



TRUSTEES' ANNUAL REPORT  
AND  
FINANCIAL STATEMENTS  
2022/2023





# CONTENTS

	<b>Page Nos.</b>
TRUSTEES' ANNUAL REPORT	3 to 16
REPORT OF THE INDEPENDENT AUDITORS	17 to 19
STATEMENT OF FINANCIAL ACTIVITIES	20
BALANCE SHEET	21
CASH FLOW STATEMENT	22
NOTES TO THE CASH FLOW STATEMENT	23
NOTES TO THE FINANCIAL STATEMENTS	24 to 36

# MAGGS DAY CENTRE A COMPANY LIMITED BY GUARANTEE REPORT OF THE TRUSTEES YEAR ENDING 31 MARCH 2023



The Trustees are pleased to submit their annual report together with the audited financial statements of the charity for the year ended 31 March 2023.

## 1. Reference and Administrative Information

Charity Name	Maggs Day Centre
Charity registration number	700852
Company registration number	02278501
Registered office	Maggs Day Centre, St Albans, Deansway, Worcester, WR1 2JD

### Operational addresses used to fulfil the objects of the charity

- **Maggs Day Centre** St Albans, Deansway, Worcester, WR1 2JD
- **Maggs Clothing Project/Annex** 59/60 The Tything, Worcester, WR1 1JT
- **Maggs Day Centre** Malvern 62 Newtown Road, Malvern, WR14 1NZ

## 2. Trustees and Directors

**Patron:** The Rt Revd Dr John Inge, The Lord Bishop of Worcester

The Directors who are also Trustees and who served during the year were:

	Role	Appointed	Resigned
Dr Clive Skidmore	Chair		
Ms Avril Gilmore	Vice-Chair		
Dr Robert Nichols	Secretary	20 May 2022	
Ms Nicola Malyon	Treasurer	7 July 2022	
Mrs Jane Kemp			
Mr Alden Taylor			
Mrs Susan Osbourne		7 July 2022	
Mrs Helen Perry-Smith		5 December 2022	
Mr Gary Morgan		12 May 2022	20 July 2023
Mr Ian Crane			31 March 2023
Dr Helen Taylor		20 May 2022	1 March 2023
Mr Melvyn Akers			26 October 2022
Rev Brian Gant			5 October 2022
Mr Martyn Saunders			4 April 2022



### 3. Chief Executive

Miss Mel Kirk was appointed to the role in 2012.

### 4. Principal Advisers

#### **Auditors**

Richards Sandy Audit Services Limited, Thornehoe House, 25 Barbourne Road, Worcester, WR1 1RU

#### **Bankers**

CAF Bank Limited, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ

Nationwide Building Society, Kings Park Road, Moulton Park, Northampton NN3 6NW

Unity Bank, 4 Brindley PI, Birmingham B1 2JB

#### **Solicitors**

Hallmark Hulme LLP 3, 4 & 5 Sansome Place, Worcester WR1 1UQ

#### **Architects**

Lett & Sweetland Limited, 58 London Road, Worcester WR5 2DS

#### **Human Resources**

8 Basin Road, Diglis Basin, Worcester, WR5 3GA

### 5. Governing Documents

Maggs Day Centre is a charitable Company limited by guarantee (incorporated on 19 July 1988). The governing document is its memorandum and articles of association (as amended by Special Resolution on 27 November 1989). Maggs Day Centre was registered as a charity on 17 November 1988.

### 6. Membership

Membership is open to supporters and sponsors of Maggs at the discretion of the Council of Governors. Membership is £1 a year, which is necessary to maintain the legal Register of members. Fees are due at the AGM. The liability of members is a maximum of £1 should Maggs become insolvent and wound up.



## 7. Maggs' area of charitable benefit and Charitable Objectives



### Mission Statement

We work with homeless and vulnerable people to raise self-confidence thereby enabling positive life change.

**Our vision** is to work with partners to eliminate long term rough sleeping in the county, whilst offering homeless and vulnerable people opportunities to thrive and realise their full potential.

**Area of Charitable benefit:** Maggs provides public benefit by helping anyone experiencing homelessness, social isolation or who is in need of support, in Worcestershire, through the provision of two open access Day Centres, associated support, clothing store, accommodation project and an outreach team.

The trustees confirm that they have complied with the duty set out in Section 4 of the Charities Act 2011 to have regard to the guidance issued by the Charity Commission concerning public benefit.

**Values and Principles:** Maggs treats everyone that it works with in a sensitive non-judgmental way. This enables people to make decisions about their own lives. Support plans are mutually agreed with each person and support workers, in order to maximise individual independence.

**Objectives:** To promote the relief of suffering in such ways as the Charity shall consider to be appropriate, and in particular:

- I. To promote the establishment of care, support and help for any persons over the age of 18, without regard for race or creed, who are suffering from loneliness or from poverty or from any disability or disease attributable to loneliness and to establish, maintain and manage a shelter or centre and all ancillary services for such persons;
- II. By conducting or promoting or encouraging research into care and treatment of persons suffering from loneliness, poverty, disability or disease as aforesaid and particularly into the care and treatment of persons so suffering and to disseminate the results thereof;
- III. By promoting or encouraging or assisting in the teaching or training of support workers for the treatment and care of persons suffering from loneliness and the effects thereof.

## 8. Services Offered

1. **Open Door Day Centres:** direct access Day Centres offering food and support in Worcester and Malvern.
2. **Clothing Store:** Provides free clothes, sleeping bags, etc.
3. **Volunteering:** Opportunities for service users: e.g., helping in the clothing store.



**4. Countywide Outreach Team:** Works throughout the County with rough sleepers who are currently not engaging with any services. Work with service users to provide intensive support to access services with the aim to increase the likelihood of becoming accommodated. They are also able to advocate on the service user's behalf.

**5. Accommodation Project:** Providing temporary homes for rough sleepers to help develop the skills to maintain a tenancy independently.

**6. Harm Reduction:** Providing harm reduction to substance misusers currently not engaging in treatment countywide.

**7. Intervention and Transition Team:** Providing intensive support to rough sleepers in Worcester City.

## 9. Financial Background

Maggs is dependent on charitable funding, together with donations from the community. The level of service offered may vary in line with the funding available each year. We do not use outside agencies to fundraise.

## 10. Recruitment, and Appointment of Trustees/Company Directors

The Directors are also charity Trustees for the purposes of charity law and under the Company's Articles of Association are known as "the Council of Governors". The number of members of the Council shall be not less than five nor more than fifteen.

The Directors aim to be as representative as possible and try to recruit new Directors/Trustees who are familiar with the needs of service users or have expertise relevant to the needs of the charity.

