

**Henfield Youth Club**  
**Accounts**  
**for the year ended 31 March 2022**

## **Henfield Youth Club**

### **Information**

#### **Accountants**

Accountancy and Business Matters Ltd  
Accountants  
The Barn  
Golden Square  
Henfield  
BN5 9DP

#### **Business address**

Deer Park  
Henfield  
West Sussex  
BN5 9JQ

# Henfield Youth Club

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## **Henfield Youth Club**

### **Accountants' Report on the Unaudited Accounts to Henfield Youth Club**

As described on page 3 you have approved the accounts for the year ended 31 March 2022 set out on pages 2 to 3. In accordance with your instructions we have compiled these unaudited accounts from the accounting records and information and explanations supplied to us.

Accountancy and Business Matters Ltd

Accountants  
The Barn  
Golden Square  
Henfield  
BN5 9DP

## Henfield Youth Club

### Trading and profit and loss account for the year ended 31 March 2022

	2022		2021	
	£	£	£	£
<b>Income</b>				
Coffee Bar		3,625		230
Donation		4,822		3,645
Fundraising		4,398		1,670
Hire		14,502		11,672
Grant		-		10,757
Subscriptions		3,469		30
Bank deposit interest		3		3
		30,819		28,007
<b>Cost of sales</b>				
Activity	1,315		177	
Coffee Bar snacks	3,051		6	
Fundraising	338		-	
Equipment	2,969		718	
	7,673		901	
		7,673		901
		23,146		27,106
<b>Expenses</b>				
Wages and salaries	14,461		10,977	
Staff pension costs	877		877	
Staff training	-		14	
Rates	1,803		518	
Insurance	639		559	
Light and heat	3,350		2,364	
Cleaning	1,341		1,307	
Repairs and maintenance	1,993		3,949	
Printing, postage and stationery	173		178	
Telephone and fax	5		105	
Computer costs	484		446	
Sundry expenses	-		40	
Subscriptions	938		365	
		(26,064)		(21,699)
<b>Net (loss)/profit</b>		(2,918)		5,407

## Henfield Youth Club

### Balance sheet as at 31 March 2022

	2022		2021	
	£	£	£	£
<b>Current assets</b>				
Debtors	43		1,100	
Cash at bank and in hand	22,182		24,162	
	<u>22,225</u>		<u>25,262</u>	
<b>Current liabilities</b>				
Trade creditors	-		119	
	<u>-</u>		<u>119</u>	
<b>Net current assets</b>		22,225		25,143
<b>Total assets less current liabilities</b>		<u>22,225</u>		<u>25,143</u>
<b>Capital account</b>				
Brought forward at 1 April 2021		25,143		19,736
(Loss)/profit for the year		(2,918)		5,407
		<u>22,225</u>		<u>25,143</u>

I approve these accounts and confirm that I have made available all relevant records and information for their preparation.

**Date:**

INDEPENDENT EXAMINER'S REPORT

REPORT TO THE TRUSTEES OF HENFIELD YOUTH WELFARE ASSOCIATION CHARITY NO.802141

ON THE ACCOUNTS FOR YEAR BENDED 31<sup>ST</sup> MARCH 2022

I report on the Accounts of the Association for the year ended 31 March 2022 which are set out on pages 2 & 3

Respective responsibilities of trustees and examiner.

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charity Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the 2011 Act;

to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and

to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:


(1) which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 130 of the 2011 Act; and

to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



James Whittle  
12 Westlands Road  
Lindfield  
HAYWARDS HEATH  
West Sussex  
RH16 2SR

Date



**Henfield Youth Welfare Association**

**Henfield Youth Club**

**Charity No 802141**

**Annual Report for the year ended 31<sup>st</sup> March 2022**



Trustees: The Reverend Christina Mary Bennett  
Mrs Jan Louise Holden

Independent examiner: Mr James Whittle

Bankers: Barclays Bank plc

## **Structure Governance and Management**

The Henfield Youth Welfare Association, known as Henfield Youth Club, was set up by a Trust Deed dated 18<sup>th</sup> April 1961 for the purpose of helping and educating boys and girls through their leisure time activities so to develop their physical mental and spiritual capacities that they may grow to full maturity as individuals and members of society and that their conditions of life may be improved. The original Youth Club was the former Infant School in Nep Town Road Henfield but in 2005 it moved to new, purpose-built premises on the Kings Field, Deer Park Henfield. The Club is open to all young people between the ages of 8 and 17 resident in Henfield and the surrounding villages.

