

Charity registration number: 800174

Company registration number: 02157661

acta Community Theatre Ltd

Unaudited financial statements

Year ended 31 March 2025

Independent examination completed 21 November 2025

acta Community Theatre Ltd

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acta Community Theatre Ltd

Administrative Details

CHARITY & COMPANY DATA

Registered in England and Wales Charity Number 800174

Registered in England and Wales Company Number 02157661

REGISTERED OFFICE ADDRESS

actacentre, Gladstone Street, Bedminster, Bristol, BS3 3AY

TRUSTEES DURING YEAR AND AT DATE OF APPROVAL OF REPORTS

Jeanette Bain-Burnett (Chair during year, resigned 12 December 2024)

Sanjit Singer (Chair, appointed 12 December 2024)

Kerrie Schaefer

Nerys Jones

Ruth Cochrane (resigned 31 December 2024)

Daniel Palmer (appointed 12 December 2024)

Olivia Bishop (appointed 12 December 2024)

Rob Marshall (appointed 12 December 2024)

Sarah Lazare (appointed 27 January 2025)

Stuart Merali-Younger (appointed 1 February 2025)

INDEPENDENT EXAMINER

Linden Accountants, 21 Sevier Street, St Werburghs, Bristol, BS2 9LB

BANKERS

CAF Bank, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

24/25 Annual Report

Chair's Report

The landscape in which acta operates remains dynamic and, at times, challenging. While core funding from the Arts Council continues to be secure, and support from Bristol City Council is stable for now, the ever-present threat of cuts to arts funding remains a concern.

Despite these challenges, there is much to celebrate. Our regular groups, acta co, Cornerstone, Griffin, Malcolm X Elders, Pick N Mix, Phoenix, and Young Carers have co-created vibrant and vital work performed in our theatre in Bedminster. Initiatives such as Cultural Alliance, Making Time 2, and The Creative Wellbeing Café, are flourishing and expanding their reach. The Sharing Stories project commissioned by Bristol City Council, has leveraged acta's deep expertise in community engagement, delivering an impactful exhibition at Bedminster Library - now extended indefinitely. Other initiatives include co-producing a show 'I am Worthy' alongside Self-Injury Through Time, about self-injury representation through culture and history, and work with ARA delivering creative sessions in their drug and alcohol recovery houses. We have also been fortunate to receive funding from The Baring Foundation to start Firefly, a new group supporting men's mental health.

Alongside our core engagement work, we also provide professional development opportunities for others, helping to shape the next generation of Community Theatre practitioners. We reinvent these programmes regularly, in order to keep our work relevant as we respond to changing times.

Elevate, a programme to train a core group of practitioners to make high-quality and impactful community-based theatre and arts initiative, continued throughout 2024 and we were delighted to work with ten diverse professionals with a broad range of interests.

This year also saw a transition in our leadership team, with the arrival of Adam Amer, who is steering acta's finances and operations with rigour, driving improvements to our site, and cultivating new income streams through venue hires, and enterprise ventures. I joined as acta as Chair in November 2024, taking over from Jeanette Bain-Burnette, who we thank for her passion and energy in the role.

None of this remarkable work would be possible without the dedication of our exceptional team of staff and volunteers. Their unwavering commitment to creativity and community embodies the spirit of acta. True to our tradition, we have come together to support one another through both opportunities and challenges. It is this collective strength, rooted in community, that positions acta as a beacon - locally and nationally - for co-creation and the reimagining of society. acta has never been more relevant or needed.

We could not do all this work without the very generous support of funders. The funding landscape is increasingly challenging, and we are very fortunate to be supported by a wide range of donors. We are grateful to remain as National Portfolio Organisation of the Arts Council England, as well as receiving funding from Bristol City Council's Cultural Investment Programme, alongside project support. In addition, we have received several project grants and sponsors from other organisations:

Dandara Living, Portishead Nautical Trust, National Lottery Community Fund, Historic England, John James, Windrush Day Grant, Asda Foundation, Quartet Foundation, Cash 4 Kids, Burges Salmon, Ludlow Trust, Morel Trust, Unity Theatre Trust, Medlock Trust, Baring Foundation, Woodroffe Benton, Singer Foundation.

Sanjit Chudha, Chair, acta Council of Management

Trustees Report for the year ended 31 March 2025

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, submit their annual report and the unaudited financial statements for the year ended 31 March 2025.

Reference and administrative information set out on page 2 forms part of this report. The financial statements comply with current statutory requirements, the Memorandum and Articles of Association and the Statement of Recommended Practice - Accounting and Reporting by Charities (effective from January 2019).

