



# Trustees' Annual Report for the period

Period start date: 01 09 2020 To Period end date: 31 05 2021  
 From

## Section A

### Reference and administration details

Charity name

Stoke Hill Preschool Group

Other names charity is known by

Registered charity number (if any) **800998A**

Charity's principal address

183a Mincinglake Road  
 Stoke Hill  
 Exeter  
 Postcode **EX4 7DS**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Carla Chapman	Chairman		
2	Corrie Furzer	Treasurer		
3	Denise Ash	Secretary		
4	Kate Bauer			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document <i>(eg. trust deed, constitution)</i>	
How the charity is constituted <i>(eg. Trust Association, company)</i>	
Trustee selection methods <i>(eg. appointed by, elected by)</i>	Elected

**Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Section C Objectives and activities**

<p>The aims of the Preschool/Day Nursery are to serve the community by providing high quality childcare and early education to all children aged 0-5 years.</p> <p>To provide a safe, stimulating environment where safeguarding is paramount at all times. Children have free flowing access both inside and out.</p> <p>The gardens provide a variety of learning opportunities including gross motor skills, creative and thinking skills and enhancing their knowledge and understanding of the world.</p>
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Summary of the objects of the charity set out in its governing document

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Preschool is open 5 days a week from 7.45 to 6.00 p.m.

Parents and Carers can access this facility as the sessions offer flexibility to meet their individual needs. We open at 7.45 which is inclusive of Breakfast Club and finish at 6 p.m. Daily hot meals are available. We also provide morning and afternoon sessions (with lunch).

Parental involvement takes place in a variety of ways. Parents can join the committee and actively participate within the overall running of the Preschool/Day Nursery. Parents are encouraged to share their skills such as taking part in a weekly rota such as gardening, singing, talking about professions, baking etc.

We serve a wide range of cultural backgrounds and implement opportunities to include all race, religion, means and ability.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

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**Summary of the main achievements of the charity during the year**

During the academic year September 2020-July 2021 the Preschool will have served approximately 50 children. All staff have received all relevant mandatory training which is fully up to date.

One member of staff holds a BA Honours degree. Three members of staff hold NVQ3 qualifications.

Throughout the last year several events have taken place including a Christmas Party and Summer Party. Fundraising takes place throughout the year.

## Section E

## Financial review

Brief statement of the charity's policy on reserves

The Preschool/Day Nursery aims to hold sufficient financial reserves to meet redundancy obligations and sustain the preschool if income falls below the expected level.

Details of any funds materially in deficit

NA

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

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## Section F

## Other optional information

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## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Carla Chapman	
Position (eg Secretary, Chair, etc)	Chair	
Date	1 <sup>st</sup> July 2012	



**Thompson Jenner LLP**  
Chartered Accountants  
Business Address: The Grosvenor

11997/863/11

22 June 2022

Mrs S Parkhouse  
183a Mincinglake Road  
Stoke Hill  
Exeter  
EX4 7DS

1 Embury Court,  
Lynton,  
Devon,  
EX2 4DQ  
Tel: 01392 258553  
Fax: 01392 417004  
E-Mail: [enquiries@tj.com](mailto:enquiries@tj.com)  
[www.thompson-jenner.co.uk](http://www.thompson-jenner.co.uk)

Dear Stella

**Stoke Hill Pre-School Group  
Accounts for the Year Ended 31 August 2021**

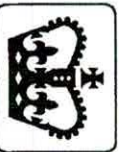
Thank you for returning the accounts to me duly signed.

I now have pleasure in attaching a PDF of the full accounts, a copy of which is to be uploaded to the Charity Commission. Please ensure that the accounts uploaded to the Charity Commission are marked as 'not qualified' as this means that no issues have arisen as a result of our independent examination.

Should you have any queries or require any hard copies of the accounts, please do not hesitate to contact me.

Yours sincerely

**Jonathan Westley**



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Stoke Hill Pre-School

**On accounts for the year  
ended**

31 August 2021

**Charity no  
(if any)**

800998

**Set out on pages**

3-4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2021.

