

Registered Company Number : 00333713

Charity Number : 702233

Community Council of Lancashire t/a Community Futures

(A company limited by guarantee)

Trustees' Report and Financial Statements

For The Year Ended

31 March 2022

COMMUNITY COUNCIL OF LANCASHIRE T/A COMMUNITY FUTURES

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2022

The trustees submit their annual report and the financial statements, which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes, of Community Council of Lancashire (the charity) for the year ended 31 March 2022. The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) published in October 2019.

The information contained on page 1 forms part of this report.

Structure, governance and management

The charity is a company limited by guarantee, without share capital, and is governed by its Memorandum and Articles of Association. The principal activity of the charity is the promotion of any charitable purposes for the benefit of the community in the county of Lancashire and the wider North West region.

Method of appointment or election of trustees

The management of the charity is the responsibility of the trustees who are elected and co-opted under the terms of the Articles of Association.

Trustees are elected each year by members at the Annual General Meeting.

The trustees, who also act as directors for the purposes of the Companies Act, who served the charity during the year are shown on page 1.

Trustee recruitment, induction and training

Trustees are recruited according to their skills and areas of expertise commensurate with the charity's aims and objectives. Induction training is provided to all trustees on appointment to familiarise them with the work of the organisation and to ensure that they can make an immediate contribution to its strategic management. Training has been developed by the organisation which covers, inter alia, governance and safeguarding matters. Trustees are encouraged to participate in this training to enhance their skill base and strengthen their accountability to the charity.

Trustees' liability

The trustees of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up.

Risk policy

The trustees have conducted a review of the major risks to which the charity is exposed and developed policies to mitigate those risks. External risks to funding have led to a review of the strategic plan which will allow for the diversification of funding and activities. Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects and to ensure consistent quality of delivery for all operational aspects of the charity. These procedures are periodically reviewed to ensure they still meet the needs of the charity. The main risks have been embodied in a risk register which records the likelihood and impact of each risk with current protective measures. The significant risks arising from COVID-19 will be considered within short term financial planning and long-term sustainability or services.

COMMUNITY COUNCIL OF LANCASHIRE T/A COMMUNITY FUTURES

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2022

Objectives and activities

The focus of Community Council of Lancashire's activities is on service delivery and promotion and development of social, economic, cultural and community activity, working with voluntary groups and in partnership with public authorities.

The impact of COVID-19 continues to be a significant barrier to economic activity which has resulted in cash flow constraints and reduction in income from childcare.

Further constraints were applied through notice to terminate the lease, against our wishes, on Jigsaw Brockholes premises in July 2021. Because of this, the setting experienced slow growth in client numbers, which had not recovered to pre-COVID levels by the end of the year.

The aims for the year were to:

- Continue to deliver high quality childcare services in all settings and recover pre-COVID levels of income.
- Maximise grant income to recover losses in operational and business activity.
- Continue to develop family support services to help those worst affected by COVID-19.
- Continue to identify long term solutions to funding core activity.

Short term objectives are to continue to re-build the pre-COVID-19 capacity across all childcare settings and use evidence provided through the delivery of grant and contract funded work to maximise funding through grant aid and commissioned work. The long-term objective is to implement a funding plan that provides a balance of grant, contract, and private income to ensure the sustainability of the charity beyond 2021.

Grant making policies

The charity does not make payments of grants on its own behalf but acts as an administrator for funders. Any grants made are therefore in accordance with the grant making policy of the funder.

Achievements and performance

Activity has been consistent with achievement of objectives.

1. The charity has successfully delivered 6 months of a 2-year project, Connecting Communities in Lancashire (CCiL). The project was developed in partnership with trustees of village halls and aims to address needs consistent with maintaining rural services following the impact of COVID-19. The project is funded through the National Lottery Community Fund.
2. Defra funding was secured again this year, in partnership with ACRE, and continues to make a significant contribution to outcome focussed activity to meet the needs of rural communities. This funding enables us to identify and respond to the specific needs of rural communities and promote their value to statutory decision makers. We measure the success of this activity through community networks and individuals who have benefitted from our work in this area and continued demand for our services. Membership of ACRE also continues to provide the CCiL project with a range of support services, including peer led learning, shared advice platforms and practical guidance for village halls.
3. Chorley and South Ribble CCG contract to build capacity and capability within the VCSE sector in Central Lancashire, entered its 3rd year of delivery in July 2021, with a focus on the Reset and Build programme in partnership with Open University.
4. Successful restructure of membership services has provided income to develop individual support plans to improve governance processes and trustee skills for charities.

