

Annual Report to the trustee of WHITBY MUSEUM AND PANNETT ART GALLERY

Charity no 529697

Sole Trustee Whitby Town Council

On the year ended 31 MARCH 2023

Exhibitions, Events and Community Engagement

Soper Collection

We have been monitoring the new storage spaces created to hold the collection and are now confident that the environmental conditions are appropriate for our artworks. Work has started to relocate the artworks from the Weatherill Gallery.

As agreed, we have re-hung one wall of the Weatherill Gallery with Soper artworks and are looking to reorganise the remaining walls to ensure watercolour paintings are properly rested.

The website has been updated, with a new section added to introduce our audience to the Soper Collection.

Museums Development Yorkshire are paying for three days of Dieter Hopkins's time, to support me with the development of a work programme and action plan to help us get a fuller understanding of this collection, and the opportunities it brings. This work will strengthen future funding bids.

Workshops and Events

Esk Estuary Event

The curator attended the Esk Estuary event at the Mission to Seamen, with a stall promoting our collections, focusing on paintings of the River Esk and harbour. This extremely well attended event provided a great opportunity to chat to visitors about our artworks, raising the profile of the gallery and the collection and networking with other community organisations in Whitby.

Art UK Wild Escape

With Funding from Art UK we delivered a programme of craft, and creative writing workshops for families, focussing on the birds in the Soper Collection.

Though art, craft and creative writing sessions, participants were able to make strong connections between the collection and the garden birds they may see in our park or in the garden. We delivered three school workshops, including a visit to the gallery, seven family activities in the gallery, and a day of activities for Earth Day, including a display of work created, nature workshop, and a natural history talk.



Through this project participants learnt about the bird paintings and ceramics in the Pannett Art Gallery collection. They also learnt about local native birds and their habitat, including how to identify different species, where they can be seen locally, what they eat, and their size and weight, and scale of population, as well as what they can do to encourage these species, and how to protect them.

Four visitor-led activities about birds were created for the gallery, which we can use as an ongoing resource. We worked with the Friends of Pannett Park to produce a trail around the park to create direct connections between the birds in our collection, and those outside in the park, and produced a similar trail around the gallery to encourage visitors to view the artwork differently.

In total, **583 people took part in these activities**. This was part of a national project, and our activities were promoted to families across the country.

March Maths Month

With the National Literacy Trust we once again hosted a highly successful storytelling session in the gallery. Promoted primarily to local primary schools we attracted a mostly local audience. All children attending enjoyed the story telling and were able to choose a free book from a wide selection of age-appropriate stories. **46 children attended, accompanied by 24 adults.**

Fish and Ships Festival



Building on the success of Wild Escape we delivered two full days of creative activities for families raising awareness of the Endangered Herring Gull.

58 children

participated in this event which included a mini pop-up exhibition about the birds, questions inviting closer study of two original prints, a 'have your say' board, a craft activity and a chance to add to the cliff diorama display.

Yorkshire Fossil Festival



An extremely large and diverse audience attended the Yorkshire Fossil Festival, which this year took place across the whole of the art gallery, museum and into the park. This fascinating event attracted hundreds of people who would not otherwise have visited the gallery.

Stalls and workshops took place in the gallery and an evening event included close up illusionists in the Staithes Gallery.

Big Green Week

As part of this year's national Big Green Week I organised a display in the gallery and made activities exploring wildlife, natural habitats, and the environment available for visitors to enjoy.

Work Placement

An MA Student from Aberdeen University applied to work with Pannett Art Gallery for a short period of research. During her fortnight of study in Whitby she created a timeline for the Soper Collection, identifying key moments in the lives of each family member and putting these into context by including local, national and international events.

Exploring the Pannett Paintings, February 4th -May 7th

This was the first time we displayed works from the Soper Collection. The gallery used a questionnaire to gather opinions about this display and to learn about which themes people would be interested in seeing more of. The exhibition was extremely well received, with visitors wanting to know more about these reclusive artists.

Annual Accounts Statement 2022-23

Summary Trial Balance

Year ending 31/03/23

	Credit	Debit
Income		
Donations	11,050.00	
Grants	2,655.00	
Interest	248.00	
Other Income	0.00	
Reimbursements	60.00	
Sales	11,925.44	
VAT on income/Vat repayments	0.00	
Fixed assets	0.00	
Expenditure		
Cost of Sales		7,336.36
Direct Expenditure		7,641.00
Marketing		0.00
Overhead Expenditure		2,128.65
Recharges		19,842.00
S. 137 Payments		0.00
VAT on Payment		62.49
Balance Sheet Assets		
Stocks		0.00
Stock Adjustment		0.00
VAT Recoverable		0.00
Debtors		0.00
Payment in Advance		0.00
Cash in Hand && at Bank		3,823.55
Investments		107,337.85
Long term assets		0.00
Loans Made		0.00
Restricted fund - fixed assets total		0.00
Balance Sheet Liabilities		
Loans Received	0.00	
VAT Payable	0.00	
Creditors	0.00	
Receipts in Advance	0.00	
Reserves (at start of year)	122,233.46	
Trial Balance Total	148,171.90	148,171.90

Total of credits and debits match.

