Trusthorpe Village Hall – Annual Trustee Report
Presented to the Committee
Date: 12th June 2025
Reporting Year: 2024/25
Prepared by: Robert Watson, Trustee

1. Governance and Management

The management of Trusthorpe Village Hall continues to be overseen by a dedicated committee of trustees and volunteers. Regular meetings were held throughout the year to discuss operations, maintenance, and event planning. The Hall remains a registered charity, and we continue to operate in accordance with our governing document and the guidance set out by the Charity Commission.

2. Activities and Community Use

During the year, the Hall has supported a variety of events and activities, including:

- Weekly fitness and social clubs
- Monthly craft fairs and community markets
- Private bookings for celebrations and meetings
- Seasonal events including the Summer Fete and Christmas Fair

3. Maintenance and Improvements

Ongoing efforts to maintain and improve the Hall have included:

- Repairs to the roof and guttering system
- Installation of energy-efficient lighting
- Purchase of new chairs and tables
- Continued compliance with health and safety regulations

I thank the volunteers and contractors who helped ensure these projects were completed efficiently.

4. Challenges

Some challenges this year included:

- Rising utility costs
- Reduced availability of volunteers
- Need for long-term planning around accessibility and building upgrades

5. Acknowledgments

Thanks are extended to:

- All committee members and volunteers; most particularly our Secretary, Kim Parrinder
- Regular user groups
- Donors and funding bodies
- Local residents for their continued support and participation

Your contributions are vital to the success and sustainability of Trusthorpe Village Hall.

Report of an individual trustee to the AGM

12 June 2025

I stress that this is not an official statement on behalf of the Board of Trustees as we have not had the opportunity to meet together prior to the AGM. This is my personal opinion on the financial management of Trusthorpe Village Hall whist over-viewing the situation using the skills set generally expected of a trustee.

This report is made prior to having site of the end-of-year financial statement.

1 – It is to the credit of the Treasurer and Secretary that regular Income & Expenditure reports are presented to each and every meeting of the Management Committee.

2 – Challenges to the figures presented in those reports, by members of the committee, are always answered with clarity and in full. To a trustee it is always reassuring to see both the challenge and the response, as this shows that together the respective officers and the committee are properly fulfilling their roles to ensure public funds are handled correctly.

3 – Spending decisions are taken, in the main, with forethought and overview by the committee. Certainly this applies to major spending amounts – i.e. capital projects.

4 - Spending in response to emergency conditions is not a regular occurrence, but has occurred, and verbal consultation with members has always been sought even in the most pressing of circumstances.

5 – The running of the Warm Space/Coffee & Chat operation within the building is reported in a separate set of books. This is to be applauded as outside funding is granted to this function that should not be subsumed into the main accounts. Separate reporting provides total clarity for all concerned (treasurer, committee, funders and members of the public) to ensure that this is the case.

6 – For absolute clarity a trustee should be aware of not only the internal reporting but also see the statements from the bank. That has not been possible but a verbal reassurance from the auditor gives no call for concern in relation to financial balances.

Finally, I wish to thank the officers and committee for the manner in which the day-to-day management is carried out. Would that all voluntary groups I have been involved with locally down the years were run in such an open and transparent way.

Yours personally,

Tony Howard

Trustee

TRUSTHORPE VILLAGE HALL ACCOUNTS
Year ended 31st March 2026

	£	£	£
Balance C/F from 01/04/2025	49,042.89		
Petty Cash C/F 01/04/2025		1.25	49,044.14
Income			
Hall Hire		13,293.80	
Grants		17,250.00	
Misc/Others		5,122.86	
Donations/WSP		3,270.60	87,981.40
Expenditure			
WSP/Misc/Insurance	5,075.17		
Refunds/Dep Refunds	0.00		
Cleaning/Repairs/Sundries	902.73		
Utilities	3,550.45		
Equipment/Improvements	20,861.30		30,389.65
Balance			**57,591.75**
Bank Reconciliation			
Balance in Bank 31/03/2026	57,590.50		
Petty Cash Bal 31/03/2026	1.25		57,591.75