Under the requirements of the Memorandum and Articles of Association the members of the Council of Governors are elected at the Annual General Meeting, serve for a period of three years then retire but are eligible for re-election. Other nominations can also be made by members who have paid their subscriptions (£1 per year). Trustees/Directors must be paid up members of the Association.

## 11. Structure, governance and management

The Chief Executive and management team are accountable to the Board of Trustees.

- **Decision making:** Policy and strategy decisions are made by the Board of Trustees/Directors. Day-to-day management is delegated to the Chief Executive and management team.
- **Pay:** Remuneration of key management personnel and other employees is reviewed every 3 years.
- **Trustee meetings:** The Trustees normally meet twelve times per year.

The Finance Committee normally meets twelve times per year, sets the budget, monitors income and expenditure and receives a budgetary report from the Finance & Administration Officer, including regular bank reconciliations.

## 12. Training and Development

Maggs' Trustees are committed to staff training, development and supervision. Maggs is a "learning organisation" which constantly evaluates its own work and invites comments and criticism from others. Maggs is committed to regularly review what it does and monitor progress made against objectives.

## 13. Chair's Statement



This is my first year as chair of the charity although I have been a trustee since 2018.

Being Chair certainly has its challenges, however it is a privilege to be in the position of steering a charity which has such a positive impact on so many peoples lives.

After a period of rapid growth over the last three years, the charity has now entered a period of consolidation, in which we need to take stock and ensure that the success that we have achieved by hard work and dedication is consolidated on firm foundations.

Key to this is ensuring the financial future of the charity. I am delighted that the charity is now acquiring its own property portfolio, not only does this enable us to directly provide homes for those who desperately need them and have no other housing options, but also it provides a solid financial base for the charity which I think is essential to ensuring its financial sustainability.

This year has seen tough economic challenges for the UK as a whole. Rising prices and the cost-of-living crisis are impacting all of those on low incomes. And this change has come about rapidly, giving people little time to adjust to the harsh economic realities of 2023. This has inevitably impacted on our service users, and lead to more people making use of our services.

However, both staff and volunteers have responded proactively and positively to these challenges, and I never ceased to be inspired and impressed by the dedication and commitment shown by both paid staff and volunteers to the people we work with.

Going forward I feel that Maggs is in a good position to weather whatever challenges the future may present to us. We came through the COVID-19 pandemic in a strengthened financial position, and I feel confident that the charity has the resilience to deal with the unexpected.

This year's annual report sets out our achievements for last year. It demonstrates that we are ambitious and confident for the future and will continue to do our utmost for the people who we serve.

## 14. Future Plans 2023-2024

Our vision is to work with partners to eliminate long term rough sleeping in the county, whilst offering homeless and vulnerable people opportunities to thrive and realise their full potential. Our key priorities for the next financial year are.



Review purchase/rental arrangements to secure good quality accommodation places, to replace existing Houses of Multiple Occupancy (HMO).

- Implement recommendations in the marketing and fundraising strategy.
- Continue to build on working partnerships across the county to enable a collaborative approach to working with people experiencing homelessness.
- Develop and implement effective systems to record key staff data such as leave, absence/sickness reporting, one-to-one appraisal, clinical supervision attendance, training, professional development, and probation reviews.
- Review relevant HR policies and change to incorporate Operations Managers into processes such as investigations.
- Review the volunteer co-ordinator role.
- Implement approved recommendations from the staff supervision and appraisal review.

## 15. 2022-2023 Achievements and Performance

Measures of success vary dependent on the needs of service users. However, there are some common recurrent outcomes such as: **(Numbers refer to individuals assisted.)**

All Project Outcomes	
Supported to set up a bank account	51
Universal Credit claimants assisted to claim the benefits	126
Improved Money management	92
A reduction in anxiety and depression	239
Accessing substance misuse services	71
Engagement with physical health services	89
Reduction in isolation	248
A reduction in risks to self and others	217
Access and attend the relevant mental health support	119
improved ability to self-care	48
Accompany service users to appointments and advocate on their behalf	210
Service users able to access external support agencies independently	184
Ability to express their individual needs without becoming aggressive	172
Moved into accommodation	67
Reconnection to their area of local connection	23



All Project Outcomes	Total		
Registered with GP	14	Moved into accommodation	22
Helped with Physical Health	41	Improved employability skills	12
Helped with Mental Health	38	Improved personal safety	30
Helped with substance misuse issues	50	Benefit claim application	46
Housing advice/housing assessment	62	Improved money management	31

Maggs Accommodation Project Outcomes 2022/23			
Registered with GP	3	Rebuilding relationships	8
Accessing benefits	12	Helped with substance misuse issues	19
Registering for housing	6	Accessing transport	3
Meaningful use of time	15	Addressing mental health	18
Addressing violent behaviour	6	Utilities set up	3
Bank account set up	1	Budgeting skills taught	10

## Achievements at Maggs

Below are the key developments at Maggs during the financial year.

- We started a new project in collaboration with Worcester City Council to provide a team that works with the most entrenched rough sleepers. The intention is to make service users' journey through homeless services seamless and less complex at every stage. It enables the person to develop a positive working relationship with their worker which does not have to be redeveloped when they transition through services, as occurs in the traditional model of support. The team initially comprised 2 workers but has now been extended to 3 workers.
- We worked in collaboration with other organisations to create a successful bid to work with substance misusers in the city. This will include an outreach nurse, who will work closely with our outreach team.
- Funding for our county Harm Reduction workers continued for another 2 years and another part time worker was provided in addition to the 1 full time worker.
- We have reviewed salaries and they now align more closely to the regional average salary for comparable posts.
- We chair the task and finish group that oversees the work conducted based on the recommendations of the thematic review of the death of rough sleepers for the County.



## 16. Case studies (names have been changed)

Here are some of the stories of how Maggs has helped people this year:

### Robert's story – Worcester Intervention and transition Team



Robert spent most of his younger years moving round foster care placements. He developed a substance addiction; he funded this by criminal behaviour he has 38 convictions. Robert has multiple medical issues and is addicted to alcohol. His issues included alcohol, violence, self-harm, drinking until unconscious and black outs. He had been working with his probation officer and previously IOM for over five years and has been recalled to Prison numerous times.

Robert has had sporadic contact with Cranston since 2015. He has been housed several times but unable to sustain tenancies due to his mental health, lack of engagement, inability to manage finances and recalled for breaching his CBO. Barriers for housing have been highly complex, Robert has been a prolific rough sleeper since 1998.

ITT started working with Robert in April 2022; in June he went to prison for breaching his CBO. During this time ITT maintained contact. Upon release he regularly attended Maggs for support which is something he has never done before. He was referred for a property which was successful. In November 2022, the property was broken into, Robert fled and would not return and chose to rough sleep. ITT continued to support Robert and secured temporary accommodation whilst he was considered for a property. A property became available in March. Robert maintained contact and managed to remain out of custody which is his longest time out of prison. Robert has now moved in and is maintaining his tenancy and his property to a high standard which is something most professionals thought Robert would never be able to achieve.

