

Annual General Meeting started at 16:00hr via video link on 20th February 2021

Ata welcomed everyone to the meeting explaining that due to Covid 19 this year's meeting has to be held virtually.

The members had been informed and link provided for the meeting.

All those that registered have logged on and the meeting is Quorate.

The minutes of the last meeting, General Secretary's report and the Accounts were sent to all who registered.

The last meeting's minutes were approved by Tahir Aslam and Seconded by Tayyab Hamid.

The accounts were approved by Mohammed Nadeem and Seconded by Khalid Asmi.

Ehsan congratulated and thanked Taimur Khan (TS accountants) for his help in doing the accounts free of Charge. TS were approved as Accountants for the coming year

AOB

Mr Naz asked about the court case with the Neighbours.

Ata gave the background regarding the case and that the court has approved the tarmac of the front area.

Ehsan Welcomed and thanked the Local Councilors and dignitaries to the meeting i.e. Komal Chaudri, Unsa Chaudri, Khaleeq Malik, Aksa Ahmed and Hina Mir. He also welcomed Zubair Awan from Hounslow Jamia Masjid.

Zubair Awan thanked PWA and appreciated the role that PWA plays in the local community.

Cllr Khaleeq Malik thanked the committee for inviting him and offered his Support.

Rashid Bhatti commented on the dispute with the Neighbours.

Hina Mir said that the Labour Party cannot help on the British Gas case.

Ata thanked Hounslow Jamia Masjid on their valiant effort by carrying on offering funeral services during the pandemic.

It was reported that 38 funeral group members have passed away.

Mr Naz asked about the financial situation of the funeral group.

Ata replied that the group was in a fair position and hoped that there won't be too many cases.

As there was no further business and the Meeting was concluded with a Dua by Ata at 16:30pm.

**Pakistan Welfare Association Hounslow
Jinnah Centre**



Serving families and the wider community since 1966

Report and Financial
Statements
Year ended:
31 December 2020
Charity No: 801883

Contents Page

Reference and administrative information	2
Report of the trustees	3-4
Independent Examiners Report	5
Statement of financial activities	6
Balance sheet	7
Notes forming part of the financial statements	8-9

PWA Address:

Pakistan Welfare Association Hounslow
Jinnah Centre, Rear of 136 -146 Hounslow Road,
Hanworth, Feltham,
Middlesex, TW13 6AA
Telephone: 020 8755 2222
Web: www.pwahounslow.co.uk

Charity No: 801883

PWA Executives list

President	Mohammad Ataurrahman Chaudhry
Vice President	Nabeela Chughtai
General Secretary	Ehsan Shahid Choudhry
Treasurer	Sho'aib Anjum
Joint Secretary	Abid Chaudri
Executive Member	Chaudhry Mazhar Ali
Executive Member	Tahir Aslam
Executive Member	Mussarat Iqbal
Executive Member	Tayyeb Hameed
Executive Member	Farzana Hussain
Executive Member	Dr. Khudija Khan
Executive Member	Nawaz Malik
Executive Member	Mohammed Nadeem
Executive Member	Fouzia Qarni
Executive Member	Kaleem Qureshi

Solicitors:

S.J Osman
42 Lampton Road, Hounslow
TW3 1JH

Accountant:

Syon Associates
20-22 Wenlock Road
London
England
N1 7GU

Bankers:

HSBC Bank
Bank of Ireland

Report of the Trustees for the year ended 31st December 2020

The Trustees present their report along with the financial statements of the charity for the year ended 31st December 2020. The financial statements have been prepared in accordance with the accounting policies set out on page 10.

Structure, Governance and Management

PWA is a registered charity with registration number 801883 and governed by its constitution. The charity is managed by its trustees who are listed on page one of this report. The trustees are elected by the members in the charity's Annual General Meeting.

Objectives and activities

PWA objective is to assist the community, with a particular emphasis on the Pakistani diaspora residing in Hounslow. The Association has vast knowledge in the field of community welfare and undertakes responsibilities for those who are vulnerable and marginalised.

The Association provides advice and information on various matters to the local community, with specialisation for the Pakistani origin. To sign post or prepare documents, fill a variety of official forms and to represent them at the various statutory bodies. e.g. Local Council, Education, DSS, Police.

