



Trustees' Annual Report for the period

Period start date		Period end date					
From	01	Mar	2019	To	28	Feb	2020

Section A Reference and administration details

Charity name **William Gilbert Parent-Teacher Association**

Other names charity is known by **WG-PTA**

Registered charity number (if any) **703173**

Charity's principal address **William Gilbert Church of England Endowed School
Vicarage Lane
Duffield, Derbyshire
Postcode **DE56 4EB****

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jenny Sykes	Chair		AGM
2	Shamsa Hussain	Secretary		AGM
3	Andrew Hackett	Treasurer		AGM
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Trustees appointed/re-appointed annually at the AGM

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the education of Pupils in William Gilbert C of E Endowed School in particular by:

- Developing effective relationships between the staff, parents and others associated with the school; and
- engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils

The key focus of the PTA's activities continues to be the provision of resources and activities to the School to support the teachers and staff in realising the vision for excellence at William Gilbert Primary School being a safe and healthy learning environment where everyone is happy, excited, challenged and inspired to be a lifelong learner.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

As significant voluntary contribution is made by PTA members.

The PTA is very grateful for the many hours that volunteers have contributed to the planning, organising and running of fundraising events. Without this valuable contribution of time, energy, expertise and enthusiasm, the PTA would not have been able to achieve so much.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The charity raises money through various events throughout the year including a bi-annual Ball, an annual Summer Fayre & Christmas Fayre, and other fundraising activities including a school Disco, roller skating evening, Mothers & Fathers Day gifts, Christmas gifts, etc.

The funds raised are spent on a variety of resources and activities but predominantly this is the curriculum spend for the school, class trips and workshops, library books and school parties and performances.

Section E

Financial review

Brief statement of the charity's policy on reserves

Cash on deposit is held at the bank for approx. £19,499, all of which is unrestricted funds. These funds are held to meet the authorised planned expenditure in response to the specific requests from the school, as well as to ensure that products and services can be procured in advance for future fundraising events e.g. deposit for venue of bi-annual Ball.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Andrew Hackett

Full name(s)

ANDREW HACKETT

Position (eg Secretary, Chair, etc)

TREASURY

Date

29/12/20

**William Gilbert Endowed School PTA
Receipts and Payments Account
Year Ending 28th February 2020**

Receipts

	£'s 2019/20	£'s 2018/19
General Fund		
Fundraising Events	24,476.4	16,387
Lottery	1,214	1,227
Bank Interest	1.3	1
Sundry Income	-	-
Total Receipts	25,692	17,615

Payments

General Fund		
Expenditure on Fundraising Events	10,158	5,654
Equipment & Materials for School	1,355	16,033
Support for School Activities/Outings	1,854	2,044
Sundry Expenditure	9	140
Lottery	619	628
Total Payments	13,996	24,499

General Fund Surplus (Deficit)

11,696 (6,884)

Cash & Bank Deposits b/fwd

7,804 14,687

Cash & Bank Deposits c/fwd

19,499 7,804

Statement of Assets as at 28th February 2020

Bank Current Account	14,012	3,256
Bank Reserve Account	671	669
Lottery Account	3,012	2,156
Cash in Hand	1,804	1,722
Total	19,499	7,804

Signed on behalf of all trustees:

Signature

Print name

Date



ANDREW HACKETT

29/12/20



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
William Gilbert Parent Teacher Association

**On accounts for the year
ended**

28/02/20

**Charity no
(if any)**

703173

Set out on pages

(remember to include the page numbers of additional sheets)

**Responsibilities and
basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Rachel Tomlinson

Date:

28/12/20

Name:

RACHEL TOMLINSON

**Relevant professional
qualification(s) or body**

ACMA

(if any):

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Address:

6 CURZON LANE

DUFFIELD

BELPER, DERBYSHIRE, DE56 4DE

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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