TAMWORTH DISTRICT SCOUT COUNCIL

TRUSTEES' ANNUAL REPORT

for the period from 01/04/2015 to 31/03/2016

Reference and administration details

Charity name	Tamworth District Scout Council
The Scout Association registered number	15216
Registered charity number	524546
Charity's principal address	Moor Burgess Activity Centre
	Deltic
	Off Silver Link Road
	Glascote Heath
	Tamworth
	B77 2DU

Names of the charity trustees who manage the charity

Trustee name	Appointment	Dates acted If not for whole year	Name of person (or body entitled to appoint trustee
Mr C Booker	District Chairman	From 10 June 2015	Tamworth District Commissioner
Mr C Hollyoake	District Commissioner		County Commissioner
Mr J Hall	District Secretary		Tamworth District Executive
Mr P Seedhouse	District Treasurer		Tamworth District Executive
Miss S Westwell	District Explorer Scout Commissioner		Tamworth District Commissioner
Mr N Cross	District Youth Commissioner	From 10 June 2015	Tamworth District Commissioner
Mr S Kingstone	District Network Scout Commissioner	From 10 June 2015	Tamworth District Commissioner
Miss H Allison	District Executive Member		Tamworth District Scout Council
Mrs A Baines	District Executive Member		Tamworth District Scout Council
Mr M Byrne	District Executive Member	Until 12 November 2015	Tamworth District Scout Council
Mr C Cartwright	District Executive Member	From 10 June 2015	Tamworth District Scout Council
Mr A Cooke	District Executive Member	Until 10 June 2015	Tamworth District Scout Council
Mrs R Durham	District Executive Member	From 13 January 2016	Tamworth District Executive
Mrs C Harris	District Executive Member	Until 10 June 2015	Tamworth District Scout Council
Mrs C Lang	District Executive Member	From 10 June 2015	Tamworth District Scout Council
Mr V Morris	District Executive Member		Tamworth District Scout Council
Mr D Murphy	District Executive Member	From 10 June 2015	Tamworth District Scout Council
Mrs F Rose	District Executive Member		Tamworth District Scout Council
Mrs M Shuttler	District Executive Member		Tamworth District Scout Council
Mr R Stockton	District Executive Member	Until 10 June 2015	Tamworth District Scout Council
Mrs P Storr	District Executive Member	Until 10 June 2015	Tamworth District Scout Council
Mrs M Wright	District Executive Member	Until 29 February 2016	Tamworth District Scout Council

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Names and addresses of advisors		
Type of advisor	**Name**	**Address**
Bank	The co-operative bank	42/43 Greengate Street, Stafford ST16 2JA
Bank	Virgin Money	Jubilee House, Gosforth, Newcastle upon Tyne NE3 4TG
Accountants	Tomkinson Teal LLP	Hanover Court, 5 Queen Street, Lichfield, Staffs WS13 6QD

Structure, governance and management:

Description of the charity's trusts	
Type of Governing document	Our governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association ("POR") and the Tamworth District Scout Council Constitution which sets out meeting quorums, procedure and membership of committees.
How the charity is constituted	We are a body formed and recognised by The Scout Association under its Royal Charter
Trustee selection methods	The District Commissioner is appointed by The County Commissioner. The District Chairman, the District Network Scout Commissioner, the District Explorer Scout Commissioner and the District Youth Commissioner are appointed by the District Commissioner. The District Secretary and District Treasurer are appointed by the Executive Committee. All the other trustees are either (a)nominated by the District Commissioner and approved or (b) directly elected at the Annual General Meeting of the charity or (c) are co-opted by the District Executive Committee.

Additional governance issues	
	Disclosure and Barring Service checks are carried out prior to commencement of trusteeship. These checks are repeated every five years in line with POR
	Except for the Caretaker who is our employee, we all give our time voluntarily and receive no remuneration. Travelling and any other reasonable expenses are paid when claimed and fully vouched.
	We have a duty to report on the charity's public benefit in our Annual Report. We have assessed our aims, activities and charitable objectives, which are to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. We believe that we have met the Charity Commission's public benefit criteria for both the advancement of education and the advancement of citizenship or community development. The Scouting Movement complies with the two key principles set by the Commission with regard to public benefit: 1) **Identifiable benefit:** The way in which Scouting is carried out helps young people develop towards their full potential; this benefit is directly linked to the Purpose of Scouting. 2) **Public benefit:** Scouting is a national Movement open to young people aged from 6-25. Full membership is restricted to young people and adults who are willing to make the Scout Promise. There are funds available for uniform and activities so that young people are not excluded from activities if they are unable to pay. Any private benefits of Scouting are incidental. The benefits of Scouting are further demonstrated throughout this report.

