AGM HELD ON 8th OCTOBER 2026 AT SSC AND MARINE CADET UNIT @ 630PM

The Unit Chair of The Unit Management Trustees, Robert (Bob) Smith opened the AGM and welcomed and thanked those in attendance, he further thanked our President Mr. Fred Normandale, for once again, agreeing to oversee the proceedings to comply with the Marine Society & Sea Cadets constitution.

UMT members Present: Robert Smith Chair, Tom Fox, Jim Sheader, Councilor Janet Jefferson, CO John Webster, Lisa Hattersley. James Cameron – Wood

Apologies: Sarah Normandale, Trish Kinsella

18 people in total present.

Minutes from previous AGM: 2025

These were accepted as a true and accurate record

Proposed: Councilor Janet Jefferson proposed and Jim Sheader seconded, with all present in favour of the minutes being a true and accurate record of the 20254 AGM.

Matters Arising:

There were no matters arising.

CHAIR REPORT

Our cadets once again have achieved much and gained many new life experiences over the past year, none of which would have been possible without the excellent guidance and leadership of our Commanding Officer and his Officers, Instructors and staff. The trustees would once again like to commend and congratulate them all for their sterling work.
Over the past year, Phase 1 of the building repair and renovations were completed with the help of a £20K grant from the MSSC. This work included a new classroom, a mezzanine training area and a staircase, all of this work was signed off by building control on completion. Moving forward, Phase 2 is also nearing completion, this includes an all-access restroom, shower and utility/laundry room, I am pleased to state that we have been awarded two substantial grants to complete this Phase, £16.5K from the MSSC Premises Fund and £5K from the Scarborough Council. I would like once again to take this opportunity to thank our contractor, Mr. Lee Hague from Crafted Joinery Projects for his invaluable support and guidance throughout both Phase 1 & 2 and for the quality of the work which is evident for all to see.

After stating at the last AGM that we had established a roof maintenance contract at a cost of £750 a year, we can now produce invoices and photographic evidence of all work conducted, I am pleased to state that this has proven to be money well spent as we recently had an issue with the roof coping stones which had moved and a leak occurred above the

new staircase, by being able to produce the maintenance invoices and photographs to the insurance company, we were able to successfully submit a claim for £3996 however we still had to pay a £1K excess.

As I have stated at previous AGM's, and will continue to do so, that though we class the building renovations as a major priority, we must continue to support these young people prepare them for their future life as adults, to do so we must also ensure that the instructors and cadets have all the tools and necessary equipment required to achieve these goals and as Chair I will continue to maintain that this is also a major priority and a major operational requirement, a prime example of this was the purchase through grants of £27.5K from the Mark Masonic Benevolent Fund for a new boat and trailer which was delivered last October. Another example, is that the new "Linton Classroom" has now been fully renovated by a number of military veterans from the area and will be used primarily for the Royal Marine Cadets. Moving forward, the Phase 3 project will be the renovations of other classrooms which we hope to start in the new year, it is hoped that in the future we will receive further assistance from veterans through the various local veteran's associations that I am in contact with.

During the past year, Mrs. Kayleigh Brown Our Parents & Friends Committee Chair, moved over to the training staff and handed over the P&F Chair role to Mrs. Lisa Hatersley. I would like to take this opportunity to publicly thank Mrs. Brown for her leadership, excellent support and fundraising efforts during her time as P&F Chair over the past five years and wish her well in her new position, I would also like to welcome Mrs. Hattersley and we look forward to working with Lisa and her team in the future. The P&F have once again raised some excellent funds during this past year through Armed Forces Day and of course the Christmas draw for which they should be commended. The P&F committee as always are also a major part of our support team for the cadet's summer camp and pancake day plus our twice weekly meetings, having attended the area conference this year with Trustee, Mr. James Cameron-Wood and to hear some units mention that they did not have a P&F committee and that they struggle trying to recruit enough trustees, we should be eternally grateful for the support that our P&F and trustees give to the unit. On another note, however, we must continue to seek out grants and maintain our fundraising efforts to enable us to ensure that we have the funds to meet the compliance requirements with the relevant costs involved and to continue with Phase 3 renovations. Last but not least we also need to have funds to support those cadets that may require bursaries to enable them to have the excellent opportunities to attend various training courses/modules, such as going offshore.

