

**THE HARTLEY CHARITABLE TRUST**  
**REPORTS & FINANCIAL STATEMENTS**

**15 MARCH 2021**

**RAWSE, VARLEY & CO**  
Chartered Accountants  
Bradford

# THE HARTLEY CHARITABLE TRUST

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**THE HARTLEY CHARITABLE TRUST****LEGAL & ADMINISTRATIVE INFORMATION**

**Charity Name:** The Hartley Charitable Trust

**Registered Charity Number:** 800968

**Principal Address:** 6 Throstle Nest Drive  
Harrogate  
HG2 9PB

**Trustees:** Charles Richard Hartley Esq (Chairman of Trustees)  
Mrs Jane Hartley  
Mrs Peta Elizabeth Hillard Hyland

**Date of Charity Trust Deed:** 31 July 1988

**Bankers:** SG Kleinwort Hambros Bank Ltd  
8 Harewood Yard  
Harewood  
Leeds  
LS17 9LF

**Stockbrokers:** Brewin Dolphin Ltd  
10 Wellington Place  
Leeds  
LS1 4AN

## **THE HARTLEY CHARITABLE TRUST**

### **TRUSTEES' ANNUAL REPORT For the year ended 15<sup>th</sup> March 2021**

The Trustees present their Annual Report and the unaudited Financial Statements of the Charitable Trust for the year ended 15<sup>th</sup> March 2021.

#### **Constitution**

The Trust was established by a Charitable Trust Deed dated 31<sup>st</sup> July 1988 and is administered by its Trustees.

The current Trustees, all of whom served throughout the year, are shown on page 1 together with other administrative information. In accordance with the Charitable Trust Deed, the power of appointing or removing a Trustee lies with a majority for the time being of the Trustees.

The Hartley Charitable Trust is a registered charity, number 800968.

#### **Charitable objectives and public benefit**

Under the provisions of the Charitable Trust Deed, the Trustees are directed that the income and capital of the Trust are to be applied to make donations for such charitable purposes or to such charitable institutions as the Trustees in their absolute discretion may think fit. The Trustees confirm that in carrying out such directions they give due consideration to the Charity Commission's published guidance on the Public Benefit requirement under the Charities Act 2011.

#### **Review of activities**

The Statement of Financial Activities for the year is detailed on page 6 of the financial statements.

The deficit of income over expenditure for the year of £1,659 is much reduced in comparison with the previous year, with the principal reason being the lower level of grants made to charitable institutions amounting to £54,200. This represents a decrease of £20,400 compared with grants in the previous year of £74,600, reflecting a decision made by the Trustees in anticipation of a reduction in investment income receivable. However, actual investment income received increased by £6,348, principally from one unexpected special dividend received from an investment shareholding and this has also contributed to the reduced deficit for the year.

The Trustees also exercised their power of investment to dispose of investments with a total book cost of £178,685 with the loss on disposal amounting to £3,823. The proceeds realised on sale of £174,861 were applied in the purchase of investments at a book cost of £153,983.

#### **Plans for the future and reserves policy**

The Trustees intend to continue to make grants to charitable institutions at a sustainable level and have a policy of maintaining reserves at a level sufficient for the purpose.

#### **Statement of Trustees' responsibilities**

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with the Charitable Trust Deed, the Charities Act 2011 and the Charities SORP (FRS 102).

The financial statements have been prepared on the accruals basis and, where the accruals basis is used, the law applicable to charities in England & Wales requires Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of its income and expenditure for that year. In preparing such financial statements, the Trustees are required to:

- select suitable accounting policies & apply them consistently;
- observe the methods and principles in the Charities SORP (FRS 102);
- make judgements & estimates that are reasonable & prudent; and

**THE HARTLEY CHARITABLE TRUST**

**TRUSTEES' ANNUAL REPORT**  
**For the year ended 15<sup>th</sup> March 2021**

**Statement of Trustees' responsibilities (Continued)**

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities SORP (FRS 102) and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention & detection of fraud & other irregularities.

The Trustees' Annual Report was approved by the Trustees and signed on their behalf by

C R HARTLEY ESQ (Chairman of Trustees)

10th January 2022

## **THE HARTLEY CHARITABLE TRUST**

### **INDEPENDENT EXAMINER'S REPORT to the Trustees of The Hartley Charitable Trust**

I report on the financial statements of The Hartley Charitable Trust for the year ended 15 March 2021 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes on pages 8 to 10.