	We have completed our review of the major risks to the charity and have annual renewal procedures in place to manage these risks. We are not dependent on any particular donors.

Objectives and activities

Summary of the objects of the charity set out in its governing documents	Our Purpose: Scouting in Tamworth exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. Our Values: As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends. The Scout Method: Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: • enjoy what they are doing and have fun • take part in activities indoors and outdoors • learn by doing • share in spiritual reflection • take responsibility and make choices • undertake new and challenging activities • make and live by their Promise.
Summary of the main activities undertaken for the public benefit in relation to these objects	In planning our activities for the year we keep in mind the Charity Commission's guidance on public benefit at our District Executive meetings. The focus of our activities depends on a programme of youth oriented activities and Queen's Scout Awards and the Duke of Edinburgh Awards scheme. This benefits our young people by developing their self-confidence and social skills leading to Scouts Awards and ultimately Queens Scout and Duke of Edinburgh awards, alongside practical IT skills and life skills as envisaged in our national Vision 2018. We welcome all young people regardless of personal background, faith, gender or personal circumstances. Additionally the Charity continues to operate the District Activity Centre ("DAC") for the benefit of Scouting and the wider community in the Tamworth Area. We are grateful to those organisations who continue to use the DAC.
Additional details of objectives and activities	
Contribution made by volunteers	A great contribution is made by our adult volunteers. We are grateful for the many hours our volunteers have spent listening to and encouraging our young people and working with them. In addition the Trustees wish to formally acknowledge the considerable amount of time and effort put into the continued operation, administration and maintenance of the DAC particularly following the burglary in November 2015. Without this valuable contribution of time, energy and expertise we would not have been able to achieve so much.

TAMWORTH DISTRICT SCOUT COUNCIL
TRUSTEES' ANNUAL REPORT 2016 continued

Achievements and performance

Summary of the main achievements of the charity during the Year.	The last twelve months have been an amazing action packed period of Scouting in Tamworth which has resulted in the District recording a membership of 1008 which is an increase of 48 members on last year. We created a new Commissioner Team that included new positions – Deputy District Commissioners for Development and Activities, Assistant District Commissioners for Beavers, Cubs, Scouts and Programme Support, District Explorer Scout Commissioner, District Scout Network Commissioner, Youth Commissioner and Scout Active Support Manager. This team then put into place a Development Plan to take the District forward. There were five main headings. Programme Support – Group Support – Explorer Scouting – Active Support – Youth Involvement. **Programme Support** The aim was to support our sections and groups in providing a quality programme and especially with ensuring that 50% of it is adventurous and outdoors. We have increased the number of instructors throughout the District in Archery, powerboating, climbing, canoeing, kayaking, shooting and rafting. We held a number of paddle sports events on the river as drop in sessions for any member from any group. Overall 500 sessions of paddlesports have taken place either on the local rivers, canals, water park or on the Solent. There was the District Bottle Boat Challenge in which sections had to build a boat made of plastic bottles and race it down the river in Tamworth. The District has invested in two sets of rafting equipment and has updated a number of buoyancy aids and safety equipment. We have introduced Arrow Archery which is excellent for Beaver Scouts and an outside archery range so that the older sections can do more challenging archery. We have supported the new refreshed programme for Network. 2016 has seen the start of a new year long event called the 'Ultimate Scouting Challenge' this will feature all the usual District events and new ones where groups earn points throughout the 12 months. The various challenges will ensure that every member in each group will be able to represent their group at an event. The District has continued to develop it's inter group contests that have included Beaver Bowling, Cub Cross Country, Cubs 6 a side football, Cub Swimming Gala, Scouts Bowling, Scouts Shooting, Scouts Archery. The Beaver Scouts also held a Fun day at the DAC based on Space. The Cubs celebrated BP Birthday with a visit to Burton.

