



# Long Crendon School PTA (Unincorporated Association)

## Charity Number: 801177

## Annual Report for Financial Year 2023-24

### Dates of Financial Year covered by this report

01 August 2023 - 31 July 2024

### PTA Officers

Chair: Lucy Morley *Co-opted August 2021, re-elected November 2023*

Vice Chair: *Vacant*

Treasurer: Amelia Nash Elected 16 November 2022

Secretary: Kristen Moorhouse Elected November 2023

### PTA Trustees

The role of trustees is to ensure the PTA operates correctly. Trustees can be parents, staff, or members of the community. Please contact the Secretary at [longcrendonpta@gmail.com](mailto:longcrendonpta@gmail.com) if you are interested in becoming a Trustee.

#### *Named Trustees during the Financial Year 2023-24*

Lucy Morley (PTA Chair)

Amelia Nash (PTA Treasurer)

Kristen Moorhouse (PTA Secretary)

Adelyn Wise

Laura Stoker

### The Purpose of the PTA

As written in its Constitution V4.0 effective 16 November 2021 the Long Crendon School PTA exists to advance the education and wellbeing of the pupils in the school in three ways:

1. develop more extended relationships between the staff, parents and others associated with the school; and
2. engage in activities which support the school and advance the education and/or wellbeing of pupils attending it; and
3. provide and assist in the provision of facilities for education and/or wellbeing at the school (not normally provided by the Local Education Authority).

### Public Benefit Statement

The trustees of Long Crendon School PTA confirm that they are satisfied that they have carried out their charity's purposes for the public benefit, and have regard to the guidance issued by the Charity Commission on public benefit.

### This Year's Fundraising

Total net Income raised from activities and donations during the 2023-24 financial year was £24,453 (see Table 1 for breakdown).

2023-24 was another successful year for PTA events as outlined in Table 1. Funds were also raised through the generosity of the parents and local businesses who gave donations. The PTA Committee is immensely grateful to everyone who gave their time and money to support the PTA,



particularly the organisers of events.

### **This Year's Spend**

In 2023-24 the PTA spent a total of £34,819. The single biggest spend was a contribution towards upgrading and extending the Wi-Fi across the whole school, which totalled £10,019.

As every year, the PTA donated £6,000 to the school for purchase of books, equipment, software, and other resources at the discretion of the Senior Leadership Team. Several other significant purchases were made for the school and its pupils in this period (Table 2).

### **Financial Summary**

The bank balance at the start of the 2023/24 financial year stood at £42,882. During the year, the PTA raised a total of £24,453, incurred expenses of £153 and donated £34,666 to the school.

Total combined funds in the PTA bank accounts at the end of financial year 2023-24 was £32,517. The PTA has committed £10,957 of funds in 2024-25 (see Table 3) including the annual £6,000 contribution towards the running of the school and £2,000 for ongoing working capital. As of 31st July 2024, there is therefore £21,560 of funds available to cover other expenditure.

**Table 1: PTA Net Income from Fundraising Activities (after related expenses paid)**

<b>Net Event Income</b>	<b>£</b>
<i>Second Hand Uniform Sales</i>	580
<i>Krendon Factor 2.0</i>	2,325
<i>Fireworks</i>	7,697
<i>Cake Sale October</i>	315
<i>Christmas Fair</i>	2,597
<i>Christmas Cards</i>	103
<i>Calendars</i>	1,342
<i>Refreshments at Christmas performances</i>	397
<i>Presents for Parents</i>	148
<i>Disco - Feb</i>	1,006
<i>Disco - June</i>	668
<i>Cake Sale Feb</i>	256
<i>Disco Bingo</i>	3,148

<i>Cake Sale April</i>	218
<i>Cake Sale May</i>	229
<i>Sports Day Refreshments</i>	284
<i>Y6 Play Refreshments</i>	300
<b>Other Income</b>	£
<i>Regular Donations - easy fundraising</i>	421
<i>Regular Donations-Just Giving</i>	924
<i>Easy Fundraising - Online Shopping Donation</i>	138
<i>UK Textile Recycling</i>	297
<i>Parent Donor</i>	19
<i>Grant - Rectory Foundation</i>	1,000
<i>Interest</i>	41
<b>Total</b>	<b>24,453</b>