The Association, strongly believes in democracy, has worked towards increasing awareness of the Pakistani community in the local politics, resulting in election of fourteen councillors from Pakistani background in the London Borough of Hounslow. It arranges hustings at the Jinnah centre, providing an opportunity for public to further their understanding of issues and proposed solutions. The PWA has a policy to remain neutral in Politics.

The Association regularly unites the community through arranging different types of functions, picnic programs etc.

PWA has setup and manages a funeral group for the Muslim community and has over 600 contributing members.

The association established the Jamia Masjid in Hounslow, was pivotal in the creation of the Urdu Society for education of Urdu and in getting the Muslim Cemetery earmarked for the Muslims of the Borough.

The PWA is also one of few charitable organisations that runs according to its own constitution, has a committee elected in a democratic manner at the beginning of each year.

During the year the charity carried out its activities in furtherance of its objectives, the detail accounts of the charity's activities and projects are published in the charity's annual reports.

Financial review and reserves policy

The Charity has strengthened its financial base in respect of both unrestricted and restricted funds which will enhance the charity's future to continued success towards the achievement of its objectives.

Risk management

The Trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

Honorary Accountants

SA Accountants – Chartered Certified Accountants was appointed for the financial year ended on 31st December 2019 and the resolution for their re-appointment will be put forward in the next meeting.

Trustees' responsibilities in relation to the financial statements

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees and signed on their behalf by:
Mohammed Ata Chaudhry, Chairperson



Date: 11th February 2020

Report of the Accountants

We have compiled the financial statements on pages 6 to 10 which have been prepared on the basis of the accounting policies set out on page 8

The executive committee is responsible for the preparation of accounts. The charity's trustees consider that an audit is not required for the year under section 144 of the Charities Act 2011 and that an independent accountants report is needed.

The Association does not pay rent as it owns its own building outright.

BASIS OF OPINION

We have prepared the financial statements without conducting an audit, in accordance with your instructions and have compiled these accounts from the accounting records and information and explanation supplied to us.

In common with many charities of similar size and organisation, the income derived from voluntary donation that cannot be fully controlled until they are recorded in the accounting records and are therefore not susceptible to independent audit verification.

In connection with our examination, no matter has come to our attention

1. Which gives us reasonable cause to believe that in, any material respect, the requirements;
 - To keep accounting records in accordance with section 130 of the Charities Act; and
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. To which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



SA Accountants
15th February 2020

Syon Accounting Services
20-22 Wenlock Road
London
England
N1 7GU

Statement of Financial Activities for the year ended 31st December 2020

PWA Accounts for year ended 31st December 2020

Section A: Statement of the financial activities

(Including summary income and expenditure account)

	2020	2019
	£	£
Incoming Resources		
Donations	8,505.00	8,679.00
Ticket Sale (Function)	3,840.00	4,650.43
Hall Hire	295.00	260.00
PWA Membership	65,689.50	62,084.00
Interest Received	3.36	13.50
Grant	0.00	7,876.62
Miscellaneous	1,400.00	0.00
Sale of old chairs	900.00	0.00
Other - cash	1,010.36	0.00
Total Incoming Resources	81,643.22	83,563.55
Expenditure		
Contractors Charge	5,700.00	5,700.00
Community Functions	4,193.96	5,882.00
Printing, Postage & Stationary	54.00	0.00
Cleaning	0.00	62.00
Insurance	623.43	650.98
Electricity	288.55	403.68
Gas	1,784.46	540.31
Water	240.00	240.00
Telephone	495.40	400.00
Repairs & Maintenance	6,084.00	4,700.00
Council Tax	0.00	287.28
Sundry	473.00	880.00
Donations	4,901.29	5,550.00
Hall Hire		
Funeral Expenses (Mosque, Council, Bereavement, Other)	62,332.00	14,766.00
Advertising/ Marketing	0.00	800.00
Legal	8,505.00	0.00
Total Resources Expensed	95,675.09	40,862.25
Surplus/(Deficit) For the Year	-14,031.87	42,701.30

Statement of Financial Activities for the year ended 31st December 2020

	Notes	2020 £	2019 £
Fixed Assets			
Freehold Property	1	106,864.00	106,864.00
		106,864.00	106,864.00
Current Assets			
Cash & Cash Equivalents	3	153,011.66	167,043.53
Debtors:	4	0.00	0.00
		153,011.66	167,043.53
Current Liabilities			
Creditors	5	0.00	0.00
Net Assets		259,875.66	237,907.53
Capital & Reserves			
General Funds		32,311.24	49,700.61
Funeral Funds		227,564.42	224,206.92
Total Funds as at 31st Dec 2020		259,875.66	273,907.53

Notes forming part of the financial statements For the year ended 31st December 2020

1. Principal accounting policies

(a) Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities. In preparing the financial statements the charity follows best practice as laid down in the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP2005) issued in March 2005 by the Charity Commission.

