

REGISTERED COMPANY NUMBER: 02401068 (England and Wales)

REGISTERED CHARITY NUMBER: 701764



**REPORT OF THE TRUSTEES, DIRECTORS REPORT AND
FINANCIAL STATEMENTS FOR THE YEAR
ENDED 31 MARCH 2021 FOR**

ACTIVE CHESHIRE LIMITED

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(This does not form part of the financial statements)

ACTIVE CHESHIRE LIMITED
CHAIR'S FOREWORD
FOR THE YEAR ENDED 31 MARCH 2021

Despite the enduring challenge of the COVID-19 pandemic, 2020/21 has been a productive year for Active Cheshire. The activities and initiatives outlined in the 'Achievement and Performance' section of this report highlight the team's ability to adapt to changing circumstances; to build upon existing good practice; to innovate and invest in new activities; and to flex services to meet the remote working model that has emerged during the periods of lockdown which we have experienced during the pandemic. In many ways it has been a brave new world and the trustees have been pleased with the way the team have come together to respond to new challenges and, more importantly, how they have developed and grown in confidence during the year. So, a big thank you to the team for all that they have – individually and collectively - accomplished this year. The trustees also recognise and appreciate that our partners have been instrumental in delivering against our shared ambition, so a big thank you to them, too.

2020/21 has also been a year of significant change for Active Cheshire. Following an extensive recruitment and selection process, supported by Sherrington Associates, Sport England and Active Partnerships, the trustees appointed Mike Watson as their new Chief Executive. Mike joins us with an impressive track record of building inclusive teams with a clear focus on developing and delivering collaborative solutions with partners and communities - this is something that the trustees discussed at length during the year and want to build upon over the coming months. Building and fostering an inclusive culture where everyone in the organisation has a voice and displays the right behaviours will be a key theme as we develop plans with our partners for the future.

It would be remiss of me not to mention and thank the trustees for their involvement and support during the ten-month period between the departure of the previous Chief Executive and the appointment of the new Chief Executive. The operational and technical work that they have undertaken during this period, and the support and coaching that they have provided the team has been crucial and warmly welcomed. The commitment and input of Paula Cohen, Martin Pearson, Bill Evans and members of the Oversight Committee – established to provide some independent oversight during the ten-month period – are particularly worthy of note.

In addition to the above, the trustees engaged Browne Jacobson for their assistance in drafting new Articles of Association for the charity. These have since been adopted by the trustees (the Board) and include up to date advice and guidance from the Charity Commission, Companies House and Sport England. They also provide some much-needed clarity on the roles and responsibilities of trustees. As a consequence of this particular piece of work, Browne Jacobson were asked to develop and provide a programme of learning and development for trustees for 2021/22. The programme was completed and agreed, and the first trustees' learning and development session was held in July 2021.

A key area for development over the period, which involved the Trustees and staff working in close partnership, was the formulation of new values for Active Cheshire, which built upon those already in place. The new values of Collaboration, Inclusivity, Innovation, Integrity and Passion articulate how our collective efforts should be guided, and the moral compass through which our decisions should be made. The extensive work undertaken in this area, which includes further work on the meanings behind the words and the actions which exemplify them, provide a clear lens through which Active Cheshire can be held accountable, both internally and externally by our partners and stakeholders.

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The Trustees also commissioned an independent external evaluation of their (the Board's) effectiveness. The evaluation was conducted by Campbell Tickell and commenced in December; the final report was received in July 2021. The evaluation involved a review of governance documents, observation of meetings and interviews with a number of trustees. The outcome and findings from the evaluation were encouraging and provided trustees with the assurance that they were operating effectively and in accordance with the various governance documents and associated policies and guidance. Several recommendations were made, and these have been incorporated into an action plan which forms part of our plans for 2021/22. The outcomes from a Quest Improvement Workshop (Sport England's recommended continuous improvement tool) held in February have also been included in our plans for 2021/22.

To conclude, 2020/21 has been a positive and productive year; a year where the team has grown and risen to the challenge; a year of change, development, evaluation, and reflection; a year where the real value of trustees' skills and experience have come to the fore; a year where we have reconnected with partners; and a year where we have started to foster a new inclusive culture with a focus on developing future plans with our partners. I am confident that the team and trustees will continue to give their all in the pursuit of the charity's objects and in our improvement journey. We therefore look forward to the challenges of 2021/22.

Dr Paul Hancock OBE - Chair, Active Cheshire

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REPORT OF THE TRUSTEES (including the Directors Report)
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Members of the Board and Professional Advisers

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. This report includes the Directors Report for the purposes of the company law.

The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Members of the Board and Professional Advisers

The Charity

Charity No.:	701764
Company No.:	02401068
Registered Charity Name:	Active Cheshire Limited
Registered Office:	Wyvern House, The Drumber, Winsford, Cheshire, CW7 1AH

<u>Trustees</u>	<u>Position</u>	<u>Date Appointed</u>
Dr Paul Hancock OBE	Chair	22 nd September 2017
Martin Pearson	Vice-Chair	22 nd September 2017
Susan Sellers	Senior Independent Director	29th November 2017
William Evans	Vice-Chair	22nd July 2014
Paula Cohen	Trustee	7th November 2012
Carol Clarke	Trustee	29th November 2017
Graham Evans	Trustee	19 November 2018
Davinder Gill	Trustee	2 nd January 2020
Nigel Allman	Trustee	1 st December 2019
Heather Barnes	Trustee	1 st December 2019
Rachel Waterman	Trustee	1 st December 2019
Michelle Partington	Trustee	27 th November 2020

<u>Trustees – resigned in year</u>	<u>Date of Resignation</u>
Paul McGladrigan	Trustee 20 th September 2020

<u>Chief Executive Officer</u>	<u>Date Appointed</u>
Anne Boyd (Resigned 18 th September 2020)	CEO 1 July 2012
Paula Cohen	Acting CEO 18 th September 2020

<u>Auditor</u>	<u>Bank</u>	<u>Solicitor</u>
Beever and Struthers St George's House 215-219 Chester Road Manchester, M15 4JE	Barclays Bank Plc 30 St Werburgh Street Chester Cheshire, CH1 1 XB	Mills & Reeve LLP 8th and 9th Floor 1 New York Street Manchester, M1 4AD

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The Trustee recruitment process is open and transparent. All Trustees receive a comprehensive induction and are subject to annual appraisal and development as set out in the Active Cheshire Limited Governance Manual. As a recognised Active Partnership commissioned by Sport England, Active Cheshire must demonstrate compliance as a Tier 3 provider with the Code of Sports Governance.

Staff

As of 31/03/2021

Chief Executive Officer (Acting)

Local Area Team Manager

Strategic Lead Active Minds
Health & Social Care Activator
Strategic Lead Active Kids
Delivery Officer

Operations Manager

Marketing Co-ordinator Digital & Design
Organisational Development Officer

National Contracts & Partnership Manager

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Active Cheshire Limited is a charity that exists for public benefit. It aims to improve the health and wellbeing of local citizens with a mission to embed physical activity into all aspects of everyday life.

To achieve this It will focus on its charitable objectives to ensure that the necessary resources and information are available to make sport and physical activity happen locally. Trustees will further ensure that, in line with our objects, opportunities to get active are available to everyone, regardless of age, gender, background or ability.

Active Cheshire Limited's charitable objects are to:

1. Increase opportunities to get active locally

'In the interests of social welfare, to provide or assist in the provision of opportunities for the benefit of the inhabitants of the County of Cheshire for physical and athletic recreation or other leisure-time physical and athletic activity, with the object of improving the conditions of life for the said inhabitants';

2. Provide financial support to enable participation

'To relieve the need, hardship and distress of such inhabitants in conditions of need, hardship and distress by providing financial or other assistance so enabling them to participate in the opportunities provided by the company';

3. Inspire people to get active by promoting local opportunities

'To disseminate or assist in the dissemination of information encouraging such inhabitants to participate in physical recreation (including sport) to promote their health and wellbeing';

4. Ensure that local opportunities are inclusive and accessible for those with disabilities

'Provide or assist in the provision of sporting opportunities for disabled people to relieve or alleviate their conditions';

5. Provide more opportunities for young people to get active

'Provide or assist in the provision of sporting facilities for young persons aged under 25 years of age to secure or advance their physical education and training and enhance their education generally';

6. Build skills and capacity to deliver activities locally

'Develop or assist in the development of the capacity and skills of the members of socially and economically disadvantaged communities within the county of Cheshire in such a way that they are better able to identify and help meet their needs in regard to physical and athletic recreation or other physical and athletic activity, so improving their conditions of life';

7. Provide more opportunities for older people to get active

'Provide and assist in the provision of opportunities for physical and athletic recreation or other physical activity for older people, to promote their health and well-being'.

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- PROGRESS AGAINST CHARITABLE OBJECTS

- **Increase opportunities to get active locally**

Active Cheshire's mission, developed in partnership with stakeholders from Warrington and Cheshire and Sport England, is to embed physical activity into all aspects of everyday life. We want to help everyone to get active on a regular basis and are committed to trying new approaches to influence the individual habits of our community.

As a charity we recognise the importance of partnership working and the value of influencing change, rather than working independently to tackle this enormous problem.

