



Trustees' Annual Report for the period

From **01/05/2023** Period start date To **30/04/2024** Period end date

Charity name: **GREAT WITLEY VILLAGE HALL**

Charity registration number: **523143**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To manage the property in such a way as to make it available to the local community
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The trustees and management committee hold regular meetings to discuss and arrange upkeep of the hall and promote activities to the benefit of the local community
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are aware of the guidance issued by the Charity Commission regarding their obligations to benefit the local community

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	We have not made grants and do not expect to do so
Policy on social investment including program related investment	Para 1.38	We have not made any explicit social investments and do not expect to do so
Contribution made by volunteers	Para 1.38	The trustees and management committee are all volunteers
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The management committee has fulfilled its obligations in providing and managing a building for the benefit of the community. As well as hiring out the space to local clubs and playgroups, the hall hosts village meetings, puts on shows and films, regular coffee mornings, as well as hosting events to improve the lives of local people. The hall is well used by young and old members of our community.</p> <p>We have taken over responsibility for managing the Quartergreen, an all-weather sports court on the site of the village hall,</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	Fundraising objectives were met to make sure that the cost of running the hall would be covered. Hire charges were increased and high energy costs have been managed through the installation of heat pumps.
Investment performance against objectives	Para 1.41	Energy prices have risen per unit compared to two years ago so we invested in air source heat pumps. The cost of these was met from a grant and our own resources. Total energy costs have reduced as a result of the investment.
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We have a healthy reserve of almost £50,000 held in various bank accounts with a net surplus
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held in case of problems with the structure of the hall, the upkeep and replacement of fittings including an outside play area for children and the sports court
Amount of reserves held	Para 1.22	£48,000
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	none

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Hire charges of the hall are set in such a way to cover the costs of using the hall. Some capital items are paid for by grants.
Investment policy and objectives including any social investment policy adopted	Para 1.46	The management committee does not invest any of the money other than in a savings account at the bank. This year we will consider solar panels and/or a battery storage system.
A description of the principal risks facing the charity	Para 1.46	Principal risks would be the loss of income from regular hall users such as Pre School
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	The trustees and management committee are governed by a constitution
How is the charity constituted? (e.g. unincorporated association , CIO)	Para 1.25	The charity is run by a committee set up under the constitution rules
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The committee is elected every year and a chairman can only run for office for 3 consecutive years maximum. There are posts for vice chair, treasurer, secretary as well as chairperson. We regularly canvas for new committee members.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Great Witley village Hall Management Committee
Other name the charity uses	
Registered charity number	523143
Charity's principal address	Great Witley Village Hall, Worcester Road, Great Witley, Worcester WR6 6HR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ruth Goodman	Chair		
2	Peter van Tongeren	Vice Chair		
3	Stephen Woodhouse	Treasurer		
4	Linda Wells	Secretary		
5	Julia van Tongeren			
6	Amanda Morris			
7	Sandie Dallow			
8	Richard Hogarth			
9	Barbara Hogarth			
10	Sue Middup Jones			
11	Bill Middup Jones			
12	Terry Beddington			

Corporate trustees – names of the directors at the date the report was approved

Director name		
n/a		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
n/a		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

n/a

Exemptions from disclosure

Reason for non-disclosure of key personnel details

n/a

Other optional information

n/a

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Peter Erik van Tongeren	Stephen Woodhouse
Position (eg Secretary, Chair, etc)	Chair (from 1/5/2024 →)	Treasurer
Date	19/02/2025	

GREAT WITLEY VILLAGE HALL

(Registered Charity No. 523143)

Financial Statements

for the

Year Ended 30th April 2024

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF GREAT WITLEY VILLAGE HALL

We report on the accounts of Great Witley Village Hall for the year ended 30th April 2024, which are set out on pages 3 to 6.

Respective responsibilities of trustees and examiners

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is our responsibility:

- to examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to our attention.

Basis of independent examiners' report

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiners' statement

In connection with our examination, no matter has come to our attention:

(1) which gives us reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Dove Ford & Co. Ltd
Chartered Certified Accountants
30 Sansome Walk,
Worcester,
WR1 1LX.

Date:

Great Witley Village Hall

Income and Expenditure Account for the Year Ended 30th April 2024

	Notes	General Funds 2024	General Funds 2023
<u>Income</u>			
Room hire		14,662	13,777
Fundraising	1	13,361	10,716
Bank interest		215	3
Grants		-	10,000
Quartergreen income		3,080	280
Other income		-	88
Donations		608	390
Total		31,926	35,254
<u>Expenditure</u>			
Property Expenses	2	12,203	10,768
Repairs and Improvements	3	2,066	16,113
Fundraising Expenses	4	8,007	5,494
General Expenses	5	3,239	1,552
Total		25,515	33,927
(Deficit) / Surplus for the year		6,411	1,327
Surplus brought forward		29,760	28,433
Surplus carried forward		£ 36,171	£ 29,760

Great Witley Village Hall

Statement of Assets & Liabilities as at 30th April 2024

	General Funds 2024	General Funds 2023
<u>Current Assets</u>		
Bank Current Accounts	8,790	18,791
Bank Deposit Account	39,107	7,832
Cash Float	60	65
Prepayment	1,244	1,758
Sundry Debtors	1,562	2,186
	<u>50,763</u>	<u>30,632</u>
<u>Less:</u> Current Liabilities	1,670	872
<u>Net Assets</u>	<u>£ 49,093</u>	<u>£ 29,760</u>
 <u>Represented by</u>		
General Fund	35,858	29,760
Quartergreen General Fund	13,235	
	<u>£ 49,093</u>	<u>£ 29,760</u>

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Great Witley Village Hall

Notes to the accounts for the Year Ended 30th April 2024

	General Funds 2024	General Funds 2023
1 <u>Fundraising Income</u>		
Film nights	2,074	2,006
Bar profits	7,373	5,564
Cycle events	-	1,515
Coffee & chat	142	336
Live and local nights	-	780
Quiz nights	-	345
Plant sales	350	-
Sundry events	3,422	170
	<u>£ 13,361</u>	<u>£ 10,716</u>
2 <u>Property Expenses</u>		
Water	246	659
Electricity	5,628	3,896
Insurance	1,406	1,217
Cleaning	3,711	3,567
Gardening and Tree Work	792	898
Broadband	420	531
	<u>£ 12,203</u>	<u>£ 10,768</u>
3 <u>Repairs and Improvements</u>		
General Repairs	1,756	416
Fire Extinguishers & Service	56	556
Heating & Electrical Work	-	240
Locks and keys	-	-
Kitchen Equipment	-	116
Play Area	254	84
Heat pumps	-	14,702
	<u>£ 2,066</u>	<u>£ 16,114</u>

Great Witley Village Hall

Notes to the accounts for the Year Ended 30th April 2024

	General Funds 2024	General Funds 2023
4 <u>Fundraising Expenses</u>		
Film Nights	1,136	1,041
Bar Expenses	4,417	3,370
Cycle Event	-	105
Live and local nights	2,454	770
Quiz nights	-	38
Sundry events	-	170
	<u>£ 8,007</u>	<u>£ 5,494</u>
5 <u>General Expenses</u>		
Accountancy	460	350
Licences	655	824
Quartergreen Expenses	1,701	-
Sundries	322	253
Internet Hosting/Domain	101	125
	<u>£ 3,239</u>	<u>£ 1,552</u>