(b) Incoming resources

All incoming resources are recognised when received.

(c) Resources expended

Expenditure is included on an accrual basis.

(d) Tangible fixed assets and depreciation

Fixtures, fittings and equipment 25% Straight Line Basis

Freehold Property No Depreciation

Grants

Capital grants are treated as a deferred credit and transferred to the income and expenditure account over the lives of the assets. Revenue grants are credited to revenue in the same period in which the revenue expenditure to which they relate is charged

2. FIXED ASSETS

The freehold property is currently the only fixed asset and this is not being depreciated.

3. BANK ACCOUNTS

Note 3

	2020	2019
	£	£
HSBC - Jinnah Centre 51865617	64.45	551.27
HSBC - Jinnah Centre 42663287	6,509.19	16,790.92
HSBC - PWA Funeral Account	122,904.99	128,529.49
Bank of Ireland	19,879.52	18,021.52
HSBC- Jinnah Centre 42256231 - Dam Fund	3,653.51	3,150.33
Cash & Cash Equivalent	153,011.66	167,043.53

4. DEBTORS

	2020	2019
	£	£
Funeral	-	-
Hall Deposit Function	-	-
Debtors as at 31st December 2020	-	-

5. CREDITORS

No creditors were held period ending 31st December 2020.

6. PWA FUNERAL GROUP NOTE

	2020	2019
	£	£
Membership Fees	61,390.50	59,384.00
Cost of Funerals	-62,332.00	-14,766.00
Movement in Funeral Funds as at 31st December 2020	-941.50	44,618.00

7. Funds

Unrestricted funds comprised of those funds, which the trustees are free to use in accordance with the charity's objectives.

Restricted funds are funds, which have been given for particular purposes and projects.

In this instance the Funeral Group Funds are deemed restricted.

8. Related party transactions

PWA have *no* borrowings from the funeral group to purchase the freehold property.

9. Post Balance Sheet Events and Commitments

There are no post balance sheet date events or commitments which, in the opinion of the trustees, required disclosures.

10 Petty Cash

As at 31 Dec 2020, there was petty cash of £1,010.

11. Contingent Liabilities – British Gas

The PWA have court case listed for hearing where PWA dispute British Gas bill. The BG is asking for £25563 and we believe it should not be more than £6500

12. Contingent Liabilities – Neighbour Dispute

The PWA have a running court case against the neighbour for possession of PWA land and eviction of unlawful occupying and trespassing by the neighbours.

The PWA have won the first stage and an injunction is granted for the land possession, further hearing is listed for PWA claim for compensation.

13. Accountancy Services

Syon Associates have prepared PWA accounts free of charge as a donation.

**Pakistan Welfare Association Hounslow
Jinnah Centre**



Serving families and the wider community since 1966

Report and Financial
Statements
Year ended:
31 December 2020
Charity No: 801883

Contents Page

Reference and administrative information	2
Report of the trustees	3-4
Independent Examiners Report	5
Statement of financial activities	6
Balance sheet	7
Notes forming part of the financial statements	8-9

PWA Address:

Pakistan Welfare Association Hounslow
Jinnah Centre, Rear of 136 -146 Hounslow Road,
Hanworth, Feltham,
Middlesex, TW13 6AA
Telephone: 020 8755 2222
Web: www.pwahounslow.co.uk

Charity No: 801883

PWA Executives list

President	Mohammad Ataurrahman Chaudhry
Vice President	Nabeela Chughtai
General Secretary	Ehsan Shahid Choudhry
Treasurer	Sho'aib Anjum
Joint Secretary	Abid Chaudri
Executive Member	Chaudhry Mazhar Ali
Executive Member	Tahir Aslam
Executive Member	Mussarat Iqbal
Executive Member	Tayyeb Hameed
Executive Member	Farzana Hussain
Executive Member	Dr. Khudija Khan
Executive Member	Nawaz Malik
Executive Member	Mohammed Nadeem
Executive Member	Fouzia Qarni
Executive Member	Kaleem Qureshi

Solicitors:

S.J Osman
42 Lampton Road, Hounslow
TW3 1JH

Accountant:

Syon Associates
20-22 Wenlock Road
London
England
N1 7GU

Bankers:

HSBC Bank
Bank of Ireland

Report of the Trustees for the year ended 31st December 2020

The Trustees present their report along with the financial statements of the charity for the year ended 31st December 2020. The financial statements have been prepared in accordance with the accounting policies set out on page 10.