**Responsibilities and  
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*J Westley*

**Date:**

22/06/2022

**Name:**

Jonathan Westley

**Relevant professional  
qualification(s) or body  
(if any):**

FCA

**Address:**

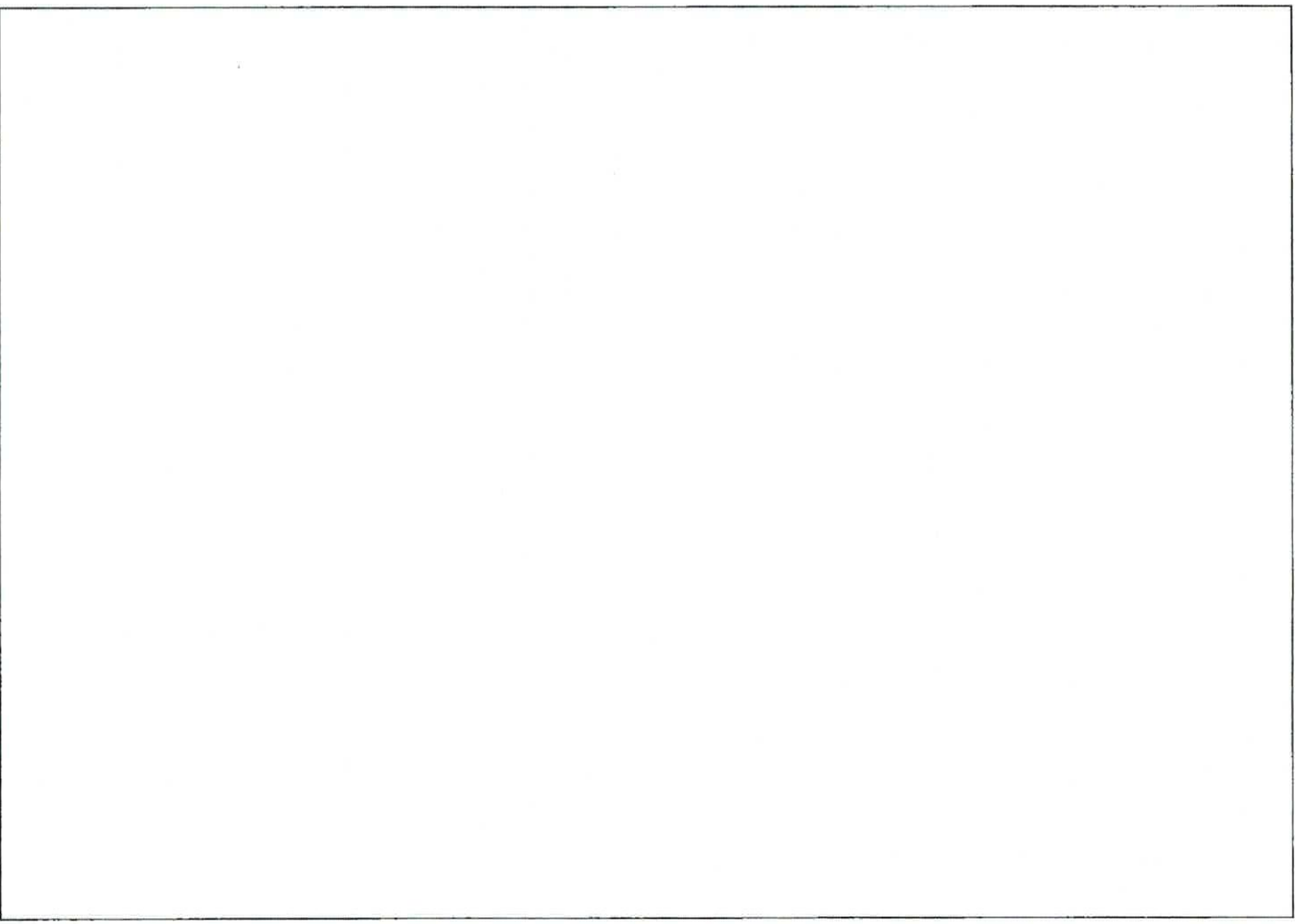
1 Colleton Crescent

Exeter

EX2 4DG

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.



**STOKE HILL PRE-SCHOOL GROUP**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31 AUGUST 2021**

**UNRESTRICTED FUNDS**

	Year ended 31 August 2021	Year ended 31 August 2020
	£	£
<b>RECEIPTS</b>		
Fees	61,582.75	17,306.00
E Y Grant	79,798.64	76,991.66
Sundry income	3,020.00	6,934.57
Interest received	0.48	13.81
Lunch income	2,604.85	0.00
Admin Income	775.00	0.00
Other grants	0.00	3,575.00
	147,781.72	104,821.04

<b>PAYMENTS</b>		
Salaries	111,603.43	99,228.26
Food	6.87	23.53
Insurance	2,067.42	2,094.42
Utilities	3,417.49	5,387.22
Play materials, equipment & consumables	5,646.66	3,945.32
Administrative costs	4,433.92	2,234.69
Daycare	1,672.89	0.00
Building repairs and gardening	5,008.79	3,902.24
	133,857.47	116,815.68

<b>NET OF RECEIPTS/PAYMENTS</b>	<b>13,924.25</b>	<b>-11,994.64</b>
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Cash funds as at 31 August 2020	10,612.40	22,607.04
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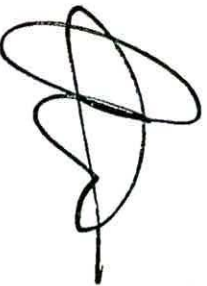
Cash funds as at 31 August 2021	24,536.65	10,612.40
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**STOKE HILL PRE-SCHOOL GROUP**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**FOR THE YEAR ENDED 31 AUGUST 2021**