Group Support

We were successfully selected to take part in the Grow Your Group Project that is run by the Regional Development Team. This was 3 workshops providing practical ideas and support for adults in their groups and units so that they could grow and attract more volunteers to Scouting. The sessions were very well attended and we have seen a lot of evidence of where groups have taken the ideas back and implemented them with some great success. We were very pleased to welcome UK Chief Commissioner Wayne Bulpitt who dropped in and answered questions.

We reviewed how we were going to provide the best possible Scouting in North Tamworth both now and in the future. Following a consultation process we successfully amalgamated 7th Tamworth Scout Group and Wigginton Scout Group to form the 1st Mercian Scout Group. This group is progressing very well.

8th Tamworth Scout Group in Stoneydelph was struggling with numbers and its future looked bleak. After a review of the group it was decided to close the Cub Pack and Scout Troop over the summer and so just the Beaver Scouts would remain open. We were successful in getting help from Liz Curran who is one of the Regional Development Officers in developing a plan to re-open the Cub Pack and we appointed a new Group Scout Leader so the future is looking very promising for Scouting in Stoneydelph.

Explorer Scouting

For a number of years we have had one large Explorer Scout Unit based at the DAC with average attendance numbering 60 young people. A plan was launched to gain more leaders and we also opened a new satellite District Unit based in Polesworth.

We have an excellent awards night (every Wednesday) where Explorer & Network members working on DofE, Chief Scout Awards and Queens Scout Awards can attend.

Our Young Leader programme is going strong, with young people working in most groups around the District.

Scout Active Support

The Scout Active Support Unit has reenergised, building on a successful past and re-branded as being full of useful people who could support our Scouting District.
It now had three main areas
1 – To provide support and a skills base to a section, group, Unit or to a District event.
2 – As a home to all Activity permit holders
3 – As a social base

Membership has soared over the year and along with the their new necker they are doing some amazing work in many areas

Youth Involvement

For us to meet the challenges of the Associations Vison 2018 where Scouting will be shaped by young people in partnership with adults, we appointed a Scout Network member as the District Youth Commissioner.

The District Executive Committee was balanced out with more youth members.

A Youth Forum was formed with Scouts from across the District who meet regularly to discuss ideas and suggestions that are fed back into the District Team.

Some other District events

The annual celebration of St George's Day was returned to a more traditional setting with a parade through the town and into the Castle Grounds as part of the Councils Celebrations. This was a great show case for Scouting.

The Chief Scout Award is the highest award that can be gained in each section, over 100 young people were presented with a certificate of congratulation by the Mayor of Tamworth and the County Commissioner at the annual Chief Scout Awards Ceremony at the Assembly Rooms.

The District Christmas Service was once again held at St Editha's Church with the Mayor in attendance.

One of the biggest projects we undertake in the District is the Gang Show which was held in February. A Cast of 96 and a backstage team of 80 all of which are volunteers spent 5 months rehearsing a fun packed variety show. This year was the best show the production team had put together. The show received some rave reviews and was an amazing experience for all concerned.
The show was assessed against the national standard and passed and was awarded the Red Gang Show Necker.

The District had two Explorer Scouts go to the World Jamboree in Japan in the summer, they had an amazing experience and have taken life long memories away with them.
In March a group of Tamworth leaders and Explorer Scouts went to Ghana as part of the County Expedition where they were helping to build classrooms and taught some lessons to the local children.

The Groups and Units within our District with the support of the District team and Executive have produced some amazing fun Scouting for its members making them feeling empowered, valued and proud.

Chris Hollyoake
District Commissioner

TAMWORTH DISTRICT SCOUT COUNCIL
TRUSTEES' ANNUAL REPORT 2016 continued

Financial review

Brief statement of the charity's policy on reserves	During the Year, the Trustees have continued to consider the amount held in the light of its legal duty to apply charitable funds within a reasonable amount of time of receiving them. The Trustees have also reviewed the continuing need to ensure that the DAC is kept up to standard and the need to consider the financial arrangements of the Groups within the District. The Reserves Policy covers these aspects.
Further financial review details	
	Our main source of funds has been the District Levy, a subscription paid by all our young people based on figures as supplied by the Groups in the District. Additionally Income has been received for use of the DAC and activities undertaken within the DAC or organised by the District Team. The majority of our income is applied to the activities which we provide for our young people. POR sets out the manner in which our funds may be invested. We have therefore adopted a low risk strategy to the investment of our funds. This does involve using an account that requires a period of notice before funds may be withdrawn. All funds are held in cash using only mainstream banks. We do not make grants to outside organisations.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signatures		
Full names		
Position	District Chairman	District Treasurer
Date		

TAMWORTH DISTRICT SCOUT COUNCIL
TRUSTEES' ANNUAL REPORT 2016 continued

District Treasurer's Report
For The Year Ended 31st March 2016.