Structure, Governance and Management

PWA is a registered charity with registration number 801883 and governed by its constitution. The charity is managed by its trustees who are listed on page one of this report. The trustees are elected by the members in the charity's Annual General Meeting.

Objectives and activities

PWA objective is to assist the community, with a particular emphasis on the Pakistani diaspora residing in Hounslow. The Association has vast knowledge in the field of community welfare and undertakes responsibilities for those who are vulnerable and marginalised.

The Association provides advice and information on various matters to the local community, with specialisation for the Pakistani origin. To sign post or prepare documents, fill a variety of official forms and to represent them at the various statutory bodies. e.g. Local Council, Education, DSS, Police.

The Association, strongly believes in democracy, has worked towards increasing awareness of the Pakistani community in the local politics, resulting in election of fourteen councillors from Pakistani background in the London Borough of Hounslow. It arranges hustings at the Jinnah centre, providing an opportunity for public to further their understanding of issues and proposed solutions. The PWA has a policy to remain neutral in Politics.

The Association regularly unites the community through arranging different types of functions, picnic programs etc.

PWA has setup and manages a funeral group for the Muslim community and has over 600 contributing members.

The association established the Jamia Masjid in Hounslow, was pivotal in the creation of the Urdu Society for education of Urdu and in getting the Muslim Cemetery earmarked for the Muslims of the Borough.

The PWA is also one of few charitable organisations that runs according to its own constitution, has a committee elected in a democratic manner at the beginning of each year.

During the year the charity carried out its activities in furtherance of its objectives, the detail accounts of the charity's activities and projects are published in the charity's annual reports.

Financial review and reserves policy

The Charity has strengthened its financial base in respect of both unrestricted and restricted funds which will enhance the charity's future to continued success towards the achievement of its objectives.

Risk management

The Trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

Honorary Accountants

SA Accountants – Chartered Certified Accountants was appointed for the financial year ended on 31st December 2019 and the resolution for their re-appointment will be put forward in the next meeting.

Trustees' responsibilities in relation to the financial statements

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees and signed on their behalf by:
Mohammed Ata Chaudhry, Chairperson



Date: 11th February 2020

Report of the Accountants

We have compiled the financial statements on pages 6 to 10 which have been prepared on the basis of the accounting policies set out on page 8

The executive committee is responsible for the preparation of accounts. The charity's trustees consider that an audit is not required for the year under section 144 of the Charities Act 2011 and that an independent accountants report is needed.

The Association does not pay rent as it owns its own building outright.

BASIS OF OPINION

We have prepared the financial statements without conducting an audit, in accordance with your instructions and have compiled these accounts from the accounting records and information and explanation supplied to us.

In common with many charities of similar size and organisation, the income derived from voluntary donation that cannot be fully controlled until they are recorded in the accounting records and are therefore not susceptible to independent audit verification.

In connection with our examination, no matter has come to our attention

1. Which gives us reasonable cause to believe that in, any material respect, the requirements;
 - To keep accounting records in accordance with section 130 of the Charities Act; and
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. To which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



SA Accountants
15th February 2020

Syon Accounting Services
20-22 Wenlock Road
London
England
N1 7GU

Statement of Financial Activities for the year ended 31st December 2020

PWA Accounts for year ended 31st December 2020

Section A: Statement of the financial activities

(Including summary income and expenditure account)

