

Henfield Youth Welfare Association

Henfield Youth Club

Charity No 802141

Annual Report for the year ended 31st March 2023



Trustees: The Reverend Christina Mary Bennett
Mrs Jan Louise Holden

Independent examiner: Mr James Whittle

Bankers: Barclays Bank plc

Structure Governance and Management

The Henfield Youth Welfare Association, known as Henfield Youth Club, was set up by a Trust Deed dated 18th April 1961 for the purpose of helping and educating boys and girls through their leisure time activities so to develop their physical mental and spiritual capacities that they may grow to full maturity as individuals and members of society and that their conditions of life may be improved. The original Youth Club was the former Infant School in Nep Town Road Henfield but in 2005 it moved to new, purpose-built premises on the Kings Field, Deer Park Henfield. The Club is open to all young people between the ages of 8 and 17 resident in Henfield and the surrounding villages.

The Youth Worker with her team, both paid and voluntary, plan the activities provided for the club members. The club meets during school term times. Separate sessions are held for ages 8 to 11 and 12 to 17. On some evenings there are project nights.

A Nursery for babies and pre-school children uses the premises each weekday. The hire fees assist with the Charity's income.

The Trustees with the Youth Leader and other supporters of the Club form the Management Committee. During 2022-23 the Trustees and Committee met five times.

The Trustees confirm that in accordance with their duties as stated in section 17(5) of the 2011 Charities Act, guidance provided by the Charity Commission in regard to public benefit has been considered.

Safeguarding Health and Safety and Data Protection

The Trustees, the Youth Worker, the Staff and volunteers recognise the duty of care that they have towards the young people who use the Club; the protection of children and teenagers is taken very seriously.

Disclosure and Barring Service (DBS) checks are carried out for all staff and volunteers before they commence working at the Youth Centre and are renewed as necessary. The staff undertake safeguarding training as part of their induction.

Aims and Purposes

The Trustees support the Youth Worker as she, the staff and volunteers deliver their programme of activities for the young people. The Trustees, Youth Worker and

committee deal with maintenance and repair of the Youth Club building as necessary.

Objectives and Activities

The Youth Worker and staff arrange a variety of activities for the young people. These include shopping trips, crafts, cooking, singing and dancing groups as projects, a gaming area, sports and social activities.

At the Santa's Grotto in the High Street at the Late Night Shopping evening in December 2022. the young people helped with this very popular event which also raised funds for the Youth Club.

Achievements and Performance

The Club continues to be popular with the young people of Henfield who enjoy the activities provided. They also much appreciate the support given by the Youth Worker at times when they are finding life difficult. This was especially important during the Covid restrictions of the last three years and as these began to ease in the spring/summer of 2021. During 2022-23 meetings and activities (having returned to the pre Covid pattern during 2022) continued.

Review of the Year

Following the resumption of the usual pattern of Club activities during the previous year the increased numbers of young people attending continued, especially the juniors where over 100 were on register though not all came to every session. In February 2023 the club started a Friday drop-in session primarily for the older young people. This is a non-subscription evening and food including burgers is available for purchase.

Debbie Slaughter has been Youth Worker at the Club for over 20 years. The Trustees and, indeed, the whole village community very much appreciate all she does to support the young people of Henfield.

Youth Centre Building

Such maintenance as was required has been carried out on the Youth Centre building. Before the Friday drop-in opened work was needed to update the kitchen.

Financial Review

The financial statements have been prepared in accordance with applicable Charity Law, Financial Reporting Standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities SORP (FRS102), effective 1st January 2015.

The incoming resources for the year amounted to £40720 (compared to £30819 (in the previous year) and with expenditure of £40887 resulted in a deficit of £167.

Since West Sussex County Council withdrew youth work funding in 2015 the Trustees and Youth Worker are grateful for the support given to the Club by Henfield Parish Council, local charities and individuals. The fund-raising Jumble Sale was again held in January 2023.

