



# Hersden Community Centre

Hersden Neighbourhood Centre Association  
The Avenue, Hersden, Canterbury, Kent, CT3 4HL

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[info@hersdencommunitycentre.co.uk](mailto:info@hersdencommunitycentre.co.uk)

## Agenda for 2024 AGM.

Date of AGM: Friday 20<sup>th</sup> September 2024

Time of Meeting: 10am

Location of Meeting: Hersden Community Centre

1. Apologies for Absence

2. Minutes from the last AGM

1.09.2023

4. Finances for Year ending 2023

To view presented accounts and sign off.

5. Election of Members

Members of the Committee

Election of Chairman

Election of Vice Chairman

Election of Treasurer

Election of Secretary

5. Reports

6. Review of Hire fees

Any other Business

6. Meeting Close

**Minutes from the AGM of Hersden Neighborhood Centre Association Held on 1<sup>st</sup> September 2023 at 10am**

**Apologies for Absence**

Georgina Glover, Elsie Edwards, Dawn Hougham, Patricia Hatton.

**Attendees**

Ross Llewellyn, Gill Waite, Alan Marsh, Sylvia Giles, Sarah Carden, Jack Brabham, Andrea Brabham.

**Minutes from Last AGM**

21<sup>st</sup> February 2022 were agreed as a true account.

Proposed by Andrea Brabham

Seconded by Sylvia Giles

**Finances**

Income £40,602.15

Expenditure £53,916.75

Deficit £13,314.60

Andrea proposed

Sarah Seconded

**Election of Trustees**

Ross Llewellyn, Andrea Brabham, Sarah Carden, Georgina Glover, Patricia Hatton, Elsie Edward, Sylvia Giles, Dawn Hougam

**Election of Secretary and Treasurer**

Unanimous agreement to elect

Treasurer: Dawn

Secretary: unfilled

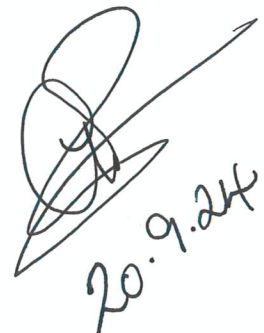
**Reports**

Hair Salon is well underway to completion as a result of £1000 funding from the Masons, Its going to be rented to generate an income and create another service to our residents.

Community Warden has carried out lots of half term activities with us the past year,

Preloved shop is doing very well, Thanks and well done goes to Sylvie who is selling things as fast as they come in.

Meeting Closed at 10:32



Handwritten signature and date: 20.9.24

**HERSDEN NEIGHBOURHOOD CENTRE ASSOCIATION  
ANNUAL REPORT TO ACCOMPANY THE ACCOUNTS  
YEAR ENDING 31<sup>ST</sup> DECEMBER 2023**

Another year has passed by financially and we are still struggling and have made radical changes to try and improve the situation. Our social aspect and community support is thriving.

Our centre is still extremely busy day to day and service users are happy and continue to support us, the Community Payback service program is proving to be a fantastic asset and the people on probation enjoy being at our centre, they are constantly improving the facilities and the entire village.

OUR VOLUNTEERS ARE AMAZING! they keep us going and keep the positivity alive.

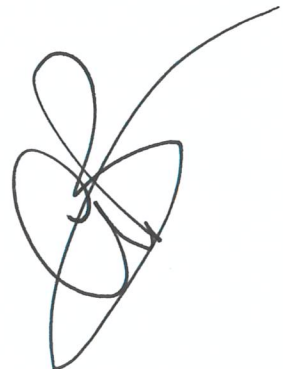
The Salon is now complete and open, we have a beauty technician and a foot care practitioner, however we are still looking for a hair dresser.

As far as our financial position, we are in trouble! We drastically need to improve our income as we this year have made a huge loss, with the ever increasing utility costs and prices of everything increasing, all the cuts we have made are not enough.

The charity shop is still doing above average and exceeding £100 a week in donations, this takes some going and Sylvie is doing us proud running it day to day on her own.

