

**ROYAL BOROUGH OF KINGSTON
SCHOOLS CHRISTIAN WORKER
TRUST
(Insight)**

ANNUAL REPORT & ACCOUNTS

For the year ended 31ST MARCH 2023

ROYAL BOROUGH OF KINGSTON SCHOOLS CHRISTIAN WORKER TRUST ANNUAL REPORT FOR THE YEAR TO 31ST MARCH 2023

The ROYAL BOROUGH OF KINGSTON SCHOOLS CHRISTIAN WORKER TRUST (Insight) is a registered charity no. 801025 and is constituted by Deed of Trust. Its address is 41 King Charles Road, Surbiton, KT5 8PF. Its bankers are Barclays Bank, Wimbledon Branch and CAF bank.

Committee

The charity is administered by a General Committee which is comprised of delegates of sponsoring churches who meet 4 times per year. The following served as committee members in the year ended 31 March 2023:

Mr Dean Dryden	Chairman
Mr Peter Wilkins	Hon Treasurer
Mrs Claire Sims	
Mr Raymond James	
Dr Maria James	
Mrs Carolyn Lucas	
Mr. Paul Whitfield	Deputy Chairman
Ms. Penny Welch	
Mr Phil Cooper	
Mr Roderick Braine	Acting Treasurer
Mrs Anne Underwood	

The Trustees of the Charity during the year ended 31 March 2023 comprised:

Mr Dean Dryden	Chairman
Dr Maria James	
Mr. Raymond James	
Mr. Paul Whitfield	
Mr. Peter Wilkins	
Mrs Anne Underwood	From June 2022

New trustees are appointed by resolution of a meeting of the existing trustees and would normally be members of the general committee.

Objectives and Activities

The object of the charity is the furthering of Christian Educational work in and around the Royal Borough of Kingston upon Thames (including the Richmond Borough) particularly in primary and secondary schools. When planning the Trust's activities for the year, the trustees, committee members and workers have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. The public benefit requirement has been complied with by the provision, free of charge to schools and other educational bodies who utilise our services, of both our staff who hold qualified teaching status and the resources and volunteer support which accompany our activities and services.

The charity employs the equivalent of three full time and two part-time staff to visit local schools. There is also administrative and school support given by volunteers. The charity is affiliated to the national Scripture Union organisation.

Staffing and Committee

Roderick Braine continued as Acting Treasurer, with Peter Wilkins as Hon. Treasurer and remaining a trustee.

Insight staffing levels fluctuated during this period:

- Darryl Betts remained the Secondary Schools Worker for Kingston until Feb 2023 when he left the charity.
- Darryl's role was taken up by Tim Neale who returned as a secondary worker to Insight in September 2023, after a break of eight years.
- Suzanna Andrews completed her maternity leave, returning to Insight on an FTE of 0.6 in July 2022.
- Kirsten Smyth was appointed to the Primary Work in Kingston in January 2022, but left in April 2022.
- Hywel Davies and Claire Sims joined Insight in September 2022

Achievements and Performance

The main objective for the reporting period was to return to the schools which had been closed to all visitors during the various lockdowns. In the primary sector, this process was helped by the reputation Insight gained for supporting the schools in lockdown with online resources such as storytelling, Collective Worship, and interactive events. Regaining access to the secondary schools has proved a harder challenge and, with the departure of Darryl, an opportunity was provided for recruiting a secondary worker with a skill set matched to this particular challenge.

Office

Insight continued to be located at The Berrylands Christian Centre, Surbiton.

Finances

As the Trust's gross income for the year is less than £250,000, the accounts have been prepared on a receipts and payments basis.

The Trust finished with a reported balance carried forward for the year of £235,521, £44,543 in the General Fund, £35,978 in the Restricted Fund set up for the Richmond work.

A further generous donation of £50,000 was received in the year, which the Trustees decided to hold in a separate Designated Fund to be used for future projects. This reserve now stands at £155,000.

Funding comes from local churches and individuals. Donations into the General Fund during the financial year totalled £92,105 compared to £98,527 last year.

Net income for the General Fund was a deficit of £26,568 compared to a surplus £9,217 last year.

Unrestricted funds cash reserves at the year-end are approximately 5 months of normal expenditure compared to 8 last year. It is the policy of the Trust to ensure that the total of our cash reserves are sufficient to cover at least two months of expenditure (which currently equates to £19,942). Our main Stakeholders are 12 local churches of long-standing and substance who are in a position to respond to a request from the Trust in the event of a shortfall in this reserve.