### Julians story – Maggs Day Centre



Julian first presented at Maggs Day Centre 25/1/23. His placement at Brailey house had just come to an end and he was now sleeping in his car. He was released from prison in October 22 and had had a few extensions on his placement. He disclosed that he was in prison for 4 years and was on licence under Bath probation. He is on the sex offenders register, precautions were taken on site, as there are potential risks to/from Julian.

Julian was also put under Worcester probation to ensure he has regular face-to-face appointments. Due to his licence conditions, we struggled to get temporary accommodation, and SWEP, resulting in Julian still sleeping in his car during the really bad weather.



Working with the council and Worcester Probation, we tried to find appropriate lettings (G could not reside within a certain distance of schools etc) which had to be signed off by the local police as well as probation, and Bath probation officer was still involved as his main worker. We remained in contact with MOSOVO, who kept up to date with the checks needed. Julian was given another few weeks at Braley house, waiting for his checks.

We finally managed to find a suitable flat in an over 50's apartment complex but was delayed due to an issue with water pressure and Julian failing financial assessments, which we went over and resubmitted with reasonable figures. Julian was finally approved by Rooftop housing, probation and the police and moved into his property on 9th May.

As the agency he accessed most frequently, we monitored his mental health. He came to trust staff at Maggs Day Centre and would come to us if his mental health deteriorated, which it did on several occasions. We also helped him after he relapsed and started drinking, which lasted for only 1 week, thanks to input from Maggs Day Centre.

We are still supporting him with additional needs as and when they arise.

### A volunteer's story from the volunteer themselves



Why did I choose to volunteer with Maggs I have been asked.

Well I have been lucky in life to always have a home a place to live, eat, sleep, entertain my friends and family feel safe, comfortable and happy..... my sanctuary you might call it!

I can't begin to imagine what it must be like not to have a home, no safe place to be, no creature comforts, no place to call your own.

As well as that there is the stigma attached to being homeless as if somehow it must be your fault or you deserve the circumstances you find yourself !

So I chose to volunteer with Maggs because they support the people who are homeless, trying to make their lives better and find them a place to live. I feel really it is the least I can do, support their efforts and support the homeless.

Next question my experience of working with Maggs! So far great! I volunteer in the clothing project which as it happens turned out to be quite a big project.

We are trying to make the premises like a shop so it is an easy and a pleasant experience for our clients to come to. We should have new shelving soon which will enhance the shopping experience even more.

As well as sorting out clothes we engage with and help those people that are shopping, find sizes of clothes, shoes help choose household stuff, bedding and then try and squeeze it all in a bag, can be a challenge at times.

The professional team are supportive of volunteers with a common aim of making the homeless persons life just a bit better in a short space of time.



The work is flexible in that if you can't make a shift you just let the staff know preferably in good time and swap if you want to or if not it's not an issue.

It is a happy environment to work in, often quite funny, sometimes can be sad; but overall I would recommend volunteering with Maggs, lots of innovative ideas on the horizon we need all the support we can get.

We also have the opportunity to fundraise for Maggs and recently Worcester Ukulele busked for 4 hours in Worcester city centre raising £403,50pence. It was great fun, the people of Worcester enjoyed the music, we enjoyed singing and playing our ukes and we raised awareness of who Maggs are and what they do.

As well as ukes busking we held a concert at St Swithins Church Worcester with the Chaps Choir from London singing alongside local Vocal High Choir. We lifted the roof off, raised £200 in the process and of course again had lots of fun and spread the word of Maggs invaluable work.

More events to be held in the not too distant future.

## 17. Distribution of Information

Information regarding Maggs' activities and achievements is distributed using the following: website, Facebook, Twitter, blogs, leaflets, newsletters, public speaking and local media.

## 18. Partnership Working

Maggs works in close and successful partnership with many relevant statutory and voluntary agencies who

work with and support the single homeless. These include:

- Cranstoun,
- CCP,
- Citizens Advice CAB/WHABAC,
- Housing Associations,
- Local Councils,
- NHS,
- St Paul's Hostel,
- West Mercia Police,
- Warwickshire & West Mercia Probation Trust,
- Worcester Cathedral,
- Worcester Cares,
- Worcester Municipal Charities,
- Worcestershire County Council,
- Worcestershire Safeguarding Boards,
- YMCA.



## 19. Financial and other support

Maggs received financial and non-financial support from voluntary and charitable organisations, churches, schools, and individuals.

Worcester Municipal Charities provides both of our Worcester premises for a nominal rent. (The total rental values shown appear as expenditure and an equal amount is shown as grants received).

Property	Capital	Rental Value
59/60 The Tything	£373,145	£29,850
St. Albans, Deansway (150 years' leasehold)	£50,000	£10,000

During 2022/23 Worcester Council provided funding for 3 ½ navigation workers. The National Lottery funds two workers in our outreach team and one MAP worker for another 4 years. Worcester County council funded a 3-year harm reduction worker post and Worcester City Council funded 3 ITT workers.

**Volunteers:** Volunteers provide invaluable assistance. Currently we have 23 volunteers who assist in various ways including assisting making breakfast, active listeners, assisting in the clothing store.

We have developed for the first year volunteer ambassadors who give talks to the community.

## 20. Financial Review of the Year

Maggs' financial performance in 2022/23 was both some way ahead of budget and good bearing in mind the issues that affected both the UK economy in general and the charity sector in particular. Total income was £834,924 (2022 - £883,138). It was boosted by better than expected income from grant making trusts and also from schools, churches and the general public. Total expenditure was well controlled at £828,569 (2022 - £689,285). This was below budget and was significantly affected by an underspend on salaries which resulted from staff vacancies, a problem encountered by many UK based organisations.

Maggs' cash position at the end of the financial year was sound showing a positive figure of £701,165 (2022 £702,923).

Total free reserves (total unrestricted funds less amounts held within fixed assets) was £556,634 (2022 - £498,863).



2022/23 has begun in an atmosphere of considerable uncertainty. Inflation looks likely to reach at least 11% and this could have a considerable adverse impact on our costs.

Approximately 64% of our costs are pay related. This reflects the high quality of staff at Maggs They are vital to providing an appropriate level of service and support for those who need and use Maggs.

Finally, the trustees have agreed the following designated funds:

- Accommodation project reserve £100,000 This fund is intended to be used as a deposit / contribution for a further property purchase.
- Outreach fund £107,075 This fund will be used to maintain the outreach services at their current level for the next 4 years, as the 3-year grant awarded to the outreach team reduces in value each year.
- Property fund £28,133 Our day centre is housed in a 1000-year-old building on a full repair and maintenance lease.