As we can all appreciate, costs such as utility bills and fuel have risen substantially over the last year and I may add, continue to rise, these costs also include what we have to pay for storage and offshore training sessions at the NYWP, which I may add have also increased. Next year if I remain in the position as Chair, I plan to conduct a review with the trustees regarding our current cadet subs, the last time these were reviewed was in early 2025 and at which time the subs were capped for two years. We must remember that cadet subs, car park rental and gift aid are our main sources of income and therefore we must remain within our means to pay for our operational needs, we cannot totally rely on donations

which in turn may not be forth coming as everyone is tightening up their belts when it comes to available funds in the midst of this financial crisis , furthermore, other costs I would also like to point out that over the past five years to enable us to meet the building fire safety regulations and MSSC compliance, we have paid out approximately £5K for servicing of firefighting equipment, alarms, emergency lighting and also our annual fire risk assessment, all of these inspections are a requirement by law and will be scrutinised during our Unit Management Assurance inspection annually.

On closing, we had a very positive annual UMA inspection which included the inspection of the compliance register, this in turn led to a number of praise worthy safety related comments and at the area conference I was very proud on behalf of the UMT to be presented with the "Ledger Trophy", it is awarded to the UMT that throughout the year has shown, consistently outstanding unit management, significant contributions to the wellbeing of the unit, have overcome exceptional challenges and above all scored the highest mark in the Unit Management Assurance process. The unit was also presented with the "Social Action Award" which recognises local units and cadets for exceptional community engagement and impactful social action projects, which l think you will agree covers the Scarborough Sea Cadet Unit to a tee and long may it continue.
Robert A.L Smith, Chair, Unit Management Trustees.

C/O REPORT

Yet another great year for Scarborough Sea Cadets.
The momentum that the staff and cadets have , has never wained from this time last year. There has been much to do, including, DofE, New Dinghy Instructors from cadets, attendance of District, Area training weekends, District, Area and National Competitions, Ten offshore trips on various vessels, Pelican of London, Sailing Barge 'Thalatta', Ocean Youth Trust (James Cook), the James Cook trip included the Tall Ships Race from Stravangar to Aalborg and then onto Scarborough (712nm).

Bronze, Silver and Gold expeditions undertaken with great enthusiasm and energy. Hosting of Surrey District for their annual camp, both in the harbour and at our boat station.

The Unit band under the watchful eye of the Bandmaster PO Charlie Davies, has travelled countless miles across the country and at home. They played at our Area Drill and Piping completion, short gigs around town including the Masonic Lodge, Spa, Nursing home and led the cadet contingents at AFD parade. They receive well deserved praise even when they are practicing on the pier. They ended this AGM year with an outstanding performance at Barrow for the 125th Anniversary of submarine building in the town. They performed in front of the Town Hall where local councilors, veterans, sea cadets and submarine Ships company were in attendance and then went on to perform inside the Town Hall, after tea and sticky buns, to rapturous applause from the audience.

We competed at the National Drill Competition at HMS Raleigh, winning a long-awaited gold medal for their efforts.

Qualifications this AGM year are as follows;
92 Promotions in the year
We currently have;
3xPOC's
3xCadet Sgts
9xLC's
2xCpl's
60 Cadets offshore
10xStaff Offshore
7,309 boating hours between Nov 25-Oct 26
Practice Expeds in the year;
Gold x 3 Cadets
Silver x 3 Cadets
Qualifier Expeds in the year;
Gold x 4 Cadets
Silver x 12 Cadets
Bronze x 4 Cadets
Cadet Qualifications = 361
Adult Qualifications = 30
No mean feat. Some of these adults and cadets have had something on around 6 days every week. BZ to all concerned.

