



Pakistan Welfare Association Hounslow (Jinnah Centre)



Rear of 136-146 Hounslow Rd, Hanworth, Feltham, TW13 6AA Tel: 0208 755 2222

Our Reference: PWA/AGM/21

Date: 20th March 2021

Minutes of PWA AGM held on Teams on Saturday 26th February 2021.

Attendance was checked and confirmed for compliance to the quorum rules in line with the Association's constitution, there were fifty four members present at the start of the meeting.

The President Mohammad A Chaudhry welcomed members and read out the minutes of the last AGM held on the 24th March 2020 at Jinnah Centre.

The minutes were approved by the house as correct record without any amendments as proposed by Asif Chaudhry and seconded by Musarrat Iqbal.

The General Secretary Ehsan Shahid Choudhry presented his annual report for the year 2020. He started by welcoming all the members to the AGM, he presented his report to members of what the Association had achieved in the covid year of 2020-21.

The General Secretary advised there had been thirty-two deaths last year and twenty six deaths this year due to high covid deaths. The executive had decided to suspend the cash payment to members on death of family due to high expected deaths due to covid, the house endorsed this decision as appropriate under the circumstances.

He said we were very saddened by the deaths of a number of our respected members, he especially mentioned Mr Mazhar Mahmood who had supported the association throughout his life in various roles. A special supplication for Mr. Mahmood and others was done at this stage.

Our team is headed by our president Mr. Mohammad Ataurrahman and under his guidance we have been moving from strength to strength.

We were awarded a grant of twenty-six thousand four hundred and eighteen pounds for refurbishment work to the Jinnah Centre. We had started extensive refurbishment of Jinnah Centre with full roof replacement from felt to tiled roof, we had planned full insulation work around all four walls of Jinnah Centre, redoing all internal roof panels and redecorating the hall and the toilets that had been damaged by damp and non-usage during the last two years of covid. We have also replaced all chairs with new ones, with special thanks to Dr Salah Uddin and his family for sponsorship of the chairs.

As last year, due to late opening of iftaar, and covid restrictions in UK, the executive had clubbed together and sent money to deprived areas of Pakistan for iftaar and Ramadan rashion supporting over a hundred families. The executive emphasizes that its main area of work is still around the London Borough of Hounslow and that is where our effort and finances are spent. Any aid sent to poor families in Pakistan in on humanitarian basis and is not from the main funds of the Association, it is clubbed together from the executive itself.

Our community worker Mrs. Rehana Khan is a big rock of support and our backbone, providing us with administrative support as well as supporting the community in sign posting and form filling as required. We had over five thousand people visit our community centre last year for various needs that were fulfilled by Rehana.

The house applauded the report of the General Secretary and approved the report. This was proposed for acceptance by Mr Akif Rawn and seconded by Mr Khalid Asmi, the house accepted the report.



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The Treasurer Mr Shoaib Anjum presented the audited accounts to the house, he informed the house that the income of the Association for the year was £110,287 with expenditure of £116,464 leaving a deficit for the year of £6,177. The treasurer went through line by line explaining the accounts.

The house were informed of ongoing litigation with the neighbours and its potential costs by the treasurer, this was accepted by the house.

The house was informed that the executive funded most of the community programmes by dipping into their own pockets, and any expense on the association were kept to a minimal.

The Accounts were proposed for approval by Miss Aqsa Ahmed and seconded by Tahir Aslam, the house, with Msrs All tax & co appointed as auditors for the next year, approved the accounts.

A special supplication was made for Mr Temoor Khan and his family for auditing the accounts free of any cost to the association.

The President addressed the AGM and thanked all members for support at difficult time, he especially thanked all executive members for digging deep into their own pockets to help various activities of the Association and without their support the Association would not be able to function. He made a special mention of His Executive for their selfless work for the Association.

He updated members present on current Covid-19 situation in the borough and in London and expressed on members to take all precautions necessary and not to take this epidemic lightly.

The president gave some information to members on ongoing legal dispute with neighbours, all members present unanimously asked the Executive to press ahead with the legal case and ensure PWA assets including its property are adequately protected and safeguarded.

The constitution had been amended in 2018 to extend the term of office for the executive to three years, this was election year, no extra nomination forms had been received by the general secretary other than the existing full executive, the house approved the status quo to remain for the next three years.

The AGM was closed at 20:00 with supplication for all.