## 21. Risk Management

The Trustees confirm that they have reviewed the major risks. The main risk to Maggs is the unpredictable nature of income streams. This is further exacerbated by the current cost of living crisis and the potential longer-term impact of the pandemic. The Finance Committee has set prudent budgets and regularly monitors expenditure against income. The Trustees have examined potential risks and are satisfied that the internal systems together with insurance policies mitigate these.

## 22. Investment Policy

Apart from retaining a prudent amount in reserves each year all the Charity's funds are spent in the short term. The reserves are placed on short-term deposits and there are plans to purchase another house of multiple occupation.

## 23. Fundraising from the Public

We receive funding from the public who provide cash donations, as well as online donations through our website and our Charity Saver Giving page. Local churches and schools also make collections of donations on our behalf.

We are not bound by any voluntary schemes or standards for regulating fundraising. We have not received any complaints in how we raise funds from the general public.



## 24. Reserves Policy

The Charity Commission defines reserves as that part of a charity's unrestricted funds that is freely available to spend on any of the charity's purposes. That includes cash at the bank, deposits and other investments which can reasonably easily be turned into cash.

Whilst there is no mandated % to be held by a charity, there is some guidance to support a charity deriving an acceptable level of reserves to be held. There is a general principle that the % should reflect 3 to 9 months of our total expenditure and is mindful of the need of funds.

As Trustees we are keen to ensure that there is no significant disruption to our charitable activities and on this basis, we have agreed a target range of between three and six months of our planned expenditure to provide short-term cover in the event of any unforeseen reduction in income or additional expenditure until long-term solutions can be established. A detailed review of the financial risks that we face is monitored on an ongoing basis by the Trustees.

Our closing balance sheets for 2022/23 shows an unrestricted reserve of £815,351 (2021/22 £757,263) of which £258,717 (2021/22 £258,400) is held as fixed assets, leaving £556,634 (2021/22 £498,863) of general unrestricted free reserves. Based on our estimated expenditure for 2023/24 of £1,128,805 we currently have reserves to cover 49% (2021/22 38%) of our expenditure for the year.

## 25. Trustees Responsibilities in Relation to the Financial Statements

The trustees (who are also the directors of Maggs Day Centre) are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and Accounting Standards.

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the situation and of the incoming resources and application of resources, including the income and expenditure. In preparing those financial statements, the trustees are required to: select and apply consistently suitable accounting policies; adhere to Charity SORP requirements and make judgements and estimates that are reasonable and prudent.

The trustees are responsible for keeping proper accounting records which disclose at any time the financial position and ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding assets and the prevention and detection of fraud and other irregularities.



## 26. Disclosure of information to auditors

Each person who was a Director at the time this report was approved confirms that:

- So far as they are aware, there is no relevant audit information (as defined by Section 418 of the Companies Act 2006) of which the Charity's auditors are unaware; and
- They have taken all the steps that they ought to have taken as Director to make themselves aware of any relevant audit information and to establish that the Charity's auditor is aware of that information.

## 27. Small company provisions

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

This report was approved by the board on ..... and signed on its behalf.

**Clive Skidmore**  
Chair

9 October 2023

## **Report of the Independent Auditors to the Members of Maggs Day Centre**

### **Opinion**

We have audited the financial statements of Maggs Day Centre (the 'charitable company') for the year ended 31st March 2023 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31st March 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### **Other information**

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

## **Report of the Independent Auditors to the Members of Maggs Day Centre**

### **Responsibilities of trustees**

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

### **Our responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud.

However, it is the primary responsibility of management, with the oversight of those charged with governance, to ensure that the entity's operations are conducted in accordance with the provisions of laws and regulations and for the prevention and detection of fraud.

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud, we have:

- obtained an understanding of the nature of the industry and sector, including the legal and regulatory framework that the company operates in and how the company is complying with the legal and regulatory framework; and
- inquired of management, and those charged with governance, about their own identification and assessment of the risks of irregularities, including any known actual, suspected or alleged instances of fraud.

As a result of these procedures we consider the most significant laws and regulations that have a direct impact on the financial statements are the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Companies Act 2006 (and related legislation), the Charities Act 2011 (and related legislation) and regulations relating to the employment and payment of staff including, but not limited to, the Employment Rights Act 1996, the National Minimum Wage Act 1998 and the Pensions Act 2008.

We performed audit procedures to detect non-compliances which may have a material impact on the financial statements, which included reviewing the financial statement disclosures and sample testing of monthly payroll records for the calculation of gross wages, payroll taxes and pension costs.

We identified the greatest risk of material impact on the financial statements from irregularities, including fraud, to be allocation by management of wage costs to individual restricted funds. We have reviewed management's calculation methodology for allocating wage costs between individual restricted funds.


Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Independent Auditors.

**Report of the Independent Auditors to the Members of  
Maggs Day Centre**

**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

  
Robert Iestyn Richards FCCA (Senior Statutory Auditor)  
for and on behalf of Richards Sandy Audit Services Limited  
(Statutory Auditor)  
Thomeloe House  
25 Barbourne Road  
Worcester  
WR1 1RU

Date: 1/11/2023.....

**Maggs Day Centre**

**Statement of Financial Activities  
for the Year Ended 31st March 2023**

	Notes	Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	4	227,142	472,504	699,646	780,679
<b>Charitable activities</b>	6				
Maggs Day Centres		616	-	616	8,206
Maggs Accommodation Project		115,075	1,745	116,820	92,866
Maggs Outreach and Transition Services		-	13,754	13,754	756
Investment income	5	4,088	-	4,088	631
<b>Total</b>		<b>346,921</b>	<b>488,003</b>	<b>834,924</b>	<b>883,138</b>
<b>EXPENDITURE ON</b>					
Raising funds	7	-	-	-	2,516
<b>Charitable activities</b>	8				
Maggs Day Centres		167,137	53,183	220,320	170,179
Maggs Accommodation Project		124,266	80,785	205,051	202,502
Maggs Outreach and Transition Services		4,663	398,535	403,198	314,088
<b>Total</b>		<b>296,066</b>	<b>532,503</b>	<b>828,569</b>	<b>689,285</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>50,855</b>	<b>(44,500)</b>	<b>6,355</b>	<b>193,853</b>
Transfers between funds	22	7,233	(7,233)	-	-
<b>Net movement in funds</b>		<b>58,088</b>	<b>(51,733)</b>	<b>6,355</b>	<b>193,853</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		757,263	215,212	972,475	778,622
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>815,351</b>	<b>163,479</b>	<b>978,830</b>	<b>972,475</b>

