

Trustees' Annual Report

For the period

From (start date)

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 to end date

3	1	1	2	2	1
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Section A Reference and administration details

Charity name

Cardiff North District Scout Council					
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Other names the charity is known by

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Registered charity number (if any)

7	0	2	6	2	1
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HQ registration number

1	1	9	8	2	9	1	0
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Charity's principal address

c/o The Hub								
Maitland Street								
Gabalfa CARDIFF								
Postcode		C	F	1	4	3	J	U

Names of the charity trustees who manage the charity
(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Richard Edwards	Chairman	
2	Mike Davies	Treasurer	
3	Peter Arentsen	Secretary	
4	Andy Roberts	DC	
5	Rachel Haigh	DDC	
6	Claudia Currie	DDC	
7	Mike Lewis		
8	Keith Stanbury		
9	Peter Maskell		
10	Hilary Ashton		
11	Glyn Hughes		
12	Kathy Fletcher	Youth Commisioner	
13	Ewan Chadwell	Youth Commisioner	
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)
(These will be published in the annual report of the charity)

Type of advisor	Name	Address
Bankers	CAF	Kings Hill Av. West Malling Kent
Independent Reviewer	Martin Pearson	

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

The District's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

District is a trust established under its rules which are common to all Scouts.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association and with the District Constitution adopted 17th May 2017
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Additional governance issues

Policies and procedures adopted for:
a) the induction and training of trustees; b) trustee consideration of major risks and the systems and procedures to manage them

The District is managed by the District Executive Committee, the members of which are the 'Charity Trustees' of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Trustees are appointed in accordance with the District Constitution adopted 17 May 2017.

This District Executive Committee exists to support the District Commissioner in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of District property;
- The raising of funds and the administration of District finance;
- The insurance of persons, property and equipment;Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing District Administrators and Advisors other than those who are elected.
- Maintaining the District Scout Councils Data Policies

Risk and Internal Control

The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	<p>Promoting the development of Scouting in the District</p> <ul style="list-style-type: none"> -Acting in all matters related to district finance and property - -Supporting groups in the development of their programmes - -Supporting groups on administrative and financial matters - Leader Appointment, induction and development -Running of District-wide events for Young People -Provision of the Scouting programme for 14-25 year olds through Explorer and Network Units including the development of young leaders, and the Duke of Edinburgh Awards

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

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Public benefit statement

<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

Section D	Achievements and performance
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Summary of the main achievements of the charity during the year

<p>The year continued to be dominated by COVID restrictions with reduced activities in a number of areas, particularly nights away events and the achievement of top awards. Nevertheless numbers of young people and adults in sections are making a steady recovery. Waiting lists remain challenging in a number of groups. Top award expeditions operated in a restricted format with participants returning home overnight. Overall we awarded 18 Bronze, 5 Silver and 1 Gold D of E award. We awarded 1 Chief Scouts Diamond</p>
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Section E	Financial Review
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Brief statement of the charity's policy on reserves

<p>Reserves Policy</p> <p>The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income and fundraising activities fall short. The District Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £14000.</p>
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Quantify and explain any designations

<p>The District held reserves of approximately £32952 against this at year end. This is above the level required for operating expenses. This can be explained by the need to hold funds to sponsor continued District sectional events and contingency support to Groups within the District.</p>
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<p>Investment Policy</p> <p>The District's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The District has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.</p> <p>The District Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.</p>
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Section F	Declaration
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The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)		
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Full name(s)		
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Position (eg Secretary, Chair)		
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Date	<input type="text" value="D"/> <input type="text" value="D"/> <input type="text" value="M"/> <input type="text" value="M"/> <input type="text" value="Y"/> <input type="text" value="Y"/>	
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Thunderous Thaio 2021

£

Opening balance 1/1/21	824.03
Closing blalnce 31/12/21	842.75
Difference	18.72
Add back transfer to Cash Account	305.94
Add back transfer to Phoenix	23.00
Add back transfer to Activity Account	17.42
2021 movement	365.08
INCOME	
Subs	4691.00
D of E	298.00
Total Income	4989.00
EXPENDITURE	
Capitation	798.60
Bank fees	96.00
D of E	298.00
Equipment	852.00
Activity costs	2579.32
Total Spend	4623.92
	365.08

CARDIFF NORTH DISTRICT SCOUTS COUNCIL

Receipts and Payments Account

For the year from	1st January	To	31st December
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Receipts and payments

