

HERSDEN NEIGHBOURHOOD CENTRE ASSOCIATION



ANNUAL GENERAL MEETING

Friday 10th October 2025

At 10am

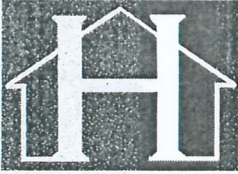
01227 712 040

info@hnca.co.uk

www.hersdencommunitycentre.co.uk

Registered Charity 801 402.

Hersden Community Centre, the Avenue, Hersden,
Canterbury, Kent, CT3 4HL



Hersden Community Centre

Hersden Neighbourhood Centre Association
The Avenue, Hersden, Canterbury, Kent, CT3 4HL
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Agenda for 2025 AGM.

Date of AGM: Friday 10th October 2025

Time of Meeting: 10am

Location of Meeting: Hersden Community Centre

1. Apologies for Absence

2. Minutes from the last AGM
20.09.2024

3. Finances for Year ending 2024
To view presented accounts and sign off.

4. Election of Members
Members of the Committee

Election of Chairman

Election of Vice Chairman

Election of Treasurer

Election of Secretary

5. Reports

6. Any other Business

7. Meeting Close

Registered Charity Number: 801 402

Minutes from the Annual General meeting of Hersden Neighborhood Centre Association
Held at 10am on Friday 20th September 2024 at The Hersden Community Centre

Those in attendance: Andrea Brabham, Jourdan Sparrow, Georgina Glover, Sylvia Giles, Kelly Campbell, Patricia Hatton, Ross Llewellyn.

Apologies for Absence: Alan Marsh, Dawn Hougham, Elsie Edwards.

Minutes from the last AGM

The minutes from 01.09.2023 were presented and agreed as a true record of the meeting.

Proposed by Ross Llewellyn

Seconded by Andrea Brabham

Finances

Accounts from the end of year end 2023 were presented, outlining figures of Income £42,232.26 expenditure £62,881.77 and a deficit of £20,649.51

These figures presented were from the year end accounts.

Proposed as correct by Georgina Glover

Seconded by Andrea Brabham

Election of members

Those present who nominated themselves to join:

1. Andrea Brabham
2. Jourdan Sparrow
3. Georgina Glover
4. Sylvia Giles
5. Kelly Campbell
6. Patricia Hatton
7. Ross Llewellyn

Those who sent apologies and wished to be elected:

8. Dawn Hougham
9. Elsie Edwards

These proposals were all unanimously accepted.

Election of Chairman Andrea Brabham

Proposed by Georgina Glover

Seconded by Sylvia Giles

Election of Vice Chairman Georgina Glover

Proposed by Andrea Brabham

Seconded by Patricia Hatton

Election of Treasurer Patricia Hatton

Proposed by Andrea Brabham

Seconded by Ross Llewellyn

Election of Secretary Jourdan Sparrow

Proposed by Patricia Hatton

Seconded by Georgina Glover

Section Reports

Preloved Shop

Sylvia reported on how well she is doing in the preloved shop and said that as long as she makes £100 a week she is more than happy.

Thanks was recorded to Sylvia and her dedication,
Kelly agreed to make a new revised poster advertising the shop.

Vice Chairs Report

Georgina regularly attends the centre, and more recently she has been collecting donations from the Church, as they now have an eco-status, and collect/ recycle textiles for our charity with the increased activities they offer. The Committee record thanks and will officially write to the Church thanking them for supporting us.

Georgina advised she will get an article put in the link up magazine for HNCA.

Chairs Report

Andrea reported the Centre is very busy and most weekends are booked for children's parties, the rooms are taking better bookings and we have just taken on a new regular booking.

Thank you was recorded from the Chair person to all volunteers and Sylvie for dedication and sorting donations for the tombola prizes.

Centre Reports

We have taken a big cut on the rags, where the price we now receive is 5p a kilo.

Discussions were held

Resolution rag bin for the public £1 for 3 items

Have a jumble table at the fair

Try a new supplier.

Insurance claim, recently we had an incident where the drains blocked and caused foul waste to break through the ground surface and flood us and neighboring properties, as a result of this the roof drains blocked and could not drain, causing the flat roof to collapse above the hall store rooms. Insurance paid for the repair works and southern water cleaned and re turfed the outside.