The financial statements are detailed on Pages 10 to 17.

District
Once again another busy year with many activities taking place during the year not least of which was the Gang Show, where due to Grants and exceptional ticket sales the full costs of over £13,700 were covered. Thank you to everyone who supported the Gang Show in whatever way.

The rent paid by external organisations for use of the DAC boosted the income for the District this year and meant that we were able to invest moneys into activities and extra equipment, such as the purchase of computers at nearly £5,000, extra Archery equipment and equipment for more Water Activities.

The Loan that was granted to a Group last year is now being repaid in accordance with the agreement. All the repayments have been transferred to the Investment Account.

Following the break in at the DAC, in addition to the amount paid out by the Insurance Company, over £6,500 has been expended on the security.

The District has also assisted the Explorer Belt Expedition Team with a grant of £500.

The Scout Shop has had an extremely busy year and the Sales far outweighs the total expenditure including refunds to Groups.

Overall excluding the Loan Repayments, the District costs exceeded income by just £1,300.

Explorer Unit

The Explorer Unit had an overall loss of £638, but there is still some Capitation to be collected from Members.

Another busy year with the Unit subsiding the costs of activities by around 20%, the purchase and cost of the minibus totalling £2,465 and Equipment purchased totalling £1,326. All of this was made possible by the Unit undertaking fundraising which raised £3,060.

Network Unit

A very busy year for the Unit, particularly those who are undertaking the Explorer Belt Expedition.

Scout Active Support

As is always the case, the Scout Active Support continued to support many activities including the Beaver Fun Day and were able to grant moneys to the Explorer Belt Expedition team and to a Leader who went to Ghana on a trip organised by County. This was funded mainly from another successful Quiz Night.

Peter Eric Seedhouse
District Treasurer

Date 18 May 2016.

TAMWORTH DISTRICT SCOUT COUNCIL

Independent Examiner's Report to the Trustees Of Tamworth District Scout Council

We report on the accounts of the Tamworth District Scout Council for the year ended 31st March 2016 which are set out on Pages 10 to 17.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

1 which gives us reasonable cause to believe that, in any material respect, the requirements:
   - to keep accounting records in accordance with section 130 of the 2011 Act; and
   - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

   have not been met; or
2 to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kevin Teal
For and on behalf Tomkinson Teal LLP
Chartered Accountants and
Statutory Auditors

Hanover Court
5 Queen Street
Lichfield
Staffordshire
WS13 6QD

Date

TAMWORTH DISTRICT SCOUT COUNCIL

SUMMARY OF FINANCIAL ACTIVITIES
for the year ended 31st March 2016

	INCOME	EXPENDITURE	NET 2016	NET 2015
	£	£	£	£
DISTRICT	88,581	77,060	11,521	(18,909)
EXPLORER BELT FUNDRAISING	1,677	1,070	607	NIL
EXPLORERS	15,122	15,761	(638)	141
NETWORK	5,175	5,009	166	(257)
SCOUT ACTIVE SUPPORT	884	983	(99)	(199)
	111,439	99,882	11,557	19,244

BANK BALANCES/CASH HELD/INVESTMENT ACCOUNT AT 31ST MARCH 2016	2016	2015
	£	£
DISTRICT	66,890	55,369
EXPLORER BELT FUNDRAISING	607	
EXPLORERS	4,643	5,281
NETWORK	609	443
SCOUT ACTIVE SUPPORT	415	514
	73,164	61,607

The annexed notes on Pages 12 to 17 form part of these financial statements.