No fundraising has taken place in this reporting period.

In planning the activities for the year, the trustees kept in mind the Charity Commission's guidance on public benefit at a meeting of the trustees.

COMMUNITY COUNCIL OF LANCASHIRE T/A COMMUNITY FUTURES

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2022

Financial review

The principal funding sources are rental income from a resident partner, commissioned work, projects and grant funding, which contribute to core operating costs. Defra funding continues to resource dedicated support to rural communities. Childcare is no longer regarded as a dominant service for the charity as the impact of COVID means that not all settings are generating surplus funds. However, a comprehensive review of childcare will identify areas where services can be strengthened or developed to improve income levels.

The deficit for the year was £145,503 (2021: Surplus of £65,730). Details of income and expenditure for the year are shown in the Statement of Financial Activities on Page 7.

Plans for future periods

Imminent loss of a significant childcare setting has led to a revision of current strategy and delivery models to ensure that all settings are independently viable and contributing to core costs.

Grant funding will continue to be pursued to provide opportunities for people to become involved in their communities, family support services and resources to extend work in rural communities.

The charity will continue to build on skills and capability to be a significant partner in the sustainability of the VCSE in Lancashire. We will do this by engaging in programmes which support this endeavour in effective and proactive ways.

By undertaking an organisational review, the charity will be able to identify its potential to diversify activity to remain sustainable. From this, a strategy to mitigate against the financial impact of COVID-19 and maximise the potential of new work will help us to achieve short- and long-term goals to meet the aims of the charity.

Key management personnel remuneration

The charity applies salaries to management personnel commensurate with duties and that are consistent within the parameters of nationally agreed rates of pay. The Charity considers its key management personnel to be the Chief Executive, Business Director, EYS Manager and Partnership Manager.

Reserves policy

The reserves that we have set aside provide financial stability and the means for the development of our principal activity. We intend to maintain our reserves at a level which is at least equivalent to £130,000, being approximately three months' operating expenses. Reserves will be used in the following manner in 2022/23:

- a) potential redundancy or increased pay entitlements
- b) seed funding for new service initiatives
- c) cash flow

The Board reviews (bi-annually) the amount of reserves that are required to ensure that they are adequate to fulfil our continuing obligations

Unrestricted general funds as at 31 March 2022 were £400,437. Of these funds, £312,967 are held as tangible fixed assets, leaving free reserves of £87,470 (2021: £198,867) which is below the trustees' target, however the trustees will continue to monitor the level of free reserves and take steps to bring it back in line with their policy.

This report was approved by the trustees on... 20/10/22and signed on their behalf


.....
Denise Partington – Company Secretary

COMMUNITY COUNCIL OF LANCASHIRE T/A COMMUNITY FUTURES
INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 MARCH 2022

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2022 which are set out on pages 6 to 20.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention, except for the departure from the requirements of FRS102 and the Charities SORP detailed in note 10 to the financial statements (the potential financial impact of which cannot be quantified) in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Christine Wilson FCA DChA
MHA Moore and Smalley
Chartered Accountants
Preston

Date.....15/11/22.....

COMMUNITY COUNCIL OF LANCASHIRE T/A COMMUNITY FUTURES
STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME & EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2022

	Note	Restricted funds £	Unrestricted funds £	2022 Total £	2021 Total £
Income from:					
Charitable activities: community projects	2	145,016	47,906	192,922	340,849
Charitable activities: childcare and family support	3	7,740	311,101	318,841	403,197
Investments	4	-	50	50	2
Total income		152,756	359,057	511,813	744,048
Expenditure on:					
Charitable activities: community projects	5	176,617	117,286	293,903	313,490
Charitable activities: childcare and family support	5	5,810	357,603	363,413	362,844
Total expenditure		182,427	474,889	657,316	676,334
Net income/(expenditure)		(29,671)	(115,832)	(145,503)	67,714
Transfers between funds		-	-	-	-
Other recognised gains / (losses):					
Actuarial gain on defined benefit pension scheme	10	-	-	-	-
Net movement in funds		(29,671)	(115,832)	(145,503)	67,714
Reconciliation of funds:					
Total funds brought forward		50,493	516,269	566,762	499,048
Total funds carried forward		20,822	400,437	421,259	566,762

All income and expenditure derive from continuing activities.

