Trustees Report for

Guarlford Village Hall Registration number 523145

Penny Lane, Guarlford WR13 6PG

This report covers the financial period 6th January 2025 – 5th January 2026

During this period the charity was managed by the following eight Trustees.

Philip Arthur Thomas, Heather Jane Clarke, Gillian Elspeth Hollick, Andrea Christine Candlish

Julia Talbot Cooper, Jonathan Peter Maggs, Judith Margaret Knott, Jennifer Margaret Cameron

Structure and governance

Guarlford Village Hall is managed by a Trust Deed dated 30th August 1949

Trustees are appointed to the management committee with the agreement of the existing board of trustees by election at the Annual General Meeting

Objectives and activities

The Trust premises, (Guarlford Village Hall) is held upon trust for the purposes of recreational enjoyment of the local community and surrounding area, offering opportunities for the physical, social, emotional and intellectual benefit of local residents, their relatives and friends.

Achievements and performance

The Trustees have worked over the past year to renovate and improve the village hall making it more suitable to provide for the needs of the local community into the future with acknowledgement of a changing climate and increasing social pressures.

Set in a rural community, the Trustees have worked in conjunction with the local Parish and District Councils to offer suitable activities to support community cohesion and address social isolation through the provision of a community hub.

Examples of activities include social events such as quizzes and concerts, talks by external specialists, dances, art and crafts, book club, table tennis etc. Rooms are also let to private practitioners to offer health related sessions.

The community benefits from having a social space in the heart of the community which is open to all with many drop-in sessions at minimum or no cost. The increased provision of suitable facilities has enabled the Trustees to offer a space to a range of external bodies to impart important health and safety information to vulnerable residents in the heart of their community.

Financial Review

Throughout the reporting period an active programme of fundraising has taken place alongside successful grant applications. Together, this raised a little under £50,000 and enabled the Trustees to commit to the final stage of the total renovation of the building. Throughout the reporting period £18,201 was spent on renovation with liabilities at the end of the financial period of £30,345 for the completion of the project.

Including 'other income' throughout the period, this left a little over £5,000 available in account at the end of the year, as shown on the full financial report. In line with the charities reserves policy,

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this amount would cover one years running costs with a margin for any unexpected expenses in an emergency.

Fundraising activity

The Trustees were successful in raising funds by organising fee paying events in the village hall and advertising locally. These were well attended by members of the local community, eager to support the improvements of their community building and also drew additional voluntary support to the project further developing community cohesion.

The future

The next financial year will see a reduction in income as it is not expected to apply for further large amounts of grant funding. Some fundraising events will continue to be held as these are beneficial to ensure the local community remains invested in their community hub. With all major renovations now complete, future income will be set to cover the maintenance of the building with upgrading of equipment as necessary and investment in 'drop-in' support opportunities for the local community.

This Trustees report was approved at a Trustees Meeting on 8th October, 2026 and recorded in the minutes of this date.

Signed P.A. Thomas ..... Phil Thomas
Chairman

..... Gill Hollick ..... Gill Hollick
Secretary

... H J Clarke .... Heather Clarke
Treasurer

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GUARLFORD VILLAGE HALL FINANCIAL REPORT 6th January 2025 – 5th January 2026

Annual Return Figures for 2025/2026

		2023	2024	2025	Explanation and Variation
1	Balance Brought Forward	31,304.96	15,820.98	8,924.85	
2	Total Receipts	19,897.46	138,802.69	49,732.28	Increase in hall lets Includes £38,600 grant funding for phase 3 refurbishment
3	Total Expenses		145,698.82	23141.00	Including £2293.86 final payment of phase 2 refurbishment
	TOTAL WORTH 1 + 2 - 3	**31,304.96**	**8,924.85**	**35516.13**	

Prepared by Treasurer	Heather Clarke	H Clark	Date 22-6-26
Chairperson	Philip Thomas	P A Thomas	22-6-26
Independent Examiner	Peter Hughes	Peter Hughes	23/6/26

GUARLFORD VILLAGE HALL FINANCIAL REPORT 6th January 2024 – 5th January 2025

Grant funding received in 2025 – shown in accounts

	Funder	Amount	Project Phase 3
	Malvern Hills District Council	18,000	Peter Mayner room refurbishment
	National Lottery Community Grant	20,000	Heating, solar installation and acoustic panels
	Guarlford Parish Council	600	Peter Mayner room refurbishment
	TOTAL	**38,600**	

Balance in account as at 5th January 2026	£ 35,438.70
Cash in hand as at 5th January 2026	£ 77.43
Total	**£ 35,516.13**
LIABILITIES	
Money 'ring fenced' from grants and donations towards Phase 3 'The Peter Mayner Room' refurbishment	£ 25,345
Acoustic boards	£ 5,000
Remaining balance	**£ 5,171.13**

Prepared by Treasurer	Heather Clarke	H J Clarke	Date 22.6.26
Chairperson	Philip Thomas	P. A. Thomas	22.6.26.
Independent Examiner	Peter Hughes	Peter Hughes	23.6.26

