

Charity Registration No. 801815

**THE SAFE START FOUNDATION**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

# THE SAFE START FOUNDATION

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	S McCormack (Chairman) P Patton T Beisty A Rogers S McGarry
<b>Chief Executive</b>	M Singadia
<b>Treasurer</b>	J Murphy
<b>Charity number</b>	801815
<b>Principal address</b>	10-12 St Johns Road Wembley HA9 7JD  Telephone No. 020 8900 0001 Fax No. 020 8903 7140 Website: <a href="http://www.safestart.org.uk">www.safestart.org.uk</a>
<b>Independent examiner</b>	Goldblatts 4th Floor 4 Tabernacle Street London EC2A 4LU

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# THE SAFE START FOUNDATION

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# THE SAFE START FOUNDATION

## TRUSTEES' REPORT

### FOR THE YEAR ENDED 31 MARCH 2021

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The trustees present their report and financial statements for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

#### **Objectives and activities**

The charity's objects are to relieve poverty, sickness, hardship and distress amongst young single people living in London by providing assistance in housing, employment, care and support. The main purpose of the charity is to enable vulnerable and disadvantaged young people to move from dependence to independence by providing access to accommodation, employment and personal development with appropriate advice, information and support.

The charity also provides support services to vulnerable isolated elderly people. In particular, the charity aims to alleviate social isolation for Irish Elders by providing weekly social and cultural activities.

To achieve these objects, the charity operates a number of projects in the London Boroughs.

The policies adopted in furtherance of these objects are set out in the attached notes to the accounts and there has been no change in these during the year.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

We have referred to the guidance contained in the Charities Commission's general guidance on Public Benefit when reviewing our aims and objectives and in planning future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set.

The Safe Start Foundation provides the following key services:-

- Housing Advice and Accommodation
- Wembley Irish Community Centre
- Elders clubs in Edgware and Ruislip
- Care Leaving Services

# THE SAFE START FOUNDATION

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2021

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#### **Wembley Irish Community Centre**

An Irish community centre based in Wembley in the London Borough of Brent. However, it also operates in the London Boroughs of Barnet and Hillingdon. The centre provides quality move-on accommodation for those ready to take the step from supported housing to self-sufficiency. Tenants receive confidential support, advice and guidance as well as valuable links to Housing Associations and Private Landlords.

#### *(a) Irish Community Services*

This embraces the Irish Community and addressing local issues and national concerns with a particular focus on Housing, Employment and Elderly Services. Our members in Wembley, Cricklewood and Hillingdon rely on the team for guidance on benefits, housing and health issues. To meet these needs, our services include:

- Irish Set Dancing alleviates social isolation and connects individuals to their cultural roots whilst acting as a great way to keep fit.
- Line Dancing alleviates social isolation and promotes physical fitness
- Relaxation & Positive Thinking Class alleviates social isolation and promotes both mental and physical well being
- Aerobic Keep Fit alleviates social isolation and promotes physical fitness
- IT for the Elderly encourages independent living amongst the Elderly. This includes shopping on-line for groceries. It also alleviates isolation by allowing participants (particularly emigrants) to keep in touch with overseas relatives via email.
- Live Music and Dancing alleviates social isolation and promotes physical fitness
- Yoga alleviates social isolation and promotes mental and physical well being
- Lunch with Friends alleviates social isolation and promotes healthy eating
- Bingo alleviates social isolation
- Day Trips alleviate social isolation and enable those that would otherwise be unable to leave their local area, to visit places whilst feeling safe and secure.
- Irish Language Class alleviates social isolation and connects individuals to their cultural roots.

#### *(b) Safe Start Employment Services*

This aims to reduce unemployment by matching job seekers to employers and offering a programme of training, advice and support throughout the entire Job Search process, and beyond. We work with individuals to understand their job history, barriers to success and aims and objectives. Individuals are supported every step of the way, from creating a great CV, to developing job searching skills, and perfecting interview technique. We can provide assistance in the following areas:

- Employer liaison to forge routes to employment for the Unemployed.
- Individual Assessments to establish Client needs and barriers to employment.
- One to one support and group training around Job Searching (i.e.: Interview technique, Application Forms etc.) increases independent job searching.
- Professional and targeted CV production increases Clients' employability.
- Benefit advice and support help assess salary requirements and illustrate potential for improvement in standard of living and take up of full entitlement.
- Career Plans illustrate opportunities for progression and improvement in standard of living.