Scarborough Sea Cadets are good as they are offering the Best Sea Cadet Experience, not just to our own but other local organisations and Units of the Corps from within our Area and beyond. Guaranteed a lifetime of experiences from dedicated staff and cadets.

We cannot do this without support. This comes from our own Parents and Friends Committee who are endless with support of not only funding but putting on events and games etc to enable funds to be raised to help our Unit as a whole, also we have our Unit Management Committee under the capable lead of Bob Smith our chairman, who ensures we have a Unit to operate from, which has been a major task, also finding funding for alterations and operational costs. We also thank an outstanding benefactor who does not know how much we appreciate the help that is given.

We would also like to thank the local people and businesses who contribute to us so we can offer the best Sea Cadet Experience ever, not to forget the outstanding staff and cadets of the Unit who pull together no matter what. Eternally grateful as Commanding Officer for their efforts.

It goes without saying that our Unit in Scarborough is second to none in the country. BZ to all who helps us achieve this.
John Webster, Lt Cdr (SCC) RNR

SEA CADETS | Scarborough

TREASURERS REPORT

First of all, I would like to thank Sarah Normandale for preparing this report. Her support & hard work, along with Jo Michulitis, is making this transition period much easier for me.
For the year ending April 2026, I am reporting a deficit of nearly £26k. Whilst this is a significant figure, it includes nearly £39k spent on building works. Now that these are complete, the future finances will be much better placed.

There has been a significant increase in spending on cadet voyages, rising by nearly 100% to £30k, with a decrease of £5k in parental contributions. This means that a greater proportion of these costs are being met by outside donations & none ringfenced funds. We need to become less reliant on donors to fund the increase in voyages, perhaps looking at increasing costs to parents or raising separate funds.

In good news, donations to the band have covered the costs & the band continue to thrive.

Utility bills have risen by approx. £2k this year. I will continue to seek out the best tariffs.

Overall, we are doing incredibly well in maintaining momentum in raising funds while, more importantly, providing our cadets with valuable life skills, qualifications & life experiences.
If anyone would like more detailed analysis of the accounts, please feel free to contact me.

SEA CADETS | Scarborough

Scarborough Sea Cadets

Financial Activities

April 2025 - March 2026

	TOTAL
Income	
2-0000 Cadet Donations (Subs)	14,727.00
2-0000 Cadet donations Camp	3,219.50
Total 2-0000 Cadet Donations (Subs)	**17,946.50**
2-3000 Charitable activites	450.00
2-3001 Local Giving	4,454.67
2-3002 Easter Raffle	230.00
2-3002 Hundred Club Income	6.00
2-3002 Pancake Day	1,319.35
2-3003 Donations	20,333.82
2-3004 Gift Aid	5,911.99
2-3007 TRAFALGAR	790.00
2-3008 P&F Fundraising	589.63
Total 2-3000 Charitable activites	**34,085.46**
2-7000 Uniform Income	1,293.40
2-7001 - logbook income	199.00
Total 2-7000 Uniform Income	**1,492.40**
2-9000 Parking Fees	5,000.00
MSSC Income account	4,489.60
Restricted funds	
2-3005 - D of E donations	30.50
Donations (restricted funds) building works	26,640.47
Donations (restricted funds) cadet equipment	-2,000.00
Restricted funds income - barges, voyages, trips	12,147.00
Safety Boat (restricted)	67.56
Sea Cadet Band inc (restricted)	3,003.00
Total Restricted funds	**39,888.53**
Total Income	**£102,902.49**
GROSS PROFIT	**£102,902.49**
Expenses	
1-1000 Travel and Accommodation	701.15
1-1001 Beerhouse Hire car/Van	6,726.90
1-1002 Fuel	4,904.06
Total 1-1000 Travel and Accommodation	**12,332.11**
1-1100 Maintenance and Equip	5,890.46
Building Repairs & Maintenance	1,397.40
Total 1-1100 Maintenance and Equip	**7,287.86**
1-2000 Utilities	4,483.64
1-2002 EON / N Power / Electric	2,280.15
1-2003 Utilities Opus Power	372.00
Council Tax	882.20
Total 1-2000 Utilities	**8,017.99**
1-4000 Insurances	6,526.19
1-6000 Phone Costs	519.23