Pakistan Welfare Association Hounslow Jinnah Centre



Serving families and the wider community since 1966 Charity No:
801883

Report and Financial

Statements
Year ended:

31 December 2021

Charity No: 801883

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PWA Address:

Pakistan Welfare Association Hounslow
Jinnah Centre, Rear of 136 -146 Hounslow Road,
Hanworth, Feltham,
Middlesex, TW13 6AA
Telephone: 020 8755 2222
Web: www.pwahounslow.co.uk
Charity No: 801883

PWA Executives list

President	Mohammad Ataurrahman Chaudhry
Vice President	Nabeela Chughtai
General Secretary	Ehsan Shahid Choudhry
Treasurer	Sho'aib Anjum
Joint Secretary	Abid Chaudri
Executive Member	Farzana Hussain
Executive Member	Fozia Qarni
Executive Member	Kaleem Qureshi
Executive Member	Dr. Khudija Khan
Executive Member	Mussarat Iqbal
Executive Member	Tahir Aslam
Executive Member	Chaudhry Mazhar Ali
Executive Member	Nawaz Malik
Executive Member	Muhammad Nadeem
Executive Member	Tayyab Hameed

Solicitors:

S.J Osman
42 Lampton Road, Hounslow
TW3 1JH

Accountant:

Syon Associates
Unit 6
Portland Business Centre
Manor House Lane
Datchet
SL3 9EG

Bankers:

HSBC Bank

Report of the Trustees for the year ended 31st December 2021

The Trustees present their report along with the financial statements of the charity for the year ended 31st December 2021. The financial statements have been prepared in accordance with the accounting policies set out on page 10.

Structure, Governance and Management

PWA is a registered charity with registration number 801883 and governed by its constitution. The charity is managed by its trustees who are listed on page one of this report. The trustees are elected by the members in the charity's Annual General Meeting.

Objectives and activities

PWA objective is to assist the community, with a particular emphasis on the Pakistani diaspora residing in Hounslow. The Association has vast knowledge in the field of community welfare and undertakes responsibilities for those who are vulnerable and marginalised.

The Association provides advice and information on various matters to the local community, with specialisation for the Pakistani origin. To sign post or prepare documents, fill a variety of official forms and to represent them at the various statutory bodies. e.g. Local Council, Education, DSS, Police.

The Association, strongly believes in democracy, has worked towards increasing awareness of the Pakistani community in the local politics, resulting in election of fourteen councillors from Pakistani background in the London Borough of Hounslow. It arranges hustings at the Jinnah centre, providing an opportunity for public to further their understanding of issues and proposed solutions. The PWA has a policy to remain neutral in Politics.

The Association regularly unites the community through arranging different types of functions, picnic programs etc.

PWA has setup and manages a funeral group for the Muslim community and has over 800 contributing members.

The association established the Jamia Masjid in Hounslow, was pivotal in the creation of the Urdu Society for education of Urdu and in getting the Muslim Cemetery earmarked for the Muslims of the Borough.

The PWA is also one of few charitable organisations that runs according to its own constitution, has a committee elected in a democratic manner at the beginning of each year.

During the year the charity carried out its activities in furtherance of its objectives, the detail accounts of the charity's activities and projects are published in the charity's annual reports.

Financial review and reserves policy

The Charity has strengthened its financial base in respect of both unrestricted and restricted funds which will enhance the charity's future to continued success towards the achievement of its objectives.

Risk management

The Trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

Honorary Accountants

SA Accountants – Chartered Certified Accountants was appointed for the financial year ended on 31st December 2020 and the resolution for their re-appointment will be put forward in the next meeting.

Trustees' responsibilities in relation to the financial statements

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and • Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees and signed on their behalf by:
Mohammed Ata Chaudhry, Chairperson

Mohammed Ata Chaudhry

Date: 11th February 2021

Report of the Accountants

We have compiled the financial statements on pages 6 to 10 which have been prepared on the basis of the accounting policies set out on page 8

The executive committee is responsible for the preparation of accounts. The charity's trustees consider that an audit is not required for the year under section 144 of the Charities Act 2011 and that an independent accountants report is needed.

The Association does not pay rent as it owns its own building outright.


BASIS OF OPINION

We have prepared the financial statements without conducting an audit, in accordance with your instructions and have compiled these accounts from the accounting records and information and explanation supplied to us.

In common with many charities of similar size and organisation, the income derived from voluntary donation that cannot be fully controlled until they are recorded in the accounting records and are therefore not susceptible to independent audit verification.

