

**ROYAL BOROUGH OF KINGSTON  
SCHOOLS CHRISTIAN WORKER  
TRUST  
(Insight)**

**ANNUAL REPORT & ACCOUNTS**

**For the year ended 31<sup>ST</sup> MARCH 2024**

# ROYAL BOROUGH OF KINGSTON SCHOOLS CHRISTIAN WORKER TRUST ANNUAL REPORT FOR THE YEAR TO 31<sup>ST</sup> MARCH 2024

The ROYAL BOROUGH OF KINGSTON SCHOOLS CHRISTIAN WORKER TRUST (Insight) is a registered charity no. 801025 and is constituted by Deed of Trust. Its address is 41 King Charles Road, Surbiton, KT5 8PF. Its bankers are Barclays Bank, Wimbledon Branch and CAF bank.

## Committee

The charity is administered by a General Committee which is comprised of delegates of sponsoring churches who meet 4 times per year. The following served as committee members in the year ended 31 March 2024:

Mr Dean Dryden	Chairman
Mr Peter Wilkins	Hon Treasurer
Mrs Claire Sims	
Mr Raymond James	
Dr Maria James	
Mr. Paul Whitfield	Deputy Chairman
Ms. Penny Welch	
Mr Phil Cooper	
Mr Roderick Braine	Acting Treasurer
Mrs Anne Underwood	

The Trustees of the Charity during the year ended 31 March 2024 comprised:

Mr Dean Dryden	Chairman
Dr Maria James	
Mr. Raymond James	
Mr. Paul Whitfield	
Mr. Peter Wilkins	
Mrs Anne Underwood	From June 2022

New trustees are appointed by resolution of a meeting of the existing trustees and would normally be members of the general committee.

## **Objectives and Activities**

The object of the charity is the furthering of Christian Educational work in and around the Royal Borough of Kingston upon Thames (including the Richmond Borough) particularly in primary and secondary schools. When planning the Trust's activities for the year, the trustees, committee members and workers have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. The public benefit requirement has been complied with by the provision, free of charge to schools and other educational bodies who utilise our services, of both our staff who hold qualified teaching status and the resources and volunteer support which accompany our activities and services.

The charity employs the equivalent of three full time and two part-time staff to visit local schools. There is also administrative and school support given by volunteers. The charity is affiliated to the national Scripture Union organisation.

## **Staffing and Committee**

Roderick Braine continued as Acting Treasurer, with Peter Wilkins as Hon. Treasurer and remaining a trustee.

Insight staffing levels fluctuated during this period:

- Tim Neale returned as a secondary worker to Insight in September 2023, after a break of eight years.
- Claire Sims went on maternity leave in January 2024.
- There were no other changes to the staff team.

## **Achievements and Performance**

The main objective for the reporting period was to continue returning to the remaining schools which had not reopened their doors following the Covid lockdowns. In the primary sector, this process was helped by the reputation Insight gained for supporting the schools in lockdown with online resources such as storytelling, Collective Worship, and interactive events. Regaining access to the secondary schools has proved a harder challenge but, with the recruitment of Tim Neale, these schools are increasingly seeking Insight's support.

## **Office**

Insight continued to be located at The Berrylands Christian Centre, Surbiton.

## **Finances**

As the Trust's gross income for the year is less than £250,000, the accounts have been prepared on a receipts and payments basis.

The Trust finished the year with a reported balance carried forward for the year of £189,594, £22,565 in the General Fund, £12,029 in the Restricted Fund set up for the Richmond work The Designated Fund to be used for future projects remains unchanged at £155,000.

Funding comes from local churches and individuals. Donations into the General Fund during the financial year totalled £88,597 compared to £92,105 last year.

Net income for the General Fund was a deficit of £21,978 compared to a deficit of £26,568 last year.

Unrestricted funds cash reserves at the year-end are approximately 2.5 months of normal expenditure compared to 5 last year. It is the policy of the Trust to ensure that the total of our cash reserves are sufficient to cover at least two months of expenditure (which currently equates to £18,961). Our main Stakeholders are 12 local churches of long-standing and substance who are in a position to respond to a request from the Trust in the event of a shortfall in this reserve.

Approved by the trustees and signed on their behalf by:



Signed: .....

Mr. Dean Dryden  
Chairman

..... Friday 30th August .. 2024

# ROYAL BOROUGH OF KINGSTON SCHOOLS CHRISTIAN WORKER TRUST

## Independent Examiner's Report to the Trustees of the Royal Borough of Kingston Schools Christian Worker Trust

I report to the trustees on my examination of the accounts of the Royal Borough of Kingston Schools Christian Worker Trust for the year ended 31 March 2024, which are set out on pages 6 and 7.

### Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: .....



