and activities continued. Two part time Assistant Youth Workers were employed with the intention that this would enable the Club to be open for more sessions each week

Review of the Year

Following the resumption of the usual pattern of Club activities during the previous year the increased numbers of young people attending continued, especially the juniors where over 100 were on register though not all came to every session. In The Friday drop-in session (begun in February 2023) primarily for the older young people continued. This is a non-subscription evening and food including burgers is available for purchase. With the help of a granny from the Sussex Foundation the project work on a Wednesday evening was expanded and included monthly sessions especially for young people with Special educational needs and their parents/carers.

Debbie Slaughter has been Youth Worker at the Club for over 20 years. The Trustees and, indeed, the whole village community very much appreciate all she does to support the young people of Henfield.

Youth Centre Building

Such maintenance as was required has been carried out on the Youth Centre building. A grant was obtained from Horsham District Council to enable the installation of Solar Panels on the roof of the building. (These were installed during the summer of 2024.)

Financial Review

The financial statements have been prepared in accordance with applicable Charity Law, Financial Reporting Standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities SORP (FRS102), effective 1st January 2015.

The incoming resources for the year amounted to £70742 (compared to £40720 (in the previous year) and with expenditure of £54077 resulted in a surplus of £16665. Since West Sussex County Council withdrew youth work funding in 2015 the Trustees and Youth Worker are grateful for the support given to the Club by Henfield Parish Council, local charities and individuals. The fund-raising Jumble Sale was again held in January 2024.

Grants received

During the year the following grants were received. This is due to the hard work of one of our volunteers) in making the applications

August 2023	£3450	Friars Gate
October 2023	£8000	Henfield Parish Council (£6000 for staff, £2000 for maintenance)
February 2024	£5000	Movement for Good
March 2024	£2400	Sussex Foundation (for project work)
March 2024	£43100	Horsham District Council & Sussex Foundation (for Solar panels)
March 2024	£1100	Co-Op

Financial reserves. All funds are available for immediate expenditure on the activities of the charity, equipment for use in those activities and maintenance of the charity's premises.

All the charity's funds are held in its Bank account. The trustees own the freehold Youth Centre premises in Deer Park Henfield, which are subject to a mortgage to Henfield Parish Council.

Future Plans

The most important plan for the future is, to continue to support the young people of Henfield as they and the community recover from the Covid pandemic. The Trustees and the Youth worker continue to open the Club for the usual sessions to provide a safe space for the young people to meet, join in activities and socialise as they grow to maturity as individuals and members of society and the community.

Early in 2023, the Trustees began to work on forming a Charitable Incorporated Organisation. This has now been registered with the Charity Commission and will take over the work of the current Charity from 1st April 2024.

Henfield Youth Club
Accounts
for the year ended 31 March 2024

Henfield Youth Club

Information

Accountants

Accountancy and Business Matters Ltd
Accountants
The Barn
Golden Square
Henfield
BN5 9DP

Business address

Deer Park
Henfield
West Sussex
BN5 9JQ

Henfield Youth Club

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Henfield Youth Club

Accountants' Report on the Unaudited Accounts to Henfield Youth Club

As described on page 3 you have approved the accounts for the year ended 31 March 2024 set out on pages 2 to 3. In accordance with your instructions we have compiled these unaudited accounts from the accounting records and information and explanations supplied to us.

Accountancy and Business Matters Ltd

Accountants
The Barn
Golden Square
Henfield
BN5 9DP

Henfield Youth Club

Trading and profit and loss account for the year ended 31 March 2024

	2024		2023	
	£	£	£	£
Income				
Sales		47,203		17,206
Fees receivable		4,268		4,426
Other sales income		19,055		19,013
Bank deposit interest		216		75
		<u>70,742</u>		<u>40,720</u>
Cost of sales				
Activity	1,349		2,914	
Coffee Bar snacks	5,106		3,849	
Fundraising	504		455	
Equipment	1,399		2,275	
	<u>8,358</u>		<u>9,493</u>	
		8,358		9,493
		<u>62,384</u>		<u>31,227</u>
Expenses				
Wages and salaries	24,872		17,072	
Staff pension costs	1,139		1,099	
Staff training	230		98	
Rates	1,354		1,759	
Insurance	798		676	
Light and heat	6,898		4,624	
Cleaning	446		1,041	
Repairs and maintenance	4,405		2,153	
Printing, postage and stationery	912		324	
Telephone and fax	-		5	
Computer costs	506		501	
Legal and professional fees	-		35	
Subscriptions	4,159		2,007	
		<u>(45,719)</u>		<u>(31,394)</u>
Net profit/(loss)		<u><u>16,665</u></u>		<u><u>(167)</u></u>

Henfield Youth Club

Balance sheet as at 31 March 2024

	2024		2023	
	£	£	£	£
Current assets				
Debtors	1,550		1,512	
Cash at bank and in hand	38,341		20,546	
	<u>39,891</u>		<u>22,058</u>	
Current liabilities				
Trade creditors	1,168		-	
	<u>1,168</u>		<u>-</u>	
Net current assets		38,723		22,058
Total assets less current liabilities		<u>38,723</u>		<u>22,058</u>
Capital account				
Brought forward at 1 April 2023		22,058		22,225
Profit/(loss) for the year		16,665		(167)
		<u>38,723</u>		<u>22,058</u>

I approve these accounts and confirm that I have made available all relevant records and information for their preparation.

Date:



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Henfield Youth Club

**On accounts for the year
ended**

31 March 2024

**Charity no
(if any)**

Set out on pages

2 to 3

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

11/12/2024

Name:

Mike Shepherd

**Relevant professional
qualification(s) or body
(if any):**

Institute of Chartered Accountants in England & Wales

Address:

BackUp Accounts Limited
Unit 4 The Old Carpenters Workshop
Hyde Estate, London Road
Handcross RH17 6HB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.