In connection with our examination, no matter has come to our attention

1. Which gives us reasonable cause to believe that in, any material respect, the requirements; -
 - To keep accounting records in accordance with section 130 of the Charities Act; and
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. To which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Syon Associates
Unit 6
Portland Business Centre
Manor House Lane
Datchet
SL3 9EG

Statement of Financial Activities for the year ended 31st December 2021
PWA Accounts for year ended 31st December 2021
Section A: Statement of the financial activities
(Including summary income and expenditure account)

	2021	2020
	£	£
Incoming Resources		
Donations	£17,036.83	£8,505.00
Ticket Sale (Function)	£500.00	£3,840.00
Hall Hire	£0.00	£295.00
PWA Membership	£66,331.00	£65,689.50
Interest Received	£0.79	£3.36
Grant (LBH)	£26,418.29	£0.00
Miscellaneous	£0.00	£1,400.00
Sale of old chairs	£0.00	£900.00
Other - cash	£0.00	£1,010.36
<i>Total Incoming Resources</i>	£110,286.91	£81,643.22
Expenditure		
Advertising/ Marketing	£0.00	£0.00
Cleaning	£0.00	£0.00
Community Functions	£0.00	£4,193.96
Bank Charges	£0.00	£0.00
Contractors Charge	£5,700.00	£5,700.00
Council Tax	£74.49	£0.00
Donations	£2,100.00	£4,901.29
Electricity	£215.67	£288.55
Funeral Expenses (Mosque, Council, Bereavement, Other)	£54,280.00	£62,332.00
Gas	£8,836.05	£1,784.46
House Keeping	£32.00	£0.00
Insurance	£669.45	£623.43
Rates	£0.00	£0.00
Internet	£0.00	£0.00
Legal	£3,360.00	£8,505.00
Printing, Postage & Stationary	£0.00	£54.00
Repairs & Maintenance	£40,500.00	£6,084.00
Hall Hire	£0.00	£0.00
Sundry	£0.00	£473.00
Telephone & Internet	£410.00	£495.40
Water	£286.57	£240.00
<i>Total Resources Expended</i>	£116,464.23	£95,675.09
Surplus/(Deficit) For the Year	-£6,177.32	-£14,031.87

1. Principal accounting policies

(a) Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities. In preparing the financial statements the charity follows best practice as laid down in the Statement of Recommended Practice “Accounting and Reporting by Charities” (SORP2005) issued in March 2005 by the Charity Commission.

(b) Incoming resources

All incoming resources are recognised when received.

(c) Resources expended

Expenditure is included on an accrual basis.

(d) Tangible fixed assets and depreciation

Fixtures, fittings and equipment 25% Straight Line Basis

Freehold Property No Depreciation

Grants

Capital grants are treated as a deferred credit and transferred to the income and expenditure account over the lives of the assets. Revenue grants are credited to revenue in the same period in which the revenue expenditure to which they relate is charged

2. FIXED ASSETS

The freehold property is currently the only fixed asset and this is not being depreciated.

3. BANK ACCOUNTS

Note 3

	2021
HSBC - Jinnah Centre 51865617	£8,627.02
HSBC - Jinnah Centre 42663287	£4,289.97
HSBC - PWA Funeral Account	£110,324.99
HSBC - Deposit Account	£0.00
Bank of Ireland	£21,597.52
HSBC- Jinnah Centre 42256231 - Dam Fund	£3,653.87
Cash & Cash Equivalent	£0.00
Total Cash & Cash Equivalent	£148,493.37

The management has a policy which results in all petty cash being banked regularly and consequently there is no petty cash at year end.

4. DEBTORS

	2021 £	2020 £
Funeral	£0.00	£0.00
Hall Deposit Function	£0.00	£0.00
Debtors as at 31st December 2021	£0.00	£0.00

5. CREDITORS

No creditors were held period ending 31st December 2021.

6. PWA FUNERAL GROUP NOTE

	2021 £	2020 £
Membership		
Fees	£57,761.00	£61,390.50
Cost of		
Funerals	-£54,280.00	-£62,332.00
Movement in Funeral Funds as at 31st December 2021	£3,481.00	-£941.50

7. Funds

Unrestricted funds comprised of those funds, which the trustees are free to use in accordance with the charity's objectives.

Restricted funds are funds, which have been given for particular purposes and projects. In this instance the Funeral Group Funds are deemed restricted.

8. Related party transactions

PWA have no borrowings from the funeral group to purchase the freehold property.

9. Post Balance Sheet Events and Commitments

There are no post balance sheet date events or commitments which, in the opinion of the trustees, required disclosures.

10. Contingent Liabilities – Neighbour Dispute

The PWA have a running court case against the neighbour for possession of PWA land and eviction of unlawful occupying and trespassing by the neighbours.

The PWA have won the first stage and an injunction is granted for the land possession, further hearing is listed for PWA claim for compensation.

11. Accountancy Services

Syon Associates have prepared PWA accounts free of charge as a donation.

Auditors report is included with the accounts report for the year