The statement of financial activities includes all gains and losses recognised during the year.

COMMUNITY COUNCIL OF LANCASHIRE T/A COMMUNITY FUTURES

BALANCE SHEET

AS AT 31 MARCH 2022

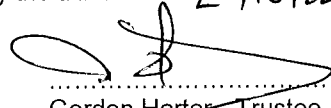
	Note	Restricted Funds £	Unrestricted funds £	Total 2022 £	Total 2021 £
Fixed assets					
Tangible assets	7	-	312,967	312,967	317,402
		-	312,967	312,967	317,402
Current assets					
Debtors	8	-	24,464	24,464	31,478
Cash at bank and in hand		20,822	74,718	95,540	228,937
		20,822	99,182	120,004	260,415
Creditors: Amounts falling due within one year	9	-	(11,712)	(11,712)	(11,055)
Net current assets		20,822	87,470	108,292	249,360
Total assets less current liabilities		20,822	400,437	421,259	566,762
Pension liability	10	-	-	-	-
Net assets		20,822	400,437	421,259	566,762
Charity funds					
Restricted funds	12	20,822	-	20,822	50,493
Unrestricted funds					
- Designated reserve	12	-	25,000	25,000	25,000
- Pension reserve	12	-	-	-	-
- General funds	12	-	375,437	375,437	491,269
		20,822	400,437	421,259	566,762

For the financial year ended 31 March 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. No members have required the company to obtain an audit of its accounts for the year ended 31 March 2022 in accordance with section 476 of the Companies Act 2006. The trustees acknowledge their responsibilities for complying with the requirements the Act with respect to accounting records and the preparation of financial statements.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the trustees on 20/10/22 and were signed on their behalf by:


Peter Taylor - Trustee


Gordon Harter - Trustee

Registered number: 00333713

COMMUNITY COUNCIL OF LANCASHIRE T/A COMMUNITY FUTURES
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2022

	2022 £	2021 £
Cash flow from operating activities	(133,447)	88,103
Cash flow from investing activities		
Investment income	50	2
Purchase of tangible fixed assets	-	-
Net cash flow from investing activities	50	2
Net increase in cash and cash equivalents	(133,397)	88,105
Cash and cash equivalents brought forward	228,937	140,832
Cash and cash equivalents carried forward	95,540	228,937
Consisting of:		
Cash at bank and in hand	95,540	228,937
Reconciliation of net income/(expenditure) for the year to net cash flow from operating activities		
Net income/(expenditure) for the year	(145,503)	67,714
Investment income received	(50)	(2)
Depreciation of tangible assets	4,435	5,776
(Increase)/decrease in debtors	7,014	19,794
(Decrease)/increase in creditors	657	(5,179)
Net cash flow from operating activities	(133,447)	88,103

COMMUNITY COUNCIL OF LANCASHIRE T/A COMMUNITY FUTURES
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Company status

The company is a company limited by guarantee (incorporated in England & Wales). The members of the company are the trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

Basis of preparation of financial statements

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared on a going concern basis under the historical cost convention and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), The Charities Act 2011, and UK Generally Accepted Accounting Practice.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain financial instruments at fair value. The financial statements are prepared in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Going concern

The trustees are required to assess whether the use of going concern is appropriate, i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation of the accounts. The Trustees and Management have put plans in place to manage the situation and monitor reserves levels. At the date of approving these accounts the trustees have a reasonable expectation that the charity will be able to manage the situation and that it has sufficient cash resources to enable it to meet its liabilities as they fall due for at least 12 months from the date of approval. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

Fund accounting

General funds are unrestricted funds, which are available for use at the discretion of the trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors which have been raised by the company for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received except for the following:

COMMUNITY COUNCIL OF LANCASHIRE T/A COMMUNITY FUTURES

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies (continued)

Income recognition (continued)

- When donors specify that donations and grants given to the charity must be used in future accounting periods, the income is deferred until those periods;
- When donors impose conditions, which must be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the preconditions for use have been met; and
- When donors specify that donations and grants, including capital grants, are for restricted purposes, which do not amount to preconditions regarding entitlement, this income is included in incoming resources of restricted funds when receivable.

Resources expended

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to activities, they have been allocated on a basis consistent with the use of the resources.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment but not accrued as expenditure.