**Table 2: Spending Summary**

<b>Purchases</b>	<b>£</b>
Maths equipment	756
Annual Contribution - ICT & Curriculum Enhancement (Enrichment Days to Support Class Topics)	6,000
Wi-Fi Upgrade and Extension	10,019
Outdoor Classroom	5,916
Gardening Club Spades & Equipment	206
Autumn term - Class Allocations for Learning Materials	750
Tie Dye Materials	66
National Trust Educational Membership	117



Audio Visual Equipment for the Hall	4,749
Nativity Costumes	86
Happy Puzzle Company (Maths and Science Puzzles)	167
Foundation Stage Trampoline	100
TTS - Playground Games	472
Bug Club Annual Subscription to Online Books	496
ParentKind Membership Fee	153
Direct to School Funds - Refreshments at KS2 Christmas Performance	200
Spring Term - Class Allocations for Learning Materials	750
Space Dome Visit for Whole School	541
Art & DT equipment - Y6	222
Materials for STEM Day - Whole School	74
Bug Club physical books	539
Y6 Leavers Hoodies 50% Contribution	240
Summer Term - Class Allocations for Learning Materials	750
Incubator and 6 fertile eggs for FS	221
Snap Science Subscription	432
Y6 Leavers Photos	133
Sunshades for Whole School	414
Mind Workshop for Y6	100
Y6 Party Contribution	150
<b>Total</b>	<b>34,819</b>

**Table 3: Committed funds for 2024-2025**

Commitments	£
Working Capital	2,000
Fisher German - for playground equipment	128
Jenga maker - SENCO	22
Eco Club monies (apple juice and bags)	55
Annual commitment for FY24/25	6,000
Gardening Club Equipment	93
Xylophone beaters and music whiteboards	300
Y6 Production	330
Safety radios	600
Viking themed materials for art/DT	60
Blinds for Library & Year 5 Classroom	1,279
Foundation Outside Area	90
<b>Total</b>	<b>10,957</b>

### Plans for 2024/25

In 2023/24, significant purchases were made to support the learning environment, including a Wi-Fi system upgrade, AV equipment for the hall, and the construction of a new outdoor classroom, partially funded by a donation from Heart of Bucks. The PTA continued to support resources for classrooms by donating a termly allowance and this will continue in the 24/25 academic year if funds allow.

Following the recent Ofsted inspection, the school is committed to ongoing improvement and recognises the need for reform in the reading curriculum. Accordingly, the Long Crendon School senior leadership team has requested funds and support from the PTA for the 2024/25 academic year to aid in this endeavour.

The PTA will also endeavour to support Long Crendon school with other enhanced learning opportunities for the 24/25 academic year as requested by the school, for example the space dome and similar activities.

Several fundraising events are already planned for the 24/25 academic year, including the annual fireworks display, quiz night and Christmas Fair, as well as the usual cake sales and school



discos.

The PTA will continue to advertise the Just Giving platform to new and existing parents with the aim of establishing a consistent fundraising stream through the year that is not dependent on its ability to run in-person events.

The PTA would be delighted to hear from any parent who is interested in taking on a role on the PTA Committee. Nominations to the Chair, Vice-Chair, Treasurer and Secretary, plus any Ordinary members to the Committee would be welcome by email to [longcrendonpta@gmail.com](mailto:longcrendonpta@gmail.com).

**Thank you**

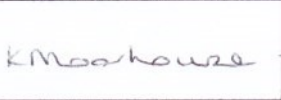
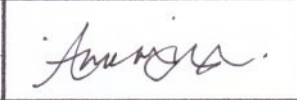
The PTA trustees would like to thank all the dedicated PTA committee members, event sub-committee members, parents, and volunteers who have contributed their time and efforts this year. Without your support, our events would not have been possible, and we would never have been as successful in achieving our goals of supporting the school and enhancing the educational experience for our children. We also extend our gratitude to the school staff who have been instrumental in our activities. We look forward to another fantastic year of community spirit.

**Annual Report prepared by:**  
 Kristen Moorhouse (PTA Secretary)  
 Amelia Nash (PTA Treasurer)  
*Finalised January 2025*

**Declarations**

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>		
<b>Full Name(s)</b>	<b>Kristen Moorhouse</b>	<b>Amelia Nash</b>
<b>Position (e.g Secretary, Chair, etc.)</b>	<b>Secretary</b>	<b>Treasurer</b>
<b>Date</b>	<b>07/02/2025</b>	<b>07/02/2025</b>

Receipts and payments accounts

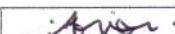
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For the period from	1st August 2023	To	31st July 2024
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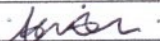
Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
<b>Fundraising Events</b>					
Second Hand Uniform Sales	581	-	-	581	365
Quiz - Krendon Factor	2,852	-	-	2,852	4,607
Fireworks	13,603	-	-	13,603	14,224
Cake Sales & Pumpkins	1,018	-	-	1,018	1,018
Christmas Fair (inc Apple Juice Sales)	3,208	-	-	3,208	3,312
Christmas Cards	103	-	-	103	1,186
Calendars	1,377	-	-	1,377	1,288
Refreshments at Christmas performances	566	-	-	566	226
Presents for Parents	736	-	-	736	664
School Discos	2,322	-	-	2,322	2,195
Disco Bingo	5,565	-	-	5,565	4,862
Sports Day Refreshments	284	-	-	284	-
Y6 Play Refreshments	300	-	-	300	-
Summer Fete	-	-	-	-	157
Adult pre-loved clothes sale	-	-	-	-	410
Dress To Express	-	-	-	-	164
Other (Textile Recycling)	297	-	-	297	241
<b>Fundraising Events Total</b>	<b>32,813</b>	<b>-</b>	<b>-</b>	<b>32,813</b>	<b>34,949</b>
<b>Donations, Legacies and Grants</b>					
Online Shopping Donations	138	-	-	138	503
Regular Donations	1,344	-	-	1,344	1,492
Parent Donor	19	-	-	19	6,207
Grant	-	1,000	-	1,000	5,000
<b>Donations, Legacies and Grants Total</b>	<b>1,502</b>	<b>1,000</b>	<b>-</b>	<b>2,502</b>	<b>13,202</b>
<b>Interest on Deposit Account</b>					
Interest	41	-	-	41	14
<b>Interest on Deposit Account</b>	<b>41</b>	<b>-</b>	<b>-</b>	<b>41</b>	<b>14</b>
<b>Sub total (Gross income for AR)</b>	<b>34,355</b>	<b>1,000</b>	<b>-</b>	<b>35,355</b>	<b>48,165</b>
<b>A2 Asset and investment sales, (see table).</b>					
N/A	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>34,355</b>	<b>1,000</b>	<b>-</b>	<b>35,355</b>	<b>48,165</b>
<b>A3 Payments</b>					
<b>Cost of Fundraising Events</b>					
Second Hand Uniform Sales	1	-	-	1	3
Quiz - Krendon Factor	527	-	-	527	2,028
Fireworks	5,906	-	-	5,906	5,159
Cake Sales & Pumpkins	-	-	-	-	1
Christmas Fair (inc Apple Juice Sales)	611	-	-	611	595
Christmas Cards	-	-	-	-	1,007
Calendars	35	-	-	35	1
Refreshments at Christmas performances	170	-	-	170	-
Presents for Parents	588	-	-	588	435
School Discos	648	-	-	648	801
Disco Bingo	2,418	-	-	2,418	2,866
Sports Day Refreshments	-	-	-	-	-
Y6 Play Refreshments	-	-	-	-	-
Summer Fete	-	-	-	-	-
Adult pre-loved clothes sale	-	-	-	-	4
Dress To Express	-	-	-	-	-
Other (Textile Recycling)	-	-	-	-	-
<b>Cost of Fundraising Events Total</b>	<b>10,903</b>	<b>-</b>	<b>-</b>	<b>10,903</b>	<b>12,900</b>
<b>Insurance</b>					
Parent Kind PTA Annual Subscription	153	-	-	153	140
<b>Insurance Total</b>	<b>153</b>	<b>-</b>	<b>-</b>	<b>153</b>	<b>140</b>
<b>Grants and Donations Paid</b>					
Maths equipment	756	-	-	756	-
Annual Contribution - IT support, Enrichment Days, Subscriptions for online learning	6,000	-	-	6,000	6,000
