

**ROYAL BOROUGH OF KINGSTON  
SCHOOLS CHRISTIAN WORKER  
TRUST  
(Insight)**

**ANNUAL REPORT & ACCOUNTS**

**For the year ended 31<sup>ST</sup> MARCH 2021**

# ROYAL BOROUGH OF KINGSTON SCHOOLS CHRISTIAN WORKER TRUST ANNUAL REPORT FOR THE YEAR TO 31<sup>ST</sup> MARCH 2021

The ROYAL BOROUGH OF KINGSTON SCHOOLS CHRISTIAN WORKER TRUST (Insight) is a registered charity no. 801025 and is constituted by Deed of Trust. Its address is 41 King Charles Road, Surbiton, KT5 8PF. Its bankers are Barclays Bank, Wimbledon Branch and CAF bank.

## Committee

The charity is administered by a General Committee which is comprised of delegates of sponsoring churches who meet 4 times per year. The following served as committee members in the year ended 31 March 2021:

Mr Dafydd Meirion-Jones	Chairman – replaced in September 2020 by
Mr Dean Dryden	Chairman
Mr Peter Wilkins	Hon Treasurer
Mr Gareth Edwards	- replaced during the reporting period by
Claire Sims	
Mr Raymond James	
Mrs Carolyn Lucas	
Mr. Paul Whitfield	Deputy Chairman
Ms. Penny Welch	
Mr Phil Cooper	
Mr Roderick Braine	Acting Treasurer

The Trustees of the Charity during the year ended 31 March 2021 comprised:

Mr. Dafydd Meirion-Jones	Chairman – replaced in September 2020 by
Mr Dean Dryden	Chairman
Mr. Raymond James	
Mr. Paul Whitfield	
Mr. Peter Wilkins	
Mrs Carolyn Lucas	

New trustees are appointed by resolution of a meeting of the existing trustees and would normally be members of the general committee.

## **Objectives and Activities**

The object of the charity is the furthering of Christian work in and around the Royal Borough of Kingston upon Thames particularly in primary and secondary schools. When planning the Trust's activities for the year, the trustees, committee members and workers have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. The public benefit requirement has been complied with by the provision, free of charge to schools and other educational bodies who utilise our services, of both our staff who hold qualified teaching status and the resources and volunteer support who accompany our activities and services.

The charity employs four full time staff to visit local schools. There is also administrative and school support given by volunteers. The charity is affiliated to the national Scripture Union organisation.

## **Staffing and Committee**

Roderick Braine continued as Acting Treasurer, with Peter Wilkins as Hon. Treasurer and remaining a trustee.

Insight staffing levels remained constant during this period with Darryl Betts as the Secondary Schools Worker for Kingston, Suzanna Andrews and Michael Straker as Primary Schools Workers in Kingston and Rosie Herbert as Primary Schools Worker for Richmond.

The successive periods of 'Lockdown' due to the Coronavirus Pandemic led schools to decline to receive workers and volunteers on site. This means that virtually no volunteers were active during the reporting period when, under normal circumstances, there would be more than 20.

## **Achievements and Performance**

During the initial Lockdown period, the Insight staff began to develop new ways of working including the production of online resources for schools such as storytelling, school assemblies, and interactive events in place of the normal in-person attendance at Christmas Journey and Easter Experience events. These were very well received by schools around the country.

## **COVID Risks Going Forward**

Covid may impact future schools work if it causes them to close or otherwise restrict the access we have to them, however the measures put in place this year to enable the production of online video resources should mitigate this. Financially we have not seen a drop in donations, though a downturn in the economy may impact people's ability to give to Insight.

## **Office**

Insight continued to be located at The Berrylands Christian Centre, Surbiton.

## **Finances**

As the Trust's gross income for the year is less than £250,000, the accounts have been prepared on a receipts and payments basis.

The Trust finished with a reported balance carried forward for the year of £169,081, £61,893 in the General Fund, £37,188 in the Restricted Fund set up for the Richmond work.

A further generous donation of £35,000 was received in the year, which the Trustees decided to hold in a separate Designated Fund to be used for future projects. This reserve now stands at £70,000.

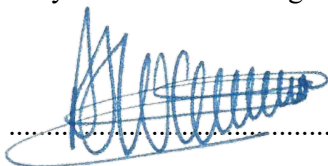
Funding comes from local churches and individuals. Donations into the General Fund during the financial year totalled £98,132 compared to £100,411 last year.

Net income for the General Fund was a surplus of £24,677 compared to a deficit of £13,815 last year.

Unrestricted funds cash reserves at the year-end are approximately 6 months of normal expenditure compared to 4 last year. It is the policy of the Trust to ensure that the total of our cash reserves are sufficient to cover at least two months of expenditure (which currently equates to £19,560). Our main Stakeholders are 12 local churches of long-standing and substance who are in a position to respond to a request from the Trust in the event of a shortfall in this reserve.

The increase in the cost of Resources by £5,984 reflects the investment in video production equipment required to mitigate the effect of Covid 19 as outlined above.

Approved by the trustees and signed on their behalf by:

Signed:  .....

Mr. Paul Whitfield  
Deputy Chairman

..... 9 December ..... 2021

# ROYAL BOROUGH OF KINGSTON SCHOOLS CHRISTIAN WORKER TRUST

## Independent Examiner's Report to the Trustees of the Royal Borough of Kingston Schools Christian Worker Trust

I report to the trustees on my examination of the accounts of the Royal Borough of Kingston Schools Christian Worker Trust for the year ended 31 March 2021, which are set out on pages 6 and 7.

### Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

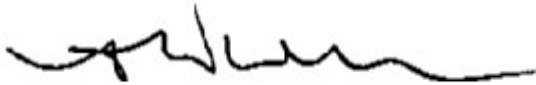
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Signed:

Name: Andrew J Whelan BSc FCA

Address: 32 Parkside Crescent

Surbiton

Surrey KT5 9HT

Date: 19 December 2021

ROYAL BOROUGH OF KINGSTON SCHOOLS CHRISTIAN WORKER TRUST

Receipts and Payments Account for the Year ended 31<sup>st</sup> March 2021

	General Fund	Restricted Fund	Designated Fund	Total	General Fund	Restricted Fund	Designated Fund	Total	Variance
	2021	2021	2021	2021	2020	2020	2020	2020	
	£				£				£
<b>RECEIPTS</b>									
<b>From voluntary sources</b>									
Sponsoring Churches	65,576	16,550	0	82,126	61,456	7,064	0	68,520	13,606
Annual Thanksgiving Service Collection	0	0	0	0	2,377	0	0	2,377	(2,377)
Donations Not Gift Aided	12,729	3,370	35,000	51,099	12,841	1,000	35,000	48,841	2,258
Donations Gift Aided	15,424	120	0	15,544	15,739	120	0	15,859	(315)
Gift Aid/ Tax reclaimed	3,882	30	0	3,912	5,225	30	0	5,255	(1,343)
Your Move booklets - contributions	0	0	0	0	1,183	0	0	1,183	(1,183)
Events - Income	522	150	0	672	1,590	0	0	1,590	(918)
HMRC JRS Grant	43,852	9,322	0	53,174	0	0	0	0	53,174
	141,985	29,542	35,000	206,527	100,411	8,214	35,000	143,625	
<b>From Assets</b>									
Deposit interest	54	0	0	54	185	0	0	185	(131)
<b>Total Receipts</b>	142,039	29,542	35,000	206,581	100,596	8,214	35,000	143,810	
<b>PAYMENTS</b>									
<b>Activities directly relating to the work of the Trust</b>									
Staff Costs	102,792	26,380	0	129,172	101,373	25,920	0	127,293	(1,879)
Travel expenses	219	128	0	347	2,064	635	0	2,699	2,352
Costs of ministry	72	30	0	102	523	0	0	523	421
Christian Unions	14	0	0	14	569	119	0	688	674
Resources	7,409	18	0	7,427	1,151	292	0	1,443	(5,984)
Your Move booklets - Costs	0	0	0	0	0	0	0	0	0
Events - Costs	2,758	694	0	3,452	3,096	101	0	3,197	(255)
Professional Development	113	15	0	128	1,102	439	0	1,541	1,413
Subscriptions	268	0	0	268	120	0	0	120	(148)
	113,645	27,265	0	140,910	109,998	27,507	0	137,505	
<b>Other Expenditure</b>									
Telephone, postage & internet	603	193	0	796	820	260	0	1,080	284
Insurance	668	223	0	891	0	0	0	0	(891)
Publicity	11	61	0	72	124	0	0	124	52
Office equipment	0	0	0	0	255	0	0	255	255
Printing & Stationery	8	0	0	8	501	22	0	523	515
Miscellaneous administrative costs	1,233	0	0	1,233	1,527	0	0	1,527	294
Rent	1,125	375	0	1,500	1,125	375	0	1,500	0
Bank charges	69	0	0	69	60	0	0	60	(9)
	3,717	852	0	4,569	4,413	657	0	5,070	
<b>Total Payments</b>	117,362	28,117	0	145,479	114,411	28,163	0	142,575	
<b>Net Receipts/(Payments) for the Year</b>	24,677	1,425	35,000	61,102	(13,815)	(19,949)	35,000	1,235	
Cash at bank at 31st March 2020	37,216	35,763	35,000	107,979	51,031	55,712	0	106,743	
Cash at bank at 31st March 2021	61,893	37,188	70,000	169,081	37,216	35,763	35,000	107,979	
Increase/-Decrease in cash	24,677	1,425	35,000	61,102	-13,815	-19,949	35,000	1,235	

**ROYAL BOROUGH OF KINGSTON SCHOOLS CHRISTIAN WORKER TRUST**

**Statement of Assets and Liabilities at 31<sup>st</sup> March 2021**

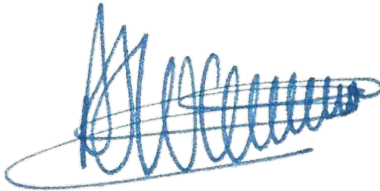
	2021 £	2020 £
<b>MONETARY ASSETS</b>		
Bank current accounts	64,547	9,839
Bank deposit accounts	<u>104,534</u>	<u>98,139</u>
<b>Total Assets &amp; Liabilities</b>	<u>169,081</u>	<u>107,979</u>

**NOTES**

The movement on restricted funds in the year were:

	Balance b/f	Receipts	Payments	Balance c/f
<b>Richmond school work fund</b>	<u>35,763</u>	<u>29,542</u>	<u>28,117</u>	<u>37,188</u>

Agreed by the Trustees on 9 Dec. 2021 and signed on their behalf by:



Mr. Paul Whitfield  
Deputy Chairman



Mr Roderick Braine  
Acting Treasurer