As a charity registered in England and Wales, the charitable company also reports in accordance with the Charity Commission for England and Wales' guidance on public benefit and the Charities Act 2011.

Structure, governance and management

The Charity is a charitable company limited by guarantee. It is governed by Memorandum and Articles of Association (September 1987), which provide details of the Council of Management and procedures for the Annual General Meeting, at which at least one third of trustees, those who have been longest in office, will be subject to retirement or rotation. The Memorandum of Association established the objects and powers of the charitable company, which is governed under its Articles of Association. The Council of Management act as both directors of the company and trustees of the charity, and give their time voluntarily and receive no financial benefits. The Council of Management meets twice monthly, and meetings are also attended by the Director and Finance and Operations Manager who work with the Chair and subcommittees to set the agenda. Trustees are also expected to serve on at least one of four subcommittees, which are currently responsible for Ambition & Quality, Environmental Responsibility, Dynamism, and Inclusivity & Relevance. Each subcommittee appoints a representative to report back on actions and proposals to be signed off by the full Council of Management.

The company accounts are reviewed by the trustees on a quarterly basis to ensure annual targets will be met, with the Treasurer attending twice monthly finance subcommittee meetings with the Director and Finance and Operations Manager prior to reporting back to the full Council of Management.

Employees are consulted on issues of concern to them through weekly company meetings and have been kept informed on specific matters directly by the Director and Finance and Operations Manager, in addition to regular supervision meetings. There is regular communication between management members and employees, both through the Director and Finance and Operations Manager, the Artistic Directorate and staff reports to the Council of Management.

The Director liaises with the trustees on the annual job review process for each employee.

The charity has implemented a number of detailed policies in relation to all aspects of personnel matters including Equality, Diversity & Inclusion, Health & Safety and Volunteers.

Full details of the business plan and policies are available from the actacentre.

Public benefit

All of acta's work exists for the benefit of the public, to bring about positive change for individuals and the community through promoting active, creative participation in theatre.

acta exists to support vulnerable people and marginalised communities; for those who may have low confidence and self-worth; live in isolation, or suffer poor mental and physical health.

acta's tried and tested method, which uses a combination of sharing stories and experiences, developing imaginations and creativity, devising and performing theatre, has been proven to:

- Reduce social isolation by working with partner agencies to identify and engage potential beneficiaries in creative social activities;
- Improve wellbeing by being part of a team, being valued, raising self-esteem and self-worth;
- Improve self-confidence and transferable skills by developing skills in presentation, language, communication, cooperative working; and
- Improve relationships between cultures and generations by working together across cultures and generations to develop mutual respect, and make new friendships

acta creates high quality and relevant community theatre, whilst also making happier, healthier and more connected people.

Core values are:

Participation: acta exists to provide access to participation in the arts for the most vulnerable and excluded sections of society.

Ownership: acta is committed to co-creation of all artistic product, with participants and professional facilitators sharing equal status;

Excellence: Excellence in facilitation, in performance process, in co-production and in the product;

Inclusiveness: acta is committed to providing equal opportunities to people without privilege, engaging marginalised people and promoting intercultural and intergenerational dialogue through theatre;

Partnership: acta is committed to proactively developing collaborations and partnerships within arts and wider sectors at local, national and international levels;

Valuing people: acta is a caring organisation that listens to and supports vulnerable people, valuing their stories, cultural heritage and life experiences and enabling them to share these assets through making new theatre.

The Company has delivered 519 workshops, with 7210 total workshop attendances. The workshop programme expanded through our work in Primary Schools on the Cultural Alliance initiative, and our highly successful project, 'Sharing Stories' commissioned by Bristol City Council.

acta workshops also led to the production of 9 new shows which were seen by an audience of 904.

The company continuously reviews its aims and objectives to ensure that activities are developed in accordance with stated charitable purposes. Trustees have referred to the Charity Commission's general guidance on public benefit to review acta's aims and objectives and in planning future activities.

Aims and objectives

The Memorandum and Articles of Association describe our objects as follows:

- Instigate and supervise drama projects for youth and community groups;
- Provide all sections of society with the opportunity to participate in theatre;
- Supervise drama sessions with people who are encouraged to create and perform their own;
- Identify (in conjunction with others if necessary) areas and communities in which theatre activities are lacking and to remedy deficiencies identified as a result;
- Design projects which emphasise the educational aspects of workshops and the personal and social development of individuals within a group; and
- Supervise projects which are designed to assist community development.

Purpose – strategic aims

acta believes that theatre is for everyone, and exists to promote opportunities to access theatre and the related arts.

