TRUNCH VILLAGE HALL MANAGEMENT COMMITTEE

Trustee's annual report for the year ending 31 December 2025

Charity Name	Trunch Village Hall
Charity Number	800527
Governing Document	Trust Deed dated 24 November 1969
Objectives and activities	To provide and maintain a village hall which benefits the inhabitants of the Parish of Trunch. To facilitate and organise social, educational, recreational and sporting activities for the local community.

Achievements and Performance

2025 continued to provide financial stability and good bookings. Our rolling five year plan priorities to capture, finance and action key building maintenance and improvement works included:

- Continuing to implement recommendations from 2024 VCSE Energy Scheme survey report
- Grants were sought for funding to install more efficient double glazed windows throughout the village hall
- A grant was received from the National Lottery Community Fund for £10,294 to improve the acoustics in the hall including amplification, a hearing loop and thermally efficient blinds for the windows in the main hall.
- Replacement potable hot water urn was installed
- An instantaneous DHW heater was installed in the kitchen
- A cycle rack was installed in response to users' requests
- Reviews were undertaken of all policies and procedures

During the year our Treasurer resigned after helping to recruit and train a good replacement. The outgoing treasurer had overseen considerable improvements to the management and documentation of our finances, as well as helping to define a strong set of policies and procedures. These improvements have provided a well-founded framework for future TVH management trustees and our grateful thanks go to our retiring treasurer for her sterling work.

We have carried out a number of fundraising events over the past year. On the 12th April we held an Easter Fayre. The following month we provided refreshments for participants of the village yard sale. In November we held the very popular Ceilidh, which was enjoyed by all those who attended. We finished off the year with a Christmas fayre which was also well attended. We have monthly games afternoons which continue to provide companionship and offer the challenge of different games. We have also created a 'Village Card 'which is sold at various events and has raised a decent income. Throughout the year we have had monthly coffee mornings which have become very popular with regular attendance of over 30 villagers.
Each month the draw for the 100 club is made at the coffee morning. This has continued to provide regular fundraising income. The 100 Club was launched in 2023 to help fund energy efficiency, renewable energy sources, green initiatives and other sustainable energy projects to make our village hall greener and more economical to run. After two successful years, it was decided to continue the 100 Club for a third year from October 2025 to September 2026. The proceeds to date have been used towards the cost of installing the new external doors and we will also be installing new energy efficient double glazed windows in the spring of 2026, partly funded by the proceeds from the 100 club.

The trustees would like to thank all those who hired the hall during the year, whether regular users or those who used it for one-off events. We are very grateful to them for continuing to use our facilities. Our thanks and appreciation also extend to the many volunteers who support the hall's social, grant and fundraising activities.

It is confirmed that the trustees have had regard to the guidance issued by the Charity Commission on public benefit. The above summary of activities conducted during this year supports this.

Financial Review

The hall's accounts for the financial year ending 31 December 2024 have been examined and approved. We opened the year with a balance of £49,731.18 and closed with a balance of £36,621.25. The opening balance is higher than forecast due t o the National Lottery Community Fund grant being credited in December 2023. This grant has been spent in 2024.

The hall had another steady year of bookings resulting in hiring income of £10,899. This covered the routine costs (detailed in the income and expenditure statement) of running and maintaining the hall which amounted to £10,431, allowing the trustees to maintain hiring charges at their current rate. Our thanks to the Trunch Village Society for its continuing support and grant of £269 towards the cost of repairs to the gas boiler.

Whilst the basic running costs of the hall were covered by hiring income, in order to facilitate expenditure on improvements, the hall needs to seek grants and fund raise:

• net proceeds from fund raising (excluding 100 Club) totalled £4,239; and
• net proceeds from the 100 Club were £4,051.

During the year, £23,464 was spent on improvement projects.

• Asbestos survey: £714
• Hard paving: £1,965
• Chairs/kitchen appliances/water heaters: £9,677 (E8,645 covered b y grant)
• Front, back, fire exit door installation: £11,108 (partially covered by 100 Club proceeds)

The main financial risk is loss of hiring and fund raising income. The trustees' policy has been to keep cash reserves of £11,000 to cover one year's operational costs in the event of a loss of income and to meet any unforeseen expenditure that may occur. In view of increasing costs, in January 2025 trustees decided to increase cash reserves to £15,000.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature. ……..

Full Name: Richard George Nevill

Position: Trustee / Chairman, Trunch Village Hall Management Committee

Date: 27 February 2026

TRUNCH VILLAGE HALL MANAGEMENT COMMITTEE
Income and Expenditure for the year ending 31 December 2025

	£	£		£	£
Opening Balances					
Bank Current Account	3,865.70				
Bank Savings	32.646.80				
Petty Cash	8.75				
Fund Raising Float	100.00				
		36,621.25			
Income			**Expenditure**		
Fund Raising	3,796.65		Electricity Supply	787.37	
Hall Hire	10,281.00		Gas Supply	1,807.23	
Lottery Income	5,719.50		Broadband & Phone	628.27	
Card Income	425.50		Water	490.00	
Donations In	9.00		Council Rates	138.32	
Other Income	1,445.12		Insurance	1,122.76	
TPC Grant	100.00		Cleaning	2,083.72	
TVS Grant Games	200.00		Electrical Services	172.40	
RIF Grant NLCF	10,294.00		Gas Services	144.00	
Bank interest	350.65		Fire Maintenance	120.06	
		32,621.42	Pest Control	240.00	
			Window Cleaning	170.00	
			Building Maintenance	558.40	
			Grounds Maintenance	70.00	
			Fund Raising Costs	7.75	
			Lottery Expenses	20.00	
			Lottery Prizes	1,766.00	
			Card Expenses	232.45	
			Games Expenses	17.40	
			Fees	696.91	
			Sundry Expenses	416.27	
			Doors Project	1,495.00	
			NLCF Grant	6,967.00	
					20,151.31
			Closing Balances		
			Bank Current Account	11,985.16	
			Bank Savings Account	36,997.45	
			Petty Cash	8.75	
			Fund Raising Float	100.00	
					49,091.36
		69,242.67			**69,242.67**

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Diane Murther Treasurer

Richard Nevill Chairman

Trevor Cheesman Independent Examiner

Independent Examiner's Report on the Accounts

Report to the Trustees of Trunch Village Hall
Charity number 800527

On the accounts for the year ended 31st December 2025 set out on page 2

I report to the Trustees on my examination of the Accounts of the above named Charity for the year ended 31st December 2025

As the Charity Trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the Charity Accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that note material matters have come to my attention in connection with the examination which gives me cause to believe that in any material respect -

a) accounting records were not kept in accordance with section 130 of the Act or
b) the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed 26th March 2026
Trevor John Cheesman
49 Norwich Road , North Walsham, NR28 0DS.