Support costs have been identified based on the nature of the expense. Occupancy costs and payroll/human resource costs have been allocated to projects based on headcount. IT and general administration costs have been allocated to projects on an equal basis. Line management costs have been allocated to projects based on time spent.

Governance costs include those costs incurred in the governance of the charity's assets and are associated with constitutional and statutory requirements.

Tangible fixed assets and depreciation

Expenditure is only capitalised when it meets the definition of capital expenditure and when it is deemed to be of material value.

Tangible fixed assets are stated at cost (or deemed cost) less accumulated depreciation. Cost includes costs directly attributable to making the asset capable of operating as intended. Depreciation is not charged on freehold. As the trustees consider the estimated residual value of freehold property to be greater than the net book value, they believe that both current and accumulated depreciation are immaterial and no provision is made in the accounts. The estimated residual value is expected to be high due to the charity's policy of maintaining the property such that physical deterioration does not occur and the costs of such maintenance are charged in the year of incidence.

Depreciation on other tangible fixed assets is provided at rates calculated to write off the costs of those assets, less their estimated residual value, over their estimated useful lives on the following bases:

- Furniture, fittings and equipment - 10% pa straight line
- Computer equipment - 20% pa straight line

COMMUNITY COUNCIL OF LANCASHIRE T/A COMMUNITY FUTURES
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies (continued)

Debtors

Debtors receivable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Creditors

Creditors with no stated interest rate and payable within one year are recorded at transaction price.

Pensions

The charity participates in a multi-employer defined benefit scheme for certain employees, operated through Lancashire County Council. The fund is valued at least every three years by a professionally qualified independent actuary. At the time of approving these accounts the triennial valuation as at 31 March 22 was still in progress and therefore the most recent actuarial valuation available was carried out as at 31 March 2019, done for the purpose of setting future contribution rates, where the actuary indicated that the deficit attributable to the charity for contribution purposes amounted to £nil and therefore this position has been maintained. The contributions paid to the scheme have been accounted for in the Statement of Financial Activities.

2 Income from charitable activities – community projects

	2022 £	2021 £
Grants receivable		
Rural Community Action Network – ACRE	45,240	45,540
National Lottery Community Fund - COVID-19 Rural Support Grant	-	30,240
National Lottery Community Fund – CCiL Project	15,660	-
Preston City Council – Community Champions	-	29,400
Preston City Council – COVID-19 Business Support Grant	-	10,000
Community Foundation Lancashire – Brentwood Legacy Project	-	9,318
NAVCA VCSE EP Grant	1,500	3,000
Spring North – Respiratory infection	9,570	-
Lancashire & Social Cumbria Health & Care Partnership	5,000	-
Chorley & South Ribble CCG	58,046	63,835
NHSE Legacy Fund	10,000	13,000
LCC – Rural Food Banks Research Grant	-	1,250
Brentwood House Trust	-	5,285
Covid Support Grants – NLCF & Preston City Council	-	66,560
	<u>145,016</u>	<u>277,428</u>
Other income	<u>47,906</u>	<u>63,421</u>
	<u>192,922</u>	<u>340,849</u>

The above amount includes restricted grant income receivable of £76,970 (2021: £277,428). Other income is all unrestricted in both the current and previous year.

Included in other income above is coronavirus job retention scheme grants totalling £1,479 (2021: £15,947).

COMMUNITY COUNCIL OF LANCASHIRE T/A COMMUNITY FUTURES
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

3 Income from charitable activities – childcare and family support

	2022 £	2021 £
Grants receivable		
LCC – COVID-19 support	750	-
Arnold Clark – Community fund	1,500	-
LCC – Local members grant	730	-
Spring North – HAF	4,760	-
Community Foundation Lancashire – Brentwood Legacy Project	-	5,000
Tesco Bags of Help – COVID-19 Communities Fund	-	1,000
Ribbleton Relief Grant	-	100
Alpkit	-	200
Cash for Kids	-	1,750
	<u>7,740</u>	<u>8,050</u>
Childcare income		
Jigsaw @ Burscough	55,733	100,168
Coolkidz @ Langho	112,614	75,920
Jigsaw & Coolkidz @ Brockholes	118,141	204,282
CoolKidz @ Sacred Heart	7,111	-
Coolkidz @ Roebuck	17,502	14,777
	<u>311,101</u>	<u>395,147</u>
	<u>318,841</u>	<u>403,197</u>

The above amount includes restricted grant income receivable of £7,740 (2021 £8,050) for family support services. The remainder represents income received to provide childcare, in the form of nurseries and out of school clubs and is all unrestricted in both the current and previous year.