The Company works to a diversity action plan with the following strategic aims:

- acta workshops are open to everyone within the project target group;
- acta will make no charges to participants for workshops, and keep box office prices to a minimum, to ensure people are not prevented from participating for economic reasons;
- Workshops and performance venues are always welcoming, and accessible to the needs of the specific target group;
- acta will endeavour to provide transport to workshops for participants who may not otherwise be able to attend; and
- acta's artistic policy is to give all participants an equal opportunity to be involved in the project, with people encouraged to develop their own roles within the group. Project participants devise all acta shows, thus ensuring their relevance to the communities with which we are working.

Achievements and performance – a review of activities

Despite a challenging year, acta has delivered a significant artistic and activity programme, and started to explore new areas and opportunities to put the skills of the staff and the resources of the organisation to the benefit of the communities it serves.

Key programme activities

Connecting People & Partners

acta's workshops are almost all in person, with the exception of some of the Young Carers sessions and The Long Group, our group for people in recovery from gambling harm. This has helped people reconnect and introduced new people to our workshops.

This year we have developed several strong partnerships which has broadened our connection with diverse communities, working with The Trinity Centre on projects including The Cultural Alliance and The Malcom X Elders new production, Hidden Heroes, alongside The Royal British Legion; ARA Recovery For All delivering creativity into their residential accommodation; and Knowle West Media Centre, The Red Hub, and Filwood Community Centre, on our Sharing Stories project.

The Creative Wellbeing Café continues to be a focal point for related activities that connect people and support their wellbeing such as the Nordic Walking and chair exercise. It is valued as another way for people to connect with friends and introduce new people to the acta's community.

Financial and reserves review

The company managed to add to its programme of workshops, projects and activities. Despite a standstill in funding from ACE and Bristol City Council, and rising utility and overhead costs, we have increased our unrestricted reserves to £82,479.

The trustees continuously review their policy on free reserves, consulting Charity Commission guidance. acta has established a policy whereby the unrestricted funds not committed to, or invested in tangible fixed assets held by the charity (general funds), should be three months' normal operating costs, circa £100,000, although trustees recognise that this is challenging to meet in the current climate.

Although the charity's reserves currently fall slightly short, the charity will work towards meeting its reserves target, and are exploring new sources of funding and opportunities for income generation that tie in with acta's vision and values. The trustees therefore consider that the charity will continue as a going concern for a period of at least 12 months from the date on which these financial statements are approved.

Risk management

The trustees work closely with the Director and Finance and Operations Manager to manage risks associated with the management of the Company.

The Company continues to invest in fundraising, and to diversify its funding sources and activities, to hedge against the potential loss of income. The company benefits from a clear fundraising strategy, and has secured funding from Arts Council England until 2027 and Bristol City Council Culture until 2026.

Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects, to ensure consistent quality of delivery for all operational aspects of the charitable company. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

Statement of responsibilities of the trustees

The trustees (who are also directors of the charity for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing those financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

Independent examiners

Linden Accountants were appointed as acta's external examiners at the trustees meeting on 29 April 2024.



Sanjit Chudha

Date:01/12/25'.....

Chair, acta Council of Management

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ACTA COMMUNITY THEATRE LTD

I report to the charity's trustees on my examination of the accounts of acta Community Theatre Ltd for the period ended 31 March 2025.

Respective responsibilities of trustees and examiner

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the consolidated accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act'). The charity's trustees consider that an audit is not required for this year under Part 16 of the 2006 Act and under section 43(2) of the Charities Act 1993 (the Act), as amended by s.145 of the Charities Act 2011) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under the company law and is eligible for independent examination; it is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act),
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) Act),
- To also and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required by audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations

2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Steven Baptiste ACPA

Linden Accountants, Scrapstore House, 21 Sevier Street, St Werburghs, Bristol, BS2 9LB



Steven Baptiste

Date ..21st November 2025.....

acta Community Theatre Ltd
 STATEMENT OF FINANCIAL ACTIVITIES (Including Income and Expenditure Account)
 YEAR ENDED 31ST MARCH 2025

		Unrestricted Funds	Restricted Funds	Total Funds 2025	Total Funds 2024
	Note	£	£	£	£
INCOME					
Donations and legacies	2	110,240	130	110,370	106,324
Charitable activities	3	16,599	148,799	165,397	195,848
Other trading activities	4	19,014	12,800	31,814	19,183
Investments		3,444	-	3,444	3,102
TOTAL INCOME AND ENDOWMENTS		149,296	161,729	311,025	324,456
EXPENDITURE					
Raising funds		72,550	-	72,550	73,777
Expenditure on charitable activities	5	80,974	183,499	264,473	286,085
TOTAL EXPENDITURE		153,525	183,499	337,024	359,862
NET INCOME/(EXPENDITURE)		(4,229)	(21,770)	(25,999)	(35,406)
Balances brought forward		70,981	108,256	179,237	214,643
Gross Transfers Between Funds		15,727	(15,727)	-	-
Balances carried forward		82,479	70,759	153,238	179,237

The charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the charity are classed as continuing.