#### **Care Leaving Service**

This provides outreach services to young people with support needs, enabling a smooth transition from the Care system to independence. Safe Start offers support around everyday issues like cooking, cleaning, budgeting, education, employment and maintaining their tenancy. We work closely with drug and alcohol groups, youth offending teams and health care advisors to offer our clients the best support possible.

#### **Achievements and performance**

The majority of the performance targets set in the Charity's business and service plans were met.

During the year, the charity assisted over 100 (2020: 642) people who were supported on a regular basis. This resulted in over 1,000 (2020: 17,651) client contacts during the year.

# THE SAFE START FOUNDATION

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2021**

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### **Financial review**

Details of our income and expenditure are set out in the Statement of Financial Activities (SOFA). The total incoming resources for the year amounted to £135,383 (2020: £292,026). With total costs of £169,508 (2020: £224,042), this resulted in a net deficit (2020: net surplus) (after revaluation surplus) for the year of £34,125 (2020: surplus £520,173).

Net incoming/(outgoing) resources of £4,981 (2020: £7,383) were incurred on restricted projects - see Note 15.

The Charity continues to maintain a sound financial base.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

### **Reserves policy**

The Trustees have established a policy whereby the unrestricted funds not committed or invested in fixed assets ('the free reserves') held by the Charity should be between three and six months of the resources expended, which currently equates to between £42,377 (2020: £56,011) to £84,754 (2020: £112,021) general funds. At this level, the Trustees feel that they would be able to continue the current activities of the Charity in the event of a significant drop in funding, while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year. It would obviously be necessary to consider how the funding would be replaced or activities changed. At present the free reserves, which amount to £60,262 (2020: £99,368), are within the three to six month target range.

Although the Charity's level of free reserves is in excess of its target levels, the Trustees are currently in the process of identifying new premises to relocate to in 2022, and this will deplete the level of reserves substantially.

### **Principal sources of income**

Key sources of funding are The Irish Government Department of Foreign Affairs and Trade; Emigrant Support Programme (ESP). We also receive income via contract services to social services departments providing support to young care leavers. Rents from tenants also contribute to our income in the region of £5,800 (2020: £18,500) per annum. Special one-off grants are also received from Trusts for new projects.

The Board of Trustees are currently taking steps to identify alternative funding sources and new projects and a new fundraising strategy is being explored for 2021/22 and going forward.

### **Investment policy**

The Trustees have discretion as to the manner in which funds are invested. The Trustees have considered the most appropriate policy for investing funds and has found that, given the level of funds over the course of the year, funds would be best held on short term deposits. The Trustees consider the average return on these deposit accounts during the year of 1% to be satisfactory given the prevailing interest rates in the period under review.

### **Risk Management**

The Management Committee has conducted a review of the major risks to which the charity is exposed, in particular those related to the operation and finances of the Charity, and are satisfied that systems are in place to mitigate its exposure to the major risks. A risk register has been established and is updated at least annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Significant external risks to funding have led to the development of a strategic plan which will allow for the diversification of funding and activities. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the premises operated by the Charity.

# THE SAFE START FOUNDATION

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2021

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Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects and to ensure consistent quality of delivery for all operational aspects of the Charity. These procedures are periodically reviewed to ensure that they still meet the needs of the Charity.

#### Factors affecting the financial position in future periods

Due to the Coronavirus pandemic and the UK Government lockdown/restrictions imposed, the charity temporarily closed the premises on 17 March 2020 to await further guidance from the government of when it could safely reopen and offer its services, especially in relation to our elderly members of the community.

The impact is expected to be greater in the months ahead as the virus and infection rates increase substantially. The charity will maintain support via mobile telephone and zoom interface to our members. At the time of writing, the charity's premises were open on limited hours for appointments only.

#### Plans for future periods

The Charity wishes to ensure it can service its clients' needs and in this regard may acquire and develop further properties. This will be done from its own resources or in partnership with its partner agencies and local authorities. Currently, the Charity is undergoing a strategic review of its services and objectives to address the current economic environment. The Charity believes that there is likely to be an ongoing need for the resources of the charity for the foreseeable future. The Trustees are of the opinion that homelessness and unemployment amongst young people and social isolation for the elderly, will still continue to be key issues for the foreseeable future.

The Charity has now sold its Wembley Centre and is seeking more suitable premises for its work with the elderly community.