Included in the childcare income above is coronavirus job retention scheme grants totalling £12,930 (2021: £79,079).

4 Investment income

	2022 Total £	2021 Total £
Bank and other interest received	<u>50</u>	<u>2</u>
	<u>50</u>	<u>2</u>

Investment income is all unrestricted in both the current and previous year.

COMMUNITY COUNCIL OF LANCASHIRE T/A COMMUNITY FUTURES
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

5 Expenditure on charitable activities

	Community projects		Childcare and family support		Total 2022 £	Total 2021 £
	Direct £	Support £	Direct £	Support £		
Wages and salaries	155,483	66,591	213,249	91,392	526,715	528,611
Agency staff and training	-	3,923	-	3,838	7,761	7,278
Rent, water rates and council tax	-	1,464	-	19,699	21,163	15,604
Printing, stationery and postage	-	5,509	-	2,936	8,445	6,483
Sundry expenses	-	1,363	-	6,699	8,062	5,495
Repairs and renewals	820	8,621	-	3,711	13,152	29,032
ICT support	-	4,191	-	1,260	5,451	5,422
Insurance	-	3,877	1,910	207	5,994	6,390
Provision for bad and doubtful debts	-	-	-	-	-	5,000
Telephone	-	2,246	-	1,885	4,131	4,305
Travel	1,367	27	2,627	8	4,029	2,152
Depreciation	-	4,435	-	-	4,435	5,776
Project costs	-	5,448	-	245	5,693	2,520
Subscriptions	-	7,274	-	54	7,328	5,799
Governance costs	-	3,793	-	1,200	4,993	4,329
Legal and professional	360	11,441	4,681	4,266	20,748	29,196
Gas and electricity	-	5,035	-	3,244	8,279	11,535
Bank charges	-	635	-	90	725	837
Advertising	-	-	-	212	212	570
	158,030	135,873	222,467	140,946	657,316	676,334
		293,903		363,413		

Total expenditure includes restricted amounts of £127,752 (2021: £254,253).

Analysis of governance costs	2022 £	2021 £
Independent examiner's remuneration	4,740	4,320
Meeting expenses	226	9
Other governance costs	27	-
	4,993	4,329

Independent examiner's remuneration amounts to an independent examination fee of £1,400 (2021: £1,160) and accountancy fees of £3,340 (2021: £3,160), inclusive of VAT.

The trustees have decided to meet all governance costs from unrestricted funds and so no allocation or charge is made to restricted funds for any governance related costs.

During the year one trustee was paid remuneration of £57,917 (2021: £55,671), including pension contributions of £10,880 (2021: £10,448), strictly for their role as an employee of the charity and not for their services as a trustee. No other trustees received remuneration, benefits in kind or expenses (2021: £nil). There were no transactions with other related parties other than those disclosed in note 13.

COMMUNITY COUNCIL OF LANCASHIRE T/A COMMUNITY FUTURES
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

6 Staff costs and employee benefits

	2022 £	2021 £
Wages and salaries	459,407	467,726
Social security costs	32,779	30,597
Pension costs	34,575	30,241
	<u>526,761</u>	<u>528,564</u>

The average number of employees during the year was as follows:	2022		2021	
	No	FTE	No	FTE
Administrative management	3	3	3	3
Administrative support staff	4	3	4	3
Childcare management	4	4	4	4
Childcare staff	24	10	26	13
	<u>35</u>	<u>20</u>	<u>37</u>	<u>23</u>

There are no individual salaries in excess of £60,000 per annum. The total amount of employee benefits received by key management personnel is £186,953 (2021: £172,651).

7 Tangible fixed assets

	Land & buildings £	Furniture fittings & equipment £	Computer equipment £	Total £
Cost				
As at 1 April 2021	295,000	55,830	25,567	376,397
Additions	-	-	-	-
Disposals	-	-	-	-
As at 31 March 2022	<u>295,000</u>	<u>55,830</u>	<u>25,567</u>	<u>376,397</u>
Depreciation				
As at 1 April 2021	-	35,034	23,961	58,995
Charge for the year	-	3,555	880	4,435
On disposals	-	-	-	-
As at 31 March 2022	<u>-</u>	<u>38,589</u>	<u>24,841</u>	<u>63,430</u>
Net book value				
As at 31 March 2022	<u>295,000</u>	<u>17,241</u>	<u>726</u>	<u>312,967</u>
As at 31 March 2021	295,000	20,796	1,606	317,402

COMMUNITY COUNCIL OF LANCASHIRE T/A COMMUNITY FUTURES
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

10 Pensions commitments

The charity participates in a multi-employer defined benefit scheme for certain employees, operated through Lancashire County Council. The fund is valued at least every three years by a professionally qualified independent actuary.