Financial reserves. All funds are available for immediate expenditure on the activities of the charity, equipment for use in those activities and maintenance of the charity's premises.

All the charity's funds are held in its Bank account. The trustees own the freehold Youth Centre premises in Deer Park Henfield, which are subject to a mortgage to Henfield Parish Council.

Future Plans

The most important plan for the future is, to continue to support the young people of Henfield as they and the community recover from the Covid pandemic. The Trustees and the Youth worker continue to open the Club for the usual sessions to provide a safe space for the young people to meet, join in activities and socialise as they grow to maturity as individuals and members of society and the community.

Early in 2023, the Trustees began to work on forming a Charitable Incorporated Organisation to be registered with the Charity Commission. This will take over the work of the current Charity but had not been achieved by 31 March 2023.

Henfield Youth Club
Accounts
for the year ended 31 March 2023

Henfield Youth Club

Information

Accountants

Accountancy and Business Matters Ltd
Accountants
The Barn
Golden Square
Henfield
BN5 9DP

Business address

Deer Park
Henfield
West Sussex
BN5 9JQ

Henfield Youth Club

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Henfield Youth Club

Accountants' Report on the Unaudited Accounts to Henfield Youth Club

As described on page 3 you have approved the accounts for the year ended 31 March 2023 set out on pages 2 to 3. In accordance with your instructions we have compiled these unaudited accounts from the accounting records and information and explanations supplied to us.

Accountancy and Business Matters Ltd

Accountants
The Barn
Golden Square
Henfield
BN5 9DP

Henfield Youth Club

Trading and profit and loss account for the year ended 31 March 2023

	2023		2022	
	£	£	£	£
Income				
Sales		17,206		12,845
Fees receivable		4,426		3,469
Other sales income		19,013		14,502
Bank deposit interest		75		3
		<u>40,720</u>		<u>30,819</u>
Cost of sales				
Activity	2,914		1,315	
Coffee Bar snacks	3,849		3,051	
Fundraising	455		338	
Equipment	2,275		2,969	
	<u>9,493</u>		<u>7,673</u>	
		9,493		7,673
		<u>31,227</u>		<u>23,146</u>
Expenses				
Wages and salaries	17,072		14,461	
Staff pension costs	1,099		877	
Staff training	98		-	
Rates	1,759		1,803	
Insurance	676		639	
Light and heat	4,624		3,350	
Cleaning	1,041		1,341	
Repairs and maintenance	2,153		1,993	
Printing, postage and stationery	324		173	
Telephone and fax	5		5	
Computer costs	501		484	
Legal and professional fees	35		-	
Subscriptions	2,007		938	
		<u>(31,394)</u>		<u>(26,064)</u>
Net loss		<u>(167)</u>		<u>(2,918)</u>

Henfield Youth Club

Balance sheet as at 31 March 2023

	2023		2022	
	£	£	£	£
Current assets				
Debtors	1,512		43	
Cash at bank and in hand	20,546		22,182	
	<u>22,058</u>		<u>22,225</u>	
Net current assets		<u>22,058</u>		<u>22,225</u>
Total assets less current liabilities		<u>22,058</u>		<u>22,225</u>
Capital account				
Brought forward at 1 April 2022		22,225		25,143
Loss for the year		(167)		(2,918)
		<u>22,058</u>		<u>22,225</u>

I approve these accounts and confirm that I have made available all relevant records and information for their preparation.

Date:

INDEPENDENT EXAMINER'S REPORT

REPORT TO THE TRUSTEES OF HENFIELD YOUTH WELFARE ASSOCIATION CHARITY NO.802141

ON THE ACCOUNTS FOR YEAR BENDED 31ST MARCH 2023

I report on the Accounts of the Association for the year ended 31 March 2023 which are set out on pages 2 & 3

Respective responsibilities of trustees and examiner.

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charity Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the 2011 Act;

to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and

to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 130 of the 2011 Act; and

to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



James Whittle
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Lindfield
HAYWARDS HEATH
West Sussex
RH16 2SR

Date

30-11-2023