Approved by the trustees and signed on their behalf by:

Signed: 

Mr. Dean Dryden
Chairman

..... 4.1 2024

ROYAL BOROUGH OF KINGSTON SCHOOLS CHRISTIAN WORKER TRUST

Independent Examiner's Report to the Trustees of the Royal Borough of Kingston Schools Christian Worker Trust

I report to the trustees on my examination of the accounts of the Royal Borough of Kingston Schools Christian Worker Trust for the year ended 31 March 2023, which are set out on pages 6 and 7.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Andrew J Whelan BSc FCA

Address: 32 Parkside Crescent

Surbiton

Surrey KT5 9HT

Date: 14 JANUARY 2024

ROYAL BOROUGH OF KINGSTON SCHOOLS CHRISTIAN WORKER TRUST

Receipts and Payments Account for the Year ended 31st March 2023

	General Fund	Restricted Fund	Designated Fund	Total	General Fund	Restricted Fund	Designated Fund	Total	Variance
	2023	2023	2023	2023	2022	2022	2022	2022	
	£				£				£
RECEIPTS									
From voluntary sources									
Sponsoring Churches	61,341	14,650	0	75,991	64,829	12,815	0	77,644	(1,653)
Annual Thanksgiving Service Collection	0	0	0	0	0	0	0	0	0
Donations Not Gift Aided	11,317	301	50,000	61,618	16,090	3,400	35,000	54,490	7,128
Donations Gift Aided	14,879	120	0	14,999	14,592	120	0	14,712	287
Gift Aid/ Tax reclaimed	4,428	38	0	4,466	2,770	23	0	2,793	1,673
Your Move booklets - contributions	0	0	0	0	0	0	0	0	0
Events - Income	50	0	0	50	246	0	0	246	(196)
HMRC JRS Grant	0	0	0	0	11,614	1,594	0	13,208	(13,208)
	<u>92,015</u>	<u>15,109</u>	<u>50,000</u>	<u>157,124</u>	<u>110,141</u>	<u>17,952</u>	<u>35,000</u>	<u>163,093</u>	
From Assets									
Deposit interest	1,070	0	0	1,070	27	0	0	27	1,043
	<u>93,085</u>	<u>15,109</u>	<u>50,000</u>	<u>158,194</u>	<u>110,168</u>	<u>17,952</u>	<u>35,000</u>	<u>163,120</u>	
Total Receipts	93,085	15,109	50,000	158,194	110,168	17,952	35,000	163,120	
PAYMENTS									
Activities directly relating to the work of the Trust									
Staff Costs	108,029	19,926	0	127,955	89,688	12,116	0	101,804	(26,151)
Travel expenses	1,498	119	0	1,617	707	70	0	777	(840)
Costs of ministry	253	0	0	253	199	0	0	199	(54)
Christian Unions	354	0	0	354	61	0	0	61	(293)
Resources	927	55	0	982	330	20	0	350	(632)
Your Move booklets - Costs	504	0	0	504	558	0	0	558	54
Events - Costs	1,963	30	0	1,993	1,101	210	0	1,311	(682)
Professional Development	2,524	15	0	2,539	1,711	0	0	1,711	(828)
Subscriptions	0	0	0	0	243	0	0	243	243
	<u>116,052</u>	<u>20,145</u>	<u>0</u>	<u>136,197</u>	<u>94,598</u>	<u>12,416</u>	<u>0</u>	<u>107,014</u>	
Other Expenditure									
Telephone, postage & internet	462	64	0	526	519	58	0	577	51
Insurance	0	0	0	0	374	125	0	499	499
Publicity	302	61	0	363	2,029	995	0	3,024	2,661
Office equipment	138	0	0	138	241	0	0	241	103
Printing & Stationery	987	0	0	987	124	0	0	124	(863)
Miscellaneous administrative costs	359	0	0	359	1,657	0	0	1,657	1,298
Rent	1,281	219	0	1,500	1,313	188	0	1,501	1
Bank charges	72	0	0	72	96	0	0	96	24
	<u>3,601</u>	<u>344</u>	<u>0</u>	<u>3,945</u>	<u>6,353</u>	<u>1,366</u>	<u>0</u>	<u>7,719</u>	
Total Payments	119,653	20,489	0	140,142	100,951	13,782	0	114,733	
Net Receipts/(Payments) for the Year	(26,568)	(5,380)	50,000	18,052	9,217	4,170	35,000	48,387	
Cash at bank at 31st March 2022	71,111	41,358	105,000	217,469	61,893	37,188	70,000	169,081	
Cash at bank at 31st March 2023	44,543	35,978	155,000	235,521	71,110	41,358	105,000	217,468	
Increase/-Decrease in cash	<u>(26,568)</u>	<u>(5,380)</u>	<u>50,000</u>	<u>18,052</u>	<u>9,217</u>	<u>4,170</u>	<u>35,000</u>	<u>48,387</u>	

ROYAL BOROUGH OF KINGSTON SCHOOLS CHRISTIAN WORKER TRUST

Statement of Assets and Liabilities at 31st March 2023

	2023	2022
	£	£
MONETARY ASSETS		
Bank current accounts	142,647	106,429
Bank deposit accounts	<u>92,874</u>	<u>111,039</u>
Total Assets & Liabilities	<u>235,521</u>	<u>217,468</u>

NOTES

The movement on restricted funds in the year were:

	Balance b/f	Receipts	Payments	Balance c/f
Richmond school work fund	<u>41,358</u>	<u>15,109</u>	<u>20,489</u>	<u>35,978</u>

Agreed by the Trustees on 4-1-2024 and signed on their behalf by:



Mr. Dean Dryden
Chairman



Mr Roderick Braine
Acting Treasurer