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1-7000 Other Professional Services	87.00
1-8000 Printing, Postage and Stationery	1,084.18
1-9100 MSSC Courses	718.64
1-9101 Training Other	16,850.60
1-9102 Computer Zoom Training	536.76
1-9200 Uniform Costs	1,175.89
1-9300 Equipment Costs	1,206.09
1-9400 - provisions (food etc)	585.85
Bank Charges	72.50
Restricted Funds Expenses	
1-9101 D of E training	512.62
Band (Restricted) expenses	2,233.24
Expenditure (restricted funds) Barge Trips	30,425.00
Expenditure (restricted funds) building works	38,823.28
Total Restricted Funds Expenses	**71,994.14**
Total Expenses	**£128,995.03**
NET OPERATING INCOME	**£ -26,092.54**
Other Income	
2-7000 Grant Income	
Grants (restricted funds) Building Works	150.00
Total 2-7000 Grant Income	**150.00**
Total Other Income	**£150.00**
NET OTHER INCOME	**£150.00**
NET INCOME	**£ -25,942.54**

Balance Sheet

As of March 31, 2026

	TOTAL		
	AS OF MAR 31, 2026	AS OF MAR 31, 2025 (PY)	CHANGE
Fixed Asset			
Tangible assets			
Boats	7,116.30	7,116.30	0.00
Land & Buildings	278,739.90	278,739.90	0.00
Motor Vehicles Cost	34,948.33	34,948.33	0.00
Total Tangible assets	**£320,804.53**	**£320,804.53**	**£0.00**
Total Fixed Asset	**£320,804.53**	**£320,804.53**	**£0.00**
Cash at bank and in hand			
Cash in hand	0.00	0.00	0.00
Current Account HSBC	19,611.04	45,553.58	-25,942.54
Total Cash at bank and in hand	**£19,611.04**	**£45,553.58**	**£ -25,942.54**
Debtors			
Debtors	0.00	0.00	0.00
Total Debtors	**£0.00**	**£0.00**	**£0.00**
NET CURRENT ASSETS	**£19,611.04**	**£45,553.58**	**£ -25,942.54**
Creditors: amounts falling due within one year			
Trade Creditors			
Creditors	0.00	0.00	0.00
Total Trade Creditors	**£0.00**	**£0.00**	**£0.00**
Total Creditors: amounts falling due within one year	**£0.00**	**£0.00**	**£0.00**
NET CURRENT ASSETS (LIABILITIES)	**£19,611.04**	**£45,553.58**	**£ -25,942.54**
TOTAL ASSETS LESS CURRENT LIABILITIES	**£340,415.57**	**£366,358.11**	**£ -25,942.54**
TOTAL NET ASSETS (LIABILITIES)	**£340,415.57**	**£366,358.11**	**£ -25,942.54**
Capital and Reserves			
Opening Balance Equity	370,943.57	370,943.57	0.00
Retained Earnings	-4,585.46	7,149.91	-11,735.37
Profit for the year	-25,942.54	-11,735.37	-14,207.17
Total Capital and Reserves	**£340,415.57**	**£366,358.11**	**£ -25,942.54**