We have worked hard to influence and shape the number and range of opportunities available locally in the following ways:

- a. **Investing in new activities** The onset of COVID-19 has forced us to think differently about how we can have the most impact. By developing online training and utilising systems such as Zoom and Teams we have been able to successfully adapt to the new challenges. Our online and virtual activities have been well received and we will continue to deliver in this way in addition to face to face work when restrictions are lifted
- b. **Helping to scale up existing good practice** Work has continued with Cheshire & Merseyside partnership. Thanks to the excellent work delivered in this year and in previous years this has the potential to grow and attract more funding going forward. Our Mental Health First Aid training offer is now established and grew massively in the year and will continue to attract further income in the next years.
- c. **Promoting the local offer** Our local offer has been maintained mainly using the virtual platform however we expanded our active travel route work and we have had numerous requests for more routes from Cheshire West and Chester Council
- d. **Widening access to existing provision** The Disability Awareness Day (DAD) was a virtual event this year and we provided a virtual program for the day which was well received. Internally we have worked hard on E&D to ensure that our offer is inclusive – particularly in the allocation of funding from Sport England such as the Tackling Inequalities Fund (TIF)
- e. **Delivering fun activities** Although face to face activities have been limited due to lockdown we have delivered a lot of online events such as cook along and time to talk sessions as well as a very successful wellness program for APC Cardiovascular which is detailed later in this report
- f. **Delivering major events** has not been possible due to lockdown, however we set up successful walking programs with Canal and River Trust and Walkeez which had significant local impact and were well received by participants – detailed later in this report

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We continue to engage with Schools and Workplaces through our Active Plans. The Bronze Silver and Gold offers have allowed us to be more flexible in what we offer and how we deliver. This has been vital in our success in offering support during lockdown. The virtual aspect of our delivery has been so well received that this will continue to be an option post COVID and lead us to being more of a consultant/partner to our customers than simply hands on delivery.

- **Provide financial support to enable participation**

The 20-21 Financial year came with challenges due to the Covid-19 pandemic. Despite barriers to delivery, Active Cheshire remained committed to funding projects to get young people active. The projects funded focused on supporting young people where Covid-19 may have created further barriers to being active; for example, those from lower socio-economic groups, long-term health conditions, mental health challenges and disabilities.

Active Cheshire directly invested £14,035 into schools, community organisations and clubs to provide activities for young people outside of the school day. Activities included a wide range of provision from yoga to baseball. These activities targeted those who typically chose not to get involved in physical activity and sport due to lack of confidence or wider socio-economic circumstances. These clubs also in some circumstances achieved wider societal outcomes including reductions in anti-social behaviour and social isolation.

Baseball with Cheshire Buddies	£1,090
WYC	£22
Community Rugby Sessions (Warrington) - Crossfield Vipers	£850
Winsford Disability Football	£655
Flower Project	£0 – Partner donation
Warrington Armed Forces Community Hub Bowling	£1,800
MisFits	£2,708
Playbox - Warrington Hospital	£300
Girls Dodgeball	£2,149
Cheshire Yoga & Dance	£1,200
Cardinal Newman Catholic High School Yoga	£500
Fallibroome Academy Yoga	£500
Park Road Primary School Yoga	£500
Boing 1	£200
Boing 2	£200
Alvanley Cricket Club - Girls Sessions	£1,360

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The Boing courses provided were attended by 62 participants, all of which work with children and young people in schools or community settings. These individuals will now become activators within their community, providing opportunities for children and young people to get active through play.

Further to this, Active Cheshire ran a campaign #MyMountain. Active Cheshire wanted to create a support network for women and girls which offered encouragement and inspiration, as well as celebrating the 'climbing' or 'summitting' of each person's own physical activity 'mountain', subsequently impacting on confidence levels. For some this may be running a marathon, for others it might be doing couch to 5k or finding some time to do some yoga. It does not matter what the mountain is, it is about taking it on and getting active in a way that works for each woman. This campaign was created to inspire more women to get active. Whether your mountain is a triathlon or increasing your steps throughout the day, there is no "right" way to get active. Exercise is about finding what works for you.

It is worth noting that a further £8,306 of the Satellite Club funding has been allocated to projects that were unable to start in the 20-21 financial year due to Covid-19 restrictions; however, they will be starting in the coming months.

Deeside Ramblers Hockey – Mental Wellbeing Through Hockey	£2,400
Cotswold House Walking Project	£2,406
Cheshire Police Rugby Sessions	£1,000
Holmes Chapel Boxing Club	£2,500

- **Inspire people to get active by promoting local opportunities**

The importance of social media and virtual support increased hugely in 20/21 and we have adapted our approach to deal with this. The onset of the Covid 19 pandemic has put more emphasis on our offerings. Activities that would normally take place in groups such as fitness classes are now being taken online. Active Cheshire links customers and partners in order to make sure these activities are available to those that need them via our website. We also provide the latest government advice on COVID-19, Self help guides encouraging people to get active in simple ways like walking to work, inspirational stories that inspire people to get active, apps to support self-help and local provision are all included on the resources page.

An example of a different approach, where we enhance/connect individual provision to create more demand, is our work with the 'Active Waterways' project by the Canal & River Trust charity, aimed at encouraging people over 55 to get active and healthy.

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Anika Neill, Active Waterways project manager with the Canal & River Trust, said: "This is a wonderful chance for us to provide new health and fitness opportunities for older people in Cheshire. We know our canals already offer great ways to enjoy the big outdoors for walkers, boaters, joggers, anglers, cyclists and paddle boarders.

"We hope this project will reach people who may not be used to being active on a regular basis. Life truly is better by water and in Cheshire we have some of the most beautiful rural waterways in the country."

Other examples include -

TIF Cycle/Recycle project with the Armed Forces Community Support.

Working with a Military veterans charity located in Orford, Warrington who work closely alongside Cheshire Police with the collection, restoration and service of bicycles which have either been involved in crime or bicycles which have been stolen and cannot be returned. These bicycles are stripped repaired, serviced and handed back to military veterans who have no other means of transportation.

EJ Arnold, Chief Exec of AFCS said - "So far we have serviced and repaired over 51 bicycles, ranging from punctures and brake pad replacements to full gear linkage stripping and re-assembling. This has only been possible with the support and guidance from Active Cheshire and Sport England for the funding."

- **Ensure that local opportunities are inclusive and accessible for those with disabilities**

Active Cheshire is proud of our work in inclusive sport and physical activity and our long-established partnership with Activity Alliance, the lead body for inclusive sport.

The Disability Awareness Day (DAD) was again a virtual event which we supported with an online portal

We have partnered with a flower nursery called Mockridge Nurseries, Age UK and a local Social Care team to distribute flowers into the homes of older people and people suffering from mental health challenges.

Local people at Making Space Housing on David Street and The Old Vicarage were given plants to share gardening responsibilities with those who have disabilities and mental health challenges.

Active Cheshire were devastated to hear of the tragic loss of Tony Mitchell of Winsford Disability Football Club. We continued with our support of the club via our satellite club funding.

- **Provide more opportunities for young people to get active**

With almost a quarter of children already overweight or obese at aged 4 years, children and young people remain a priority for Active Cheshire.

The onset of Covid-19 made it almost impossible to deliver face to face projects with schools, however despite lockdown we have been able to offer support and consultation services to schools through Active Travel routes and the Boing training.

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Active Cheshire remains the regional lead accountable for delivery of Cheshire and Warrington School Games. Games take place twice per year and enable more than 2000 young people to organise and compete in a School Games Festival.

Despite the Covid-19 Pandemic the games were still delivered by videos and online sessions thanks to the hard work of all those involved including Active Cheshire

The team continues to work with a wide variety of youth organisations providing advice, support, evidence and funding. Groups include Warrington Youth Club, Cheshire Young Carers and Youth Federation, who all welcomed and valued our support in 2020/21.

Other Examples Include

Yoga sessions for and schools including Cardinal Newman Catholic High School.
Fallibroome Academy and Park Road Primary School

Dodgeball for girls

The installation of a Playbox at Warrington Hospital

- **Build skills and capacity to deliver activities locally**

The team work hard to educate and enable others. We develop and deliver a range of workshops to build capacity in groups from voluntary, public and private sectors. Training courses include safeguarding, first aid, activator workshops and a programme for workplace champions. Face to face workshops were minimal however we delivered Activator training and Mental Health First Aid Training via virtual platforms throughout the lockdown.

- **Provide more opportunities for older people to get active**

A dog walking project was created to tackle isolation and physical inactivity amongst older people in Northwich, Cheshire West. The Walkeez programme was funded by Sport England through the Tackling Inequalities Fund, had been shortlisted for the 'Mental Health & Wellbeing Award' at the Community Sport and Recreation Awards. The initiative was lead in partnership with Active Cheshire, Age UK Cheshire and Walkeez.

The Walkeez programme was created out of the proven evidence that regular physical activity can help combat depression (40% reduction) combined with the therapeutic role of the dogs, successfully helping many people experiencing loneliness, isolation and mental health issues throughout lockdown.

Public Benefit

This document sets out the progress made during 2020-2021 towards the achievement of our strategic goal and our charitable objects. It further qualifies and quantifies the Impact of our work for public benefit and should be read in conjunction with the annexed financial statements.

Charity Operations

Charity operations are overseen by Trustees and led operationally by the CEO

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The CEO left Active Cheshire on 18th September. In the interim it has been agreed following legal advice that one of the trustees would take on a temporary role, on a part time basis to fulfil the functions of the CEO and work with the existing leadership team to ensure smooth and compliant running of the business until such time as a new CEO is appointed. The intention was for the role to be advertised in early December and to have a new CEO embedded in time for the next financial year – or possibly earlier depending on notice periods

An oversight committee was set up to ensure compliance during this period and this remained active until the confirmed appointment of the new CEO – Mike Watson – who enters the role on 1st June following a three month notice period.

Governance

Active Cheshire Limited's governing document is its Memorandum and Articles of Association. For the purpose of charity law, trustees act as members (see notes for member liability). Trustees are further governed by a specific Governance Manual (May 2018), which sets out procedures for recruitment, deployment, decision-making and the controls in place to ensure probity and transparency. As part of a national network of providers commissioned by Sport England, Active Cheshire must comply with the national Code of Sports Governance as a Tier 3 provider

Disclosures

Active Cheshire has in place a Conflict of Interest Register where any disclosures are made on a regular basis. Declarations of Interest is an agenda item of every meeting and any person with an interest has no part in or presence at a decision.