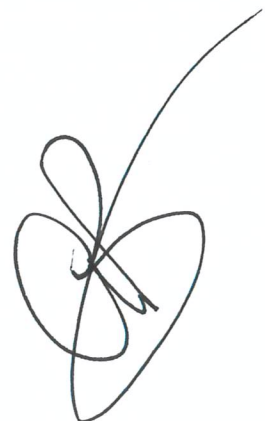
The figures from our accounts show income of £42,232.26 and expenditure of £62,881.77 resulting in a deficit of £20,649.51. This is not a position anyone wants to be in and we need to work extremely hard to pull this into a better position. It is possible and will take a lot of work, we just need the support.

Andrea Brabham  
HNCA Chair Person



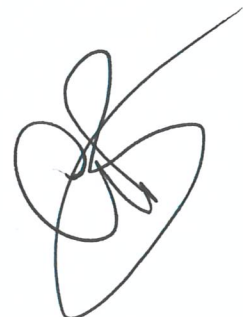
## Balance Sheet

	2023	2022
<b><u>Current Assets</u></b>		
Cash in hand	1,605.42	2,378.59
Cash at bank	<u>34,871.58</u>	<u>53,864.65</u>
	36,477.00	56,243.24
Debtors	0.00	0.00
Prepayments	<u>0.00</u>	<u>0.00</u>
	0.00	0.00
<b>Total Assets</b>	<b>36,477.00</b>	<b>56,243.24</b>
<b><u>Current Liabilities</u></b>		
Creditors	140.69	42.18
Accruals	<u>1,733.14</u>	<u>948.38</u>
	1,873.83	990.56
<b>Total Net Assets</b>	<b><u>34,603.17</u></b>	<b><u>55,252.68</u></b>
	0.00	
Represented by the following funds:		
<i>Unrestricted Funds</i>		
General Fund	3,826.74	27,556.28
Troy's Travels	7,627.14	5,550.09
Projects (was Majorettes)	2,368.89	2,368.89
Cross Stitch	950.22	752.73
Senior Citizens / Lunch	634.02	605.32
Senior Youth & Junior Youth	1,086.70	1,086.70
Friday Café	1,695.68	1,695.68
Art Club	3,303.88	2,799.93
Mens Shed	447.84	0.00
Community Put Back	<u>12,662.06</u>	<u>12,837.06</u>
	34,603.17	55,252.68
<i>Restricted Funds:</i>		
Minibus Fund	0.00	0.00
Community Centre	<u>0.00</u>	<u>0.00</u>
	0.00	0.00
<b>TOTAL FUNDS</b>	<b><u>34,603.17</u></b>	<b><u>55,252.68</u></b>