The notes form part of these financial statements

**Maggs Day Centre**

**Balance Sheet  
31st March 2023**

	Notes	Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	17	46,365	-	46,365	46,048
Social investments	18	<u>212,352</u>	-	<u>212,352</u>	<u>212,352</u>
		258,717	-	258,717	258,400
<b>CURRENT ASSETS</b>					
Debtors	19	43,120	36,723	79,843	48,702
Cash at bank		<u>555,186</u>	<u>145,979</u>	<u>701,165</u>	<u>702,923</u>
		598,306	182,702	781,008	751,625
<b>CREDITORS</b>					
Amounts falling due within one year	20	(41,672)	(19,223)	(60,895)	(37,550)
<b>NET CURRENT ASSETS</b>		<u>556,634</u>	<u>163,479</u>	<u>720,113</u>	<u>714,075</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>815,351</u>	<u>163,479</u>	<u>978,830</u>	<u>972,475</u>
<b>NET ASSETS</b>		<u>815,351</u>	<u>163,479</u>	<u>978,830</u>	<u>972,475</u>
<b>FUNDS</b>	22				
Unrestricted funds				815,351	757,263
Restricted funds				<u>163,479</u>	<u>215,212</u>
<b>TOTAL FUNDS</b>				<u>978,830</u>	<u>972,475</u>

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 9 October 2023 and were signed on its behalf by:

  
.....  
Dr Clive Julian Skidmore - Trustee

**Maggs Day Centre**

**Cash Flow Statement  
for the Year Ended 31st March 2023**

	Notes	2023 £	2022 £
<b>Cash flows from operating activities</b>			
Cash generated from operations	1	<u>12,772</u>	<u>257,854</u>
Net cash provided by operating activities		<u>12,772</u>	<u>257,854</u>
<b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets		(18,618)	(36,006)
Purchase of social investments		-	(212,352)
Interest received		<u>4,088</u>	<u>631</u>
Net cash used in investing activities		<u>(14,530)</u>	<u>(247,727)</u>
<b>Change in cash and cash equivalents in the reporting period</b>		<b>(1,758)</b>	<b>10,127</b>
<b>Cash and cash equivalents at the beginning of the reporting period</b>		<b><u>702,923</u></b>	<b><u>692,796</u></b>
<b>Cash and cash equivalents at the end of the reporting period</b>		<b><u>701,165</u></b>	<b><u>702,923</u></b>

The notes form part of these financial statements

**Maggs Day Centre**

**Notes to the Cash Flow Statement  
for the Year Ended 31st March 2023**

<b>1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES</b>			
	<b>2023</b>		2022
	£		£
<b>Net income for the reporting period (as per the Statement of Financial Activities)</b>	<b>6,355</b>		193,853
<b>Adjustments for:</b>			
Depreciation charges	18,301		16,645
Interest received	(4,088)		(631)
(Increase)/decrease in debtors	(31,141)		86,897
Increase/(decrease) in creditors	<u>23,345</u>		<u>(38,910)</u>
<b>Net cash provided by operations</b>	<u><b>12,772</b></u>		<u><b>257,854</b></u>
<b>2. ANALYSIS OF CHANGES IN NET FUNDS</b>			
	At 1.4.22	Cash flow	At 31.3.23
	£	£	£
<b>Net cash</b>			
Cash at bank and in hand	<u>702,923</u>	<u>(1,758)</u>	<u>701,165</u>
	<u>702,923</u>	<u>(1,758)</u>	<u>701,165</u>
<b>Total</b>	<u><b>702,923</b></u>	<u><b>(1,758)</b></u>	<u><b>701,165</b></u>

The notes form part of these financial statements

## Maggs Day Centre

### Notes to the Financial Statements for the Year Ended 31st March 2023

#### 1. STATUTORY INFORMATION

Maggs Day Centre is a charitable company limited by guarantee registered in England and Wales.

In the event of the charitable company being wound up, the liability in respect of the guarantee is limited to £1 per member.

The charitable company's registered office is St. Albans, Deansway, Worcester, WR1 2JD.

#### 2. ACCOUNTING POLICIES

##### BASIS OF PREPARING THE FINANCIAL STATEMENTS

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

##### GOING CONCERN

These financial statements have been prepared on a going concern basis, as the trustees believe that no material uncertainties regarding going concern exist.

In making this assessment, the trustees have considered the level of funds held and the expected level of income and expenditure for a period not less than 12 months from the date that these financial statements have been authorised.

##### INCOME

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income from grants and donations is recognised in the period in which the charity is entitled to receipt and the amount can be measured with reasonable certainty. Income from grants is only deferred when the charity has to fulfil conditions not yet met before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Legacies are recognised when probate is granted and there is sufficient information to measure them. Where there is insufficient information to reliably measure any outstanding legacies, these are instead treated as contingent assets (and details of any such legacies will be disclosed in the notes to these financial statements).

Income relating to services provided in the course of undertaking direct charitable activities represents the value of services provided to the extent that there is a right to consideration and is recorded at the fair value of the consideration received or receivable.

Rental income is measured on a straight line basis over the period of the lease.

Interest income is recognised for all interest-bearing instruments on an accrual basis.

##### EXPENDITURE

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### TANGIBLE FIXED ASSETS

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	-	33% on cost, 20% on cost, 15% on cost and 12.5% on cost
Plant and machinery	-	33% on cost and 20% on cost
Computer equipment	-	33% on cost and 20% on cost

continued...

## Maggs Day Centre

### Notes to the Financial Statements - continued for the Year Ended 31st March 2023

#### 2. ACCOUNTING POLICIES - continued

##### **SOCIAL INVESTMENTS IN PROPERTY**

Social investments in property are held primarily for the provision of social benefits in accordance with the objectives of the charity, although rental income is received in regard to these properties.

Social investments in property are measured at cost less and provisions for depreciation or impairment.

Social investments in property are considered to have a residual value not less than historical cost, and they are subject to a programme of repairs designed to maintain these assets to a high standard. On this basis, no depreciation are charged on these properties.

##### **TAXATION**

The charity is exempt from corporation tax on its charitable activities.

##### **FUND ACCOUNTING**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

##### **FINANCIAL INSTRUMENTS**

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised when the charity becomes party to contractual provisions of the instrument.

Financial assets are offset, with the net amounts presented in the accounts where there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### **Basic Financial Assets**

Basic financial assets, which include trade and other receivables and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest.

##### **Basic Financial Liabilities**

Basic financial liabilities, including trade and other payables, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of future receipts, discounted at a market rate of interest. Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade payables are obligations to pay for goods or services that have been acquired in the ordinary course of the operations from suppliers. Accounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade payables are recognised initially at transaction.

##### **PENSION COSTS**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

##### **DONATED GOODS AND SERVICES**

Donated rental facilities are measured on the basis of the value of the gift to the charity, being amount that the charity would pay in the open market for alternative rental facilities for an equivalent property.

The contribution of unpaid general volunteers are not recognised on the basis that it is impractical to measure reliably the fair value of donated goods.