#### **Respective responsibilities of the Trustees and the Examiner**

The Charity's Trustees are responsible for the preparation of the Financial Statements in accordance with the Charities Act 2011 ("the Act"). The Charity's Trustees consider that an audit is not required for this year under Section 144(2) of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the financial statements under Section 145 of the Act;
- to follow the procedures laid down in the applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act; and
- to state whether particular matters have come to my attention.

#### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with general directions given by the Charities Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention to indicate that:

- accounting records have not been kept in accordance with Section 130 of the Act;
- the financial statements do not accord with those records;
- the financial statements fail to comply with the Charities SORP (FRS 102);
- in my opinion the matter should be drawn to the attention of the reader to gain a proper understanding of the financial statements

J. M. RAWSE F.C.A.  
Rawse, Varley & Co  
Chartered Accountants  
Lloyds Bank Chambers  
Hustlergate  
Bradford BD1 1UQ

10th January 2022

## **THE HARTLEY CHARITABLE TRUST**

### **ACCOUNTING POLICIES**

The Trustees have adopted the following principal accounting policies which form an integral part of the financial statements:

#### **Basis of preparation**

The financial statements have been prepared under the historical cost convention, as modified by the revaluation of investments at market value at the balance sheet date.

The financial statements have been prepared in accordance with the provisions of Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (second edition – October 2019) (“Charities SORP (FRS 102)”) and with Financial Reporting Standard 102 “The Financial Reporting Standard applicable in the UK and Republic of Ireland” (FRS 102).

The Charity constitutes a public benefit entity as defined by FRS 102.

#### **Fund accounting**

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity.

#### **Income recognition**

All income, including investment income, is included in the statement of financial activities when the charity is entitled to the income, the receipt of the income is considered probable and the amount can be quantified with reasonable accuracy.

For legacies, entitlement is taken as the earlier of the date on which the estate is finalised or when a distribution is received from the estate.

#### **Expenditure**

Expenditure is recognised by the charity on the accruals basis inclusive of any VAT which cannot be recovered or when there is a legal and constructive obligation to a third party and the amount of the liability can be measured reliably. Charitable expenditure represents costs incurred in the delivery of charitable activities.

#### **Fixed asset investments**

Investments are stated at fair value. In the case of investments traded on a recognised stock exchange, fair value is determined by reference to quoted bid prices.

Changes in the valuation of investments are reflected in the movement in funds in the statement of financial activities.

**THE HARTLEY CHARITABLE TRUST**

**STATEMENT OF FINANCIAL ACTIVITIES**

**Year ended 15 March 2021**

	Note	Unrestricted funds Income fund £	General fund £	Total 2021 £	Total 2020 £
<b>Income:</b>					
Investment income	1	68,866	-	68,866	62,518
Transfer – Reinvestment of Unit Trust accumulation		(16)	16	-	-
		<u>68,850</u>	<u>16</u>	<u>68,866</u>	<u>62,518</u>
<b>Expenditure:</b>					
<i>Charitable expenditure:</i>					
Grants to institutions	2	(54,200)	-	(54,200)	(74,600)
<i>Support costs:</i>					
Administration expenses	3	(2,640)	(13,685)	(16,325)	(18,673)
<b>Total expenditure</b>		<u>(56,840)</u>	<u>(13,685)</u>	<u>(70,525)</u>	<u>(93,273)</u>
<b>Income less expenditure</b>		12,010	(13,669)	(1,659)	(30,755)
<b>Other recognised gains and losses</b>					
Realised gains on investment asset sales		-	1,747	1,747	3,433
Unrealised gains/(losses) on investment assets		-	420,449	420,449	(278,694)
<b>Net movement in funds</b>		<u>12,010</u>	<u>408,527</u>	<u>420,537</u>	<u>(306,016)</u>
<b>Funds brought forward at 16 March 2020</b>		<u>6,519</u>	<u>1,915,084</u>	<u>1,921,603</u>	<u>2,227,619</u>
<b>Funds carried forward at 15 March 2021</b>		<u>18,529</u>	<u>2,323,611</u>	<u>2,342,140</u>	<u>1,921,603</u>

All the components of net movement in funds relate to continuing activities.

The notes on pages 8 to 10 form part of these financial statements.