The notes on pages 15 to 24 form part of these financial statements

acta Community Theatre Ltd
BALANCE SHEET
YEAR ENDED 31ST MARCH 2025

	Note	2025 £	£	2024 £ (Restated)
FIXED ASSETS:				
Tangible assets	9		5,808	7,778
CURRENT ASSETS:				
Debtors	10	28,981		12,933
Cash at bank and in hand		184,707		175,050
		<u>213,688</u>		<u>187,983</u>
CURRENT LIABILITIES:				
Creditors: falling due within one year	11	<u>(66,258)</u>		<u>(16,524)</u>
Net current assets			147,430	171,459
NET ASSETS:			<u>153,238</u>	<u>179,237</u>
FUNDS				
Unrestricted funds				
General funds		65,027		46,810
Designated funds		17,452		24,171
Restricted funds		<u>70,759</u>		<u>108,256</u>
			<u>153,238</u>	<u>179,237</u>

For the year ending 31st March 2025, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the directors and authorised for issue on 01/12/25 and are signed on their behalf by:



Chair of Trustees
Sanjit Chudha

Charity Registration Number: 800174

The notes on pages 15 to 24 form part of these financial statements

acta Community Theatre Ltd
CONSOLIDATED STATEMENT OF CASH FLOWS
YEAR ENDED 31ST MARCH 2025

	2025 £	2024 £
Net cash inflow from operating activities	6,213	(8,907)
Non-operational cash flows:		
Investing activities		
Payments for tangible fixed assets	-	(1,199)
Investment income	3,444	3,102
Financing activities		
Loan repayments	-	-
Net cash (outflow)/inflow for the year	<u>9,657</u>	<u>(7,005)</u>

Cashflow restrictions

Charity law prohibits the use of net cash inflows on any endowed or other restricted fund to offset net cash outflows on any fund outside its own objects, except on special authority. In practice, this restriction has not had any effect on cash flows for the year.

The notes on pages 15 to 24 form part of these financial statements

1 ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historic cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102 SORP) effective from 1st January 2019, and applicable UK Accounting Standards, the Charities Act 2011 and the Companies Act 2006.

Funds structure

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have set aside resources for a specific purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or the terms of a specific appeal.

Income

All income is recognised once the charity has entitlement to the resources, it is certain that the resources will be received and the monetary value of income can be measured with sufficient reliability.

Income from donations is included when these are receivable, except as follows:

- When the donors specify that the donations given to the charity must be used in future accounting periods.
- When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until the pre-conditions have been met.

Income from grants, where there are performance or service deliverables required by the terms of the grant, are accounted for as the charity earns the right to payment through its performance.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that agree all costs related to the category. Support costs have been allocated 100% towards the charitable activities of the charity.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both the direct pay and non-pay costs and support costs relating to those activities.

Going concern

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue its operations for the foreseeable future and therefore they have continued to adopt the going concern basis when preparing the financial statements.

Governance costs

Governance cost include those costs associated with meeting the constitutional and statutory requirements of the charity, and include its independent examination fees and costs linked to the strategic management of the charity including trustee expenses.

Tangible fixed assets and depreciation

Depreciation has been provided on all tangible fixed assets at rates calculated to write off the cost, less estimated residual value of each asset, over its expected useful life. The rates used are: 25% reducing balance for stage equipment, 25% reducing balance for office fittings and equipment. Items of equipment are capitalised where the total price for purchasing the item is greater than £500.00.