Progress against Business Plan objectives

Initial business plans were drawn up that included visions for growth and specific projects that required stakeholder engagement. With the outbreak of Covid-19 and the subsequent lockdown the plan was revised to focus on business survival, reduction of costs and the delivery of existing commitments and projects. The difficult decision was made to furlough two members of staff who did not have specific ongoing projects or commitments requiring delivery. A revised plan was drawn up to ensure we met the needs of our stakeholders and remained flexible in our approach whilst minimising costs and spending.

The following sets out our achievement against those objectives.

1. Getting the basics right every time

Investment into systems, compliance and equipment.

Planned investment in IT systems did not go ahead however we focused our attention on making the maximum impact in the core areas with the resources we had.

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We were able to deliver Active Mums as a virtual event. This collaboration provided a platform which is fun, interactive and inclusive for mums and pregnant women, to improve health and wellbeing and to tackle isolation, for the whole family. Connecting the community through this online project will empower a network of mums and mums-to-be to see the benefits of physical activity, reduced social isolation, improved social skills, better emotional health, reduced risk of depression and post-natal depression, and reduced childhood obesity.

We also introduces Active Cookalong via Zoom which aimed to re-create the “kitchen chat” that we used to enjoy at parties. This was well received and was subsequently requested as part of our workplace support by APC Cardiovascular (Further details later in this report)

At the start of the year we had already acquired licenses for Salesforce CRM and we have started upon the long journey to integrate this in to our business.

Objective 2. Demonstrating quality and impact local/reg/national

Delivery and evaluation of all contracts. Net Promoter Score (NPS) 70+

We faced the challenge of reduced staff numbers – down at one point to 7 due to furlough and maternity leave – however we have managed to maintain and even grow relationships with key stakeholders. Though our NPS score dropped to 48 this is still an excellent score and we consider it to be a more genuine score than previous year as the survey was sent out to a wide variety of stakeholders across the region rather than a selected few that we had good relations with as we have done previously.

The introduction of our new Central Tracker, along with a whole team commitment has allowed us to deliver on outstanding contracts as well as bringing in new work from partners such as CWaC who requested additional Active Travel Plans.

Despite the difficulties in year we have now successfully delivered the vast majority of our ongoing projects and the small number outstanding are due to delays requested by the customers.

Our focus remains on the key areas of deprivation across the region and the strands of our blueprint. Collaboration with Manchester Metropolitan University has proved very successful and the research has illustrated how important it is now, (and will be going forward during the Covid Recovery period) to engage with hard to reach groups. The report can be found on our website. The initial introduction is included below.

This is a research report that includes a partnership collaboration study between Manchester Metropolitan University and five Active Partnerships (AP) in the north of England. Active Partnerships are strategic agencies for sport and physical activity that operate at a sub-regional level. The collaboration is also supported by evidence, insight and policy guidance from Sport England central research and evaluation team. The project has been discussed with Sport England. The core Active Partnerships that have been the geographical focus of this study include:

- Active Cheshire;
- MSP (Merseyside Sport Partnership);
- GreaterSport (Greater Manchester AP);
- Yorkshire Sport Foundation (Active Partnership for South Yorkshire and West Yorkshire);
- Active Lancashire.

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The project will review existing information and literature on COVID-19 around the motivational changes, behaviours and societal challenges facing the sport and physical activity sector. Initial scoping of this literature review has indicated minimal peer reviewed evidence, with a reliance upon 'opinion-pieces' and journalistic standpoints. Informal access to Sport England's research and insight team headquarters by virtual meetings in early May has already provided insights through their extensive national studies they have underway in sport and physical activity. Furthermore, Sport England have recommended a focus on research that:

- Increased understanding of issues of strategic importance (e.g. tackling inequalities, supporting specific audience groups e.g. BAME, women and girls, disabled and vulnerable long-term health conditions, lower socio-economic communities);
- Has an emphasis on groups whose activity levels are at particular risk from the direct and indirect impact of COVID-19;
- Addresses gaps in sector intelligence.

Objective 3. Delivery of Blueprint ambitions + eco/digital test beds

Refreshed Physical Activity Task Force (PATF) plus 5 x subgroups working effectively and demonstrating progress

Due to Covid-19 restrictions we were unable to bring the PATF together during the year so the formation of subgroups did not take place. It is now under consideration whether the best value for the PATF members would be to sit on boards across the region rather than together in one location. This will be reviewed again when the new CEO is in role in 2021.

With regard to our blueprint ambitions significant successes have been made in all strands.

Active Kids

- Provided direct support to 51 primary schools through the Active Kids Pledge, resulting in 51 unique action plans to improve health and wellbeing.
- This has resulted in the reach to approximately 13,256 children and young people being more physically active regularly.
- Supported 6 primary schools in Cheshire and Warrington to attract additional funding worth c.£12,000 to improve facilities and provision for physical activities.
- Engaged with over 100 primary schools and 2,000+ children and young people in virtual sport and activity challenges during the original lockdown.
- Invested £31,740 to support children and young people from the age of 5-25 to be active through various projects and initiatives.

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The Acorns Case Study

The Acorns Primary and Nursery School's Partnership with Active Cheshire

We began working closely with Active Cheshire at the beginning of the 2018-2019 academic year. The partnership quickly helped us form our vision for moving forwards.

Within weeks of forming the partnership, Active Cheshire had already supported us to achieve 2 of our main goals: to introduce The Daily Mile and to improve playground accessibility and equipment, which we knew would improve levels of activity at these key times. As these two targets were met so well so quickly, we also worked with Active Cheshire to focus on a 'Personal Best' challenge within The Daily Mile. During our first year of working with Active Cheshire, we welcomed the team (and of course Active Archie) into school on three occasions. This worked as events to introduce and maintain levels of excitement and engagement in what we were trying to achieve. It also provided the children with opportunities to access equipment they wouldn't usually be able to, through Active Cheshire running a 'fun play equipment' day for all children. This not only had an immediate impact on the children involved, but also had a knock on effect, as we saw levels of participation in after school sports & activity clubs rise during this time. We also welcomed the Active Cheshire team in to run classroom based 'healthy living' workshops for our children in KS1. This then kick started our 'healthy snack' project at The Acorns, where the snack children ate was tracked and the class who had eaten most healthily that week won a prize. This was then celebrated on Twitter, as was all our events with Active Cheshire during this time. One of the visits from the Active Cheshire team was to specifically work with our Sports Crew to help them develop as young leaders. This gave them the skills needed to run our 'Acorns Intra School Sports Competitions' later that year.

Before the academic year 2019-2020 was cut short due to the ongoing global pandemic, plans were in place to subscribe to the Active Cheshire Gold Membership. Our vision for this academic year was focused on 4 main areas: increasing activity levels in PE lessons; continuing to improve provision at break and lunch times; providing high quality CPD for staff, including midday assistants; promoting physical and mental wellbeing for all pupils and staff. The relationship we have developed with Active Cheshire continues to be strong, with communication continuing throughout the various school closures. We have also been supported by Active Cheshire to obtain funding from various sources: the most notable of these coming from The WPA Benevolent Foundation, who have contributed £2500 to new playground equipment for our KS2 playground. This would not have been if it wasn't for Active Cheshire signposting us to this foundation.

We of course look forward to continuing where we left off once the current educational landscape begins to settle. With everything our children have missed over the last calendar year, we need relationships like this more than ever!

Active Workplace

Much of our work has had to be virtual but that has not stopped us from making a real impact and creating successful partnerships with local businesses.

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APC Cardiovascular Case Study

APC Cardiovascular, a supplier of medical products and equipment are an Active Workplace customer signed up to our Silver pledge. They are a great business to work with and make a real effort to support their colleagues' wellbeing, particularly over the past year throughout the pandemic. As part of their support we have arranged and run two successful Wellbeing Weeks so far with lots of activities and challenges.

Below is an extract from APC Cardiovascular website regarding the program

"APC Cardiovascular recently hosted our first Wellbeing Week of 2021, with support from our friends at Active Cheshire.

Taking place during April which is Stress Awareness Month, the 19th – 25th April 2021 saw APC Cardiovascular host a week of both team and independent activities, for colleagues to come together (albeit virtually) to support each other, and recognise the value of physical activity and promote wellbeing.

To encourage daily activity, we set everyone the task of doing just 30 minutes exercise every day. This could have been in the form of a dog walk, a yoga session, even cleaning the house if it increases your heart rate. We asked everyone to share photos of their activities throughout the week on our Team Talk WhatsApp group, with the best photo judged by Active Cheshire to receive a prize!

On Tuesday we did one hour of Yoga with Janet Woodcock from Cheshire Yoga & Fitness. This included some "at the desk" stretches to enable us to keep active, even during a busy working day.

Wednesday saw us all set off on independent walks, tasked with enjoying nature and taking some good photos to share with the team.

Rounding off the week was Laughing Yoga with Sara Kay, Laughter Ambassador and Laughter Yoga Accredited Teacher. With no-one in the team having any experience of this activity previously, we went into it a little nervous, but soon realised how fun it can be once you let your inhibitions go. Definitely one to repeat in future!

We'd firstly like to thank Active Cheshire for arranging and supporting us with our Wellbeing Week.

And we'd also like to extend a huge thank you to our internal APC team, who threw themselves into the week with enthusiasm and dedication, despite a heavy workload. It's taught us the importance of taking time out to prioritise our own physical and mental wellbeing, even when we're busy."

Active Minds

Active Cheshire's Active Minds are proud partners of Mind Charity and Merseyside Sport Foundation in delivering the **Mental Health, Sport & Physical Activity Network for the northwest**. consequences of the collaboration the new Mental Health and Physical Activity Toolkit has been launched in April 2021 to increase the number of sport, physical activity and mental health providers equipped with knowledge and skills to support & engage people with mental health problems.