**THE HARTLEY CHARITABLE TRUST**

**BALANCE SHEET**  
**15 March 2021**

	Note	£	2021 £	£	2020 £
<b>Fixed assets</b>					
Investments	4		2,286,931		1,886,247
<b>Current assets</b>					
Cash at bank		57,849		37,876	
		<u>57,849</u>		<u>37,876</u>	
<b>Current liabilities</b>					
Creditors falling due within one year	5	(2,640)		(2,520)	
		<u>(2,640)</u>		<u>(2,520)</u>	
<b>Net current assets</b>			55,209		35,356
			<u>55,209</u>		<u>35,356</u>
<b>Total assets less current liabilities</b>			<u>2,342,140</u>		<u>1,921,603</u>
<b>Represented by</b>					
<b>Unrestricted funds:</b>					
General fund			2,323,611		1,915,084
Income fund			18,529		6,519
			<u>2,342,140</u>		<u>1,921,603</u>

The financial statements on pages 5 to 10 were approved by the Trustees on 10th January 2022 and signed by

C R HARTLEY ESQ

MRS J HARTLEY

MRS P E H HYLAND

Trustees

The notes on pages 8 to 10 form part of these financial statements.

**THE HARTLEY CHARITABLE TRUST**

**NOTES TO THE FINANCIAL STATEMENTS**  
**Year ended 15 March 2021**

	2021 £	2020 £
<b>1. Investment income</b>		
Dividends received from Stocks & Shares of U.K. Companies	58,940	50,696
Distributions received from Unit Trust Holdings	5,240	6,080
Dividends received from Overseas Securities	3,352	3,544
Interest received from British Government Securities	1,316	2,027
	<hr/>	<hr/>
	68,848	62,347
Interest received on deposits with:		
Brewin Dolphin Ltd	9	113
Coutts & Co	9	58
	<hr/>	<hr/>
Total investment income	68,866	62,518
	<hr/>	<hr/>
<b>2. Grants to charitable institutions</b>		
Dementia Forward – Alzheimer's Society	33,350	33,600
Safeline Warwick	-	15,000
Harrogate Homeless Project Limited	11,900	12,000
The Carer's Resource	8,950	9,000
Senior Volunteer Network Trust	-	5,000
	<hr/>	<hr/>
	<u>54,200</u>	<u>74,600</u>

**THE HARTLEY CHARITABLE TRUST**

**NOTES TO THE FINANCIAL STATEMENTS**  
**Year ended 15 March 2021**

	2021 £	2020 £
<b>3. Administration expenses</b>		
Independent examiner's remuneration:		
Examination fee	360	360
Other accountancy fees	2,280	2,160
	<hr/>	<hr/>
	2,640	2,520
Portfolio management fees	13,685	16,153
	<hr/>	<hr/>
Total administration expenses	<u>16,325</u>	<u>18,673</u>
<b>Transactions with trustees and other related parties</b>		
No remuneration or other benefits were paid to the Trustees and no Trustees' expenses were incurred in either year.		
<b>4. Fixed asset investments</b>		
Quoted investments:		
Market value at 16 March 2020	1,886,247	2,154,675
Less:		
Disposals at opening book value (Proceeds £174,861, Gain £1,747)	(173,114)	(59,526)
	<hr/>	<hr/>
	1,713,133	2,095,149
Add:		
Acquisitions at cost	153,349	69,792
Net gain/(deficit) on revaluation at 15 March 2021	420,449	(278,694)
	<hr/>	<hr/>
Market value at 15 March 2021	<u>2,286,931</u>	<u>1,886,247</u>
Historical cost at 15 March 2021	<u>1,356,720</u>	<u>1,382,056</u>

**THE HARTLEY CHARITABLE TRUST**

**NOTES TO THE FINANCIAL STATEMENTS**  
**Year ended 15 March 2021**

	2021 £	2020 £
<b>5. Creditors</b>		
Amounts falling due within one year:		
Accruals	<u>2,640</u>	<u>2,520</u>
<b>6. Analysis of net assets between funds</b>		
	<b>Unrestricted funds</b>	<b>Total</b>
	<b>Income</b>	<b>funds</b>
	£	£
Fund balances at 15 March 2021 are represented by:		
Investments	-	2,286,931
Current assets	21,169	36,680
Current liabilities	(2,640)	-
	<u>18,529</u>	<u>2,323,611</u>
Total net assets	<u>18,529</u>	<u>2,342,140</u>
Unrealised gains included above:		
On investment assets	<u>-</u>	<u>930,211</u>
Reconciliation of movement in unrealised gains on investment assets:		
Unrealised gains at 15 March 2020	-	504,192
In respect of disposals in the year	-	5,570
	<u>-</u>	<u>509,762</u>
Net surplus arising on revaluation in year	-	420,449
	<u>-</u>	<u>930,211</u>
Unrealised gains at 15 March 2021	<u>-</u>	<u>930,211</u>