The latest available report by the LCC actuary has been prepared as at 31 March 2019. The report showed that the market value of the assets relating to Community Council of Lancashire's share of the scheme was £1.48 million and that the actuarial value of those assets represented 101% of the benefits that had accrued to members, after allowing for expected future increases in earnings.

Following the most recent actuarial valuation, done for the purpose of setting future contribution rates, the actuary indicated that the surplus attributable to the charity for contribution purposes amounted to £10,780. In accordance with SORP 2018, a pension scheme asset has not been recognised as this surplus is not expected to be recovered in the future.

Since the charity's share of assets and liabilities within the scheme can be determined, the pension scheme should be accounted for as a defined benefit pension scheme in accordance with FRS102. However, the trustees do not believe that it is a worthwhile use of the charity's resources to pay for the actuarial report which would be required to determine the charity's share of assets and liabilities as at 31 March 2022 calculated in accordance with FRS102 and to enable the appropriate disclosures to be made.

As an alternative, since the valuation done for the purposes of setting contribution rates is showing a small surplus, the trustees have not recognised an asset since the year ended 31 March 2020 and have accounted for the contributions paid to the scheme in the year in the Statement of Financial Activities. Therefore, no further adjustments were required during the year ended 31 March 2022. As a result, as the scheme deficit has not been accounted for in accordance with FRS102, the trustees are unable to quantify the impact of non-compliance with the standard.

11 Commitments under operating leases – land & buildings

At 31 March 2022 the charity had future minimum lease payments under non-cancellable operating leases as set out below:

	2022 £	2021 £
Amounts due within one year	1,800	2,200

COMMUNITY COUNCIL OF LANCASHIRE T/A COMMUNITY FUTURES
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

12 Statement of funds – current year

	Brought forward £	Incoming resources £	Resources expended £	Transfers/ Revaluation £	Carried forward £
General Funds					
Pension reserve	-	-	-	-	-
General funds	491,269	359,057	(474,889)	-	375,437
	491,269	359,057	(474,889)	-	375,437
Designated funds	25,000	-	-	-	25,000
Total unrestricted funds	516,269	359,057	(474,889)	-	400,437
Restricted funds					
ASSN Grant Fund (Childcare)	5,520	-	-	-	5,520
Rural Community Action Network – ACRE	-	45,240	(45,240)	-	-
National Lottery Community Fund – CciL	-	15,660	(15,660)	-	-
Project Rural Support Grant					
Preston City Council – Community Champions	29,400	-	(29,400)	-	-
LCC – COVID-19 Support Grant	-	750	(750)	-	-
NAVCA VCSE EP – Local Intelligence	-	1,500	(1,500)	-	-
Chorley South Ribble CCG (CP)	2,573	58,046	(57,247)	-	3,372
NHSE legacy fund (CP)	13,000	10,000	(13,000)	-	10,000
Spring North - Respiratory infection	-	9,570	(9,570)	-	-
Lancashire & Social Cumbria Health & Care Partnership	-	5,000	(5,000)	-	-
Arnold Clark community fund	-	1,500	-	-	1,500
LCC - Local Member Grants Scheme	-	730	(300)	-	430
Spring North HAF	-	4,760	(4,760)	-	-
Total restricted funds	50,493	152,756	(182,427)	-	20,822
Total funds	566,762	511,813	(657,316)	-	421,259