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In 2021 Active Minds were invited to be a member of **the mental health partnership board** in Cheshire East and subsequently a Co-chair of the prevention sub group for the same board. We were also asked to Co-chair the equivalent board in West Cheshire to bring in active Cheshire and its strategic priorities to the list of key outcomes of the group.

Active Minds have qualified to deliver MHFA training (77 people trained so far), MECC for mental health train the trainer (lead trainer for Cheshire and Merseyside) and have developed and delivered (twice) a talk on Physical activity in later life, supporting women through the menopause.

Age UK Cheshire have collaborated with Walkeez and Active Cheshire to support older people at the early stages of dementia and their carers to become more active. Through inclusive and safe social distancing, Walkeez worked with people who had been shielding following Government advice and had become increasingly isolated. The benefits of physical activity have become even more apparent with this project as participants demonstrated a more positive outlook and improved cognitive development.

This popular programme, shortlisted as finalist for the Sport and Recreation Community awards, was Lottery Funded and is now being made sustainable thanks to the recruitment of 17 volunteers who will carry on with the walks.

Activators

We have worked with a number of GP practices despite lockdown restriction to help them achieve certification as part of the Active Practice Charter. We had particular success supporting Chapelford Medical Centre in Warrington, encouraging and enabling staff and patients to be more physically active and reduce sedentary behaviour.

Our Activator Training sessions continue and have been well received by stakeholders including the Canal & River Trust.

Active Design

Major projects were not possible due to lockdown restrictions but we have been able to work with Macclesfield College to complete an Active Building survey to help activate the campus and encourage activity in both staff and learners.

Our Active Travel plans have proved very popular and we have seen much increase in demand, particularly from CWaC.

We continue to support the Active Travel and sustainability forums and now sit on the Active Environments steering group set up by Active Partnerships in collaboration with Sport England.

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Objective 4. Maintaining/Increasing strategic influence

Proactive engagement with key strategic boards within Blueprint sectors

We have increased our visibility across the region despite having to rely on virtual meeting for much of the year. Below is the list of 20/21 board/group engagement.

Staff	Work area	Networks / Stakeholders
Roberta	Active Minds	<ul style="list-style-type: none"> • Mental Health Partnership Board Cheshire East • Mental Health Partnership Board prevention subgroup Cheshire East • Mental Health Partnership Board prevention subgroup Cheshire West • Joint Mental Health Partnership Board Cheshire East & West • Promotion and Prevention Groups meeting in Warrington • Autism Strategy group Cheshire West • Winsford Wellbeing • MECC for MH advisory group North West • Mental health in Sport and physical activity network (North West) • Active Ageing steering group
Nont	Active Kids / Local Area work (maternity cover for Hayley)	<ul style="list-style-type: none"> • Eat Well Be Active (Cheshire West Health and Wellbeing Board) • Active Warrington (jointly with Steve and Roger) • Cheshire and Warrington School Games Local Organising Committee • East Cheshire Association of Primary Headteachers • Cheshire West Association of Primary Headteachers • Warrington PE Reference Groups • Sector Leadership Group (Third Sector Organisations) • Community Information Group (Cheshire West) • Active Partnership National Children and Young People group
Roger	Health and Social Care Activator / Active Workplace / Safeguarding	<ul style="list-style-type: none"> • Cheshire and Merseyside Healthcare Partnership Prevention Board • Cheshire and Merseyside Healthcare Partnership Prevention Board Physical Activity Subgroup • PHE North West Healthy Weight and Physical Activity Network • PHE North West Physical Activity Clinical Champions Network • Live Longer Better Network
Jonny	Active Through Football / Projects support	<ul style="list-style-type: none"> • Active Through Football steering group • West Cheshire Walking Festival
Mark	Projects support	<ul style="list-style-type: none"> • Cheshire and Warrington Change4Life group

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Steve	Active Design / Business Ops	<ul style="list-style-type: none"> • Active Warrington • Active Travel Forum (CWaC) and working Group • Active Environments working group • Chester Sustainability Forum • Neighbourhood planning/design code group • LEP Growth Hub • WCNW Chambers • Natural Capital Audit
Amber	National Partnership / Safeguarding	<ul style="list-style-type: none"> • North West & Regional Workforce AP Groups • Tackling Inequalities Funding Learning Group (National) • Cheshire West & Chester PPS Steering Group • Active Through Football steering group • Cheshire East Youth Sport Development Group • Warrington Borough Council PPS, Indoor Built Facilities & Open Space Strategy Steering Group (dates still TBC)

Objective 5: Minimizing risk

Taking action to mitigate pension liability

With the departure of the CEO there is now only one staff member on final salary pension so the risk is much decreased though it continue to be monitored by the GFR committee.

A tighter regime has also been implemented to limit out of budget spending and ensure value for money. The new Operations manager and Finance Admin role have been implemented to control spend, ensure compliance and help manage risk.

Objective 5: Culture

Enhancing our offer as an employer

Staff turnover has been high in recent years so the team and the board took the time to come together to talk through culture and values. During a collaborative workshop we re-defined our values as

Collaboration – we will work, and learn, together with others to achieve our common goals.

Integrity – We always do what we say we’re going to do in the right way and to the best of our ability, to achieve the best outcomes.

Inclusivity – We celebrate diversity, welcome all opinions and strive to tackle inequality.

Passion – We have pride and belief in everything we do and are committed to making a real difference.

Innovation – We want to break the mould and develop brave new ideas to ensure our communities have the best possible future.

We continue to strive to be the best we can be and promote a happy workplace and a good work/life balance for all our staff.

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Financial Review

Sport England remains the principal funding source of Active Cheshire with £550910 achieved, although not all of this income contributes to the charity's overhead costs (£63,129 are restricted funds).

Income generation targets achieved 10% of overall income but noticeably almost 100% of these contribute to overhead costs. This is an important diversification to ensure stability going forward.

The key factors likely to affect future financial performance are:

1. **Availability of public funds** including Lottery which is at risk given the incalculable impact of Brexit on future Government Funds and the unpredictability of future lottery sales which impacts on Sport England investment. Active Cheshire's current funding award commits funds from Sport England through until March 2022.
2. Our ability to present and grow a strong **value proposition to the local marketplace**, ie the performance and impact of new services (eg Active Kids and Active Workplace) which will support income diversification and is funded directly by the client recipient on behalf of beneficiaries.
3. **Pension liability** and any debt arising from crystallisation. This impacts on our annual accounts and balance sheet and distorts the view of income growth given its size. This can affect viability and confidence in the organisation. The unpredictable nature of the figure is a challenge which we hope to mitigate through a personalised review of the company's specific liability as a somewhat untraditional local government employer (atypical in size and scale).

Active Cheshire achieved an in-year position that was worse than planned. The in-year operating deficit was £97,244, with a cumulative operating surplus of £272,822. There was an end of year FRS102 pension adjustment of -£629,000, this created a grand total in-year deficit of £726,244.

Despite the impact of Covid-19 Active Cheshire are anticipating a return to in-year surplus during 2021-22, and aims to return cumulative reserves to at least £300,000.

Reserves Policy

Active Cheshire Limited has in place a Reserves Policy to manage its levels of reserves and balances. We define "Reserves" as that part of our income funds that is freely available for operating purposes not subject to commitments, planned expenditure and spending limits and not tied up in fixed assets. Reserves do not include endowment funds, restricted funds and designated funds.

Reserves are maintained at a level which ensures that the Charity's core activities could continue during a period of unforeseen difficulty, considering risks associated with individual income streams, expenditure varying from budget, planned activity levels and organisational commitments. We use our reserves policy to inform our treasury management approach (eg the way in which we manage cash, liquid assets and debt).

The reserves that we have set aside provide financial stability and the means for the development of our principal activity.

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Decision Making

The Board makes strategic decisions on behalf of the Charity. Operational decisions are the responsibility of the CEO. The specifics of this arrangement are set out clearly within our Scheme of Delegation.

The process for making decisions is presented below. Operational decisions that may affect the strategic direction of the business will be discussed at the sub-groups and endorsed formally at Board. Equally, where strategic decisions are determined by the Board, these can be given substance through sub-group discussions with CEO.

1. Strategic Direction (Trustees agree strategy for the Charity and an Annual Business Plan)
2. Operational Implementation (CEO is responsible for delivery of the Annual Business Plan within agreed parameters and budget).
3. Operational Review / Legislative Change (Each year a mid-year business review takes place taking into consideration changes in the micro and macro environment and reflecting on progress to date/lessons learned). Regular performance reviews also take place quarterly at both Subgroup and Board.
4. Proposal to Amend / Review (the review may result in immediate change where deemed necessary or most likely to inform priorities within the following year's business plan).
5. Sub-group Review & Recommendation: scrutiny, advocacy and challenge is applied by subgroup members who will challenge any change or recommendations to ensure that proposals are robust, viable and align to charitable objects. A refined Business Plan is then presented to the entire Board with Budget for approval.
6. Return to point 1 to begin the cycle again

A NOMCOM Committee exists with delegated responsibility as set out in the Terms of Reference agreed by the Board. This group is the primary group responsible for making recommendations for the remuneration and pay policy for key management personnel although the People and Performance Subgroup can also recommend changes for Board consideration.

Remuneration of key management personnel

Active Cheshire is committed to ensuring that we pay our people fairly and in a way which ensures we attract and retain the right skills to have the greatest impact in delivering our charitable objectives. Our approach to executive pay is in line with the Association of Chief Executives of Voluntary Organisations (AECVO) Good Pay Guide. In line with Active Cheshire's commitment to equality and diversity (see separate policy), Active Cheshire is committed to equal pay.