ACCOUNTING POLICIES (continued)

Allocation of support and governance costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Governance costs are the costs associated with the governance arrangement of the charity, including the costs of complying with constitutional and statutory requirements and any costs associated with the strategic management of the charity's activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities on the following basis:

	2025	2024
Raising funds	25%	25%
Charitable activities	75%	75%

2 INCOME FROM DONATIONS AND LEGACIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Arts Council England NPO Funding	81,472	-	81,472	81,472
Bristol City Council Key Arts Provider	25,586	-	25,586	20,400
Donations	3,182	130	3,312	4,452
	<u>110,240</u>	<u>130</u>	<u>110,370</u>	<u>106,324</u>

3 INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Grant Income				
<u>Grants > £5,000</u>				
Baring Foundation		22,866	22,866	-
BBC Children in Need: Lockleaze Kids		7,500	7,500	29,998
Bristol City Council: East St Regen		-	-	21,070
Bristol City Council: Shared Stories		8,750	8,750	-
Gamble Aware: The long group		-	-	23,115
Historic England		13,870	13,870	10,500
Medlock Charitable Trust		5,000	5,000	-
Nisbet Charitable Trust: Griffin		9,185	9,185	-
Nisbet Charitable Trust: Phoenix		9,185	9,185	-
Other grants < £5,000	1,000	27,926	28,926	7,130
Quartet: CCP		-	-	5,000
Quartet: Medlock		-	-	5,000
Ragdoll: Forge		-	-	11,000
Singer Foundation		-	-	12,000
St Monica Trust: Making time		-	-	19,786
Thresholds		5,000	5,000	-
Trinity Community Arts		38,232	38,232	-
Total grant income	<u>1,000</u>	<u>147,512</u>	<u>148,512</u>	<u>144,599</u>
Box office and ticket sales	3,088	87	3,175	4,605
Fee income	12,510	1,200	13,710	46,644
	<u>16,599</u>	<u>148,799</u>	<u>165,397</u>	<u>195,848</u>

4 INCOME FROM OTHER TRADING ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Premises Hire	13,166	-	13,166	9,081
Theatre bar sales	2,803	-	2,803	1,836
Café sales	3,045	-	3,045	3,066
Sponsorship	-	12,800	12,800	5,200
	<u>19,014</u>	<u>12,800</u>	<u>31,814</u>	<u>19,183</u>

5 TOTAL EXPENDITURE

	Raising funds £	Charitable activities £	Support and governance costs £	Total Funds 2025 £
Staff costs	40,380	98,065	53,840	192,284
Freelance costs		77,020		77,020
Premises costs	6,874	10,312	10,312	27,497
Vehicle hire costs		-		-
Production Costs		3,941		3,941
Office costs			8,724	8,724
Insurance			7,220	7,220
Travel and accommodation costs		669		669
Depreciation charges		1,969		1,969
Print, publicity and documentation costs		2,061		2,061
Venue hire costs		1,083		1,083
Participant & volunteer expenses		2,800		2,800
Training & recruitment costs			2,162	2,162
Audit, accountancy and professional fees			4,827	4,827
Affiliations and subscription costs			703	703
Bank charges & interest paid			420	420
Bar / café costs	3,112			3,112
Bad Debt to be written off			532	532
Donations made			-	-
	<u>50,366</u>	<u>197,919</u>	<u>88,739</u>	<u>337,024</u>
Allocation of support & governance costs	22,185	66,554	(88,739)	-
	<u>72,550</u>	<u>264,473</u>	<u>-</u>	<u>337,024</u>

TOTAL EXPENDITURE - Previous period

	Raising funds	Charitable activities	Support and governance costs	Total Funds 2024
	£	£	£	£
Staff costs	41,953	99,220	68,594	209,766
Freelance fees	-	70,330	-	70,330
Premises costs	-	-	23,634	23,634
Vehicle hire	-	980	-	980
Production Costs	-	8,249	-	8,249
Office costs	-	-	7,908	7,908
Insurance	-	-	7,277	7,277
Travel and accommodation	-	1,952	-	1,952
Depreciation	-	2,593	-	2,593
Print, publicity and documentation	-	7,640	-	7,640
Venue hire	-	2,842	-	2,842
Participant expenses	-	4,677	-	4,677
Training	-	-	2,892	2,892
Audit, accountancy and legal fees	-	-	4,753	4,753
Affiliations and subscriptions	-	-	1,930	1,930
Bank charges	-	-	820	820
Bar / café costs	2,621	-	-	2,621
Donations made	-	-	(1,000)	(1,000)
	<u>44,575</u>	<u>198,480</u>	<u>116,807</u>	<u>359,862</u>
Allocation of support & governance costs	29,202	87,605	(116,807)	-
	<u>73,777</u>	<u>286,085</u>	<u>-</u>	<u>359,862</u>

6 NET MOVEMENT IN FUNDS

This is stated following these charges:

	2025	2024
	£	£
Depreciation	1,969	2,593
Trustees' remuneration	-	-
Trustees' expense reimbursement	-	-
Fee for independent examination	1,650	1,650

In both the current year and prior year no expenses were reimbursed to the trustees.

