

Henfield Youth Welfare Association

Henfield Youth Club

Charity No 802141

Annual Report for the year ended 31st March 2021



Trustees: The Reverend Christina Mary Bennett
Mrs Jan Louise Holden

Independent examiner: Mrs Elizabeth Fox

Bankers: Barclays Bank plc

Structure Governance and Management

The Henfield Youth Welfare Association, known as Henfield Youth Club, was set up by a Trust Deed dated 18th April 1961 for the purpose of helping and educating boys and girls through their leisure time activities so to develop their physical mental and spiritual capacities that they may grow to full maturity as individuals and members of society and that their conditions of life may be improved. The original Youth Club was the former Infant School in Nep Town Road Henfield but in 2005 it moved to new, purpose-built premises on the Kings Field, Deer Park Henfield. The Club is open to all young people between the ages of 8 and 17 resident in Henfield and the surrounding villages.

The Youth Worker with her team, both paid and voluntary, plan the activities provided for the club members. The club meets during school term times. Separate sessions are held for ages 8 to 11 and 12 to 17. On some evenings there are project nights.

A Nursery for babies and pre-school children uses the premises each weekday.

The Trustees with the manager and other supporters of the Club form the Management Committee. During 2020-21 the Committee met once by Zoom. Three further meetings were dealt with by emailed reports with the opportunity to ask questions by email.

The Trustees confirm that in accordance with their duties as stated in section 17(5) of the 2011 Charities Act, guidance provided by the Charity Commission in regard to public benefit has been considered.

Safeguarding Health and Safety and Data Protection

The Trustees, the Youth Worker, the Staff and volunteers recognise the duty of care that they have towards the young people who use the Club; the protection of children and teenagers is taken very seriously.

Disclosure and Barring Service (DBS) checks are carried out for all staff and volunteers before they commence working at the Youth Centre and are renewed as necessary. The staff undertake safeguarding training as part of their induction.

Aims and Purposes

The Trustees support the Youth Worker as she, the staff and volunteers deliver their programme of activities for the young people. The Trustees, Youth Worker and committee deal with maintenance and repair of the Youth Club building as necessary.

Objectives and Activities

The Youth Worker and staff arrange a variety of activities for the young people. These include shopping trips, crafts, cooking, singing and dancing groups as projects, a gaming area, sports and social activities.

For safety reasons because of Covid the decision was made not to run the usual Santa's Grotto in the High Street in December. The young people usually help with this very popular event which also raises funds for the Youth Club which were missed this year.

Achievements and Performance

The Club continues to be popular with the young people of Henfield who enjoy the activities provided. They also much appreciate the support given by the Youth Worker at times when they are finding life difficult. This has been especially important during the Covid restrictions.

Covid-19

As stated above, the Club closed on 23rd March 2020 at the same time as the schools. The Nursery also closed which has made an impact on the Charity's finances as they could not pay the usual hire fees. The Trustees and Youth Worker applied for grants to assist during this difficult period. Horsham District Council made a grant of £10,000 in May 2020 and a further £757 in August specifically to help with summer activities for the young people.

Review of the Year

The Club closed in March 2020 with the onset of the Covid 19 Pandemic. The Youth Worker was furloughed for one month. However, after that, Oshe and the staff continued to support the young people on an ad hoc basis during lockdown. During the following months various ways of supporting the young people were initiated. A WhatsApp group was formed. One young woman commented

"I love this group, its full of respect and love for others - we are such a good community"

As the weather improved and restrictions eased, some outdoor activities were possible. These continued into the autumn as long as weather and daylight permitted. In the autumn a Facebook Room was established for the senior members which they much appreciate.

Debbie Slaughter has been Youth Worker at the Club for over 20 years. The Trustees and, indeed, the whole village community very much appreciate all she does for the young people of Henfield.

The Nursery also re-opened fully in the autumn at the same time as the schools.

Youth Centre Building

During the first lockdown the planned electrical work to change the lighting to LED was carried out as this could be done without breaching Covid regulations. The Parish Council kindly installed low level lights along the path leading to the entrance door. The shutters needed repair.

Financial Review

The financial statements have been prepared in accordance with applicable Charity Law, Financial Reporting Standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities SORP (FRS102), effective 1st January 2015.