	2020	2019
	£	£
Incoming Resources		
Donations	8,505.00	8,679.00
Ticket Sale (Function)	3,840.00	4,650.43
Hall Hire	295.00	260.00
PWA Membership	65,689.50	62,084.00
Interest Received	3.36	13.50
Grant	0.00	7,876.62
Miscellaneous	1,400.00	0.00
Sale of old chairs	900.00	0.00
Other - cash	1,010.36	0.00
Total Incoming Resources	81,643.22	83,563.55
Expenditure		
Contractors Charge	5,700.00	5,700.00
Community Functions	4,193.96	5,882.00
Printing, Postage & Stationary	54.00	0.00
Cleaning	0.00	62.00
Insurance	623.43	650.98
Electricity	288.55	403.68
Gas	1,784.46	540.31
Water	240.00	240.00
Telephone	495.40	400.00
Repairs & Maintenance	6,084.00	4,700.00
Council Tax	0.00	287.28
Sundry	473.00	880.00
Donations	4,901.29	5,550.00
Hall Hire		
Funeral Expenses (Mosque, Council, Bereavement, Other)	62,332.00	14,766.00
Advertising/ Marketing	0.00	800.00
Legal	8,505.00	0.00
Total Resources Expended	95,675.09	40,862.25
Surplus/(Deficit) For the Year	-14,031.87	42,701.30

Statement of Financial Activities for the year ended 31st December 2020

	Notes	2020 £	2019 £
Fixed Assets			
Freehold Property	1	106,864.00	106,864.00
		106,864.00	106,864.00
Current Assets			
Cash & Cash Equivalents	3	153,011.66	167,043.53
Debtors:	4	0.00	0.00
		153,011.66	167,043.53
Current Liabilities			
Creditors	5	0.00	0.00
Net Assets		259,875.66	237,907.53
Capital & Reserves			
General Funds		32,311.24	49,700.61
Funeral Funds		227,564.42	224,206.92
Total Funds as at 31st Dec 2020		259,875.66	273,907.53

Notes forming part of the financial statements For the year ended 31st December 2020

1. Principal accounting policies

(a) Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities. In preparing the financial statements the charity follows best practice as laid down in the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP2005) issued in March 2005 by the Charity Commission.

(b) Incoming resources

All incoming resources are recognised when received.

(c) Resources expended

Expenditure is included on an accrual basis.

(d) Tangible fixed assets and depreciation

Fixtures, fittings and equipment 25% Straight Line Basis

Freehold Property No Depreciation

Grants

Capital grants are treated as a deferred credit and transferred to the income and expenditure account over the lives of the assets. Revenue grants are credited to revenue in the same period in which the revenue expenditure to which they relate is charged

2. FIXED ASSETS

The freehold property is currently the only fixed asset and this is not being depreciated.

3. BANK ACCOUNTS

Note 3

	2020	2019
	£	£
HSBC - Jinnah Centre 51865617	64.45	551.27
HSBC - Jinnah Centre 42663287	6,509.19	16,790.92
HSBC - PWA Funeral Account	122,904.99	128,529.49
Bank of Ireland	19,879.52	18,021.52
HSBC- Jinnah Centre 42256231 - Dam Fund	3,653.51	3,150.33
Cash & Cash Equivalent	153,011.66	167,043.53

4. DEBTORS

	2020	2019
	£	£
Funeral	-	-
Hall Deposit Function	-	-
Debtors as at 31st December 2020	-	-

5. CREDITORS

No creditors were held period ending 31st December 2020.

6. PWA FUNERAL GROUP NOTE

	2020	2019
	£	£
Membership Fees	61,390.50	59,384.00
Cost of Funerals	-62,332.00	-14,766.00
Movement in Funeral Funds as at 31st December 2020	-941.50	44,618.00

7. Funds

Unrestricted funds comprised of those funds, which the trustees are free to use in accordance with the charity's objectives.

Restricted funds are funds, which have been given for particular purposes and projects.

In this instance the Funeral Group Funds are deemed restricted.

8. Related party transactions

PWA have *no* borrowings from the funeral group to purchase the freehold property.

9. Post Balance Sheet Events and Commitments

There are no post balance sheet date events or commitments which, in the opinion of the trustees, required disclosures.

10 Petty Cash

As at 31 Dec 2020, there was petty cash of £1,010.

11. Contingent Liabilities – British Gas

The PWA have court case listed for hearing where PWA dispute British Gas bill. The BG is asking for £25563 and we believe it should not be more than £6500

12. Contingent Liabilities – Neighbour Dispute

The PWA have a running court case against the neighbour for possession of PWA land and eviction of unlawful occupying and trespassing by the neighbours.

The PWA have won the first stage and an injunction is granted for the land possession, further hearing is listed for PWA claim for compensation.

13. Accountancy Services

Syon Associates have prepared PWA accounts free of charge as a donation.