CONSOLIDATION

	2021	2020	Cash	Activity	Phoenix	Thunderous	Fiery Dragons	Total
	Unrestricted funds £	Unrestricted funds £						
Receipts								
Donations, legacies and similar income:								
Membership subscriptions	38,500	44,247	35104		1465	799	1132	38500.00
Less:Membership subscriptions paid on to Area	38,833	43,564	35437		1465	799	1132	38833.00
Net membership subscriptions retained by District	-	683	-333	0	0	0	0	-333.00
Donations								0.00
Legacies	-	-						0.00
Gift Aid	-	-						0.00
	-	-						0.00
Sub total	- 333	683	- 333	-	-		-	333
Charitable Activity - (Fundraising)								
District receipts for Section Events/Activities	11,243	825			7351	3892		11243.00
Explorer Units receipts	6,577	5,345			4289		2288	6577.00
Explorer receipts - DofE	3,310	635		1028	1932	298	52	3310.00
Sub total	21,130	3,885	-	1,028	13,572	4,190	2,340	21,130
Sub total	20,797	3,202	- 333	1,028	13,572	4,190	2,340	20,797
Grants and loans:								
Equipment /Training grant	4,000	10,000	4000					4000.00
Loan from Area Scout Council	-							0.00
Sub total	4,000	10,000	4000	0	0	0	0	4000.00
Badge Secretary:								
Badge sales to Groups	-	-		0				0.00
Sub total	-	-		0	0	0	0	0.00

Investment Income:									
	-								
The Scout Association Short Term Investment Service	27	91							27.00
Charity Aid Foundatioon Gold A/C	2	16							2.00
Sub total	29	-	107		0	0	0	0	29

Other Income:									
Lisvane Hall	5,190	4,308	5190						5190.00
Loan repayment (net)	7,500	1,500	7500						7500.00
Miscellaneous	10	106	10						10.00
Sub total	12,700	-	5,914	12700	0	0	0	0	12700

Total Gross Income	37,526	-	12,819	16,367	1,028	13,572	4,190	2,340	37,526
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Asset and investment sales, etc.	-	-							
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Total receipts	37,526		12,819	16,367	1,028	13,572	4,190	2,340	37,526
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CARDIFF NORTH DISTRICT SCOUTS COUNCIL Receipts and Payments Account

For the year from	1st January	To	31st December
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Receipts and payments

CONSOLIDATION

	2021	2020	Cash	Activity	Phoenix	TT	Fiery Dragons	Total
	Unrestricted funds £	Unrestricted funds £						
Payments								
Charitable Payments								
Youth programme and activities _Explorer units	13,296	- 3,671			9169	2579	1548	13296.00
Youth programme and activities - Dist activities/ Camps(inc Explorers)	-	580						0.00
Youth programme and activities - D of E	3,153	853		2463	340	298	52	3153.00
Adult support and training	-	-						0.00
Scout Hall improvements	10,000		10000					10000.00
Sub total	26,449	## - 2,238	10,000	2,463	9,509	2,877	1,600	26,449

Badge Secretary's Purchases	-	-						0.00
Badge Secretary's Expenses	-	-						0.00
District Uniforms	-	211						0.00
Printing/photocopying/postage/admin costs	-	-						0.00
Insurance	201	146	201					201.00
Bank Charges	480	300	96	96	96	96	96	480.00
AGM Expenses	-	-						0.00
Life Member Gifts	-	-						0.00
Equipment	852	962				852		852.00
Leaders Training / Expenses	-	-						0.00
Young Leader Training Programme	-	-						0.00
Lisvane Hall	3,826	2,233	3826					3826.00
Other costs	2,778	1,636	2212				109	2321.00
Sub total	8,137	5,488	6,335	96	96	948	205	7,680

Fundraising expenses		
	-	

Sub total	-			-	-	-	-	-
Total Gross Expenditure	34,586	3,250	16,335	2,559	9,605	3,825	1,805	34,129
Asset and investment purchases, etc.								0.00
Total payments	34,586	3,250	16335.00	2559.00	9605.00	3825.00	1805.00	34129.00
Net of receipts/(payments)	2,940	9,569	32.00	-1531.00	3967.00	365.00	535.00	3397.00
Cash funds last year end	63,664	54,095						
Cash funds this year end	66,604	63,664	32.00	-1531.00	3967.00	365.00	535.00	3397.00

