



Trustees' Annual Report for the period

From **31/08/21** Period start date To **31/08/22**
Period end date

Charity name: **Queenswood Parents association**

Charity registration number:**801650**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the Queenswood Parents Association (QPA) is to support the Principal in achieving the aims and objectives of Queenswood School. In furtherance of this object the Association may: <ul style="list-style-type: none">• foster more extended relationships between the Staff and parents; and• engage in activities, including fundraising, which shall support the School
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Sports Day Café Queenswood Ball Fireworks display
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	Helping out at the events held, such as sports day café. Donating cakes and such like.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Bringing the School community together for social events and to raise money to subsidise the future events.</p> <p>The school community as a whole benefits from the social activities. Bringing the girls, parents and school staff together.</p> <p>We have successful held, sports day café, the Queenswood ball and Fireworks held biannually.</p> <p>These have helped bring the community of the school together for an informal and social event. Boosting relationships between, the teachers, girls and parents.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We made a profit of £3,138
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	If we do hold any funds it is to use to fund future events, or to build up a pot to use and invest in something for the school
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Queenswood Parents Association
Other name the charity uses	
Registered charity number	801650

Charity's principal address	Queenswood Shepherd's Way Brookmans Park Hatfield Hertfordshire AL9 6NS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Natalie Penny	Chair		
2	Zahra Clements	Secretary		
3	Claudia Sartori	trustee		
4	Melissa Theodora	trustee		
5	Chioma Ifezue	trustee		
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Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information


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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Natalie Fay Penny

Position (eg
Secretary, Chair, etc)

Chair

Date

24th March 2023

Queenswood Parents' Association

Accounts for period ending 31 August 2022

Statement of Income and Expenditure

	2021/22					
	2021/22	Sports	2nd hand		Bank	
	Ball	Day	Uniform	Fundraising	Interest	£ Total
	Income	Income				
Income for Year	23,879	1,600	1,439	320	21	27,258
Expenditure for Year	-23,887	-232				-24,120
Net Profit/ (Loss) for the Year	<u>-8</u>	<u>1,367</u>	<u>1,439</u>	<u>320</u>	<u>21</u>	<u>3,138</u>

Statement of Assets and Liabilities as at 31/8/22

Cash at bank	
Barclays	2,475
COIF	5,880
	<u>8,355</u>
Debtors	606
Current Assets	<u>8,961</u>
Creditors	-4,485
Current Liabilities	<u>-4,485</u>
Net Assets	<u>4,476</u>
Reserves B/F	1,338
In Year	3,138
Reserves	<u>4,476</u>

Independent examiner's report to the trustees of Queenswood Parents Association

I report to the trustees on my examination of the accounts of the Queenswood Parents Association (the Trust) for the year ended 31st August 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: HAVILLAND JAMES DE SAUSMAREZ

Relevant professional qualification or membership of professional bodies (if any): FCIS

Address: WHITE GATES, BEKESBOURNE ROAD, BRIDGE, CANTERBURY
KENT CT4 5AE

Date: 21 MARCH 2023