



# Long Crendon School PTA (Unincorporated Association)

## Charity Number: 801177

## Annual Report for Financial Year 2024-25

### Dates of Financial Year covered by this report

01 August 2024 - 31 July 2025

### PTA Officers

Chair: Laura Stoker *Elected March 2025*

Vice Chair: *Vacant*

Treasurer: James Elkington, co-opted August 2024, Elected March 2025

Secretary: Kristen Moorhouse, Elected November 2023, resigned April 2025

### PTA Trustees

The role of trustees is to ensure the PTA operates correctly. Trustees can be parents, staff, or members of the community. Please contact the Secretary at [longcrendonpta@gmail.com](mailto:longcrendonpta@gmail.com) if you are interested in becoming a Trustee.

#### *Named Trustees during the Financial Year 2024-25*

Laura Stoker (PTA Chair)

James Elkington (PTA Treasurer)

Kristen Moorhouse (PTA Secretary until April 2025, remaining as Trustee)

Adelyn Wise

Amelia Nash

Rosalind Finney

### The Purpose of the PTA

As written in its Constitution V4.0 effective 16 November 2021 the Long Crendon School PTA exists to advance the education and wellbeing of the pupils in the school in three ways:

1. develop more extended relationships between the staff, parents and others associated with the school; and
2. engage in activities which support the school and advance the education and/or wellbeing of pupils attending it; and
3. provide and assist in the provision of facilities for education and/or wellbeing at the school (not normally provided by the Local Education Authority).

### Public Benefit Statement

The trustees of Long Crendon School PTA confirm that they are satisfied that they have carried out their charity's purposes for the public benefit, and have regard to the guidance issued by the Charity Commission on public benefit.

### This Year's Fundraising

Total Net Income raised from activities and donations during the 2024-25 financial year was £21,493 (see Table 1 for breakdown).

2024-25 was another successful year for PTA events as outlined in Table 1. Funds were also raised through the generosity of the parents and local businesses who gave donations. The PTA Committee is immensely grateful to everyone who gave their time and money to support the PTA, particularly the organisers of events.



### **This Year's Spend**

In 2024-25 the PTA spent a total of £17,833. The single biggest spend was the annual donation of £6,000 to the school for purchase of books, equipment, software, and other resources at the discretion of the Senior Leadership Team. Several other significant purchases were made for the school and its pupils in this period (Table 2).

### **Financial Summary**

The bank balance at the start of the 2024/25 financial year stood at £32,517. During the year, the PTA raised a total of £31,413, incurred expenses of £9,892 and donated £17,833 to the school.

Total combined funds in the PTA bank accounts at the end of financial year 2024-25 was £36,206. The PTA has committed £9,007 of funds in 2025-26 (see Table 3) including the annual £6,000 contribution towards the running of the school. As of 31st July 2025, there is therefore £27,199 of funds available to cover other expenditure.

**Table 1: PTA Net Income from Fundraising Activities (after related expenses paid)**

<b>Net Event Income</b>	<b>£</b>
<i>Apple juice</i>	133
<i>Cake Sales</i>	1,094
<i>Calendars</i>	397
<i>Christmas Fair</i>	1,932
<i>Discos</i>	1,561
<i>Christmas Cards</i>	168
<i>Fireworks</i>	9,014
<i>Presents for Parents</i>	431
<i>Quiz</i>	1,843
<i>Refreshments</i>	693
<i>Second Hand Uniform</i>	617
<i>Sports Day refreshments</i>	233
<b>Other Income</b>	<b>£</b>
<i>Donations</i>	522
<i>Easyfundraising</i>	467
<i>Charities Trust Payment</i>	1,998



<i>UK Textile Recycling</i>	390
<b>Total</b>	<b>21,493</b>

**Table 2: Spending Summary**

<b>Purchases</b>	<b>£</b>
Annual Contribution - ICT & Curriculum Enhancement (Enrichment Days to Support Class Topics)	6,000
Reading books	3,834
Classroom petty cash	2,250
Classroom blinds	1,279
Forest School / Playground materials	801
PE equipment	591
Space Day	591
Geography Resources	457
Walkie Talkies	447
Year 6 Leavers party & hoodies	420
Classroom Fans	405
Ear Defenders	212
Year 6 production	160
Music Supplies	148
Viking Day	76
Parentkind Membership fee	162
<b>Total</b>	<b>17,833</b>

**Table 3: Committed funds for 2025-2026**

<b>Commitments</b>	<b>£</b>
Working Capital	2,000



Annual commitment for FY25/26	6,000
Lunchtime Art Club resources	300
Toys for playground	300
Maths resources	407
<b>Total</b>	<b>9,007</b>

### **Plans for 2025/26**

In 2024/25, significant purchases were made to support the learning environment, including classroom blinds, forest school and playground equipment and geography resources. The PTA continued to support resources for classrooms by donating a termly allowance and this will continue in the 25/26 academic year if funds allow.