Name: Andrew J Whelan BSc FCA

Address: 32 Parkside Crescent

Surbiton

Surrey KT5 9HT

Date: 18 DECEMBER 2024

ROYAL BOROUGH OF KINGSTON SCHOOLS CHRISTIAN WORKER TRUST

Receipts and Payments Account for the Year ended 31<sup>st</sup> March 2024

	General Fund 2024	Restricted Fund 2024	Designated Fund 2024	Total 2024 £	General Fund 2023	Restricted Fund 2023	Designated Fund 2023	Total 2023 £	Variance £
<b>RECEIPTS</b>									
<b>From voluntary sources</b>									
Sponsoring Churches	62,094	12,100	0	74,194	61,341	14,650	0	75,991	(1,797)
Annual Thanksgiving Service Collection	0	0	0	0	0	0	0	0	0
Donations Not Gift Aided	10,920	1,850	0	12,770	11,317	301	50,000	61,618	(48,848)
Donations Gift Aided	13,511	120	0	13,631	14,879	120	0	14,999	(1,368)
Gift Aid/ Tax reclaimed	1,969	15	0	1,984	4,428	38	0	4,466	(2,482)
Your Move booklets - contributions	0	0	0	0	0	0	0	0	0
Events - Income	103	0	0	103	50	0	0	50	53
HMRC JRS Grant	0	0	0	0	0	0	0	0	0
	<u>88,597</u>	<u>14,085</u>	<u>0</u>	<u>102,682</u>	<u>92,015</u>	<u>15,109</u>	<u>50,000</u>	<u>157,124</u>	
<b>From Assets</b>									
Deposit interest	3,192	0	0	3,192	1,070	0	0	1,070	2,122
<b>Total Receipts</b>	<u>91,789</u>	<u>14,085</u>	<u>0</u>	<u>105,874</u>	<u>93,085</u>	<u>15,109</u>	<u>50,000</u>	<u>158,194</u>	
<b>PAYMENTS</b>									
<b>Activities directly relating to the work of the Trust</b>									
Staff Costs	99,230	35,895	0	135,125	108,029	19,926	0	127,955	(7,170)
Travel expenses	1,616	732	0	2,348	1,498	119	0	1,617	(731)
Costs of ministry	672	10	0	682	253	0	0	253	(429)
Christian Unions	256	131	0	387	354	0	0	354	(33)
Resources	2,028	140	0	2,168	927	55	0	982	(1,186)
Your Move booklets - Costs	0	0	0	0	504	0	0	504	504
Events - Costs	1,729	58	0	1,787	1,963	30	0	1,993	206
Professional Development	1,789	383	0	2,172	2,524	15	0	2,539	367
Subscriptions	0	0	0	0	0	0	0	0	0
	<u>107,320</u>	<u>37,349</u>	<u>0</u>	<u>144,669</u>	<u>116,052</u>	<u>20,145</u>	<u>0</u>	<u>136,197</u>	
<b>Other Expenditure</b>									
Telephone, postage & internet	439	164	0	603	462	64	0	526	(77)
Insurance	502	0	0	502	0	0	0	0	(502)
Publicity	1,643	114	0	1,757	302	61	0	363	(1,394)
Office equipment	296	32	0	328	138	0	0	138	(190)
Printing & Stationery	1,195	0	0	1,195	987	0	0	987	(208)
Miscellaneous administrative costs	1,187	0	0	1,187	359	0	0	359	(828)
Rent	1,125	375	0	1,500	1,281	219	0	1,500	0
Bank charges	60	0	0	60	72	0	0	72	12
	<u>6,447</u>	<u>685</u>	<u>0</u>	<u>7,132</u>	<u>3,601</u>	<u>344</u>	<u>0</u>	<u>3,945</u>	
<b>Total Payments</b>	<u>113,767</u>	<u>38,034</u>	<u>0</u>	<u>151,801</u>	<u>119,653</u>	<u>20,489</u>	<u>0</u>	<u>140,142</u>	
<b>Net Receipts/(Payments) for the Year</b>	(21,978)	(23,949)	-	(45,927)	(26,568)	(5,380)	50,000	18,052	
Cash at bank at 31st March 2023	44,543	35,978	155,000	235,521	71,111	41,358	105,000	217,469	
Cash at bank at 31st March 2024	22,565	12,029	155,000	189,594	44,543	35,978	155,000	235,521	
Increase/(Decrease) in cash	<u>(21,978)</u>	<u>(23,949)</u>	<u>-</u>	<u>(45,927)</u>	<u>(26,568)</u>	<u>(5,380)</u>	<u>50,000</u>	<u>18,052</u>	

ROYAL BOROUGH OF KINGSTON SCHOOLS CHRISTIAN WORKER TRUST

Statement of Assets and Liabilities at 31<sup>st</sup> March 2024

	2023 £	2022 £
<b>MONETARY ASSETS</b>		
Bank current accounts	165,295	142,647
Bank deposit accounts	<u>24,299</u>	<u>92,874</u>
<b>Total Assets &amp; Liabilities</b>	<u>189,594</u>	<u>235,521</u>

NOTES

The movement on restricted funds in the year were:

	Balance b/f	Receipts	Payments	Balance c/f
<b>Richmond school work fund</b>	<u>35,978</u>	<u>14,085</u>	<u>38,034</u>	<u>12,029</u>

Agreed by the Trustees on ~~30~~ <sup>30 AUG.</sup> 2024 and signed on their behalf by:

Mr. Paul Whitfield  
Deputy Chairman

Mr Roderick Braine  
Acting Treasurer