Donated goods received for the purpose of free distribution to beneficiaries are not recognised on the basis that it is impractical to measure reliably the fair value of donated goods.

continued...

## Maggs Day Centre

### Notes to the Financial Statements - continued for the Year Ended 31st March 2023

#### 2. ACCOUNTING POLICIES - continued

##### STAFF TERMINATION COSTS

Staff termination costs are recognise termination benefits as a liability and an expense immediately upon a detailed formal plan for the termination has been agreed upon the staff members effected by the agreement and the charity has no realistic possibility of withdrawal from that plan.

Staff termination costs are measured at the best estimate of the expenditure that would be required to settle the obligation at the reporting date.

#### 3. CRITICAL ACCOUNTING JUDGEMENTS AND KEY SOURCES OF ESTIMATION UNCERTAINTY

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

##### Critical areas of judgement

The allocation of staff costs between individual unrestricted and restricted funds is based on the estimated split of staff time for each individual employee of the charity. The allocation of general support costs is between individual unrestricted and restricted funds is directly linked to the assumptions made in allocating staff costs between individual unrestricted and restricted funds.

Social investments in property are considered to have a residual value not less than historical cost. and they are subject to a programme of repairs designed to maintain these assets to a high standard. On this basis, no depreciation are charged on these properties.

#### 4. DONATIONS AND LEGACIES

	2023	2022
	£	£
Donations	106,250	103,250
Legacies	379	35,205
Grants	565,017	618,224
Donated rental facilities (Worcester Municipal Charities)	<u>28,000</u>	<u>24,000</u>
	<u>699,646</u>	<u>780,679</u>

Grants received, included in the above, are as follows:

	2023	2022
	£	£
Worcester City Council - Navigation Service	-	147,670
Worcester City Council - Intervention & Transition Worker	83,443	-
Worcestershire County Council - Harm Reduction Worker	50,000	37,500
Worcestershire County Council - Covid Funding	-	10,734
Worcester City Council - other	19,830	-
Wyre Forest District Council - Navigation Service	139,590	-
Big Lottery Fund	95,000	95,000
Homeless Link	-	92,437
Lloyds Bank Foundation	35,250	33,000
Worcester Municipal Charities	30,830	29,675
Eveson Charitable Trust	28,000	26,000
William A Cadbury Charitable Trust	-	20,000
Sundry other grants (less than £10,000 each)	<u>83,074</u>	<u>126,208</u>
	<u>565,017</u>	<u>618,224</u>

continued...

**Maggs Day Centre**

**Notes to the Financial Statements - continued  
for the Year Ended 31st March 2023**

<b>5. INVESTMENT INCOME</b>		<b>2023</b>	<b>2022</b>
		£	£
Bank interest		<u>4,088</u>	<u>631</u>
<b>6. INCOME FROM CHARITABLE ACTIVITIES</b>		<b>2023</b>	<b>2022</b>
		£	£
Sundry income from services	Activity	616	8,206
	Maggs Day Centres		
Sundry income from services	Maggs Accommodation Project	1,745	60
Social housing rental income	Maggs Accommodation Project	115,075	92,806
Sundry income from services	Maggs Outreach and Transition Services	<u>13,754</u>	<u>756</u>
		<u>131,190</u>	<u>101,828</u>
<b>7. RAISING FUNDS</b>			
		<b>2023</b>	<b>2022</b>
		£	£
Fundraising event expenses		<u>-</u>	<u>2,516</u>
<b>8. CHARITABLE ACTIVITIES COSTS</b>			
	Direct	Support	Totals
	Costs (see	costs (see	
	note 9)	note 10)	
	£	£	£
Maggs Day Centres	131,586	88,734	220,320
Maggs Accommodation Project	183,574	21,477	205,051
Maggs Outreach and Transition Services	<u>292,023</u>	<u>111,175</u>	<u>403,198</u>
	<u>607,183</u>	<u>221,386</u>	<u>828,569</u>
<b>9. DIRECT COSTS OF CHARITABLE ACTIVITIES</b>		<b>2023</b>	<b>2022</b>
		£	£
Staff costs		343,966	263,320
Rent		92,214	83,787
Insurance		12,196	9,673
Light, heat and rates		47,215	31,730
Telephone and internet		8,230	8,231
Repairs and maintenance		24,009	14,497
Day centre expenses		25,953	24,989
Staff training and expenses		17,634	15,340
Cleaning		5,442	5,249
Travel		7,922	11,759
Sundry		4,101	2,336
Depreciation		<u>18,301</u>	<u>16,645</u>
		<u>607,183</u>	<u>487,556</u>

continued...

**Maggs Day Centre**

**Notes to the Financial Statements - continued  
for the Year Ended 31st March 2023**

**10. SUPPORT COSTS**

	Management £	Governance costs £	Totals £
Maggs Day Centres	85,854	2,880	88,734
Maggs Accommodation Project	21,477	-	21,477
Maggs Outreach and Transition Services	<u>111,175</u>	<u>-</u>	<u>111,175</u>
	<u>218,506</u>	<u>2,880</u>	<u>221,386</u>

Support costs, included in the above, are as follows:

**MANAGEMENT**

				2023	2022
	Maggs Day Centres £	Maggs Accommodation Project £	Maggs Outreach and Transition Services £	Total activities £	Total activities £
Wages	43,903	21,157	108,287	173,347	162,283
Social security	9,963	-	-	9,963	7,606
Pensions	2,965	-	-	2,965	3,411
Postage and stationery	2,348	297	704	3,349	1,718
Sundries	1,333	-	-	1,333	-
Legal and professional fees	13,209	4	300	13,513	10,319
Staff recruitment	41	-	1,884	1,925	2,086
Bad debts	10,653	-	-	10,653	-
Bank charges	1,439	19	-	1,458	139
Termination settlement	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>8,771</u>
	<u>85,854</u>	<u>21,477</u>	<u>111,175</u>	<u>218,506</u>	<u>196,333</u>

**GOVERNANCE COSTS**

	2023 Maggs Day Centres £	2022 Total activities £
Auditors' remuneration	<u>2,880</u>	<u>2,880</u>

**11. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2023 £	2022 £
Depreciation - owned assets	18,301	16,645
Property rental costs	<u>64,214</u>	<u>59,787</u>

continued...

## Maggs Day Centre

### Notes to the Financial Statements - continued for the Year Ended 31st March 2023

#### 12. AUDITORS' REMUNERATION

Amounts paid to the auditor in the year are as follows:

	2023	2022
	£	£
Auditor's remuneration	2,880	2,880
Other services	<u>2,556</u>	<u>2,934</u>
	<u>5,436</u>	<u>5,814</u>

#### 13. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2023 nor for the year ended 31st March 2022.

#### TRUSTEES' EXPENSES

During the year 2 trustees were reimbursed travel expenses of £248 (2022 - 1 trustee was reimbursed travel expenses of £20).

