

Trustees' Annual Report

For the period

From (start date)

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 to end date

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Section A	Reference and administration details
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Charity name	Cardiff North District Scout Council
Other names the charity is known by	
Registered charity number (if any)	7 0 2 6 2 1
HQ registration number	1 1 9 8 2 9 1 0
Charity's principal address	c/o The Hub Maitland Street Gabalfa CARDIFF Postcode C F 1 4 3 J U

Names of the charity trustees who manage the charity
(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Richard Edwards	Chairman	
2	Mike Davies	Treasurer	
3	Peter Arentsen	Secretary	
4	Andy Roberts	DC	
5	Rachel Haigh	DDC	
6	Claudia Currie	DDC	
7	Mike Lewis		
8	Keith Stanbury		
9	Peter Maskell		
10	Hilary Ashton		
11	Glyn Hughes		
12	Kathy Fletcher	Youth Commissioner	
13	Ewan Chadwell	Youth Commissioner	
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)
(These will be published in the annual report of the charity)

Type of advisor	Name	Address
Bankers	CAF	Kings Hill Av. West Malling Kent
Independent Reviewer	Martin Pearson	

Description of the charity's trusts

Type of governing document

The District's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

District is a trust established under its rules which are common to all Scouts.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association and with the District Constitution adopted 17th May 2017

Additional governance issues

The District is managed by the District Executive Committee, the members of which are the 'Charity Trustees' of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

Trustees are appointed in accordance with the District Constitution adopted 17 May 2017.

This District Executive Committee exists to support the District Commissioner in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of District property;
- The raising of funds and the administration of District finance;
- The insurance of persons, property and equipment;Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing District Administrators and Advisors other than those who are elected.
- Maintaining the District Scout Councils Data Policies

Risk and Internal Control

The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
<p>Summary of the objects of the charity set out in its governing document</p>	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
<p>Summary of the main activities in relation to these objects</p>	<p>Promoting the development of Scouting in the District -Acting in all matters related to district finance and property - Supporting groups in the development of their programmes - Supporting groups on administrative and financial matters - Leader Appointment, induction and development -Running of District-wide events for Young People -Provision of the Scouting programme for 14-25 year olds through Explorer and Network Units including the development of young leaders, and the Duke of Edinburgh Awards</p>

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Numbers of young people have increased to beyond pre-covid numbers. Adult volunteers have increased by 18%. Waiting lists remain challenging in a number of groups. Overall we awarded 3 Queen's Scout Awards, 14 Platinum awards, 3 diamond awards, and 6 Bronze, 6 Silver and 6 Gold D of E award. We have run a district beaver sports day, and supported scouts to attend the All Wales Scout Camp.

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income and fundraising activities fall short. The District Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £14000.

Quantify and explain any designations

The District held reserves of approximately £33000 against this at year end. This is above the level required for operating expenses. This can be explained by the need to hold funds to sponsor continued District sectional events and contingency support to Groups within the District.

Investment Policy

The District's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The District has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

The Distric Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

Section F

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

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Position (eg Secretary, Chair)

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Date

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