COMMUNITY COUNCIL OF LANCASHIRE T/A COMMUNITY FUTURES
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

12 Statement of funds – prior year

	Brought forward £	Incoming resources £	Resources expended £	Transfers/ Revaluation £	Carried forward £
General Funds					
Pension reserve	-	-	-	-	-
General funds	454,780	458,570	(422,081)	-	491,269
	454,780	458,570	(422,081)	-	491,269
Designated funds	25,000	-	-	-	25,000
Total unrestricted funds	479,780	458,570	(422,081)	-	516,269
Restricted funds					
ASSN Grant Fund (Childcare)	5,520	-	-	-	5,520
Rural Community Action Network – ACRE	-	45,540	(45,540)	-	-
National Lottery Community Fund - COVID-19	-	-	-	-	-
Rural Support Grant	-	30,240	(30,240)	-	-
Preston City Council – Community Champions	-	29,400	-	-	29,400
Preston City Council – COVID-19 Business Support Grant	-	10,000	(10,000)	-	-
Community Foundation Lancashire – Brentwood Legacy Project	-	9,318	(9,318)	-	-
NAVCA VCSE EP Grant	-	3,000	(3,000)	-	-
Covid Support – Lottery & PCC	-	66,560	(66,560)	-	-
Chorley South Ribble CCG	3,748	63,835	(65,010)	-	2,573
NHSE Legacy Fund	10,000	13,000	(10,000)	-	13,000
Brentwood House Trust	-	5,285	(5,285)	-	-
LCC – Rural Food Banks Research Grant	-	1,250	(1,250)	-	-
Community Foundation Lancashire – Brentwood Legacy Project	-	5,000	(5,000)	-	-
Tesco Bags of Help COVID-19 Communities Fund	-	1,000	(1,000)	-	-
Ribbleton Relief Grant	-	100	(100)	-	-
Alpkit	-	200	(200)	-	-
Cash for Kids	-	1,750	(1,750)	-	-
Total restricted funds	19,268	285,478	(254,253)	-	50,493
Total funds	499,048	744,048	(676,334)	-	566,762

COMMUNITY COUNCIL OF LANCASHIRE T/A COMMUNITY FUTURES
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

12 Statement of funds (continued)

Transfers are made between funds when a restricted project is completed and where inaccuracies in cost apportionment results in a surplus to be taken to the unrestricted fund or a deficit to be made good from the unrestricted fund. No surplus on completion of a restricted project is taken to the unrestricted fund where this is not permitted by the conditions of the original grant funding.

The Trustees have reserved a designated amount of £25,000 to be used for investment, predominantly but not exclusively, in childcare services

Restricted funds comprise specific projects as follows:

- ASSN Grant Fund is held to support children in West Preston.
- Rural Community Action Network – ACRE grants were used for the following:
 - Provision of support to rural communities, share learning on sustainable funding models and provide access to local intelligence.
 - Safeguarding Training - to disseminate information and guidance to village halls to promote the provision of safe environments.
- National Lottery Community Fund grant, for the Connecting Communities in Lancashire Project. This project aims to meet the needs of village and community hall volunteers across Lancashire, identified through the NLCF COVID-19 Response Grant funded Lancashire Community Network (LCN) project delivered last year.
- Preston City Council – Community Champions grant used to provide feedback from families regarding Covid restrictions and messages and their ability to comply with restrictions.
- LCC – COVID-19 Support Grants – used to purchase COVID-19 hygiene products for childcare settings.
- NAVCA VCSE EP Grant – used to gather local intelligence on COVID-19 impact.
- Chorley and South Ribble CCG contract funding was used for continued employment and project costs to support health and social care transformation outcomes.
- NHSE legacy fund grant is to support delivery costs of 5 VCSE partnerships engaged in health and social care transformation plans
- Spring North Respiratory Infection Project - consultation to raise awareness of Bronchiolitis symptoms in young children, with an aim to reduce hospital visits and admissions across Lancashire.
- Lancashire & Social Cumbria Health & Care Partnership Grant – to support VCSE involvement in Central Lancashire.
- Arnold Clark Community Fund grant is to purchase toys and resources to build a 'resource library' that can be moved between childcare settings.
- Lancashire County Council Local Member Grants Scheme funding was for the following:
 - Ribble Valley South West – for play and activity resources to enhance the activities offered to children attending our out of school club in Langho.

COMMUNITY COUNCIL OF LANCASHIRE T/A COMMUNITY FUTURES
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

12 Statement of funds (continued)

- Preston South West – to provide cooking equipment at a new out of school club for the preparation of healthy snacks for children.
- Spring North HAF funding was used to provide free places at our holiday clubs in Preston for children eligible for free school meals.

13 Related party transactions

During the year, the charity incurred expenditure totalling £12,947 on behalf of Galloway Hall, a separate charity controlled by the Trustees of Community Council of Lancashire which was then recharged. £3,000 (2021: £3,750) was charged to Galloway's Hall for business support services. There were balances due from Galloway Hall of £nil at the year end (2021: £3,666).