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	Unrestricted Funds	Restricted Funds - Minibus	Restricted Funds - Community Centre	Total Funds 31.12.23	Total Funds 31.12.22
Hall & Room Hire	12,181.25			<b>12,181.25</b>	8,179.75
Art Club	1,127.70			<b>1,127.70</b>	1,438.65
Lunch Fees	2,450.55			<b>2,450.55</b>	2,436.26
Troy's Travels	1,433.50			<b>1,433.50</b>	759.20
Grants & Donations	20,126.86			<b>20,126.86</b>	17,138.29
Fund Raising	0.00			<b>0.00</b>	1,467.60
Cross Stitch	987.21			<b>987.21</b>	1,741.75
Sundry Income	2,300.19			<b>2,300.19</b>	6,660.65
Admin fees	1,625.00			<b>1,625.00</b>	780.00
Friday Café	0.00			<b>0.00</b>	0.00
<b>Total Incoming Resources</b>	<u>42,232.26</u>	<u>0.00</u>	<u>0.00</u>	<u><b>42,232.26</b></u>	<u>40,602.15</u>
Staff Costs	29,876.01			<b>29,876.01</b>	24,885.98
Repairs & Maintenance	5,470.45			<b>5,470.45</b>	9,072.44
Licences	230.56			<b>230.56</b>	199.60
Security	0.00			<b>0.00</b>	228.00
Insurance	1,224.98			<b>1,224.98</b>	1,091.37
Light & Heat	9,777.58			<b>9,777.58</b>	4,218.75
Communications	689.67			<b>689.67</b>	667.18
Water & Rates	331.48			<b>331.48</b>	663.44
Cleaning	567.40			<b>567.40</b>	561.58
Lunch Club	2,783.30			<b>2,783.30</b>	1,414.39
Miscellaneous Expenses	6,700.27			<b>6,700.27</b>	4,745.01
Art Club	194.34			<b>194.34</b>	377.63
Fund Raising	1,311.28			<b>1,311.28</b>	2,266.50
Professional Fees	360.00			<b>360.00</b>	330.00
Troy's Travels	1,739.45			<b>1,739.45</b>	2,414.88
Admin fees	1,625.00			<b>1,625.00</b>	780.00
Mini Bus Fund	0.00			<b>0.00</b>	0.00
	<u>62,881.77</u>	<u>0.00</u>	<u>0.00</u>	<u><b>62,881.77</b></u>	<u>53,916.75</u>
<b>Net Incoming Resources</b>	-20,649.51	0.00	0.00	<b>-20,649.51</b>	-13,314.60
Transfers between funds	0.00	0.00	0.00	<b>0.00</b>	0.00
Balance b/f	55,252.68	0.00	0.00	<b>55,252.68</b>	68,567.28
Balance c/f	<u><b>34,603.17</b></u>	<u><b>0.00</b></u>	<u><b>0.00</b></u>	<u><b>34,603.17</b></u>	<u><b>55,252.68</b></u>



**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF  
HERSDEN NEIGHBOURHOOD CENTRE**

We report on the projected Income and Expenditure Account of the Association for the year ended 31 December 2023.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to our attention.

**Basis of independent examiner's report**

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with our examination, no matter has come to our attention:

(1) which gives us reasonable cause to believe that in any material respect the requirements:

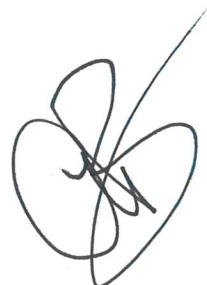
- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Hilary Adams*  
Hilary Adams Ltd  
Chartered Accountants  
158 High Street  
Herne Bay  
Kent  
CT6 5NP

Date: 04 March 2024



## 2024 AGM REPORT

20/09/2024

I write this report with many feelings, on one side we are doing extremely well and growing our foot fall and services and on the other we are not doing so well financially.

We have a thriving centre where everyone wants or needs to be, our service users' needs have grown so much that befriending is now our principal. We work extremely well with the Canterbury food bank and Age UK to provide additional services to our residents and clients.

Our Hall is booked 5 nights a week, with a waiting list for regular bookings, and most weekends are fully booked back to back, the rooms are slowly taking better bookings, but this is due to the hard work and dedication of my excellent team, who I couldn't work without.

Throughout the week mornings we have

Monday -Cross Stitch and Lace, which is doing well and has expanded to any Arts.

Tuesday- Crochet and Knitting, again which does any crafts, another busy group.

Wednesday- Art again doing anything creative... or playing board games, this is our smaller group some weeks, but the best to slowly introduce venerable or new users.

Thursday- Men's shed, has recently opened and has a slow uptake, better advertising will increase the footfall.

Friday – Lunch club, a very small circle of 6 who come for lunch, this group struggles to find new members.

Salon- open every day with limited uptake, but slowly growing.

Charity shop- The shop is exceeding all expectations and financially keeping the centre afloat, Sylvie is smashing all expectations and I am very proud of her. I am however having issues with the textile recycling company who keep cutting costs, due to this I am going to implement a few changes on how we sell the rags.

Financially we are not in a great position, but with hard work and dedication from both volunteers and myself our deficit is much less than it was. I work very closely with the Ministry of justice, who provide unpaid workers weekly to carryout projects at the centre, and assist us with our upkeep, this ultimately saves us thousands of pounds a year in repair and maintenance costs.

It takes a lot of dedication and time to make this place work and keep our little community growing and stay together.

Jack Brabham

Operations and Finance Manager