Following the recent excellent Ofsted inspection, the school is committed to ongoing improvement. Accordingly, the Long Crendon School senior leadership team has requested funds and support from the PTA for the 2025/26 academic year to aid in this endeavour.

The PTA will also endeavour to support Long Crendon school with other enhanced learning opportunities for the 25/26 academic year as requested by the school, for example the space dome and similar activities.

Several fundraising events are already planned for the 25/26 academic year, including the annual fireworks display, as well as the usual cake sales and school discos.

The PTA will continue to advertise the Just Giving platform to new and existing parents with the aim of establishing a consistent fundraising stream through the year that is not dependent on its ability to run in-person events.

The PTA would be delighted to hear from any parent who is interested in taking on a role on the PTA Committee. Nominations to the Chair, Vice-Chair, Treasurer and Secretary, plus any Ordinary members to the Committee would be welcome by email to [longcrendonpta@gmail.com](mailto:longcrendonpta@gmail.com).

### **Thank you**

The PTA trustees would like to thank all the dedicated PTA committee members, event sub-committee members, parents, and volunteers who have contributed their time and efforts this year. Without your support, our events would not have been possible, and we would never have been as successful in achieving our goals of supporting the school and enhancing the educational experience for our children. We also extend our gratitude to the school staff who have been instrumental in our activities. We look forward to another fantastic year of community spirit.

### **Annual Report prepared by:**

Laura Stoker (PTA Chair)

James Elkington (PTA Treasurer)