Active Cheshire remuneration policy and procedure sits with the Nomination Committee (NOMCOM), which meets annually. The Committee is comprised of the Chair of Active Cheshire (also NOMCOM Chair), the Senior Independent Director and both Vice-Chairs. Meetings are minuted.

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The Committee sets the pay structure for the organisation and the remuneration of Directors and Senior Management.

The CEO is in attendance for the meeting (leaving for the discussion regarding the CEO's remuneration) and no members of the executive are members of the committee. Decisions by NOMCOM require ratification by full Board.

NOMCOM meets annually between the end of the financial year and beginning of the next to ensure that any remuneration is decided in the context of wider financial performance.

The Committee will consider facts prepared by the CEO to provide context for decision-making including:

- § The organisation's current financial position
- § Any existing or emerging risks that may impact on the organisation's financial stability
- § Comparing the competitiveness of Active Cheshire salary banding against credible independent market benchmarks
- § RPI as at 31 December
- § Public and Third-Sector pay awards and any related sensitivities
- § Individual and Team performance
- § Past-performance benchmarks
- § The significance of employees in delivering Active Cheshire's charitable vision and purpose

The Committee will consider the reflections and recommendations of the Chair, during his formal appraisal of the CEO against agreed objectives to determine the remuneration package (including any annual bonus) of the Chief Executive.

Discussion will take place within the meeting and any conclusions drawn will be presented to full Board for ratification and will be minuted in line with data protection laws.

The Chair will provide feedback to the CEO and will write formally to set out any decisions made and ensure inclusion of pay within published documentation (eg Annual Accounts/Reports) will be made to ensure legal compliance.

Related parties and co-operation with other organisations

None of our trustees receive remuneration or other benefit from their work with the charity. An exception was made to this after legal consultation to allow a trustee (Paula Cohen) to act as CEO following the departure of Anne Boyd in September 2020. Details of this are given in the related party note. These are shown on the Declaration of Interest and they are not involved in the decision are not made if they have an interest in the party. There is a process to declaring interests at Board meetings.

ACTIVE CHESHIRE LIMITED
REPORT OF THE TRUSTEES (including the Directors Report)
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Managing Risk

Risks are appraised regularly at an operational and strategic level and are recorded within a Risk Register. The register scores risks based on potential impact and likelihood and sets out plans for mitigation. Risk is discussed at every Board (and sub-group) meeting and reported via operational management meetings. A root and branch review is conducted annually with a detailed appraisal of macro and micro environment at the annual Strategic Planning Day.

Key risks

There are 3 core risks actively managed by Trustees as follows:

(Key: 'L'= Low, 'M'=Medium, 'H'=High)

1. Team stability: given strategic changes the team has expanded and some long-serving employees have moved on to new careers. This has caused internal disruption and affected organisational memory, placing increased dependency on fewer, longer-serving staff..

Impact: H Likelihood of continued turnover: M

Mitigation: a new induction process has enabled recruits to bed into the team and establish themselves, their networks, confidence and competences. A clearer performance-management system has been introduced to ensure regular engagement with staff to ensure that they are progressing well and feel supported. Careful financial management has been applied to income targets to ensure that responsibilities are shared across the team and reserves are used responsibly as contingency to alleviate pressure on individuals. The organisation has also invested into a new CRM system to ensure that relationships and engagement is recorded and accessible by the whole team.

Mitigated Impact: H Mitigated likelihood of continued turnover: L

2. Pension liability: there is 1 staff member still enrolled in the Local Government (Defined Benefit) Pension Scheme (as of end of year 2021), originally a Final Salary Pension Scheme but converted to a Career Average Pension Scheme in 2014. The Local Government Pension Scheme was closed to new employees in 2015 and replaced with a Direct Contribution Benefit Scheme. The Defined Benefit Pension Scheme liability continues to increase and future employer contributions remain unknown until the triennial review is published in March 2020. There is a further risk of debt crystallisation should staff leave and/or the scheme close.

Impact: H Likelihood of increased costs: H

Mitigation: Trustees invited Cheshire Pension Fund (CPF) to meet to discuss the challenge, along with our accountants. CPF recognised the likelihood of our scheme closure at some point in the next 5-10 years and confirmed that it would collaborate with Active Cheshire proactively to determine a repayment plan should debt crystallise. They further acknowledged that the FRS102 reported liability did not accurately reflect the value or performance of their scheme which is strong. Active Cheshire is working with Cheshire Pension Fund to obtain a personalised calculation of FRS102 which can be utilised to inform future calculations and be legitimately referenced within the balance sheet. This provided assurance that the liability will be managed responsibly

ACTIVE CHESHIRE LIMITED
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Mitigated Impact: M Mitigated likelihood of unplanned costs: M

3. Future funding from major funder: Sport England continues to be the largest funder investing in Active Cheshire, representing 80%+ of annual income. Their mandate recognising Active Cheshire as their 'agent' locally also gives credibility to the organisation. Sport England remains a lottery distributor nationally and continues to invest into a network of Active Partnerships like Active Cheshire. Funds have reduced with changes to the structure of lottery ticket pricing structure and income levels.

Impact: H Likelihood of reduced funding: M

Mitigation: Active Cheshire recognised the risk of dependency on a single funder in 2014 and committed to diversifying income which is progressing well. New products relating to the Blueprint Strategy have been developed and are generating income locally. Relationships with Sport England remain strong and Active Cheshire's approach was rated 'outstanding' securing a 3-year funding award through until 2021. Further funding has recently been secured to 2022. Contract performance remains strong with most contracts exceeding requirements in terms of output, innovation and impact. Active Cheshire Invested in a dedicated manager, now embedded in role, to further develop relationships with Sport England and our national counterparts. This will provide greater visibility, an opportunity to promote our work and increase partnership and funding prospects.

Mitigated Impact: M Mitigated likelihood of reduced income: L

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REPORT OF THE TRUSTEES (including the Directors Report)
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Statement of Trustees' Responsibilities

The trustees (who are also the directors of Active Cheshire Limited for the purposes of company law) are responsible for preparing the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the charity SORP;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.
- The directors are responsible for the maintenance and integrity of the company's website. Legislation in the united kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions,

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- There is no relevant audit information of which the charitable company's auditors are unaware; and
- The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

Approved by the Board and signed on its behalf by:


PDR|Hancock|Dec 14, 2021 11:50 GMT

Dr P D R Hancock OBE – Trustee and Chair

Date: Dec 14, 2021

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ACTIVE CHESHIRE LIMITED

Opinion

We have audited the financial statements of Active Cheshire Limited "the charitable company" for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- Give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, including net movement in funds for the year then ended;
- Have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- Have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustee's use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charitable Company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ACTIVE CHESHIRE
LIMITED**

In connection with our audit of the financial statements our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- The information given in the trustees' report, which includes the directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- The directors' report included within the trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which Companies Act 2006 requires us to report to you if, in our opinion:

- Adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- The financial statements are not in agreement with the accounting records and returns; or
- Certain disclosures of trustees' remuneration specified by law are not made; or
- We have not received all the information and explanations we require for our audit.
- The trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities Statement set out on page 26, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ACTIVE CHESHIRE LIMITED

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's web-site at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Extent to which the audit was considered capable of detecting irregularities, including fraud

We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and then design and perform audit procedures responsive to those risks, including obtaining audit evidence that is sufficient and appropriate to provide a basis for our opinion.

In identifying and addressing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, our procedures included the following:

- We obtained an understanding of laws, regulations and guidance that affect the Charitable Company, focusing on those that had a direct effect on the financial statements or that had a fundamental effect on its operations. Key laws, regulations and guidance that we identified included the Companies Act 2006, tax legislation, health and safety legislation, and employment legislation.
- We enquired of the Trustees and reviewed correspondence and Trustee meeting minutes for evidence of non-compliance with relevant laws and regulations. We also reviewed controls the Trustees have in place, where necessary, to ensure compliance.
- We gained an understanding of the controls that the Trustees have in place to prevent and detect fraud. We enquired of the Trustees about any incidences of fraud that had taken place during the accounting period.
- The risk of fraud and non-compliance with laws and regulations was discussed within the audit team and tests were planned and performed to address these risks.
- We reviewed financial statements disclosures and supporting documentation to assess compliance with relevant laws and regulations discussed above.
- We enquired of the Trustees about actual and potential litigation and claims.
- We performed analytical procedures to identify any unusual or unexpected relationships that might indicate risks of material misstatement due to fraud.
- In addressing the risk of fraud due to management override of internal controls we tested the appropriateness of journal entries and assessed whether the judgements made in making accounting estimates were indicative of a potential bias.

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ACTIVE CHESHIRE
LIMITED**

Due to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, as with any audit, there remained a higher risk of non-detection of Irregularities, as these may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls. We are not responsible for preventing fraud or non-compliance with laws and regulations and cannot be expected to detect all fraud and non-compliance with laws and regulations.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body for our audit work, for this report, or for the opinions we have formed.