Grants, we received a couple of significant grants this year, one towards core costs and another towards the men's shed.

Posters

It was discussed and agreed that we need posters for the charity shop and men's shed, better advertising them.

Sponsorship

Bocadillos Cafe have kindly offered to sponsor the Christmas Fair for £300, it was agreed to look at a sponsor for the men's shed, and we should look into this.

Everyone has worked hard to reduce costs and spending, gain income and bookings, Diane has been working with Dunelm for the giving tree where we may get much needed items donated.

It was noted that deposit deductions were introduced this year for damages or 'rule breaking' this was justified and the committee were in agreement of this as we are the most affordable hall and have to keep it in top condition.

Bookings

A suggestion was made to include add-ons to bookings such as the Candy Floss Machine at £40 and the donut board at £10

AOB

The Lunch club was discussed at length and the resolution was that it is no longer viable as it is, the committee agreed that we should run a brunch club between 9:30 – 11:30 where breakfast items are offered instead. Prices and Menu's to be worked out and published.

A ploughman's and bingo event is planned for Wednesday 23rd October 24, if anyone would like to book and attend or volunteer.

A suggestion was made to have a late opening evening for the shop and centre, discussions were held and a final resolution was not agreed.

There were some concerns for having the donkey at the Christmas Fair, these were Insurance, risk of biting, hygiene and the charge from the owner just to look at the donkey. Decision was agreed to cancel the attraction for the above reasons.

Christmas Fair is Saturday 30th November 2024, please attend and help on the day.

Meeting closed 12:05


10/10/25

HERSDEN NEIGHBOURHOOD CENTRE ASSOCIATION

REG CHARITY NO: 801402

REPORT AND FINANCIAL STATEMENTS FOR

YEAR ENDED 31st DECEMBER 2024

LEGAL AND ADMINISTRATIVE INFORMATION

TRUSTEES

Ms A. Brabham (Chair)
Mrs G. Glover (Vice Chair)
Mrs P. Hatton (Treasurer)
Ms S. Giles
Miss E. Edwards
Miss J. Sparrow (secretary)
Mrs D. Hougham
Mr R. Llewellyn
Miss K. Campbell

REGISTERED OFFICE

Hersden Community Centre
The Avenue
Hersden
Kent
CT3 4HL

INDEPENDENT EXAMINER

Hilary Adams- Chartered Accountants
158 High Street
Herne Bay
Kent
CT6 5NP

BANKERS

HSBC
9 Rose Lane
Canterbury
Kent

**HERSDEN NEIGHBOURHOOD CENTRE ASSOCIATION
ANNUAL REPORT TO ACCOMPANY THE ACCOUNTS
YEAR ENDING 31ST DECEMBER 2024**

The last few years these reports have been hard to write, as they have all been at the end of terrible financial years. This year it's a little easier to write as I can say our team have worked tirelessly to get us out the financial hardship we have been facing.

I am pleased to report however despite making a loss again this year, its considerably less than the previous years; all be it a difficult year we have made some fantastic memories, have stared a quarterly midweek bingo and lunch event and brought so many new faces through the doors.

This year has also been hard, we have sadly lost some very close friends of the Centre, one of them being Hazel Brackley one of our previous trustees who helped make the place what it is today.

I can report the salon has now got a regular hair stylist working each week, and we have had enquiries for more beauty and health treatments which we are looking into taking on.

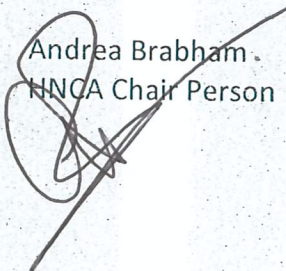
The shop has again exceeded all expectations and brought in well over £6,000 this year alone. We have had some setbacks with our textile recycler who have drastically reduced what they pay us, so we have turned to ecommerce... it's in its infancy and we will see how it goes.

Now for the important part of this report, the actual figures for the association, our accounting system shows an income of £57,110.16 and an expenditure of £62,113.44 resulting in a deficit of £5,003.28.

This report does show a loss, however, we have been in a worse position previously and pulled through, we have a fantastic team and great support network who are doing all they can to make next year a great success both financially and for our charity objectives.