Finally, and very importantly, the Trustees wish to acknowledge the dedicated work of the staff team and all the above organisations that have played their own vital and supportive role in helping the foundation continue to provide a Safe Start to our homeless and/or unemployed young people. There is still much to do and the Trustees are confident that Safe Start will meet the challenges ahead.

#### **Structure, governance and management**

The charity is an unincorporated entity and was established by a charitable trust deed on 6 June 1989.

The Charity is a member of the Foyer Federation, a national body which promotes good practice and which represents the collective interests of Foyers to policy makers. The charity is also a member of the Federation of Irish Societies, a national body representing charities working with Irish people.

The trustees who served during the year and up to the date of signature of the financial statements were:

S McCormack (Chairman)

P Patton

T Beisty

A Rogers

S McGarry

The Trustees focus their attention on strategic issues and delegate operational decisions to the Chief Executive. However, they monitor operational performance through regular reporting. The appointment and review of senior staff is carried out by the Chief Executive. The Charity employs 4 (2020: 4) full and part-time staff led by a management team of two: The Chief Executive and the Support Services Manager.

Trustees, S McCormack, P Patton, T Beisty and Treasurer J Murphy held title to the Wembley freehold property belonging to the charity until the date of disposal.

The charity is an unincorporated entity and details of related parties are given in the notes to the accounts.

On behalf of the board of trustees

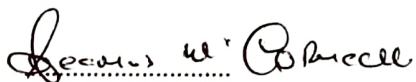
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**THE SAFE START FOUNDATION**

**TRUSTEES' REPORT (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2021**

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S McCormack (Chairman)

Chairman

Dated: 6/01/2022

# THE SAFE START FOUNDATION

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF THE SAFE START FOUNDATION

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I report to the trustees on my examination of the financial statements of The Safe Start Foundation (the charity) for the year ended 31 March 2021.

#### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Goldblatts

4th Floor  
4 Tabernacle Street  
London  
EC2A 4LU

Dated: 6 January 2022

# THE SAFE START FOUNDATION

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted funds general 2021 £	Unrestricted funds designated 2021 £	Restricted funds 2021 £	Total 2021 £	Total 2020 £
<b><u>Income and endowments from:</u></b>						
Donations and legacies	3	72,669	-	-	72,669	26,485
Charitable activities	4	5,835	-	56,500	62,335	81,253
Investments	5	379	-	-	379	4,227
Other income	6	-	-	-	-	180,061
<b>Total income</b>		<b>78,883</b>	<b>-</b>	<b>56,500</b>	<b>135,383</b>	<b>292,026</b>
<b><u>Expenditure on:</u></b>						
Charitable activities	7	117,989	-	51,519	169,508	224,042
<b>Net (expenditure)/income for the year/ Net movement in funds</b>		<b>(39,106)</b>	<b>-</b>	<b>4,981</b>	<b>(34,125)</b>	<b>520,173</b>
Gross transfers between funds		-	-	-	-	452,189
<b>Net (expenditure)/income for the year/ Net movement in funds</b>		<b>(39,106)</b>	<b>-</b>	<b>4,981</b>	<b>(34,125)</b>	<b>520,173</b>
Fund balances at 1 April 2020		99,368	1,520,000	-	1,619,368	1,099,195
<b>Fund balances at 31 March 2021</b>		<b>60,262</b>	<b>1,520,000</b>	<b>4,981</b>	<b>1,585,243</b>	<b>1,619,368</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

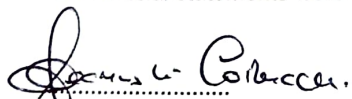
# THE SAFE START FOUNDATION

## BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
<b>Fixed assets</b>					
Tangible assets	12		2,123		903
<b>Current assets</b>					
Debtors	13	7,913		1,285,486	
Cash at bank and in hand		1,587,431		348,702	
		1,595,344		1,634,188	
<b>Creditors: amounts falling due within one year</b>	14	(12,224)		(15,723)	
Net current assets			1,583,120		1,618,465
<b>Total assets less current liabilities</b>			1,585,243		1,619,368
<b>Income funds</b>					
Restricted funds			4,981		-
<u>Unrestricted funds</u>					
Designated funds	17	1,520,000		1,520,000	
General unrestricted funds		60,262		99,368	
			1,580,262		1,619,368
			1,585,243		1,619,368

The financial statements were approved by the Trustees on 6/01/2022



S McCormack (Chairman)  
Trustee

# THE SAFE START FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2021

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#### 1 Accounting policies

##### Charity information

The Safe Start Foundation is an unincorporated entity.

##### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

##### 1.2 Going concern

These financial statements have been prepared on a going concern basis which assumes that the charity will continue in operational existence for the foreseeable future. The validity of this assumption is dependent upon the continued support from its principal source of income as well as the Trustees successfully securing additional sources of funding.

The Trustees acknowledge that funding is becoming increasingly more difficult to secure in an ever decreasing funding market place. Despite actively seeking out and considering a number of opportunities, the charity has not secured sufficient funding to prevent it incurring a deficit in the year under review. Were it not for a gain on the sale of the property, a deficit would have also been incurred in 2020. The Trustees have considered the period ahead and are also forecasting that a deficit will be incurred over the next 12 months, unless additional funding is secured. Funding has been applied for from the Irish Government of Foreign Affairs and Trade: Emigrant Support Programme (ESP) for 2021/22 and has been secured, to allow the charity to continue to run its Irish Elderly Project.

Notwithstanding the above, the charity still has a healthy asset base at the year end and has significant cash balances and other net current assets in its balance sheet that will enable it to meet its day to day commitments in the foreseeable future and fund any deficits within at least the next 12 months.

As a consequence, the Trustees believe that the charity is well placed to manage its business risks successfully despite the current uncertain economic outlook, and funding position. The effects of the Coronavirus pandemic are being felt by the charity and its members and the charity awaits guidance from the UK Government on when it can re-open its premises. In view of the above, and at the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

If the charity were unable to operate, adjustments would have to be made to reduce the value of the assets to their recoverable amounts, to provide for further liabilities that might arise and to reclassify fixed assets as current assets.

# THE SAFE START FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

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### 1 Accounting policies

(Continued)

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

Intra-fund transfers between unrestricted and restricted funds are at the discretion of the Trustees.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

#### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

With regard to the sale of property, such disposals are accounted for at the date of exchange where there is a legally binding, unconditional contract and where completion takes place by the date of approval of the financial statements.

Rental income from property leased out under an operating lease is recognised in the profit and loss account on a straight line basis over the term of the lease.

#### 1.5 Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both the costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the Charity and include the audit fees and costs linked to the strategic management of the Charity.

Overhead and support costs have been allocated as a direct cost or apportioned on an appropriate basis between the Charitable Activities, Costs of Generating Funds and Governance Costs. Once allocation and/or apportionment of overhead and support costs has been made between Charitable Activities, Costs of Generating Funds and Governance Costs, the cost attributable to Charitable Activities is apportioned across those activities in proportion to total spend.

# THE SAFE START FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2021

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#### 1 Accounting policies

(Continued)

##### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Tangible fixed assets are stated at cost less depreciation. The costs of minor additions or those costing below £1,000 are not capitalised. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Fixtures, fittings & equipment	15% on a reducing balance basis
Motor vehicles	25% on a reducing balance basis

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

##### 1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

##### 1.8 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

##### 1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

##### 1.10 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

##### 1.11 Leases

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

##### 1.12 Foreign exchange

Transactions denominated in foreign currencies are recorded at the rate ruling at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. All differences are included in net outgoing resources.

# THE SAFE START FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

### 1 Accounting policies

(Continued)

#### 1.13 Government grants

UK Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

A grant that specifies performance conditions is recognised in income when the performance conditions are met. Where a grant does not specify performance conditions it is recognised in income when the proceeds are received or receivable. A grant received before the recognition criteria are satisfied is recognised as a liability.

The Coronavirus Job Retention Scheme Furlough grant for a particular month is allocated against the cost of that month's payroll on an accruals basis.

The Irish Government ESP grant is recognised in the year of receipt. Any net underspends in the year are carried forward and accounted for as deferred income for the next ESP accounting period.