Beever and Struthers

Mark Bradley (Senior Statutory Auditor)

For and on behalf of

BEEVER AND STRUTHERS

Statutory Auditor

Suite 9b

The Beehive Lions Drive

Shadsworth Business Park

Blackburn BB1 2QS

Date: 14/12/21

ACTIVE CHESHIRE LIMITED
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021

		Unrestricted funds	Restricted funds	31/3/21 Total funds	31/3/20 Total funds
	Notes	£	£	£	£
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	397,763	216,147	613,910	615,687
Other trading activities	3	31,628	-	31,628	115,469
Investment income	4	<u>355</u>	<u>-</u>	<u>355</u>	<u>1,130</u>
Total		429,747	216,147	645,893	714,694
EXPENDITURE ON					
Raising funds	5	-	-	-	-
Charitable activities	6				
Contributions to partner organisations developing sporting activities and coaching		19,597	216,147	235,744	116,916
Supporting and co-ordinating the provision of sporting activities and opportunities		<u>517,394</u>	<u>-</u>	<u>517,394</u>	<u>680,375</u>
Total		536,991	-	753,138	797,291
NET (EXPENDITURE)		(107,244)	-	(107,244)	(82,597)
Other recognised (losses)/gains					
Actuarial (losses)/gains on defined benefit schemes		<u>(619,000)</u>	<u>-</u>	<u>(619,000)</u>	<u>857,000</u>
Net movement in funds		(726,244)	-	(726,244)	774,403
RECONCILIATION OF FUNDS					
Total funds brought forward		371,066	-	371,066	(403,337)
TOTAL FUNDS CARRIED FORWARD		<u>355,178</u>	<u>-</u>	<u>355,178</u>	<u>371,066</u>

REGISTERED COMPANY NUMBER: 02401068 (England and Wales)

BALANCE SHEET
AT 31 MARCH 2021

	Notes	Unrestricted funds £	Restricted funds £	31/3/21 Total funds £	31/3/20 Total funds £
FIXED ASSETS					
Tangible assets	14	3,608	-	3,608	7,877
CURRENT ASSETS					
Debtors	15	22,610	-	22,610	205,704
Cash at bank and in hand		<u>392,358</u>	<u>-</u>	<u>392,358</u>	<u>284,977</u>
		414,968	-	414,968	490,681
CREDITORS					
Amounts falling due within one year	16	(145,754)	-	(145,754)	(128,492)
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CURRENT ASSETS					
		<u>269,214</u>	<u>-</u>	<u>269,214</u>	<u>362,189</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		272,822	-	272,822	370,066
PENSION LIABILITY					
	20	(628,000)	-	(628,000)	1,000
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET (LIABILITIES)					
		<u>(355,178)</u>	<u>-</u>	<u>(355,178)</u>	<u>371,066</u>
FUNDS					
	18				
Unrestricted funds (After deduction of pension liability)				(355,178)	371,066
Restricted funds				-	-
TOTAL FUNDS					
				<u>(355,178)</u>	<u>371,066</u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on Dec 14, 2021 2021 and were signed on its behalf by:

PDR Hancock
PDR Hancock (Dec 14, 2021 11:59 GMT)

Mr P D R Hancock -Trustee

ACTIVE CHESHIRE LIMITED
CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 MARCH 2021

	Notes	31/3/21 £	31/3/20 £
Cash flows from operating activities:			
Cash generated from operations		<u>107,026</u>	<u>(126,581)</u>
Net cash provided by/ (used in) operating activities		<u>107,026</u>	<u>(126,581)</u>
Cash flows from investing activities:			
Purchase of tangible fixed assets		-	(3,062)
Interest received		<u>355</u>	<u>1,130</u>
Net cash provided by/(used in) investing activities		<u>355</u>	<u>(1,932)</u>
		<u>107,381</u>	<u>(128,513)</u>
Change in cash and cash equivalents in the reporting period		107,381	(128,513)
Cash and cash equivalents at the beginning of the reporting period		<u>284,977</u>	<u>413,490</u>
Cash and cash equivalents at the end of the reporting period		<u>392,258</u>	<u>284,977</u>

ACTIVE CHESHIRE LIMITED
NOTES TO THE CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 MARCH 2021

RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	31/3/21	31/3/20
	£	£
Net income/(expenditure) for the reporting period (as per the statement of financial activities)	(107,244)	(82,597)
Adjustments for:		
Depreciation charges	4,269	3,804
Interest received	(355)	(1,130)
Decrease/(increase) in debtors	183,094	(127,112)
Increase in creditors	17,262	37,454
Difference between pension charge and cash contributions	<u>10,000</u>	<u>43,000</u>
Net cash provided by/(used in) operating activities	<u>107,026</u>	<u>(126,581)</u>

ACTIVE CHESHIRE LIMITED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The charitable company is registered in England and Wales.

The financial statements are presented in pounds sterling (£) and transactions are rounded to the nearest £. The financial statements are prepared on the going concern basis and no material uncertainties exist as to whether the charitable company is able to continue as a going concern for the foreseeable future.

Going concern

The balance sheet shows an overall deficit of £355,178 (2020 Surplus £371,066) at the balance sheet date. This is after FRS102 pension deficit of £628,000 (2020 Surplus £1,000) is included. The trustees have reviewed the charity's expected cashflows for the foreseeable future and have concluded that it is able to meet its financial obligations, including cash contributions to the Cheshire Pension Fund, as they fall due. Thus the financial statements are prepared on a going concern basis.

Income (including government grants)

All incoming resources are recognised when the charity has entitlement to the funds, the receipt is probable, and the amount can be measured reliably.

Income received in advance of provision of specified services is deferred until the criteria for income recognition are met.

All Grant income is recognised once the charity has entitlement to the funds, having performed the obligations under any grant conditions, it is probable that the income will be received, and the amount can be measured reliably.

Trading income is recognised on delivery of the goods or service as per the contract and as delivered on the balance sheet date as a proportion of the total contract value. Where the amount of income is contingent on future events, this is only recognised where the amount of income can be measured reliably, and it is probable that the economic benefits will be received. When this cannot be estimated reliably, income is only recognised to the value of the goods and service that it is considered probable will be recovered. Goods or services provided to the client which at the balance sheet date have not been billed have been recognised as income and are included in debtors as accrued income.

ACTIVE CHESHIRE LIMITED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

Grants payable

Grants payable are payments made to third parties in the furtherance of the Charity's objects. In the case of an unconditional grant offer this is accrued once the recipient has been notified of the grant awarded. The notification gives the recipient a reasonable expectation that they will receive the one-year or multi-year grant. Grant awards that are subject to the recipient fulfilling performance conditions are only accrued when the recipient has been notified of the grant and any remaining unfulfilled condition attaching to that grant is outside of the control of the Charity.

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty as to the timing of the grant or the amount of grant payable.

The provision for a multi-year grant is recognised at its present value where settlement is due over more than one year from the date of the award, there are no unfulfilled performance conditions under the control of the Charity that would permit the Charity to avoid making the future payment(s), settlement is probable, and the effect of discounting is material.

Allocation and apportionment of costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 25% on cost
Computer equipment	- 25% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

ACTIVE CHESHIRE LIMITED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight-line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charity contributes to a defined benefit pension scheme for employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

Current service costs, past service costs and gains and losses on settlements and curtailments are charged to appropriate resources expended categories in the Statement of Financial Activities. Past service costs are recognised over the vesting period or immediately if the benefits have vested when a settlement (eliminating all obligations for benefits already accrued) or a curtailment (reducing future obligations as a result of material reduction in the scheme membership or reduction in future entitlement) occurs, the obligation and related plan assets are remeasured using current actuarial assumptions and the resultant gain or loss is recognised in the Statement of Financial Activities during the period in which the settlement or curtailment occurs.

The interest cost and the expected return on assets are shown as a net amount as other finance costs or income. Net pension finance costs are allocated to appropriate resources expended categories in the Statement of Financial Activities. Net pension finance income is recognised as an incoming resource in the Statement of Financial Activities. Actuarial gains and losses are recognised immediately as other recognised gains and losses in the Statement of Financial Activities.

Pension scheme assets are valued at fair value at the balance sheet date. Fair value is based on market price information and in the case of quoted securities is the published bid price. Pension scheme liabilities are measured on actuarial basis using the projected unit method and are discounted to their present value using a rate equivalent to the current rate of the return on a high-quality corporate bond of equivalent currency and term to the scheme liabilities. The pension scheme surplus (to the extent that it can be recovered) is recognised in full on their Balance Sheet, net of related deferred tax.

The charity also contributes to a defined contribution pension scheme for its employees. Contributions to this scheme are recognised as an expense in the period in which they are incurred.

Irrecoverable vat

All resources expended are classified under activity headings that aggregate all costs related to the category. Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

Creditors

Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

ACTIVE CHESHIRE LIMITED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

Cash at bank

Cash at bank and cash in hand includes cash held on deposit with a short maturity of three months or less.

Financial instruments

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Financial assets are initially measured at transaction price (including transaction costs) and subsequently held at cost, less any impairment.

Financial liabilities are classified according to the substance of the financial instrument's contractual obligations, rather than the financial instrument's legal form. Financial liabilities are initially measured at transaction price (after deducting transaction costs) and subsequently held at amortised cost.

Key judgements and estimates

The accounting policies above which, represent key judgements and estimates are :-

Tangible Fixed Assets-the depreciation rate is based upon an estimate of the useful life of each asset group.

Creditors-there is £3,550 for holiday pay, this is an estimate of the likely exposure for holidays not taken at year end. There is £25,453 included in deferred income, this represents an estimate of the income received for which work has not yet been undertaken. This is shown in note 16.

Pension-The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost (income) for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 20, will impact the carrying amount of the pension's liability. Furthermore, a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2016 has been used by the actuary in valuing the pensions liability at 31 March 2019. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

Taxation

The Trustees consider that requirements for the exemption from taxation set out in the Income Tax Act 2007, Corporation Tax Act 2010 and Section 256 of the Taxation of Chargeable Gains Act 1992 are met and, therefore, no provision is made for taxation.