*Finalised 10<sup>th</sup> November 2025*



**Declarations**

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>	<i>Adelyn Wise</i>	
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<b>Full name(s)</b>	Adelyn Wise	
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<b>Position (e.g. Secretary, Chair, etc)</b>	Trustee	
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<b>Date</b>	25 Nov 2025
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**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
<b>Fundraising Events</b>					
Apple Juice	133	-	-	133	-
Cake Sales	1,107	-	-	1,107	1,019
Calendars	962	-	-	962	1,377
Christmas Fair	2,193	-	-	2,193	3,208
Disco	2,514	-	-	2,514	2,322
Christmas Cards	168	-	-	168	103
Fireworks	14,866	-	-	14,866	13,603
Presents for Parents	939	-	-	939	736
Quiz	3,215	-	-	3,215	2,852
Refreshments	351	-	-	351	865
Second Hand Uniform	617	-	-	617	581
Sports Day	445	-	-	445	284
Other (UK Textile Recycling)	389	-	-	389	297
Disco Bingo	-	-	-	-	5,565
<b>Fundraising Events Total</b>	<b>28,399</b>	<b>-</b>	<b>-</b>	<b>28,399</b>	<b>32,813</b>
<b>Donations, Legacies and Grants</b>					
Donations	522	-	-	522	943
Easyfundraising	467	-	-	467	559
Charities Trust Payment	1,998	-	-	1,998	-
Grant	-	-	-	-	1,000
<b>Donations, Legacies and Grants Total</b>	<b>2,987</b>	<b>-</b>	<b>-</b>	<b>2,987</b>	<b>2,502</b>
<b>Interest on Deposit Account</b>					
Interest received	28	-	-	28	41
<b>Interest on Deposit Account</b>	<b>28</b>	<b>-</b>	<b>-</b>	<b>28</b>	<b>41</b>
<b>Sub total (Gross income for AR)</b>	<b>31,414</b>	<b>-</b>	<b>-</b>	<b>31,414</b>	<b>35,355</b>
<b>A2 Asset and investment sales. (see table).</b>					
N/A	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>31,414</b>	<b>-</b>	<b>-</b>	<b>31,414</b>	<b>35,355</b>
<b>A3 Payments</b>					
<b>Cost of Fundraising Events</b>					
Apple Juice	-	-	-	-	-
Cake Sales	92	-	-	92	35
Calendars	565	-	-	565	611
Christmas Fair	262	-	-	262	648
Disco	954	-	-	954	5,806
Christmas Cards	-	-	-	-	588
Fireworks	5,893	-	-	5,893	527
Presents for Parents	507	-	-	507	170
Quiz	1,371	-	-	1,371	1
Refreshments	157	-	-	157	-
Second Hand Uniform	-	-	-	-	2,418
Sports Day	212	-	-	212	-
Disco Bingo	-	-	-	-	-
<b>Cost of Fundraising Events Total</b>	<b>9,892</b>	<b>-</b>	<b>-</b>	<b>9,892</b>	<b>10,903</b>
<b>Insurance</b>					
Parent/Kind membership fee	162	-	-	162	153
<b>Insurance Total</b>	<b>162</b>	<b>-</b>	<b>-</b>	<b>162</b>	<b>153</b>
<b>Grants and Donations Paid</b>					
Annual Grant from PTA to LC School	6,000	-	-	6,000	6,000
Reading Books	3,834	-	-	3,834	1,034
Classroom Petty cash	2,260	-	-	2,260	2,250
Classroom Blinds	1,279	-	-	1,279	679
Forest School / Playground materials	801	-	-	801	541
PE Equipment	591	-	-	591	-
Space Day	591	-	-	591	-
Geography resources	457	-	-	457	756
Walkie Talkies	447	-	-	447	390
Year6 Leavers Party, Hoodies	420	-	-	420	-
Classroom Fans	405	-	-	405	-
Ear defenders	212	-	-	212	-
Year6 Production	160	-	-	160	-
Music Supplies	148	-	-	148	-
Viking Day	78	-	-	78	-
Maths equipment	-	-	-	-	756
PTA and parent contribution towards w-4	-	-	-	-	10,019
Outdoor Classroom	-	-	-	-	5,918
Tie dye materials	-	-	-	-	66
National Trust Educational Membership	-	-	-	-	117
AV Equipment for the hall	-	-	-	-	4,749
Nativity costumes	-	-	-	-	86
Happy Puzzle Company (Maths and science puzzles)	-	-	-	-	167
Foundation Stage Trampoline	-	-	-	-	100
Direct to school funds - educational consumables	-	-	-	-	200
Art & DT equipment	-	-	-	-	222
Materials for STEM day	-	-	-	-	74
Incubator and 6 fertile eggs for FS	-	-	-	-	221
Strap Science Subscription	-	-	-	-	432
Y6 Leavers Photos	-	-	-	-	133
Sunshades	-	-	-	-	414
Mind Workshop	-	-	-	-	100
<b>Grants and Donations Paid</b>	<b>17,671</b>	<b>-</b>	<b>-</b>	<b>17,671</b>	<b>34,665</b>
<b>Sub total</b>	<b>27,725</b>	<b>-</b>	<b>-</b>	<b>27,725</b>	<b>45,721</b>
<b>A4 Asset and investment purchases. (see table)</b>					
N/A	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>27,725</b>	<b>-</b>	<b>-</b>	<b>27,725</b>	<b>45,721</b>
<b>Net of receipts/(payments)</b>	<b>3,689</b>	<b>-</b>	<b>-</b>	<b>3,689</b>	<b>10,365</b>
<b>A5 Transfers between funds</b>					
A6 Cash funds last year end	32,517	-	-	32,517	42,882
<b>Cash funds this year end</b>	<b>36,206</b>	<b>-</b>	<b>-</b>	<b>36,206</b>	<b>32,517</b>

Signed by one or two trustees on behalf of all the trustees

Signature: \_\_\_\_\_ Print Name: James Elkington Date of approval: 07/09/2025

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
<b>B1 Cash funds</b>	Bank Accounts	34,141	-	-
	Cash on Hand	2,065	-	-
	<b>Total cash funds</b>	<b>36,206</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	N/A	-	-	-
<b>B3 Investment assets</b>	N/A	-	-	-
<b>B4 Assets retained for the charity's own use</b>	N/A	-	-	-
<b>B5 Liabilities</b>	N/A	-	-	-

Signed by one or two trustees on behalf of all the trustees

Signature: \_\_\_\_\_ Print Name: James Elkington Date of approval: 07-Sep-25



Section A

Independent Examiner's Report

Report to the trustees

Long Crendon School PTA

On accounts for the year  
ended

31 July 2025

Charity no  
(if any)

801177

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 July 2025.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 10/11/2025

Name:

Jennifer Williams

Relevant professional  
qualification(s) or body

ACA (ICAEW)

Address:

10 Bicester Road, Long Crendon, HP18 9BW