Cost Centre Analysis

Income

Heading	Net (£)	Vat (£)	Gross (£)
1101 Current Account Loyalty Reward	14.13	0.00	14.13
1102 Tracker Account Interest	233.87	0.00	233.87
1201 Sales (Card Payments)	8,452.76	0.00	8,452.76
1202 Sales (Cash & Cheques)	3,472.68	0.00	3,472.68
1203 Exhibition Sales	0.00	0.00	0.00
1301 Donations (Individual)	11,050.00	0.00	11,050.00
1302 Donations (Box)	0.00	0.00	0.00
1303 Bequests	0.00	0.00	0.00
1401 Grants (Facilities)	0.00	0.00	0.00
1402 Grants (Collection)	2,655.00	0.00	2,655.00
1403 Grants (Statutory)	0.00	0.00	0.00
1501 Preview Expenses	60.00	0.00	60.00
1999 Misc Income	0.00	0.00	0.00
Total	25,938.44	0.00	25,938.44

Expenditure

Heading	Net (£)	Vat (£)	Gross (£)
2001 Bank Charges	151.04	0.00	151.04
2002 Stationery & Printing	124.11	0.00	124.11
2003 It Software & Equipment	0.00	0.00	0.00
2004 Telephone & Broadband	0.00	0.00	0.00
2005 Business Expenses	1,547.50	0.00	1,547.50
2006 Training	0.00	0.00	0.00
2007 Audit	0.00	0.00	0.00
2008 Subscriptions	65.00	0.00	65.00
2009 Website	241.00	0.00	241.00
2099 D-Bid Levy	0.00	0.00	0.00
3001 Merchandise	2,568.86	62.49	2,631.35
3002 Card Processing Charges	722.10	0.00	722.10
3003 Balance of Exhibition Sales (To Seller)	4,045.40	0.00	4,045.40
3004 Books for Resale	0.00	0.00	0.00
3005 Preview Costs	0.00	0.00	0.00
4001 Gallery Improvements	0.00	0.00	0.00
4002 Collection Acquisitions	1,287.60	0.00	1,287.60
4003 Projects	6,353.40	0.00	6,353.40
5001 20% Commission on Exhibition Sales	0.00	0.00	0.00
5002 Facilities Management (Recharge)	19,842.00	0.00	19,842.00
6001 Advertising & Publicity	0.00	0.00	0.00
6002 Hospitality	0.00	0.00	0.00
Total	36,948.01	62.49	37,010.50

Receipts and Payments Account

31/03/22		31/03/23
£		£
	RECEIPTS	
0.00	Donations	11,050.00
32,045.65	Grants	2,655.00
15.40	Interest	248.00
11.50	Other Income	0.00
0.00	Reimbursements	60.00
17,927.79	Sales	11,925.44
0.00	VAT on income/Vat repayments	0.00
50,000.34	RECEIPTS TOTAL	25,938.44
	PAYMENTS	
14,216.40	Cost of Sales	7,336.36
10,348.04	Direct Expenditure	7,641.00
433.35	Marketing	0.00
952.03	Overhead Expenditure	2,128.65
970.86	Recharges	19,842.00
0.00	S. 137 Payments	0.00
0.00	VAT on Payment	62.49
26,920.68	PAYMENTS TOTAL	37,010.50
99,153.80	Balance as at 01/04/22	80,233.46
50,000.34	Add Total Income	25,938.44
149,154.14		106,171.90
26,920.68	Deduct Total Expenditure	37,010.50
0.00	Stock Adjustment	0.00
-42,000.00	Transfer to/ from reserves	0.00
80,233.46	Balance as at 31/03/23	69,161.40



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name

Pannett Art Gallery

On accounts for the year ended

31/3/23

Charity no (if any)

529697

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 03//2023**.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

25/01/2024

Name:

Gordon Fletcher

Relevant professional qualification(s) or body (if any):

IER

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October 2018

Member of Institute of Internal Auditors

Address:

104 Browning Hill

Coxhoe

Co. Durham DH6 4SA

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE