



Long Crendon School PTA (Unincorporated Association)

Charity Number: 801177

Annual Report for Financial Year 2022-23

Dates of Financial Year covered by this report

01 August 2022 - 31 July 2023

PTA Officers

Chair: Lucy Morley *Co-opted August 2021, re-elected 16 November 2022*

Vice Chair: *Vacant*

Treasurer: Amelia Nash *Elected 16 November 2022*

Secretary: Lindsay Robinson *Elected 16 November 2022*/ Kristen Moorhouse *co-opted March 2023*

PTA Trustees

The role of trustees is to ensure the PTA operates correctly. Trustees can be parents, staff, or members of the community. Please contact the Secretary at longcrendonpta@gmail.com if you are interested in becoming a Trustee.

Named Trustees during the Financial Year 2022-23

Lucy Morley (PTA Chair)

Amelia Nash (PTA Treasurer)

Kristen Moorhouse (PTA Secretary)

Adelyn Wise

Tisiana Cavarzan

The Purpose of the PTA

As written in its Constitution V4.0 effective 16 November 2021 the Long Crendon School PTA exists to advance the education and wellbeing of the pupils in the school in three ways:

1. develop more extended relationships between the staff, parents and others associated with the school; and
2. engage in activities which support the school and advance the education and/or wellbeing of pupils attending it; and
3. provide and assist in the provision of facilities for education and/or wellbeing at the school (not normally provided by the Local Education Authority).

Public Benefit Statement

The trustees of Long Crendon School PTA confirm that they are satisfied that they have carried out their charity's purposes for the public benefit, and have regard to the guidance issued by the Charity Commission on public benefit.

This Year's Fundraising

Total net Income raised from activities and donations during the 2022-23 financial year was £35,265 (see Table 1 for breakdown).

2022-23 was another highly successful year for PTA events as outlined in Table 1. Funds were



also raised through the generosity of the parents and local businesses who gave donations. In particular the PTA received a significant parent donation to support the installation of a new school wi-fi system, and a grant from Heart of Bucks to support the build of an outdoor classroom for Forest School. The PTA Committee is immensely grateful to everyone who gave their time and money to support the PTA, particularly the organisers of events.

This Year's Spend

In 2022-23 the PTA spent a total of £18,204. The single biggest spend was the deposit of the outdoor classroom, which totalled £3,944, with the second biggest spend on 8 new laptops for use by children with special educational needs, totalling at £2,035.

As every year, the PTA donated £6,000 to the school for purchase of books, equipment, software and other resources at the discretion of the Senior Leadership Team. Several other significant purchases were made for the school and its pupils in this period (Table 2).

Financial Summary

In 2022-23 the PTA raised £35,265, incurred expenses of £140 and donated £18,204 to the school.

Total combined funds in the PTA bank accounts at the end of financial year 2022-23 was £42,882. The PTA has committed £30,868 of funds in 2023-24 (see Table 3) including the annual £6,000 contribution towards the running of the school and £2,000 for ongoing working capital. As of 31st July 2023 there is therefore £12,014 of funds available to cover other expenditure.

Table 1: PTA Net Income from Fundraising Activities (after related expenses paid)

Events	
Quiz - Krendon Factor	£2,579
Summer Fete - July 2022	£157
Fireworks	£9,065
Pumpkin Sale	£81
Cake Sales x 5	£936
Apple Juice Sales - (Eco/FS)	£51
Christmas Cards	£179
Calendars	£1,297
Christmas Fair	£2,666
SHU	£382
Presents for parents	£229
Christmas Refreshments	£226
Disco x 2	£1,394
Disco Bingo	£1,996

Preloved clothes sale	£406
Dress to express day	£164
Other Income	
Online shopping donations	503
Regular donations	£1,492
UK Textile Recycling	£241
Parent Donor	£6,207
Grant	£5,000
Interest	£14
Total	£35,265

Table 2: Spending Summary

Item purchased	Cost to PTA
Books for School and Class Libraries	£1,104
Swimming Pool Cover	£1,622
Refurbishment of Owl Lodge and Pathway	£361
Annual Donation FY 22/23	£6,000
Forest School - Whittling Knives	£46
Termly Allocation for Classes	£1,575
Design Technology and Art Materials	£216
Storage Box for Eco Club	£150
Pond Cover for Eco Club	£350
Teachers Wellbeing	£54
Y6 Leavers Gifts	£261
Snap Science Subscription	£486
Laptops for Sen Children x 8	£2,035
Outdoor Classroom	£3,944
Total	£18,204

Table 3: Committed funds for 2023-2024

Annual Donation to Long Crendon School	£6,000
Working Capital	£2,000
Maths Equipment	£1,000
Playground Equipment (Fisher German Donation)	£600



Parent donation towards wi-fi	£5,019
PTA contribution towards wi-fi	£5,000
AV equipment for school hall	£4,894
Contribution towards outdoor classroom (incl. £5,000 Heart of Bucks Grant)	£6,056
Gardening club equipment	£299
Total	£30,868

Plans for 2023/24

The School continues to be severely underfunded by the county Council, and without financial help from the PTA the school would not be able to provide the education and support to the children that it does. Therefore the PTA's fundraising efforts continue to be essential for the school. The PTA is committed to continuing to generate £6,000 as a minimum donation to the school as per the annual donation in previous years.

2022/23 was an incredibly successful year for the PTA, with new events introduced to the adult social calendar, including the successful Krendon Factor Quiz and Disco Bingo. The Committee plans to continue to provide these events for the 2023/24 year, given the success of the previous year, alongside the main family orientated events such as fireworks and Christmas Fair, as well as the much loved school discos and cake sales for the children.

2023/24 will see a number of large PTA purchases and upgrades for Long Crendon School, including the construction of the new outdoor classroom (supported by a grant from Heart of Bucks) a new, school wide, wi-fi system (supported by a generous parent donation) allowing access to network/ internet based learning resources throughout the school as well as an upgraded AV system for the school hall.

2022/23 introduced a termly class allocation of funds, where £50 was given to each class to be spent on small supplies as needed (FS-Y6, Forest School and nurture.) This was seen as an asset and gratefully received by teachers, and the amount was increased to £75 per class towards the end of the year. This will continue to be provided for the 2023/24 year but will be reviewed on a continuous basis.

The PTA will continue to advertise the Just Giving platform to new and existing parents with the aim of establishing a consistent fundraising stream through the year that is not dependent on its ability to run in-person events.

The PTA would be delighted to hear from any parent who is interested in taking on a role on the PTA Committee. Nominations to the Chair, Vice-Chair, Treasurer and Secretary, plus any Ordinary members to the Committee would be welcome by email to longcrendonpta@gmail.com.

Thank you

The PTA is grateful for every contribution, large and small, that helps our school and its children succeed. All help is welcome and valued, whether you can volunteer to join the Committee, offer your expertise, support or volunteer at a one-off event, or make a donation.



2022/23 was an exceptional year for fundraising, and it all comes down to the dedication of the parents, staff and students of Long Crendon School. The strong sense of community and desire to give the children the best support possible at the start of their academic journey, shines through in the support that the PTA has received over the past year. Thank you.

Annual Report prepared by:
Kristen Moorhouse (PTA Secretary)
Amelia Nash (PTA Treasurer)
Finalised November 2023

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>K Moorhouse.</i>	
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Full name(s)	Kristen Moorhouse	
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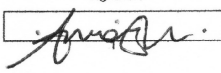
Position (eg Secretary, Chair, etc)	Secretary	
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Date	8th November 2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fundraising Events					
Quiz - Krendon Factor	4,607	-	-	4,607	-
Summer Fete	157	-	-	157	896
Fireworks	14,224	-	-	14,224	11,712
Christmas Fair	3,260	-	-	3,260	3,067
Discos	2,195	-	-	2,195	1,917
Adult Disco Bingo	4,862	-	-	4,862	-
Adult pre-loved clothes sale	410	-	-	410	-
Pumpkin Sale	82	-	-	82	-
Cake sales	936	-	-	936	200
Ice Lolly Sales	-	-	-	-	482
Apple Juice Sales	52	-	-	52	-
Christmas Cards	1,186	-	-	1,186	-
Calendars	1,298	-	-	1,298	1,213
Second Hand Uniform Sales	385	-	-	385	950
Presents for Parents	684	-	-	684	-
Christmas refreshments	226	-	-	226	195
Tote Bags	-	-	-	-	2,460
Dress To Express	164	-	-	164	-
UK Textile Recycling	241	-	-	241	255
Other Income	-	-	-	-	478
Fundraising Events Total	34,948	-	-	34,948	23,827
Donations, Legacies and Grants					
Online Shopping Donations	503	-	-	503	893
Regular Donations	1,492	-	-	1,492	3,239
Business Donations	-	-	-	-	600
Parent Donor	-	6,207	-	6,207	-
Grant	-	5,000	-	5,000	-
Donations, Legacies and Grants Total	1,995	11,207	-	13,202	4,732
Interest on Deposit Account					
Interest	14	-	-	14	-
Interest on Deposit Account	14	-	-	14	-
Sub total (Gross income for AR)	36,958	11,207	-	48,165	28,559
A2 Asset and investment sales, (see table)					
N/A	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	36,958	11,207	-	48,165	28,559
A3 Payments					
Cost of Fundraising Events					
Quiz - Krendon Factor	2,028	-	-	2,028	-
Fireworks	5,159	-	-	5,159	3,862
Pumpkin Sale	1	-	-	1	-
Ice Lolly Sales	-	-	-	-	87
Tote Bags	-	-	-	-	1,242
Apple Juice Sales - Eco/FS	1	-	-	1	-
Christmas Cards	1,007	-	-	1,007	-
Calendars	1	-	-	1	-
Christmas Fair	594	-	-	594	631
Second Hand Uniform Sales	3	-	-	3	-
Presents for Parents	435	-	-	435	-
Discos	801	-	-	801	621
Adult Disco Bingo	2,866	-	-	2,866	-
Summer Fete	-	-	-	-	79
Adult pre-loved clothes sale	4	-	-	4	-
VirginGing Registration & Transaction Fees	-	-	-	-	20
Cost of Fundraising Events Total	12,900	-	-	12,900	6,532
Insurance					
Parent Kind PTA Annual Subscription	140	-	-	140	115
Insurance Total	140	-	-	140	116
Grants and Donations Paid					
Books	495	809	-	1,104	-
Swimming Pool Cover	1,622	-	-	1,622	-
Refurbishment of Owl Lodge	283	-	-	289	-
Annual Donation for FY22/23	6,000	-	-	6,000	6,000
Forest School - Whittling Knives	46	-	-	46	-
Termly Allocation for Teachers	1,575	-	-	1,575	-
Storage Box for Eco Club	150	-	-	150	-
DIY/AR Equipment	216	-	-	210	-
Pond Cover for Eco Club	350	-	-	350	-
Teacher Wellbeing	54	-	-	54	50
Owl lodge pathway	72	-	-	72	-
Y6 Leavers	261	-	-	261	255
Snap Science Subscription	486	-	-	486	-
Laptops for SEN children	2,035	-	-	2,035	-
Outdoor Classroom	-	3,944	-	3,944	-
Playground/Sports Equipment	-	-	-	-	2,902
Rothchild Reading Project	-	-	-	-	400
Blinds	-	-	-	-	474
Bug Club Phonics	-	-	-	-	2,143
Canteen Sound Insulation	-	-	-	-	1,842
ipads	-	-	-	-	845
Snap Science	-	-	-	-	540
Atlases	-	-	-	-	285
Grants and Donations Paid	13,851	4,553	-	18,404	19,736
Sub total	26,691	4,553	-	31,244	22,383
A4 Asset and investment purchases, (see table)					
N/A	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	26,691	4,553	-	31,244	22,383
Net of receipts/(payments)	10,267	6,654	-	16,921	6,176
A5 Transfers between funds					
A6 Cash funds last year end	25,352	609	-	25,961	19,785
Cash funds this year end	35,619	7,263	-	42,882	25,961

Signed by one or two trustees on behalf of all the trustees

Signature:  Print Name: Amelia Nash Date of approval: 02/11/2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Long Crendon School PTA	No 801177
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Receipts and payments accounts

For the period from	Period start date 1st August 2022	To	Period end date 31st July 2023
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Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Accounts	35,515	7,263	-
	Cash on Hand	104	-	-
	Total cash funds	35,619	7,263	-
	(agree balances with receipts and payments account(s))			
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	N/A	-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	N/A		-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	N/A		-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	N/A		-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Amelia Nash	02/11/2023



Section A Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Long Crendon Parent Teacher Association

**On accounts for the year
ended**

31st July 2023 **Charity no
(if any)** 801177

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

4.11.2023

Name:

Jennifer Williams

**Relevant professional
qualification(s) or body
(if any):**

ICAEW

Address:

10 Bicester Road, Long Crendon
HP18 9BW