Sarah Nicholson, Treasurer

Election of President

Mr. Fred Normandale (sitting President) was asked if he would be willing to stand again. He agreed to this with Robert Smith proposing and James Sheader seconding. All were in favor, so Mr. Normandale was duly elected as the Unit President for 2026/2027.
Mr. Normandale stated the following "***I have been president for more than 40 years now and I consider it a great privilege. It is an honor for me to be involved. I love what you do. ThoughI am only in the background, I watch very keenly what is going on, and I am so thrilled for our youngsters that they have such good guidance. I would like express my thanks and pride in being President for such an awesome Unit that gives and has given so many young people amazing experiences that would stay with them for the rest of their lives. I would like to take a moment to remember Liz Blades MBE past treasure who sadly passed away earlier this year (a minute's silence was observed)***

Election of UMT officers

The meeting was then handed to the President by the Chair to oversee the election of UMT officers

Mr. James Cameron-Wood Proposed by Mr Robert Smith, seconded by Mrs Trish Kinsella
Mr. Robert Smith, Proposed by. James Cameron Wood, and seconded by Trish Kinsella
Mr James Sheader, Proposed by Mrs Trish Kinsella, Seconded by Mr Robert Smith
Mr. Tom Fox: Proposed by Mr Robert Smith, Seconded by Mr. James Cameron-Wood
Mr. Matthew O'Brien, Proposed by Mr Robert Smith, seconded by Mr James Cameron-Wood (Mr. Mattew O'Brien was introduced to the meeting as a new member of the UMT. He gave a brief talk about his life experiences and was looking forward to collaborating with the unit in general.)
Mrs Sarah Nicholson, Proposed by James Sheader, Seconded by, Councilor Janet Jefferson
Councilor Mrs. Janet Jefferson: Proposed by Trish Kinsell, Seconded by Mrs.Sarah Nicholson
Ms. Sarah Normandale: Proposed by Mr. Robert Smith, Seconded by Mrs. Sarah Nicholson
Mrs. Lisa Hattersley, Proposed bhy Mr. Bob Smith Seconded by James Cameron-Wood

All the above were elected unanimously by those present and the President returned the meeting to the Chair.

There being no other business, the meeting was closed by the Chair at 19:01 with thanks to all who attended.

A UMT meeting followed the AGM for the election of officers.

UMT Chair Mr Robert (Bob) Smith.
Proposed by James Cameron-Wood and seconded by Tom Fox all in favour . Bob Smith was elected as Chair for 2026/27
UMT Vice Chair James Cameron-Wood

Proposed by Bob Smith and seconded by Tom Fox all in favour. James Cameron-Wood was elected as Vice Chair for 2026/27

Treasurer: Sarah Nicholson.

Proposed by Bob Smith and Seconded by Lisa Hatersley all in favour. Sarah Nicholson was elected treasurer for 2026/27

Secretary: Trish Kinsella.

Proposed by Tom Fox and Seconded by Mr. Jim Sheader with unanimous approval from the meeting. Trish Kinsella was elected secretary for 2026/27

This concluded the official voting for posts.

Lisa Hattersley was asked if she would be willing to carry on as chair of the P&F, which he agreed.

One piece of business was discussed proposed for new lighting to be fitted on to the mezzanine floor passed by the committee for this work to be done.

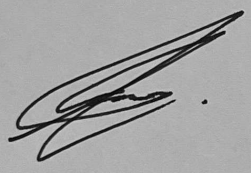
There being no more business the meeting closed at 7.50pm

Independent Examination Report for Scarborough Sea Cadets
Year ended 31 March 2026

I have examined the attached accounts for the year ended 31 March 2026 as shown in the financial activities report.

I certify that the accounts are consistent with the current Sea Cadet Regulations and that the conduct of the audit fulfilled the requirements set out by the Charity Commission in its guidance on the content of an independent examination.

In my opinion, these accounts are in accordance with the unit books and show a true and fair view of the results for the year and the state of affairs at 31 March 2026.

Signature: 

Independent Examiner
SAMANTHA DIXON

Date: 22/10/2026

£

OPENNING BALANCE 2025 : 45,553

CLOSING BALANCE 2026 : 19,611

NET INCOME : -25,942.