GUARLFORD VILLAGE HALL		2024 actuals	2025 actuals
Receipts			
Fundraising	X-mas Fayre	1327.15	1315.31
	Art exhibition		171.70
	Quiz nights	1007.33	
	Easter quiz		643.00
	Summer quiz		684.00
	Christmas quiz		602.00
	Psychic evening		188.00
	Folk evening		449.38
	Barn Dance	380.05	612.00
	Community first tea		57.07
	Summer celebration	1004.08	320.31
	Madresfield estate talk		135.00
	Book sale		355.70
	Xmas garland		653.00
	Harvest auction		1129.50
	Charities day		196.20
	Nativity café	239.52	108.50
	D Day	310.03	
	Re-open event	72.80	
	Carol singing	22.03	
	village community event	77.07	
	Reg Moule talk	417.02	
sub total		**4857.08**	**7620.67**
Hall hire	Table tennis	480.00	330.00
	W I	115.00	410.00
	John Wilkinson band		300.00
	GPC	180.00	240.00
	MHDC	200.00	200.00
	Private hire	110.00	210.00
	Dancefit	221.00	442.00

	Band Panalytic	195.00		
	Tai Chi Altair	266.00	647.00	
	Sound therapy	20.00	156.00	
	Yoga A B	39.00	39.00	
	Mirand White Yoga		374.50	
sub total		**1826.00**	**3348.50**	
Grant funding	GPC	600.00	600.00	
	DLUHC	112000.00		
	Platinum Jubilee	7680.00		
	Bernard Sunley	5000.00		
	Garfield Weston	5000.00		
	MHDC		18000.00	
	National Lottery Community Grant		20000.00	
sub total		**130280.00**	**38600.00**	
General	A&E costs reimbursement	114.55	42.50	
	Donations		0.00	
	Easy Fundraising	88.81	120.61	
sub total		**203.36**		
	Elizabeth Mayner	1000.00		
	History group	519.25		
	Other donations	117.00		
sub total		**1636.25**	**163.11**	
Total Receipts			**49732.28**	
Prepared by	Treasurer HJ Coles			
	Chairperson P. A. Thomas			
	Secretary Gill Hollis 23/6/26			
			Auditor Independent examiner	

Expenses 6th January 2025 - 5th January 2026

GUARLFORD VILLAGE HALL		2024 Actual	2025 Actual
Payments			
Running costs	Electricity	957.55	963.74
	Water	254.14	157.69
	Insurance	767.21	784.33
Membership	Local giving		
	Community First	135.00	
Bank charges		66.93	59.59
Sum up			10.00
Admin	Paper	123.69	11.92
sub total		**2304.52**	**1987.27**
Maintenance	A&E fire check	1642.64	536.96
	stairlift	697.25	
	Kitchen shutter	869.40	869.40
	Rat poison		37.75
	Notice board repairs		15.77
	floor repairs		5.00
	cleaning supplies		12.60
sub total		**3209.29**	**1477.48**
Other	P.A. system	234.48	0.00
	Solar insta & heating		15190.00
	velux blinds		522.90
	Doorbell	7.39	
	portable heater	21.99	
	key safe	5.59	
	kettles	24.75	
	picture hooks	6.78	
	roller blinds		52.00
	mats hallway		77.98
	Table tennis equipment		44.95

		voucher V Lyne				20.00	
sub total						**15907.83**	
Event expenses		Raffle Prizes		60.84		64.48	
		Carol singing				20.00	
		Charities day				1.49	
		Xmas quiz				96.09	
		Xmas garland				152.87	
		Harvest auction				184.25	
		Madresfield talk				58.00	
		Community first tea				46.67	
		Summer celebration				25.82	
		Summer quiz				97.03	
		Barn dance				296.13	
		Folk evening				211.08	
		Psychic evening				48.38	
		Easter quiz				87.70	
		Art exhibition				29.52	
		Xmas Fayre				55.05	
Miscellaneous event expenses				49.05		0.00	
sub total				**410.87**		**1474.56**	
Refurbishment				139774.14		2293.86	
sub total				**139774.14**		**2293.86**	
Total Costs				**145698.82**		**23141.00**	
Prepared by		Treasurer					
		Chairperson	P. A. Thomas				
		Secretary	Gill Hall.		23/6/26.		
		Auditor / Independent examiner				23/6/26	

Summary 6th January 2025 - 5th January 2026

GUARLFORD VILLAGE HALL SUMMARY OF WORTH											
INCOME					**2023**		**2024**		**2025**		
	Fundraising				6274.50		4857.08		7620.67		
	Hall Hire				1870.50		1826.00		3348.50		
	Grants				10950.00		130280.00		38600.00		
	Donations/refunds				449.02		1636.25				
	Sales				49.50		0.00				
	General				303.94		203.36		163.11		
TOTAL INCOME					**19897.46**		**138802.69**		**49732.28**		
EXPENSES											
	Running costs				3079.03		2304.52		1987.27		
	Maintenance				1826.74		3209.29		1477.48		
	Event expenses								1474.56		
	Other				475.67		410.87		15907.83		
	Refurbishment				30000.00		139774.14		2293.86		
TOTAL EXPENSES					**35381.44**		**145698.82**		**23141.00**		
TOTAL INCOME - EXPENSES					**-15483.98**				**26591.28**		
Bal B/F					**31304.96**		**15820.98**		**8924.85**		
Carried forward					**15820.98**		**15820.98**		**35516.13**		
Prepared by		Treasurer				Secretary	Gillian Hollick				
		Chairperson	P. A. Thomas								
		~~Auditor~~ / Independent examiner				Date 23/6/26					1 of 1