The incoming resources for the year amounted to £28,007 (compared to £39,269 in the previous year) and with expenditure of £22,600 resulted in a surplus of £5,407

Since West Sussex County Council withdrew youth work funding in 2015 the Trustees and Youth Worker are grateful for the support given to the Club by Henfield Parish Council, local charities and individuals. Because of Covid restrictions the usual fund raising Jumble Sale could not take place in January 2021.

Financial reserves. All funds are available for immediate expenditure on the activities of the charity, equipment for use in those activities and maintenance of the charity's premises.

All the charity's funds are held in its Bank account. The trustees own the freehold Youth Centre premises in Deer Park Henfield, which are subject to a mortgage to Henfield Parish Council.

Future Plans

The most important plan for the future is, to continue to support the young people of Henfield. While complying with the Coronavirus regulations, the Trustees and Youth worker aim to reopen the Club for the usual sessions to provide a safe space for the young people to meet, join in activities and socialise as they grow to maturity as individuals and members of society and the community.

Henfield Youth Club
Accounts
for the year ended 31 March 2021

Henfield Youth Club

Information

Accountants

Accountancy and Business Matters Ltd
Accountants
The Barn
Golden Square
Henfield
BN5 9DP

Business address

Deer Park
Henfield
West Sussex
BN5 9JQ

Henfield Youth Club

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Henfield Youth Club

Accountants' Report on the Unaudited Accounts to Henfield Youth Club

As described on page 3 you have approved the accounts for the year ended 31 March 2021 set out on pages 2 to 3. In accordance with your instructions we have compiled these unaudited accounts from the accounting records and information and explanations supplied to us.

Accountancy and Business Matters Ltd

Accountants
The Barn
Golden Square
Henfield
BN5 9DP

Henfield Youth Club

Trading and profit and loss account for the year ended 31 March 2021

	2021		2020	
	£	£	£	£
Income				
Coffee Bar		230		1,931
Donation		3,645		11,920
Fundraising		1,670		1,627
Hire		11,672		16,327
Grant		10,757		2,000
Subscriptions		30		1,475
Funds for Building Works		-		3,974
Bank deposit interest		3		15
		28,007		39,269
Cost of sales				
Activity	177		491	
Coffee Bar snacks	6		1,061	
Equipment	718		2,197	
	901		3,749	
		901		3,749
		27,106		35,520
Expenses				
Wages and salaries	10,977		13,693	
Staff pension costs	877		913	
Staff training	14		-	
Rates	518		1,492	
Insurance	559		651	
Light and heat	2,364		1,566	
Cleaning	1,307		974	
Repairs and maintenance	3,949		4,589	
Printing, postage and stationery	178		208	
Advertising	-		43	
Telephone and fax	105		35	
Computer costs	446		500	
Legal and professional fees	-		121	
Sundry expenses	40		56	
Subscriptions	365		621	
		(21,699)		(25,462)
Net profit		5,407		10,058

Henfield Youth Club

**Balance sheet
as at 31 March 2021**

	2021		2020	
	£	£	£	£
Current assets				
Debtors	1,100		5,141	
Cash at bank and in hand	24,162		14,595	
	<u>25,262</u>		<u>19,736</u>	
Current liabilities				
Trade creditors	119		-	
	<u>119</u>		<u>-</u>	
Net current assets		25,143		19,736
Total assets less current liabilities		<u>25,143</u>		<u>19,736</u>
Capital account				
Brought forward at 1 April 2020		19,736		9,678
Profit for the year		5,407		10,058
		<u>25,143</u>		<u>19,736</u>

I approve these accounts and confirm that I have made available all relevant records and information for their preparation.

Date:

INDEPENDENT EXAMINER'S REPORT

REPORT TO THE TRUSTEES OF HENFIELD YOUTH WELFARE ASSOCIATION CHARITY NO. 802141

ON THE ACCOUNTS FOR YEAR ENDED 31ST MARCH 2021

I report on the Accounts of the Association for the year ended 31 March 2020 which are set out on pages.2 & 3.

Respective responsibilities of trustees and examiner.

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the 2011 Act;

to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and

to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 130 of the 2011 Act; and

to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

ES fox

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Elizabeth Fox MICB
Fox Bookkeeping Services
5 Greenways
HENFIELD
West Sussex
BN5 9TZ

Date

24-11-21