#### 14. STAFF COSTS

	2023	2022
	£	£
Wages and salaries	486,224	400,345
Social security costs	35,818	27,011
Other pension costs	<u>8,199</u>	<u>9,264</u>
	<u>530,241</u>	<u>436,620</u>

The average monthly number of employees during the year was as follows:

	2023	2022
Average number of employees	<u>26</u>	<u>22</u>

No employees received emoluments in excess of £60,000.

#### Key management personnel remuneration

Total emoluments (including employer NI and pension costs) paid to the chief executive was £48,656 (2022 - £43,523).

#### Staff termination costs

During the year the charity paid £nil (2022 - £8,771) in staff termination costs.

continued...

**Maggs Day Centre**

**Notes to the Financial Statements - continued  
for the Year Ended 31st March 2023**

**15. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	204,455	576,224	780,679
<b>Charitable activities</b>			
Maggs Day Centres	8,206	-	8,206
Maggs Accommodation Project	92,866	-	92,866
Maggs Outreach and Transition Services	-	756	756
Investment income	<u>631</u>	<u>-</u>	<u>631</u>
<b>Total</b>	<u>306,158</u>	<u>576,980</u>	<u>883,138</u>
<b>EXPENDITURE ON</b>			
Raising funds	2,516	-	2,516
<b>Charitable activities</b>			
Maggs Day Centres	117,597	52,582	170,179
Maggs Accommodation Project	136,779	65,723	202,502
Maggs Outreach and Transition Services	<u>(24,965)</u>	<u>339,053</u>	<u>314,088</u>
<b>Total</b>	<u>231,927</u>	<u>457,358</u>	<u>689,285</u>
<b>NET INCOME</b>	74,231	119,622	193,853
<b>Transfers between funds</b>	<u>101,594</u>	<u>(101,594)</u>	<u>-</u>
<b>Net movement in funds</b>	175,825	18,028	193,853
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	<u>581,438</u>	<u>197,184</u>	<u>778,622</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>757,263</u>	<u>215,212</u>	<u>972,475</u>

**16. CONTINGENT ASSETS**

The charity had been notified of 2 legacies due to the charity relating to individuals who died prior to the year end that had not been included in income on the basis that the charity has not yet received sufficient information as to enable a valuation of the charity's entitlement to be made.

continued...

**Maggs Day Centre**

**Notes to the Financial Statements - continued  
for the Year Ended 31st March 2023**

**17. TANGIBLE FIXED ASSETS**

	Improvements to property £	Plant and machinery £	Computer equipment £	Totals £
<b>COST</b>				
At 1st April 2022	111,001	52,399	28,367	191,767
Additions	-	1,010	17,608	18,618
Disposals	-	-	<u>(11,587)</u>	<u>(11,587)</u>
At 31st March 2023	<u>111,001</u>	<u>53,409</u>	<u>34,388</u>	<u>198,798</u>
<b>DEPRECIATION</b>				
At 1st April 2022	93,517	32,220	19,982	145,719
Charge for year	7,570	3,847	6,884	18,301
Eliminated on disposal	-	-	<u>(11,587)</u>	<u>(11,587)</u>
At 31st March 2023	<u>101,087</u>	<u>36,067</u>	<u>15,279</u>	<u>152,433</u>
<b>NET BOOK VALUE</b>				
At 31st March 2023	<u>9,914</u>	<u>17,342</u>	<u>19,109</u>	<u>46,365</u>
At 31st March 2022	<u>17,484</u>	<u>20,179</u>	<u>8,385</u>	<u>46,048</u>

**18. SOCIAL INVESTMENTS**

	Social investment in property £
<b>MARKET VALUE</b>	
At 1st April 2022 and 31st March 2023	<u>212,352</u>
<b>NET BOOK VALUE</b>	
At 31st March 2023	<u>212,352</u>
At 31st March 2022	<u>212,352</u>

**19. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2023 £	2022 £
Trade debtors	29,597	15,250
Accrued income	29,599	23,352
Prepayments	<u>20,647</u>	<u>10,100</u>
	<u>79,843</u>	<u>48,702</u>

continued...

**Maggs Day Centre**

**Notes to the Financial Statements - continued  
for the Year Ended 31st March 2023**

**20. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2023	2022
	£	£
Trade creditors	18,517	10,490
Social security and other taxes	8,571	8,277
Other creditors	-	492
Pension creditor	3,996	-
Accrued expenses	14,985	14,124
Deferred income	<u>14,826</u>	<u>4,167</u>
	<u><b>60,895</b></u>	<u><b>37,550</b></u>

**Deferred income**

Deferred income relates to performance related grant income received or invoiced prior to 31 March 2023 that related to services to be provided within the next financial year. Deferred income held as at 31 March 2022 has been fully released to income within the current financial year.

**21. LEASING AGREEMENTS**

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2023	2022
	£	£
Within one year	3,708	25,953
Between one and five years	<u>-</u>	<u>1,390</u>
	<u><b>3,708</b></u>	<u><b>27,343</b></u>

The charity rents several residential properties used for its Accommodation Project.

In addition Worcester Municipal Charities (CIO) provides the charity use of St Albans Deansway for rent of £1 pa until 2030 (when the lease will be renewed until 2159) and use of 59/60 The Tything for peppercorn rent (not subject to a formal lease agreement). The estimated fair market value of the waived rent of this building provided by Worcester Municipal Charities (CIO) is £28,000 (2022 - £24,000).

continued...

Maggs Day Centre

Notes to the Financial Statements - continued  
for the Year Ended 31st March 2023