PTA and parent contribution towards wi-fi	3,812	6,207	-	10,019	-
Outdoor Classroom	3,860	2,096	-	5,916	3,944
Gardening Club spades etc	206	-	-	206	-
Tie dye materials	66	-	-	66	-
National Trust Educational Membership	117	-	-	117	-
AV Equipment for the hall	4,749	-	-	4,749	-
Nativity costumes	86	-	-	86	-
Happy Puzzle Company (Maths and science puzzles)	167	-	-	167	-
Foundation Stage Trampoline	100	-	-	100	-
TTS - Playground Games	472	-	-	472	-
Bug Club annual subscription to online books	496	-	-	496	-
Direct to school funds - educational consumables	200	-	-	200	-
Class allocations for Educational Consumables	2,250	-	-	2,250	1,575
Space dome visit	541	-	-	541	-
Art & DT equipment	222	-	-	222	216
Materials for STEM day	74	-	-	74	-
Books	539	-	-	539	208
Y6 Leavers Hoodies 50%	240	-	-	240	-
Incubator and 6 fertile eggs for FS	221	-	-	221	-
Snap Science Subscription	432	-	-	432	486
Y6 Leavers Photos	133	-	-	133	-
Sunshades	414	-	-	414	-
Mind Workshop	100	-	-	100	-
Y6 Party Contribution	150	-	-	150	261
Books (funded from anonymous donation)	-	-	-	-	609
Swimming Pool Cover	-	-	-	-	1,622
Refurbishment of Owl Lodge	-	-	-	-	289
Forest School - Whittling Knives	-	-	-	-	46
Pond Cover for Eco Club	-	-	-	-	350
Dyslexia friendly books	-	-	-	-	287
Teacher Wellbeing	-	-	-	-	54
Owl lodge pathway	-	-	-	-	72
Laptops to support SEN	-	-	-	-	2,035
Storage Box for Eco Club	-	-	-	-	150
<b>Grants and Donations Paid</b>	<b>26,401</b>	<b>8,263</b>	<b>-</b>	<b>34,664</b>	<b>18,204</b>
<b>Sub total</b>	<b>37,458</b>	<b>8,263</b>	<b>-</b>	<b>45,721</b>	<b>31,244</b>
<b>A4 Asset and investment purchases, (see table)</b>					
N/A	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>37,458</b>	<b>8,263</b>	<b>-</b>	<b>45,721</b>	<b>31,244</b>
<b>Net of receipts/(payments)</b>	<b>- 3,102</b>	<b>- 7,263</b>	<b>-</b>	<b>- 10,365</b>	<b>16,921</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>35,619</b>	<b>7,263</b>	<b>-</b>	<b>42,882</b>	<b>25,961</b>
<b>Cash funds this year end</b>	<b>32,517</b>	<b>-</b>	<b>-</b>	<b>32,517</b>	<b>42,882</b>

Signed by one or two trustees on behalf of all the trustees

Signature:  Print Name: Amelia Nash Date of approval: 07/02/2025

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Accounts	32,467	-	-
	Cash on Hand	50	-	-
	<b>Total cash funds</b>	<b>32,517</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
	N/A	-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	N/A		-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	N/A		-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	N/A		-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Amelia Nash	07/02/2025



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Long Crendon School Parent Teacher Association

**On accounts for the year  
ended**

31<sup>st</sup> July 2024

**Charity no  
(if any)**

801177

**Set out on pages**

1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/07/2024**.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

15/02/2024

**Name:**

Tisiana Cavarzan

**Relevant professional  
qualification(s) or body  
(if any):**

CPA, CA (Ontario, Canada)

**Address:**

5 Burts Lane

Long Crendon

HP18 9AJ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**