TAMWORTH DISTRICT SCOUT COUNCIL

BALANCE SHEET
As at 31st March 2016

	2016	2015 (restated)
Monetary Assets		**£**
Petty Cash	19	352
Bank Accounts/Cash	6,718	10,982
Explorer Belt Expedition (Designated Account)	607	NIL
	7,344	11,334
Investment assets		
Virgin Money Charity Account	66,446	50,625
Loan to Group	4,450	16,700
	70,896	67,325
Non-Monetary Assets		
Uniform and Badge Stock	3,397	3,464
Expenses Paid In Advance		
Insurance	2,567	1,582
Tamworth Borough Council	250	250
	2,817	1,832
Restricted/Designated Funds		
Barbarians Explorer Unit	NIL	-420
Grant from Staffordshire County Council	-394	-430
	-394	-850
LIABILITIES DUE IN ONE YEAR	NIL	-337
PREPAYMENTS FOR USE OF DAC	NIL	-35
PREPAYMENTS FOR SPLASH 2016	-980	NIL
PREPAYMENTS BY GROUPS TO SCOUT SHOP	-1107	-7
TOTAL ASSETS LESS LIABILITIES	81,973	82,726

The financial statements were approved by the Charity's Trustees on 18 May 2016 and signed on their behalf by

C Booker
District Chairman

P Seedhouse
District Treasurer

The annexed notes on Pages 12 to 17 form part of these financial statements.

Note to the financial statements
For the year ended 31st March 2016 (cont'd)

1. Accounting policies

These Receipts and Payments Accounts have been prepared in accordance with applicable accounting Standards and the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities".

As in previous years, membership subscriptions collected on behalf on County or Headquarters are not included in the income analysis.

The figures include all monies received or paid on behalf of the Charity, including the Explorers Scout Unit, The District Scout Network, and the District Scout Active Support.

All Fixed Asset and Equipment including Buildings and a vehicle have been fully written off.

Stocks of Badges and Uniforms and been valued at the lower of Cost and Recommended Retail Price. Any Obsolete Badges have been valued at NIL.

2. Cash flow statement

The Charity is exempt from the requirement to prepare a cash flow statement because it is a small Charity.

3. District Activity Income

	2016 £	2015 £
Big Camp		4,319
Water Activities	838	45
Shooting	420	1,240
Archery	676	396
Beaver Fun Day		1,240
Beaver Sleepover Twycross	3,901	
Gang Show	17,968	1,356
First Response	75	147
Cub Camp	1,350	2,735
Cubs Swimming Gala	260	223
Cubs B.P. Day	1,064	1,704
Cubs 6 a side Football	30	35
Splash 2016	980	
Carol Service	274	220
Activity Training	416	
2015 World Jamboree		2,693
Komunic8		1,879
Radio Scout Group	10	415
Skills Weekend		415
Recruitment/Grow Your Group	325	

Note to the financial statements
For the year ended 31st March 2016 (cont'd)

4. Explorer Unit Income

	2016 £	2015 £
Subs paid by Members	2,145	2,366
Camp Fees Paid by Members	3,987	4,104
Activity Income	1,600	973
Membership Fees paid	1,523	2,191
Uniform income	1,035	169
Fundraising	3,342	3,210
Duke of Edinburgh Income	1,311	354
Minibus Donations	179	
Miscellaneous Income		144

5. Network Unit Income

	2016 £	2015 £
Subs paid by Members	185	91
Fundraising		242
Scout Shop Commission	4	8
Camp Fees paid by Members	1020	180
Uniforms	397	
Gathering 2014 Repayment	82	
Fundraising Santa Sleigh	230	
Fundraising Explorer Belt	3256	

6. Scouts Activity Support Income

	2016 £	2015 £
Review Night Raffle	60	38
Quiz Night	340	455
Shop Commission	1	5
Membership	21	
Beaver Day	462	135

7. Income in respect of District Activity Centre

	2016 £	2015 £
Shop Sales	17,898	12,632
Rent of DAC	18,302	16,285
Other Income		100

8. Investment Income

	2016 £	2015 £
Bank Interest	5	17
Virgin Money Account Interest	571	1,038

Note to the financial statements
For the year ended 31st March 2016 (cont'd)

9. Other Income

	2016 £	2015 £
District Levy	7,580	7,343
Insurance Pay out re DAC Break-in	2,056	
Easy Fundraising	19	21
Grant from Staffs County Council		500
Donations	44	999
Loan Repayments	12,250	
Explorer Belt Fundraising (Held in District Designated Account)	1,677	