22. MOVEMENT IN FUNDS

	At 1.4.22 £	Net movement in funds £	Transfers between funds £	At 31.3.23 £
<b>Unrestricted funds</b>				
General fund	522,055	50,855	7,233	580,143
Outreach services reserve fund	107,075	-	-	107,075
Property purchase reserve	100,000	-	-	100,000
Property sinking fund reserve	28,133	-	-	28,133
	<u>757,263</u>	<u>50,855</u>	<u>7,233</u>	<u>815,351</u>
<b>Restricted funds</b>				
Big Lottery Fund	24,480	(24,480)	-	-
Building Capabilities	100	(100)	-	-
Equipment for the day centre	431	3,493	(2,759)	1,165
ITT Workers	-	1,062	(1,062)	-
Maggs Accommodation Project	1,853	(1,853)	-	-
Malvern Day Centre	29,884	13,877	(150)	43,611
Navigation	145,805	(28,781)	(2,597)	114,427
Pret Foundation	2,939	(2,939)	-	-
St Martin in the Field (and related funds)	3,138	(3,138)	-	-
Wellbeing	101	(101)	-	-
Sundry small restricted funds	6,481	(1,540)	(665)	4,276
	<u>215,212</u>	<u>(44,500)</u>	<u>(7,233)</u>	<u>163,479</u>
<b>TOTAL FUNDS</b>	<u>972,475</u>	<u>6,355</u>	<u>-</u>	<u>978,830</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	346,921	(296,066)	50,855
<b>Restricted funds</b>			
Big Lottery Fund	95,000	(119,480)	(24,480)
Building Capabilities	-	(100)	(100)
Equipment for the day centre	5,000	(1,507)	3,493
Harm Reduction Worker	50,000	(50,000)	-
ITT Workers	83,443	(82,381)	1,062
Maggs Accommodation Project	21,015	(22,868)	(1,853)
Maggs Outreach and Transition Services	3,500	(3,500)	-
Malvern Day Centre	45,472	(31,595)	13,877
Navigation	169,160	(197,941)	(28,781)
Pret Foundation	-	(2,939)	(2,939)
St Martin in the Field (and related funds)	2,036	(5,174)	(3,138)
Wellbeing	-	(101)	(101)
Sundry small restricted funds	13,377	(14,917)	(1,540)
	<u>488,003</u>	<u>(532,503)</u>	<u>(44,500)</u>
<b>TOTAL FUNDS</b>	<u>834,924</u>	<u>(828,569)</u>	<u>6,355</u>

continued...

**Maggs Day Centre**

**Notes to the Financial Statements - continued  
for the Year Ended 31st March 2023**

**22. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
<b>Unrestricted funds</b>				
General fund	344,469	74,231	103,355	522,055
Outreach services reserve fund	107,075	-	-	107,075
Property purchase reserve	100,000	-	-	100,000
Property sinking fund reserve	<u>29,894</u>	<u>-</u>	<u>(1,761)</u>	<u>28,133</u>
	<b>581,438</b>	<b>74,231</b>	<b>101,594</b>	<b>757,263</b>
<b>Restricted funds</b>				
Accommodation project support worker	6,954	(6,954)	-	-
Aviva	999	(999)	-	-
Big Lottery Fund	-	24,480	-	24,480
Building Capabilities	100	-	-	100
Covid-19 related funding	-	12,315	(12,315)	-
Equipment for the day centre	2,104	6,115	(7,788)	431
Harm Reduction Worker	-	611	(611)	-
Housing benefit received for tenants	4,199	(4,199)	-	-
Maggs Accommodation Project	2,004	6,599	(6,750)	1,853
Maggs Outreach and Transition Services	41,041	(39,825)	(1,216)	-
Malvern Day Centre	46,789	(18,934)	2,029	29,884
Navigation	77,401	71,157	(2,753)	145,805
Pret Foundation	6,229	(3,290)	-	2,939
Property Purchase	-	70,000	(70,000)	-
St Martin in the Field (and related funds)	1,024	2,114	-	3,138
Tenancy support worker	5,000	(5,000)	-	-
Wellbeing	2,404	(113)	(2,190)	101
Sundry small restricted funds	<u>936</u>	<u>5,545</u>	<u>-</u>	<u>6,481</u>
	<b><u>197,184</u></b>	<b><u>119,622</u></b>	<b><u>(101,594)</u></b>	<b><u>215,212</u></b>
<b>TOTAL FUNDS</b>	<b><u>778,622</u></b>	<b><u>193,853</u></b>	<b><u>-</u></b>	<b><u>972,475</u></b>

continued...

## Maggs Day Centre

### Notes to the Financial Statements - continued for the Year Ended 31st March 2023

#### 22. MOVEMENT IN FUNDS - continued

##### Equipment for the day centre

Funding received from various grant providers for the purchase of equipment for the Day Centre and rental properties.

##### ITT Workers Fund

Funding received from Worcester City Council to finance Intervention and Transition Worker staff members.

##### Harm Reduction Worker

Funding received from Worcester City Council to finance a Harm Reduction Worker staff member.

##### Housing benefit received for tenants

Housing benefit received from Worcester City Council to supplement rental income receivable from tenants of the charity.

##### Maggs accommodation project

Funding received from Homeless Link and Screwfix to help fund the charity's accommodation project.

##### Maggs Outreach and Transition Services

Funding received from the National Lottery, as well as various charitable trusts, to finance Maggs Outreach and Transition Services provided by the charity.

##### Malvern Day Centre

Funding received from donations from individuals, local churches, DEFRA and various charitable trusts to support the activities of the Malvern Day Centre.

##### Navigation

Funding received from Worcester City Council, as well as various charitable trusts, to finance a staff member to provide advice and support to homeless individuals.

##### Pret Foundation

Funds received from the Pret Foundation to finance food, supplies and utilities relating to the Maggs Day Centre.

##### Property purchase

Funding received from Homeless Link to contribute towards the purchase of 12 Happylands.

##### St Martin in the Field

Funds received from both St Martin in the Field PCC and other churches and local charities to finance various low value expenditure undertaken on behalf of beneficiaries of the charity.

##### Tenancy Support Worker

Funding received from Didymus to finance a staff member to assist with tenancy support work.

##### Wellbeing

Funds received from Wellbeing to help set up the Maggs accommodation project.

##### Sundry small restricted funds

Small one-off grants received for a specific purpose.

#### TRANSFERS BETWEEN FUNDS

During the year the following amounts were transferred to the general unrestricted fund representing the cost of fixed assets purchased using restricted funds:

	£
Restricted funds	
Equipment for the day centre	2,759
ITT Workers	1,062
Malvern Day Centre fund	150
Navigation fund	2,802
Sundry small restricted funds	460
	<u>7,233</u>

continued...

## Maggs Day Centre

### Notes to the Financial Statements - continued for the Year Ended 31st March 2023

#### 22. MOVEMENT IN FUNDS - continued

##### TRANSFERS BETWEEN FUNDS - continued

During the year £205 was transferred from Sundry small restricted funds to the restricted Navigation fund in order to allocate part of the small grant Outreach funding to the Navigation worker.

#### 23. RELATED PARTY DISCLOSURES

During the year the charity received donations from trustees totalling £560 (2022 - £704).

Both one of the trustees and the CEO of the charity are also trustees of Worcester Municipal Charities CIO. During the year Worcester Municipal Charities CIO provided use of buildings rent free to the charity valued at £28,000 (2022 - £24,000). In addition the charity received grants from Worcester Municipal Charities CIO totalling £30,830 (2022 - £29,675). Worcester Municipal Charities CIO recharged building insurance and electricity to the charity totalling £4,976 (2022 - £4,327).

#### 24. POST BALANCE SHEET EVENTS

After the year end the charity entered into an agreement to purchase a property to be used to provide social housing for £224,000 plus associated legal fees (estimated to be approximately £6,000).