	Unrestricted	Unrestricted
	Year ended 31 August 2021	Year ended 31 August 2020
	£	£
<b>ASSETS</b>		
Bank current account	13,811.01	2,785.60
Fundraising account	5,739.39	2,739.39
Bank savings account	4,847.51	4,847.03
Cash In hand	138.74	240.38
	24,536.65	10,612.40
	24,536.65	10,612.40

The accounts were approved by the Trustees on 16/6/22 and signed on their behalf by:

Corrie Furzer



**CARLA CHAPMAN**  
**CHAIR PERSON**

STOKE HILL PRE-SCHOOL GROUP

RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31 AUGUST 2021

*Posh*  
*20/6/22*

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STOKE HILL PRE-SCHOOL GROUP

STATEMENT OF ASSETS AND LIABILITIES  
FOR THE YEAR ENDED 31 AUGUST 2021

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The accounts were approved by the Trustees on 16/6/22 and signed on their behalf by:

Corrie Furzer

CARLA CHAPMAN



CHAR PERSON



**Thompson Jenner LLP**  
Chartered Accountants  
Business Advisers | Tax Consultants

11997/863/11

21 February 2022

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Exeter,  
Devon,  
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[www.thompson-jenner.co.uk](http://www.thompson-jenner.co.uk)

**Private and Confidential**

Ms S Parkhouse  
183a Mincinglake Road  
Stoke Hill  
Exeter  
Devon  
EX4 7DS

Dear Stella

**Stoke Hill Pre-School Group – Accounts for the year ended 31 August 2021**

We have now prepared the accounts for the above year end and I attach a copy for your approval.

If you are happy with the accounts, I should be grateful if you would print two copies and arrange for Corrie Furzer to sign and date them where indicated on page 4 before returning them to me. I will then arrange for Jon Westley to sign the independent examiner's report and issue you with a copy to send to the Charity Commission and a copy for your retention.

The sundry income of £3,020 is made up of £3,000 re Martha Hayes party together with a £20 party donation received from Cora Thorne both banked on 21 July 2021.

Your records are ready for collection when you are next able to visit the office.

Finally, I enclose a note of my firm's charges for work to date which I trust you will find acceptable.

Kind regards

Yours sincerely

Jonathan Westley



Fee Note No. 91636

Date: 21 February 2022

Ref: 11997/11

Stoke Hill Pre-School Group  
183a Mincinglake Road  
Stoke Hill  
Exeter  
EX4 7DS

1 Colleton Crescent  
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Tel: 01392 258553  
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Email: [Accounts@tjllp.com](mailto:Accounts@tjllp.com)  
[www.thompson-jenner.co.uk](http://www.thompson-jenner.co.uk)

## FEE NOTE

### To Professional Services Rendered:

Preparation of accounts for the year ended 31 August 2021, including the provision of an independent accountant's report on the accounts.

Fee	250.00
VAT @ 20.0%	50.00
<b>Total Fee</b>	<b>£ 300.00</b>

Our payment terms are 30 days from the date of the Fee Note.  
We reserve the right to charge interest  
at 2% per month on fee notes unpaid after 30 days.

*For your convenience payment can be made directly to our Bank Account:  
Barclays Bank, Exeter. Sort Code: 20-30-47 Account No: 60886335  
Quoting your reference number*

This is not an invoice for VAT purposes and input tax should not be reclaimed on this document.  
A VAT invoice will be issued on payment of this Fee Note



**Thompson Jenner LLP**  
Chartered Accountants  
Business Advisers | Tax Consultants

Fee Note No. 91636

Date: 21 February 2022

Ref: 11997/11

Stoke Hill Pre-School Group  
183a Mincinglake Road  
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Email: [Accounts@tjllp.com](mailto:Accounts@tjllp.com)  
[www.thompson-jenner.co.uk](http://www.thompson-jenner.co.uk)

## FEE NOTE

### To Professional Services Rendered:

Preparation of accounts for the year ended 31 August 2021, including the provision of an independent accountant's report on the accounts.

Fee	250.00
VAT @ 20.0%	50.00
<b>Total Fee</b>	<b>£ 300.00</b>

Our payment terms are 30 days from the date of the Fee Note.  
We reserve the right to charge interest  
at 2% per month on fee notes unpaid after 30 days.

*For your convenience payment can be made directly to our Bank Account:  
Barclays Bank, Exeter. Sort Code: 20-30-47 Account No: 60886335  
Quoting your reference number*

This is not an invoice for VAT purposes and input tax should not be reclaimed on this document.  
A VAT invoice will be issued on payment of this Fee Note