7 CORPORATION TAX

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

8 STAFF NUMBERS AND COSTS

Staff costs were as follows:

	2025	2024
	£	£
Salaries and wages	181,866	196,364
Social security costs	7,066	8,837
Pension contributions	3,352	4,565
	<u>192,284</u>	<u>209,766</u>

The average number of employees (including senior management and leadership) during the year was:

	2025	2024
Staff	7	7

No individual employee earned more than £60,000.00 during the current or prior period.

Key management personnel

The key management personnel of the charitable company comprise the Trustees, Director and Finance & Operations Manager. The total employment benefits of the key management personnel were £91,768.

9 TANGIBLE FIXED ASSETS

	Stage Equipment £	Office Fittings & Equipment £	Totals £
COST:			
At 1 April 2024	122,606	63,940	186,546
Additions	-	-	-
At 31 March 2025	<u>122,606</u>	<u>63,940</u>	<u>186,546</u>
DEPRECIATION:			
At 1 April 2024	119,593	59,175	178,769
Charge for the year	753	1,216	1,969
At 31 March 2025	<u>120,347</u>	<u>60,391</u>	<u>180,738</u>
NET BOOK VALUE:			
At 31 March 2025	<u>2,259</u>	<u>3,549</u>	<u>5,808</u>
At 31 March 2024	<u>3,013</u>	<u>4,765</u>	<u>7,778</u>

10 DEBTORS

	2025	2024
	£	£
Trade Debtors	19,051	8,939
Prepayments	5,060	3,994
Other Debtors	4,870	-
	<u>28,981</u>	<u>12,933</u>

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11 CREDITORS: amounts falling due within one year

	2025	2024
	£	£
Trade Creditors	12,957	1,038
Deferred Income	43,106	-
Accruals	4,395	3,629
PAYE/NIC & Net Wage Liabilities	3,419	10,884
Other Creditors	2,380	972
	<u>66,258</u>	<u>16,524</u>

12 RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH INFLOW FROM OPERATING ACTIVITIES

	2025	2024
	£	£
<u>Statement of Financial Activities: Net movement in funds</u>	<u>(25,999)</u>	<u>(35,406)</u>
Investment income	(3,444)	(3,102)
Depreciation	1,969	2,593
Increase in operational creditors: current liabilities	49,734	3,963
Decrease / (increase) in operational debtors	(16,048)	23,045
(Increase) / decrease in stock	-	-
Net cash (outflow) / inflow from operating activities	<u>6,213</u>	<u>(8,907)</u>

13 ANALYSIS OF CHANGES IN CASH DURING THE YEAR

	2025	2024	Change
	£	£	£
Cash at bank and in hand	184,707	175,050	9,657
	2024	2023	Change
	£	£	£
Cash at bank and in hand	175,050	182,056	(7,005)

14 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Restricted Funds	Designated Funds	General Funds	Total Funds 2025
	£	£	£	£
Fixed Assets	-	-	5,808	5,808
Current Assets	70,759	17,452	125,477	213,688
Current Liabilities	-	-	(66,258)	(66,258)
	<u>70,759</u>	<u>17,452</u>	<u>65,027</u>	<u>153,238</u>
Prior period comparison (restated)	Restricted Funds	Designated Funds	General Funds	Total Funds 2024
	£	£	£	£
Fixed Assets	-	-	7,778	7,778
Current Assets	108,256	24,171	55,556	187,983
Current Liabilities	-	-	(16,524)	(16,524)
	<u>108,256</u>	<u>24,171</u>	<u>46,810</u>	<u>179,237</u>