Statement of assets and liabilities at the end of the year

CONSOLIDATION

31st Dec 2021

31st Dec 2020

	Unrestricted funds £	Unrestricted funds £					
Cash funds							
Bank Current account	16,317	6,120					
Scout Association Short Term Investment Service	13,442	13,415					
Charities Aid Foundation Gold A/C	19,510	29,507					
Phoenix ESU	10,677	8,215					
Atlas ESU		457					
Thunderous Taiho	843	824					
Fiery Dragons ESU	2,267	1,827					
Activity account	3,548	3,299					
Total cash funds	66,604	63,664					
Other monetary assets							
Tax claim	-	-					
Debts due from the County/Area/District/Group		-					
Insurance claim	-	-					
Sub total	-	-					
Investment assets							
Investment property - detail	-	-					
Quoted investments	-	-					
Other investments - detail	-	-					
Sub total	-	-					
Non monetary assets for charity's own use							
Badge stock	-						
Land and buildings owned	-	-					
Motor vehicles	-	-					
Scouting equipment, furniture etc	-	-					
Outstanding loans	5,000	17,500					
Other	-	-					
Other	-	-					

Sub total

5,000

17,500

Liabilities

Accounts not yet paid	-
Expenses incurred but not invoiced	-
Subscriptions not yet paid	-
Loan - From Area Scout Council	2,000
Other liabilities	-

	-
	-
	6,500
	-

Sub total

2,000

6,500

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Total Assets

Total

69,604

74,664

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Fiery Dragons 2021

Opening balance	1826.57
Closing balance	2267.22
Difference	440.65
Add back internal transfer to Activity	95.00
Net income 2022	535.65
Income	
Subs	3420.45
D of E	52.00
Total Income	3472.45
Expenditure	
Capitation	1131.60
Bank charges	96.00
D of E	52.00
Aqua Park	227.81
Karting	409.50
Teamsport	82.08
Laser Tag	200.00
Halloween	47.05
Fireworks	264.33
Climbing	200.00
Sleepover	117.91
Miscellaneous	108.52
Total spend	2936.80
Net	535.65

Phoenix 2021

Opening balance	8215.17
Closing balance	10676.91
Difference	2461.74
Add back transfer to Activity account	1528.00
Less transfer from TT	-23.00
Movement in year	3966.74
Income	
Subs	5753.00
D of E	1932.00
Activities	7351.00
	15036.00
Expenditure	
Capitation	1464.60
Bank charges	96.00
D of E	340.00
Activities	9168.66
	11069.26
Net	3966.74

CASH ACCOUNT

2021

	£
Opening balance	6120.37
Closing Balance	16317.18
Difference	10196.81
Less transactions in Activity in error	0.00
Add back transfer to Phoenix for Croatia loss	0.00
Add back TT transactions	0
Less internal transfer from Gold	-10000.00
Add internal transfer to Activity	140.00
Less internal transfers from TT	-305.94
Movement in year	30.87

INCOME

£

Capitation	-333.00
Lisvane Hall	5189.55
Covid grant for Lisvane Hall	4000.00
Sales	9.96
Total Income	8866.51

EXPENDITURE

£

Lisvane Hall	3826.30
Covid grant to Lisvane	10000.00
Insurance	200.91
Other purchases	252.43
Bank Charges	96.00
Total Expenditure	14375.64
Operating surplus	-5509.13
Loan repayment (net)	7500.00

Loan repayment to East	-1960.00
From/(To) Gold Account	0.00
Increase in bank balance	30.87

ACTIVITY ACCOUNT 2021

Opening balance 1/1/21				3,299.18
Closing balance 31/12/21				3,548.43
				249.25

Less transfers from other accounts	Cash	140.00		
	Phoenix	1528.00		
	Fiery	95.00		
	TT	17.42		1,780.42

Movement 2021 **-1,531.17**

	Income	Spend		Net
2021 activities				
D of E	1,028.00	- 2,463.17		- 1,435.17
Bank charges		- 96.00		- 96.00
TOTAL	1,028.00	- 2,559.17		- 1,531.17

Account Name:	CAF Gold Account	
Account Number:	95472	£
Opening balance 1/1/21		29507.24
Interest received		2.24
Transfer from Cash account		0.00
Transfer to Cash accoiunt		-10000.00
Closing balance 31/12/21		19509.48

Investment account - see statement

Opening balance 1/1/21	13415.23
interest 2021	26.93
Transfer to Gold	0.00
Closing balance 31/12/21	13442.16

Independent examiner's report to the trustees of Cardiff North District Scout Council

I report to the trustees on my examination of the accounts of the Cardiff North District for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity trustees of the Cardiff North District you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Cardiff North District accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Cardiff North District as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Martin Pearson

Relevant professional qualification or membership of professional bodies (if any):

Address: 95 Pentwyn, Cardiff

Date: 12 May 2022