I end this report with a massive thank you to each and every one who has supported us made the centre what it is today.

Andrea Brabham
HNCA Chair Person



Balance Sheet

<u>Current Assets</u>	2024	2023
Cash in hand	1,194.21	1,605.42
Cash at bank	<u>27,808.70</u>	<u>34,871.58</u>
	29,002.91	36,477.00
Debtors	1,175.38	0.00
Prepayments	<u>0.00</u>	<u>0.00</u>
	1,175.38	0.00
Total Assets	30,178.29	36,477.00
 <u>Current Liabilities</u>		
Creditors	63.78	140.69
Accruals	<u>514.62</u>	<u>1,733.14</u>
	578.40	1,873.83
Total Net Assets	<u><u>29,599.89</u></u>	<u><u>34,603.17</u></u>
	0.00	
Represented by the following funds:		
<i>Unrestricted Funds</i>		
General Fund	596.98	3,826.74
Troy's Travels	7,980.21	7,627.14
Projects (was Majorettes)	1,861.44	2,368.89
Cross Stitch	1,226.22	950.22
Senior Citizens / Lunch	0.00	634.02
Senior Youth & Junior Youth	0.00	1,086.70
Deposit Repairs (was breakfast)	1,795.68	1,695.68
Art Club	1,814.98	3,303.88
Mens Shed	2,862.32	447.84
Community Put Back	<u>11,462.06</u>	<u>12,662.06</u>
	29,599.89	34,603.17
<i>Restricted Funds:</i>		
Minibus Fund	0.00	0.00
Community Centre	<u>0.00</u>	<u>0.00</u>
	0.00	0.00
TOTAL FUNDS	<u><u>29,599.89</u></u>	<u><u>34,603.17</u></u>

1d/10/25



SOFA

	Unrestricted Funds	Restricted Funds - Minibus	Restricted Funds - Community Centre	Total Funds 31.12.24	Total Funds 31.12.23
Hall & Room Hire	10,081.90			10,081.90	12,181.25
Art Club	1,010.60			1,010.60	1,127.70
Lunch Fees	1,198.53			1,198.53	2,450.55
Troy's Travels				0.00	1,433.50
Grants & Donations	31,215.07			31,215.07	20,126.86
Fund Raising				0.00	0.00
Cross Stitch	2,071.50			2,071.50	987.21
Sundry Income	9,995.69			9,995.69	2,300.19
Admin fees	1,536.87			1,536.87	1,625.00
Friday Café	0.00			0.00	0.00
Total Incoming Resources	<u>57,110.16</u>	<u>0.00</u>	<u>0.00</u>	<u>57,110.16</u>	<u>42,232.26</u>
Staff Costs	24,491.91			24,491.91	29,876.01
Repairs & Maintenance	13,051.63			13,051.63	5,470.45
Licences	347.34			347.34	230.56
Insurance	2,282.79			2,282.79	1,224.98
Light & Heat	6,437.73			6,437.73	9,777.58
Communications	738.81			738.81	689.67
Water & Rates	760.06			760.06	331.48
Cleaning	87.03			87.03	567.40
Lunch Club	1,573.94			1,573.94	2,783.30
Miscellaneous Expenses	5,502.33			5,502.33	6,700.27
Art Club	0.00			0.00	194.34
Fund Raising	3,338.78			3,338.78	1,311.28
Professional Fees	396.00			396.00	360.00
Troy's Travels	1,568.22			1,568.22	1,739.45
Admin fees	1,536.87			1,536.87	1,625.00
Mini Bus Fund	0.00			0.00	0.00
	<u>62,113.44</u>	<u>0.00</u>	<u>0.00</u>	<u>62,113.44</u>	<u>62,881.77</u>
Net Incoming Resources	-5,003.28	0.00	0.00	-5,003.28	-20,649.51
Transfers between funds	0.00	0.00	0.00	0.00	0.00
Balance b/f	34,603.17	0.00	0.00	34,603.17	55,252.68
Balance c/f	<u>29,599.89</u>	<u>0.00</u>	<u>0.00</u>	<u>29,599.89</u>	<u>34,603.17</u>

10/10/25