15 ANALYSIS OF CHARITABLE FUNDS
For the year ended 31 March 2025

Analysis of Fund movements	Balance b/fwd £	Income £	Expenditure £	Transfers £	Fund c/fwd £
Restricted funds					
ARA	-	1,200	(295)		905
Baring Foundation	-	22,866	(5,494)		17,372
BBC Children in Need: Lockleaze Kids	18,146	7,500	(25,645)		-
BCC: Shared Stories (restated)	8,750	8,750	(17,500)		-
BCC: Warm Spaces	2,422	-	(856)		1,566
Dandara (restated)	2,206	12,800	(11,816)		3,190
Dandara : Griffin	-	1,480	(253)		1,227
GambleAware: The Long Group	27,594	-	(7,614)	(16,699)	3,281
Historic England: Workhouse	5,000	14,366	(19,182)		183
John James Foundation: Young Carers	-	3,620	(1,528)		2,092
Medlock Charitable Trust	-	5,000	(3,489)		1,511
Nisbet Charitable Trust: Phoenix	4,253	18,369	(18,459)		4,163
Nordic Walking Group (restated)	5,000	-	(1,114)		3,886
Other small grants	6,912	16,850	(12,375)	-	11,387
Paul Hamlyn Foundation: Cornerstone	(1,376)	-	-	1,376	-
Quartet: CCP	3,041	-	(2,723)	(318)	-
Quartet: Medlock	683	-	(683)		-
Quartet: Young Carers	211	4,940	(1,295)		3,856
Ragdoll: Forge	3,870	2,540	(6,409)		-
Royal British Legion	-	3,000	(302)		2,698
Singer Foundation: Elevate	10,206	87	(10,206)	(87)	-
St Monica Trust: Making Time	3,183	130	(2,510)		803
Trinity Community Arts Ltd	-	38,232	(25,593)		12,639
University of Reading (restated)	8,156	-	(8,156)		-
Total restricted funds	108,256	161,729	(183,499)	(15,727)	70,759
Unrestricted funds					
General funds	46,810	149,296	(146,806)	15,727	65,027
Designated funds					
Premises repairs reserve	10,000	-	-	-	10,000
Equipment reserve	9,171	-	(6,719)	-	2,452
Thresholds	5,000	-	-	-	5,000
	24,171	-	(6,719)	-	17,452
Total unrestricted funds	70,981	149,296	(153,525)	15,727	82,479
Total funds	179,237	311,025	(337,024)	-	153,238

acta Community Theatre Ltd
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YEAR ENDED 31ST MARCH 2025

16 ANALYSIS OF CHARITABLE FUNDS

Prior period - For the year ended 31 March 2024 (Restated)

Analysis of Fund movements	Balance b/fwd	Income	Expenditure	Transfers	Fund c/fwd
	£	£	£	£	£
Restricted funds					
BBC Children in Need: Lockleaze Kids	14,600	29,998	(26,452)		18,146
BCC: Shared Stories (restated)	-	8,750	-		8,750
BCC: Warm Spaces	6,123	-	(3,701)		2,422
BCC: East Street Regen.	-	21,070	(20,850)	(220)	-
Dandara (restated)	-	5,200	(2,994)		2,206
GambleAware: The Long Group	9,209	23,115	(4,730)		27,594
Historic England: Workhouse	-	5,000	-		5,000
Historic England: Wtth	4,982	5,500	(9,847)	(635)	-
Lottery: Sudanese Youth Theatre	2,977	-	(2,584)	(393)	-
Nisbet Charitable Trust: Phoenix	17,114	-	(12,861)		4,253
Nordic Walking Group	-	5,000	-		5,000
Other small grants	4,809	7,130	(3,657)	(1,370)	6,912
Paul Hamlyn Foundation: Cornerstone	10,712	-	(12,088)		(1,376)
Quartet: CCP	-	5,000	(1,959)		3,041
Quartet: Core	5,350	-	(5,350)		-
Quartet: Medlock	-	5,000	(4,317)		683
Quartet: Thriving Theatre	2,989	-	(2,989)		-
Quartet: Young Carers	5,127	-	(4,916)		211
Ragdoll: Forge	4,325	11,000	(11,455)		3,870
Singer Foundation: Elevate	-	12,000	(1,794)		10,206
St Monica Trust: Making Time	9,829	19,786	(26,432)		3,183
Sufia	(1,370)	-	-	1,370	-
University of Reading (restated)	-	9,429	(1,273)		8,156
Total restricted funds	96,776	172,978	(160,249)	(1,248)	108,256
Unrestricted funds					
General funds	93,696	151,478	(199,613)	1,248	46,810
Designated funds					
Premises repairs reserve	10,000	-	-	-	10,000
Equipment reserve	9,171	-	-	-	9,171
Thresholds	5,000	-	-	-	5,000
	24,171	-	-	-	24,171
Total unrestricted funds	117,867	151,478	(199,613)	1,248	70,981
Total funds	214,643	324,456	(359,862)	-	179,237

Restricted Fund descriptions

ARA - Addiction Recovery Agency support for The Long Group: a creative group for people with lived experience of addiction.

Baring Foundation - For our Firefly Theatre Company, supporting men's mental health.

BBC Children in Need: Lockleaze Kids - Support for drama and theatre workshops with children aged 5 to 9 years old in Lockleaze.

Bristol City Council: East Street Regen - Funding to facilitate the East Street Summer Arts Festival, including performances, visual arts and workshops.