The Youth Worker with her team, both paid and voluntary, plan the activities provided for the club members. The club meets during school term times. Separate sessions are held for ages 8 to 11 and 12 to 17. On some evenings there are project nights.

A Nursery for babies and pre-school children uses the premises each weekday. The hire fees assist greatly with the Charity's income.

The Trustees with the Youth Leader and other supporters of the Club form the Management Committee. During 2021-22 the Committee held the April meeting by way of emailed reports with the opportunity for questions to be asked; three further meetings were held in person

The Trustees confirm that in accordance with their duties as stated in section 17(5) of the 2011 Charities Act, guidance provided by the Charity Commission in regard to public benefit has been considered.

## **Safeguarding Health and Safety and Data Protection**

The Trustees, the Youth Worker, the Staff and volunteers recognise the duty of care that they have towards the young people who use the Club; the protection of children and teenagers is taken very seriously.

Disclosure and Barring Service (DBS) checks are carried out for all staff and volunteers before they commence working at the Youth Centre and are renewed as necessary. The staff undertake safeguarding training as part of their induction.

## **Aims and Purposes**

The Trustees support the Youth Worker as she, the staff and volunteers deliver their programme of activities for the young people. The Trustees, Youth Worker and

committee deal with maintenance and repair of the Youth Club building as necessary.

## **Objectives and Activities**

The Youth Worker and staff arrange a variety of activities for the young people. These include shopping trips, crafts, cooking, singing and dancing groups as projects, a gaming area, sports and social activities.

The Santa's Grotto in the High Street at the Late Night Shopping evening in December 2021. The young people help with this very popular event which also raises funds for the Youth Club. It is good to be able to do this again following the Covid restrictions.

## **Achievements and Performance**

The Club continues to be popular with the young people of Henfield who enjoy the activities provided. They also much appreciate the support given by the Youth Worker at times when they are finding life difficult. This has been especially important during the Covid restrictions and as these began to ease in the spring/summer of 2021.

## **Covid-19**

During the early months of 2021 the Youth leaders had been conducting online activities for the young people. However, following the easing of Covid restrictions, the Club re-opened, with appropriate precautions, for in person meetings on 27<sup>th</sup> April 2021.

## **Review of the Year**

The Club cautiously reopened in April 2021. Suitable precautions were put in place to reduce the risk of Covid infection. During the next months there was a significant increase in the numbers of young people attending, especially the juniors where over 100 were on register though not all came to every session.

Due to very high rates of Covid infection in the local schools, the Youth leader delayed reopening the Club in January 2022 after the Christmas break. She and the other staff were available to the young people by Zoom and on social media. A varied programme for the term to easter 2022 was arranged for both senior and junior groups which the young people much enjoyed.

Debbie Slaughter has been Youth Worker at the Club for over 20 years. The Trustees and, indeed, the whole village community very much appreciate all she does for the young people of Henfield.

## **Youth Centre Building**

Such maintenance as was required has been carried out on the Youth Centre building.

## **Financial Review**

The financial statements have been prepared in accordance with applicable Charity Law, Financial Reporting Standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities SORP (FRS102), effective 1st January 2015.

The incoming resources for the year amounted to £30819 (compared to £28,007 (in the previous year) and with expenditure of £33737 resulted in a deficit of £2918

Since West Sussex County Council withdrew youth work funding in 2015 the Trustees and Youth Worker are grateful for the support given to the Club by Henfield Parish Council, local charities and individuals. As Covid restrictions had eased the Club was again able to hold its fund raising Jumble Sale in January 2022.

**Financial reserves.** All funds are available for immediate expenditure on the activities of the charity, equipment for use in those activities and maintenance of the charity's premises.

**All the charity's funds** are held in its Bank account. The trustees own the freehold Youth Centre premises in Deer Park Henfield, which are subject to a mortgage to Henfield Parish Council.

## **Future Plans**

The most important plan for the future is, to continue to support the young people of Henfield as we continue to emerge from the Covid pandemic. The Trustees and the Youth worker continue to open the Club for the usual sessions to provide a safe space for the young people to meet, join in activities and socialise as they grow to maturity as individuals and members of society and the community.