10. District Activity Costs

	2016 £	2015 £
Big Camp		4,249
Water Activities	1,808	17
Shooting	313	1,614
Archery	1,147	251
Beaver Fun Day		916
Beaver Sleepover Twycross	3,810	
Gang Show	13,748	2,120
First Response	211	92
Cub Camp	1,519	1,602
Cubs Swimming Gala	300	300
Cubs B.P. Day	1,190	1,909
Splash 2016	186	
Carol Service	323	256
St. Georges Day	199	26
Activity Training	735	416
Training		91
2015 World Jamboree		4,351
Komunic8		1,908
Radio Scout Group		450
Skills Weekend		1,000
Recruitment/Grow Your Group	861	1,344
Chief Scout Award	178	467
Purchase of Computers (2016 District, 2015 Groups)	4,955	6,686

11. Explorer Unit Expenditure

	2016 £	2015 £
Equipment	1,326	2,408
Camp Fees	3,993	4,420
Activity Costs	2,065	1,545
Membership Fees paid	2,706	2,448
Uniform Costs/Payment to Scout Shop	1,440	200

Note to the financial statements
For the year ended 31st March 2016 (cont'd)

Fundraising	282	357
Duke of Edinburgh	895	436
Rent of DAC	270	565
Transport/Minibus Costs	2,466	360
Sleepover		170
Miscellaneous/Donation/Postage	318	459

12. Network Unit Expenditure

	2016 £	2015 £
Activities	133	32
Equipment	208	
Gathering 2014		82
Camp Fees/Transport/Food	901	443
Scout Shop Purchases	6	38
Backwoods Cooking		29
Xmas Party		16
Sleepover		74
Building Materials		63
Uniforms etc	381	
On-Line Scout Manager	24	
Leader Expenses	20	
Fundraising Santa Sleigh to Explorer Belt	80	
Fundraising Belt Expedition Costs and Transfer to District	3256	

13. Scouts Active Support Expenditure

	2016 £	2015 £
Quiz Night	45	45
Membership		189
Review Night Food	11	21
BBQ	36	96
Scarves		11
Donations	500	300
Present	25	
Flowers		6
Beaver Fun Day	366	164

14. District Activity Centre Costs

	2016 £	2015 £
Scout Shop Purchases	13,384	10,672
Scout Shop Refunds to Scout Groups	817	669
Repairs, Cleaning and Grass Cutting	3,947	1,598
Electricity	2,436	2,605
Water	329	360
Ground Rent	1,000	1,000
Telephone/Broadband/Website	438	402

Note to the financial statements
For the year ended 31st March 2016 (cont'd)

DAC Costs	6,586	9,653
DAC Break-In Costs	8,597	-

15. Other costs

	2016 £	2015 £
Insurance	3,536	1,583
AGM and Sundry Costs	328	189
Postage/Stationery/Printing	446	265
ADC and DC Expenses	1,542	355
District Donation to Explorer Belt Challenge	500	
Loan to Group		16,700
Explorer Belt Fundraising (Held in District Designated Account)	1,070	
Explorers Restricted Account	420	

16. Employees

During the year the Charity employed a Caretaker at a cost of £1,080 (2015: £960). The Trustees would like to record their thanks to the Caretaker for the work undertaken during the year.

17. Trustees remuneration and expenses

None of the Trustees receive any remuneration. Those Trustees, who made a claim, were reimbursed a total of £11,402.70 for expenses incurred including purchases of equipment etc. for the DAC, in respect of computers and ancillary equipment to be used at the DAC for Scouting matters and the Gang Show amongst other things. All of this expenditure is fully vouched and receipts/invoices held to cover the total amount.

18. Cash held in investment Account

	2016 £	2015 £
Virgin Money Account	66,446	50,625

19. Debtors

	2016 £	2015 £
Prepayments	980	35

20. Capital commitments

There were no capital commitments authorised or contracted for at the year end.

Note to the financial statements
For the year ended 31st March 2016 (cont'd)

21. Taxation

The Charity is exempt from taxation on any income or capital gains.

22. Contingent liabilities and Future Liabilities

Tamworth Borough Council has awarded the Charity 100% Rate Relief. The Trustees again express their appreciation.

The land on which the District Activity Centre stands is owned by Tamworth Borough Council and an annual Ground Rent of £1,000 is payable to the Council.