Bristol City Council: Shared Stories - Creative workshops capturing community stories and sharing them at a physical exhibition in Bedminster library.

Bristol City Council: Warm Spaces - Support for the weekly Creative Wellbeing Café. Affordable home-cooked food and a creative craft workshop.

Dandara - Support for the weekly Creative Wellbeing Café. Affordable home-cooked food and a creative craft workshop.

Dandara: Griffin - Support for our Bedminster Youth Theatre to perform on East Street.

Gamble Aware: The Long Group - The Long Group is a creative support group for people in recovery from gambling harm. Set up as a partnership with Addiction Recovery for All, The Long Group is a supportive, friendly environment supporting its members to live happy and healthy lives.

Historic England: Workhouse - Funding to support a number of performances retelling the events that took place at Bedminster Union Workhouse in 1855.

Historic England: Welcome to the Hippodrome - funding support for a series of performances celebrating the historic Bedminster Hippodrome music hall.

John James Foundation: Young Carers - Support for the Weekly Youth Theatre for Young Carers.

The National Lottery: Sudanese Youth Theatre - Support for weekly drama and theatre workshops for children from the Sudanese community of Bristol.

Medlock Charitable Trust: Daytime open-access theatre group specifically to support refugee integration.

Nordic Walking Group - Weekly walking session specifically for those recovering from poor health, or living with health conditions.

Nisbet Charitable Trust: Phoenix - Phoenix Theatre, weekly drama and theatre workshops for vulnerable young adults aged 16 to 25 years old.

Other small grants (various) - Various small grants to support the local programme.

Paul Hamlyn Foundation: Cornerstone - Cornerstone is a day time open-access theatre group designed specifically to support people facing disadvantage.

Quartet: CCP - Support for our Cornerstone Theatre group to create a performance about working together to create safer communities.

Quartet: Core - £10,000 for design and development of a new, accessible and mobile friendly acta website.

Quartet: Medlock - Funding to support "Pick n Mix", an open-access adult group.

Quartet: Thriving Theatre - Thriving Theatre originated from acta's 2021 Hard Evidence project, a partnership with the Biomedical Research Centre. The project looked into using creative methods to disseminate scientific findings, in this case the importance of using mindfulness for trauma to support survivors of domestic violence. The cast of Hard Evidence were keen to continue working creatively with acta, and worked to set up Thriving Theatre, a creative support group for survivors of domestic abuse, beginning sessions in 2023.

Quartet: Young Carers - Weekly youth theatre for young carers, meeting online this year.

Ragdoll: Forge - Forge is a two-year (September 2022 to August 2024) theatre training programme led by women, for women. Over two years we are introducing young women to a range of theatre skills, and then helping them specialise in either production or theatre making.

Royal British Legion: Malcolm X Elders Theatre Company production of "Forgotten Heroes", which tells the stories of some of the Caribbean war heroes of World War Two.

Singer Foundation: Elevate - Aimed at community theatre practitioners & socially engaged artists who are interested in working with a specific community, and would like to develop their knowledge & practice of community and socially engaged theatre & arts practice.

St Monica Trust: Making Time - Over 55's group come along to the acta centre for a freshly cooked hot & to work on a creative project.

Sufia - A free participatory arts programme by and for Sudanese people living in Bristol. It includes; youth theatre, women's storytelling, men's drumming, creating arts intensives for young people, and Sudafest, a festival celebrating Sudanese culture and arts.

Trinity Community Arts - Partnership with the Trinity Centre in delivering theatre workshops in Bristol schools.

University of Reading: A collaboration with Self-Injury Support working with people with lived experience of self-harm, creating a play.

Designated Funds descriptions

Premises repairs reserve - Funding designated for major repairs and upgrades to the external and internal condition of the premises.

Equipment reserve - Funding designated to ensure acta have the capacity to maintain and upgrade technology without impacting on the day to day running of the organisation.

Thresholds - Donation to support current and future projects by acta.

Transfers between funds

Transfers to restricted funds are to cover the overspend on any restricted projects. Any transfer from restricted funds to unrestricted funds represents a movement of underspending as agreed by the specific funder.

17 RELATED PARTY TRANSACTIONS

There were no related party transactions between the charity and the trustees or persons or entities connected to them during the year.

18 GOVERNMENT GRANTS

The charitable company received the following government grants:

	2025	2024
Arts Council England	81,472	81,472
Bristol City Council	34,336	41,470
	<u>115,808</u>	<u>122,942</u>

There are no unfulfilled conditions in respect of the government grants disclosed above (2024: none).

The charity did not benefit from any forms of government assistance during the year (2024: none).