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Donations and legacies

	Unrestricted funds general 2021 £	Unrestricted funds general 2020 £
Donations and gifts	-	23,060
Grant receivable	72,669	3,425
	<u>72,669</u>	<u>26,485</u>
<b>Grants receivable for core activities</b>		
London Borough of Brent	10,000	-
UK Government - Coronavirus Job Retention Scheme	62,669	3,425
	<u>72,669</u>	<u>3,425</u>

# THE SAFE START FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

### 4 Charitable activities

	Support and care 2021 £	Residential management 2021 £	Total 2021 £	Support and care 2020 £	Residential management 2020 £	Total 2020 £
Sales within charitable activities	56,500	5,835	62,335	62,617	18,636	81,253
Analysis by fund						
Unrestricted funds - general	-	5,835	5,835	-	18,636	18,636
Restricted funds	56,500	-	56,500	62,617	-	62,617
	56,500	5,835	62,335	62,617	18,636	81,253

Restricted funds comprises funding received from the Irish Government Department of Foreign Affairs and Trade; Emigrant Support Programme - see Note 15.

### 5 Investments

	Unrestricted funds general 2021 £	Unrestricted funds general 2020 £
Interest receivable	379	4,227

### 6 Other income

	Total 2021 £	Unrestricted funds general 2020 £
Net gain on disposal of tangible fixed assets	-	180,061

# THE SAFE START FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

7 Charitable activities	Support and Residential care management		Employment training		Total Support and Residential care management		Employment training		Total 2020	
	2021	2021	2021	2021	2020	2020	2020	2020	2020	2020
	£	£	£	£	£	£	£	£	£	£
Staff costs	51,419	-	-	-	72,908	-	-	-	72,908	-
Depreciation and impairment	230	50	50	50	153	34	34	34	221	34
Other costs	8,846	7,099	1,873	1,873	35,360	12,840	1,938	1,938	50,138	1,938
	<u>60,495</u>	<u>7,149</u>	<u>1,923</u>	<u>1,923</u>	<u>108,421</u>	<u>12,874</u>	<u>1,972</u>	<u>1,972</u>	<u>123,267</u>	<u>1,972</u>
Share of governance costs (see note 8)	69,959	14,991	14,991	14,991	70,543	15,116	15,116	15,116	100,775	15,116
	<u>130,454</u>	<u>22,140</u>	<u>16,914</u>	<u>16,914</u>	<u>178,964</u>	<u>27,990</u>	<u>17,088</u>	<u>17,088</u>	<u>224,042</u>	<u>17,088</u>
<b>Analysis by fund</b>										
Unrestricted funds - general	78,935	22,140	16,914	16,914	116,347	27,990	17,088	17,088	161,425	17,088
Restricted funds	51,519	-	-	-	62,617	-	-	-	62,617	-
	<u>130,454</u>	<u>22,140</u>	<u>16,914</u>	<u>16,914</u>	<u>178,964</u>	<u>27,990</u>	<u>17,088</u>	<u>17,088</u>	<u>224,042</u>	<u>17,088</u>

# THE SAFE START FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

### 8 Support costs

	Support costs	Governance costs	2021	Support costs	Governance costs	2020
	£	£	£	£	£	£
Staff costs	-	93,910	93,910	-	93,587	93,587
Legal and professional	-	6,031	6,031	-	7,188	7,188
	-	99,941	99,941	-	100,775	100,775
Analysed between Charitable activities	-	99,941	99,941	-	100,775	100,775

Legal and professional fees include £3,600 (2020: £3,600), fees payable to the independent examiner for the independent examination.

### 9 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year, but there were travelling costs paid directly to third parties amounting to £0 (2020- £1,854) in respect of five trustees to facilitate attendance at Board meetings.

# THE SAFE START FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

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### 10 Employees

The average monthly number of employees during the year was:

2021 Number	2020 Number
4	4

### Employment costs

	2021 £	2020 £
Wages and salaries	133,323	151,959
Social security costs	10,765	13,198
Other pension costs	1,241	1,338
	<u>145,329</u>	<u>166,495</u>

The amount recognised in the statement of financial activities as an expense for defined contribution plans amounted to £1,241 (2020: £1,338). Of this amount £0 (2020: £0) was allocated against restricted funds.

The number of employees whose annual remuneration was £60,000 or more were:

	2021 Number	2020 Number
£80,001 - £89,999	<u>1</u>	<u>1</u>

### 11 Taxation

The Safe Start Foundation is a registered Charity and is not liable to taxation on the surplus arising from its charitable activities.

# THE SAFE START FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

### 12 Tangible fixed assets

	Fixtures, fittings & equipment	Motor vehicles	Total
	£	£	£
<b>Cost</b>			
At 1 April 2020	1,233	31,160	32,393
Additions	1,550	-	1,550
At 31 March 2021	<u>2,783</u>	<u>31,160</u>	<u>33,943</u>
<b>Depreciation and impairment</b>			
At 1 April 2020	720	30,770	31,490
Depreciation charged in the year	232	98	330
At 31 March 2021	<u>952</u>	<u>30,868</u>	<u>31,820</u>
<b>Carrying amount</b>			
At 31 March 2021	<u>1,831</u>	<u>292</u>	<u>2,123</u>
At 31 March 2020	<u>513</u>	<u>390</u>	<u>903</u>

All of the fixed assets were held for continuing use in the provision of the Charity's direct charitable activities

### 13 Debtors

	2021	2020
	£	£
<b>Amounts falling due within one year:</b>		
Other debtors	2,000	1,282,061
Prepayments and accrued income	5,913	3,425
	<u>7,913</u>	<u>1,285,486</u>

### 14 Creditors: amounts falling due within one year

	Notes	2021	2020
		£	£
Other taxation and social security		3,194	3,099
Government grants	15	-	7,383
Trade creditors		4,170	-
Other creditors		9	855
Accruals and deferred income		4,851	4,386
		<u>12,224</u>	<u>15,723</u>

Government grants comprises deferred income relating to the ESP underspend - see Note 15 for more details.

# THE SAFE START FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

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### 15 Government grants

*Irish Government - Department of Foreign Affairs and Trade; Emigrant Support Programme (ESP)*

During the year ended 31 March 2021, the charity received a net grant of £49,117 from the Department of Foreign Affairs and Trade; Emigrant Support Programme. The term of the grant was for the period 1 July 2020 to 30 June 2021. The grant award was not fully spent in the year under review and a net underspend of £7,383 was identified and reported by the charity. The underspend of £7,383 was adjusted for in the 2020 financial statements but has been reversed in the current period. This has resulted in £4,981 restricted reserves carried forward at 31 March 2021. Therefore, the net amount of the grant allocated during the year to the project was £56,500 (2020: £62,617). The grant was for two members of staff involved in the following activities:

- £56,500 contribution towards the running costs of the Safe Start Irish Elderly Project.

### 16 Retirement benefit schemes

#### **Defined contribution schemes**

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund. The company contributes a specified percentage of payroll costs to the retirement benefit scheme to fund the benefits. The only obligation of the company with respect to the scheme is to make the specified contributions.

The charge to profit or loss in respect of defined contribution schemes was £1,241 (2020 - £1,338).

# THE SAFE START FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

### 17 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2019	Transfers	Balance at 1 April 2020	Movement in funds Incoming resources	Balance at 31 March 2021
	£	£	£	£	£
New premises fund	500,000	800,000	1,300,000	-	1,300,000
Welfare fund	20,000	-	20,000	-	20,000
Emergency fund	150,000	50,000	200,000	-	200,000
	<u>670,000</u>	<u>850,000</u>	<u>1,520,000</u>	<u>-</u>	<u>1,520,000</u>

#### New premises fund

The Trustees have designated funds to cover the cost of new premises. The transfer of £800,000 during the previous year from unrestricted funds and the uplifted closing balance of £1.3m, reflects the approximate anticipated cost of similar premises to that sold during the previous year.

#### Welfare fund

The Trustees have designated funds to cover the rents of individuals currently involved with the project, who may fall on hard times and be unable to pay their weekly rent to the charity.

#### Emergency fund

The Trustees have designated funds to hold as an emergency contingency. This fund is maintained at a level which is in excess of twelve months' expenditure.



# THE SAFE START FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2021**

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### **19 Events after the reporting date**

As a result of the Coronavirus pandemic and the UK Government lockdown/restrictions imposed from mid-March 2020, the charity temporarily closed the premises on 17 March 2020 to await further guidance from the Government on when it could safely reopen and offer its services, especially in relation to its elderly members of the community. Subsequent to the year end, the impact of the pandemic has been sustained as the Coronavirus and infection rates have increased substantially. The charity's premises have now reopened on limited hours for appointments only and the charity is continuing to provide support to its members via mobile telephone and online meetings.

### **20 Related party transactions**

#### **Transactions with related parties**

During the year the charity entered into the following transactions with related parties:

During the year, in accordance with the Trust Deed, the charity was charged accountancy, consultancy and bookkeeping fees amounting to £4,980 (2020: £7,188) by Goldblatts Limited, a company in which the treasurer J Murphy is a director and has an interest. At 31st March 2021, £4,170 (2020: £0) was outstanding and included in trade creditors.