ACTIVE CHESHIRE LIMITED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

2. DONATIONS AND LEGACIES

	31/3/21	31/3/20
	£	£
Grants and contracts	<u>613,910</u>	<u>598,095</u>

Grants received, included in the above, are as follows:

	31/3/21	31/3/21
	£	£
Chester West & Chester Council	48,000	38,000
Sport England	550,910	511,146
The Football Foundation	5,000	-
New Balance	-	22,600
Burtonwood and Westbrook Parish Council	-	13,250
DofE	-	2,000
Busprosyst Consultancy	-	99
Holroyd Foundation	10,000	1,000
Westminster Foundation	-	-
Cheshire Community Foundation	-	<u>10,000</u>
	<u>613,910</u>	<u>598,095</u>

3. OTHER TRADING ACTIVITIES

	31/3/21	31/3/20
	£	£
Fundraising events	3,051	15,933
Course fees and sundry income	13,803	137,361
COVID Job Retention Scheme	<u>14,774</u>	-
	<u>31,628</u>	<u>68,843</u>

4. INVESTMENT INCOME

	31/3/21	31/3/20
	£	£
Deposit account interest	<u>355</u>	<u>1,030</u>

5. RAISING FUNDS

Other trading activities

	31/3/21	31/3/20
	£	£
Bad debts	<u>6,824</u>	<u>-</u>

ACTIVE CHESHIRE LIMITED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

6. CHARITABLE ACTIVITIES COSTS

2021	Direct costs	Grant funding of activities (See note 7)	Support costs (See note 8)	Totals
	£	£	£	£
Supporting and co-ordinating the provision of sporting activities and opportunities	291,373	-	275,665	567,038
Contributions to partner organisations developing sporting activities and coaching	<u>-</u>	<u>186,100</u>	<u>-</u>	<u>186,100</u>
	<u>291,373</u>	<u>186,100</u>	<u>275,665</u>	<u>753,138</u>

Charitable activities costs were funded by Sport England grant as follows:

Active Cheshire direct and support cost £487,781

Contributions to partner organisations £63,129

2020	Direct costs	Grant funding of activities (See note 7)	Support costs (See note 8)	Totals
	£	£	£	£
Supporting and co-ordinating the provision of sporting activities and opportunities	422,365	-	258,010	680,375
Contributions to partner organisations developing sporting activities and coaching	<u>-</u>	<u>116,916</u>	<u>-</u>	<u>116,916</u>
	<u>422,365</u>	<u>116,916</u>	<u>258,010</u>	<u>797,291</u>

Charitable activities costs were funded by Sport England grant as follows:

Active Cheshire direct and support cost £454,335

Contributions to partner organisations £91,084

ACTIVE CHESHIRE LIMITED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

7. GRANTS PAYABLE

	31/3/21	31/3/20
	£	£
Contributions to partner organisations developing sporting activities and coaching	<u>186,100</u>	<u>116,916</u>

The total grants paid to Institutions during the year was as follows:

	31/3/20	31/3/19
	£	£
Champs Public Health- National Partner	11,709	27,500
DofE	3,145	2,000
Satellite Clubs*	23,853	49,356
School Games*	31,457	38,060
Tackling Inequality*	114,536	-
Mount Killimanjaro	1,300	-
Donation	100	-
	<u>186,100</u>	<u>116,916</u>

* Fully funded by Sport England

ACTIVE CHESHIRE LIMITED
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2021

8. SUPPORT COSTS

2021	General Support	Governance Costs	Totals
	£	£	£
Salary & Wages	166,208	-	166,208
Accountancy and Professional Services	30,972	4,925	35,897
Audit	-	7,225	7,225
Payroll and HR	9,473	-	9,473
Other	<u>53,853</u>	<u>3,009</u>	<u>56,862</u>
	264,806	10,859	275,665

All costs against supporting and co-ordinating are for the purpose of achieving the objectives of the charity.

2020	General Support	Governance Costs	Totals
	£	£	£
Salary & Wages	214,527	-	214,527
Accountancy and Professional Services	6,995	15,897	22,892
Audit	-	6,765	6,765
Payroll and HR	10,613	-	10,613
Other	<u>490</u>	<u>2,723</u>	<u>3,213</u>
	<u>232,625</u>	<u>25,385</u>	<u>258,010</u>

All costs against supporting and co-ordinating are for the purpose of achieving the objectives of the charity.

9. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31/3/21	31/3/20
	£	£
Auditors remuneration-audit fee	7,225	6,765
Depreciation - owned assets	4,269	3,804
Lease payments-Rent/Photocopier/Container	<u>12,383</u>	<u> </u>

10. TRUSTEES' REMUNERATION AND BENEFITS

There was, payments to one trustee for interim CFO support of £25,312 for the year ended 31 March 2021 there was no payments in year ended 31 March 2020.

Trustees' expenses

During the year, 1 Trustee received total expenses of £209 (2020 - £997, 1 Trustee).

ACTIVE CHESHIRE LIMITED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

11. STAFF COSTS

	31/3/20	31/3/19
	£	£
Wages and salaries	352,163	394,137
Social security costs	29,560	34,960
Other pension costs	<u>24,614</u>	<u>54,963</u>
	<u>406,337</u>	<u>484,060</u>

The average monthly number of employees during the year was as follows:

	31/3/21	31/3/20
Partnership Services	<u>10</u>	<u>12</u>

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 (pro-rata) was:

	31/3/20	31/3/19
£80,000 - £90,000	0	1
£90,000-£100,000	<u>1</u>	<u>0</u>

The key management personnel comprise the Trustees and Chief Executive. The total employee Benefits of the key management personnel were £95,907 (2020 £84,341). The Trust purchased Consultancy services from one Trustee during the year £25,312 (2020 Nil)

12. EX GRATIA PAYMENTS

The charity made one settlement payment during the year ended 31st March 2020 of:
 Ex Gratia Payment £38,000
 Termination/PILON/Car Allowance £17,572
 (2020 £2,825).

ACTIVE CHESHIRE LIMITED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

13. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds	Restricted funds	Total funds
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	511,630	86,465	598,095
Other trading activities	115,469	-	115,469
Investment income	<u>1,130</u>	<u>-</u>	<u>1,130</u>
Total	628,229	86,465	714,694
EXPENDITURE ON			
Raising funds	-	-	-
Charitable activities			
Contributions to partner organisations developing sporting activities and coaching	30,451	86,465	116,916
Supporting and co-ordinating the provision of sporting activities and opportunities	<u>680,375</u>	<u>-</u>	<u>680,375</u>
Total	710,826	86,465	797,291
NET INCOME/(EXPENDITURE)	(82,597)	-	(82,597)
Other recognised gains/(losses)			
Actuarial gains/losses on defined benefit schemes	<u>857,000</u>	<u>-</u>	<u>857,000</u>
Net movement in funds	774,403	-	774,403
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>(403,337)</u>	<u>-</u>	<u>(403,337)</u>
TOTAL FUNDS CARRIED FORWARD	<u><u>371,066</u></u>	<u><u>-</u></u>	<u><u>371,066</u></u>

ACTIVE CHESHIRE LIMITED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

14. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Totals £
COST			
At 1 April 2020	<u>16,580</u>	<u>20,651</u>	<u>37,231</u>
At 31 March 2021	<u>16,580</u>	<u>20,651</u>	<u>37,231</u>
DEPRECIATION			
At 1 April 2020	14,042	15,312	29,354
Charge for year	<u>891</u>	<u>3,378</u>	<u>4,249</u>
At 31 March 2021	<u>14,933</u>	<u>18,690</u>	<u>33,623</u>
NET BOOK VALUE`			
At 31 March 2020	<u>2,538</u>	<u>5,339</u>	<u>7,877</u>
At 31 March 2021	<u>1,647</u>	<u>1,961</u>	<u>3,608</u>

15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/21 £	31/3/20 £
Trade debtors	13,040	127,233
Prepayments and accrued income	5,032	58,088
VAT	<u>4,538</u>	<u>382</u>
	<u>22,610</u>	<u>185,704</u>

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/21 £	31/3/20 £
Trade creditors	26,494	27,853
Social security and other taxes	7,144	15,946
Other creditors	70,214	6,743
Accruals and deferred income	<u>41,902</u>	<u>78,400</u>
	145,754	128,492

Deferred income included above represents monies being held on behalf of other organisations or has been received but no work commissioned at the balance sheet date.

Balance at 1 st April 2019	24,453
Amount released to income earned from charitable activities	(24,453)
Amount Deferred in year	<u>70,214</u>
Balance at 31 st March 2020	<u>70,214</u>

ACTIVE CHESHIRE LIMITED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

17. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	31/3/21	31/3/20
	£	£
Within one year-Building Lease	10,125	10,125
Between one and five years-Building Lease	<u>20,430</u>	<u>30,375</u>

30,555 40,500

18. MOVEMENT IN FUNDS

	At 1/4/20	Net movement in funds	At 31/3/21
	£	£	£
Unrestricted funds			
General fund	370,066	(97,244)	272,822
Defined benefit scheme fund	1,000	(629,000)	(628,000)
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>371,066</u>	<u>(726,244)</u>	<u>(355,178)</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Gains and (losses)	Movement in funds
	£	£	£	£
Unrestricted funds				
General fund	414,972	(522,216)	(619,000)	(726,244)
Restricted funds				
DofE Volunteers	22,000	(22,000)	-	-
Satellite Clubs	20,113	(20,113)	-	-
Primary Games Delivery	49,498	(49,498)	-	-
Tracking Inequality	114,536	(114,536)	-	-
Westminster Foundation	<u>10,000</u>	<u>(10,000)</u>	<u> </u>	<u> </u>
	216,147	(216,147)	-	-
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>631,119</u>	<u>(738,363)</u>	<u>(619,000)</u>	<u>(726,244)</u>

ACTIVE CHESHIRE LIMITED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

18. MOVEMENT IN FUNDS – continued

Comparatives for movement in funds

	At 1/4/19 £	Net movement in funds £	At 31/3/20 £
Unrestricted Funds			
General fund	409,663	(39,597)	(370,066)
Defined benefit scheme fund	<u>(813,000)</u>	<u>814,000</u>	<u>1,000</u>
	(403,337)	774,403	371,066
	—————	—————	—————
TOTAL FUNDS	<u>595,465</u>	<u>(927,979)</u>	<u>(333,514)</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and (losses) £	Movement in funds £
Unrestricted funds				
General fund	628,229	(710,826)	857,000	774,403
Restricted funds				
DofE Volunteers	2,000	(2,000)	-	-
Satellite Clubs	45,000	(45,000)	-	-
Primary Games Delivery	11,215	(11,215)	-	-
Primary Games b/f	5,000	(5,000)	-	-
Burtonwood & Westbrook Parish Council	13,250	(13,250)	-	-
Cheshire Community Foundation	10,000	(10,000)	-	-
	—————	—————	—————	—————
	86,465	(86,465)	-	-
	—————	—————	—————	—————
TOTAL FUNDS	<u>714,694</u>	<u>(797,291)</u>	<u>857,000</u>	<u>774,403</u>

ACTIVE CHESHIRE LIMITED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

Restricted funds are subject to restrictions imposed by the donor or terms of an agreement.

The balances on the restricted funds (currently there is no restricted balance) are held within the charity in order to provide, in future periods, the specific delivery of activities in accordance with the restrictions under which the income was provided .

At the balance sheet date the general fund was in deficit after the deduction of the defined benefit scheme deficit of £629,000 (2020 – surplus £1,000).

19. ANALYSIS OF CHANGES IN NET DEBT

Cash and cash equivalent	At 1/4/20	Cash flows	At 31/3/21
Cash	<u>£ 284,477</u>	<u>£107,381</u>	<u>£392,358</u>

20. EMPLOYEE BENEFIT OBLIGATIONS

The charity participates in the Cheshire Pension fund, part of the local government scheme, a defined benefit statutory scheme in accordance with local government pension scheme regulations 1997 as amended, Cheshire West and Chester Council administers the fund.

ACTIVE CHESHIRE LIMITED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

The total contribution made for the year ended 31 March 2021 was £30,000 (2020 - £31,000) of which employer's contributions totalled £22,000 (2020 - £22,000) and employees' contributions totalled £8,000 (2020 - £9,000).

Robert Bilton FFA of Hymans Robertson carried out a full actuarial valuation at 31 March 2016.

20. EMPLOYEE BENEFIT OBLIGATIONS – continued

The amounts recognised in the balance sheet are as follows:

	Defined benefit pension plans	
	31/3/21	31/3/20
	£	£
Fair value of plan assets	<u>2,362,000</u>	<u>1,993,000</u>
Defined benefit obligation	<u>2,990,000</u>	<u>1,992,000</u>
	<u>(628,000)</u>	<u>1,000</u>
Net Liability	<u><u>(628,000)</u></u>	<u><u>1,000</u></u>

The amounts recognised in the Statement of Financial Activities are as follows:

	Defined benefit pension plans	
	31/3/21	31/3/20
	£	£
Current service cost	32,000	44,000
Net interest from net defined benefit asset/liability	<u>-</u>	<u>21,000</u>
	<u>32,000</u>	<u>65,000</u>
Actual return on plan assets	<u>342,000</u>	<u>101,000</u>

Changes in the present value of the defined benefit obligation are as follows:

	Defined benefit pension plans	
	31/3/21	31/3/20
	£	£
Defined benefit obligation	1,992,000	2,804,000
Current service cost	32,000	44,000
Contributions by scheme participants	8,000	9,000
Interest cost	46,000	71,000
Actuarial losses/(gains)	915,000	(933,000)
Benefits paid	<u>(3,000)</u>	<u>(3,000)</u>
	<u><u>2,990,000</u></u>	<u><u>1,992,000</u></u>

ACTIVE CHESHIRE LIMITED

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2021

20. EMPLOYEE BENEFIT OBLIGATIONS - continued

Changes in the fair value of scheme assets are as follows:

	Defined benefit pension plans	
	31/3/21	31/3/20
	£	£
Fair value of scheme assets	1,993,000	1,991,000
Contributions by employer	22,000	22,000
Contributions by scheme participants	8,000	9,000
Expected return	46,000	50,000
Actuarial gains/(losses)	296,000	(76,000)
Benefits paid	<u>(3,000)</u>	<u>(3,000)</u>
	<u>2,362,000</u>	<u>1,993,000</u>

The amounts recognised in other recognised gains and losses are as follows:

	Defined benefit pension plans	
	31/3/21	31/3/20
	£	£
Actuarial gains/(losses)	(619,000)	857,000
	<u>(619,000)</u>	<u>857,000</u>

The major categories of scheme assets as a percentage of total scheme assets are as follows:

	Defined benefit pension plans	
	31/3/21	31/3/20
Equities	46%	38%
Bonds	40%	46%
Property	10%	8%
Cash	4%	8%

Principal actuarial assumptions at the balance sheet date (expressed as weighted averages)

	31/3/21	31/3/20
Discount rate	2.05%	2.3%
Future salary increases	3.5%	2.5%
Future pension increases	2.8%	1.8%

ACTIVE CHESHIRE LIMITED

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2021

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	31/3/21	31/3/20
Retiring today:		
Males	21.4	21.1
Females	25.7	23.6
Future:		
Males	22.4	21.9
Females	25.7	25.0

Defined contribution scheme

The company makes contributions to a defined contribution pension scheme for its employees. The cost for the period was £6,956 (2020 - £7,067)

21. RELATED PARTY DISCLOSURES

Youth Federation

Martin Pearson is a Trustee of Active Cheshire and a Trustee of Youth Federation Limited. During the year the following transactions took place within the Youth Federation.

	Income (£)	Expenditure (£)	Income (£)	Expenditure (£)
	2020-21	2020-21	2019-20	2019-20
Consultancy Services	-	-	-	1200

Taylorly Ltd

Paula Cohen is a Trustee of Active Cheshire and the Director of Taylorly Ltd. During the year the following transactions took place with Taylorly Limited

	Income (£)	Expenditure (£)	Income (£)	Expenditure (£)
	2020-21	2020-21	2019-20	2019-20
Staff recruitment	-	25,313	-	-

ACTIVE CHESHIRE LIMITED

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2021

21. RELATED PARTY DISCLOSURES – continued

Village Hotels

Stuart Davies is a Trustee of Active Cheshire and General Manager for Village Hotels. During the year the following transactions took place with Village Hotels:

	Income (£)	Expenditure (£)	Income (£)	Expenditure (£)
	2020-21	2020-21	2019-20	2019-20
Room Hire & Refreshments				3

West Cheshire & North Wales Chamber of Commerce

Martin Pearson is a Trustee of Active Cheshire and a Board Member of West Cheshire & North Wales Chamber of Commerce (WCNW Chamber). During the year the following transactions took place with the WCNW Chamber. (Other than the annual membership the transactions took place following Martin's resignation from the Chamber on 23 July 2018.)

	Income (£)	Expenditure (£)	Income (£)	Expenditure (£)
	2020-21	2020-21	2019-20	2019-20
Annual membership	-	175	-	170
15/10/2018 – Attendance at Charity event	-	-	-	-
15/10/2018 – Sponsorship of awards	-	-	-	250
12/11/18 – Additional place at Charity event	-	-	-	-
12/11/18 – Additional place at Charity event	-	-	-	204

ACTIVE CHESHIRE LIMITED
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2021

Warrington Wolves Foundation

Dr D Bunstone is a trustee of Active Cheshire and a Trustee of the Warrington Wolves Foundation. During the year Active Cheshire provided grants to Warrington Wolves Foundation as follows (Dr D Bunstone resigned as a Trustee of Active Cheshire and Warrington Wolves Foundation during 2018-19:

	Income (£)	Expenditure (£)	Income (£)	Expenditure (£)
	2020-21	2020-21	2019-20	2019-20
The Squad Project	-	8,650	-	-

All related party transactions have taken place on an arm's length basis and the individuals connected to Active Cheshire and its related party are not involved in any decisions relating to such transactions.

22. FUNDRAISING STANDARDS INFORMATION

The charity raises charitable funds in-house and does not engage a professional fund-raiser or commercial participator to carry out these activities. The charity has not bound itself to a voluntary scheme for regulating fund-raising and has not received any complaints with respect to its fund-raising. The charity avoids unreasonable intrusion into a person's privacy, unreasonable persistent approaches and undue pressure on persons in connection with fund-raising.

23. COMPANY LIMITED BY GUARANTEE

The Trust is a company limited by guarantee and has no share capital. The liability of each member in the event of a winding up is limited to £1

ACTIVE CHESHIRE LIMITED
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021

	31/3/21	31/3/20
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Grants and contracts	613,910	598,095
Other trading activities		
Fundraising events	3,051	15,933
Course fees and sundry income	13,803	99,536
Covid Job Retention Scheme	<u>14,724</u>	<u> </u>
	31,628	115,469
Investment income		
Deposit account interest	<u>355</u>	<u>1,130</u>
Total incoming resources	645,893	714,694
EXPENDITURE		
Other trading activities		
Bad debts	6,824	-
Charitable activities		
Contribution to partners	136,456	116,916
Contribution to partners wages allocated	49,644	-
Wages	352,163	394,137
Social Security	29,560	34,960
Pensions	24,614	54,963
Equipment and facilities	120	5,469
Insurance	4,139	4,730
Telephone	6,494	6,487
Printing, postage and photocopying	1,043	922
Sundry office costs	6,324	11,733
Travelling expenses	6,412	27,435
Training fees	2,349	9,187
Rent and premises costs	3,095	16,424
Marketing	-1209	40,836
Refreshments	111	-
Computer expenses	6,603	3,484
Professional fees	33,249	12,043
Memberships and subscriptions	5,067	6,915
Fixtures and fittings	-	796
Computer equipment	-	3008
Expected return on pension scheme assets / FRS102 Contribution	10,000	(50,000)
Interest on pension scheme liabilities	-	71,000
	<u>677,125</u>	<u>771,445</u>

