

GREAT WITLEY VILLAGE HALL

(Registered Charity No. 523143)

Financial Statements

for the

Year Ended 30th April 2023

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF GREAT WITLEY VILLAGE HALL

We report on the accounts of Great Witley Village Hall for the year ended 30th April 2023, which are set out on pages 3 to 6.

Respective responsibilities of trustees and examiners

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is our responsibility:

- to examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to our attention.

Basis of independent examiners' report

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiners' statement

In connection with our examination, no matter has come to our attention:

(1) which gives us reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Dove Ford and Co Ltd

Dove Ford & Co. Ltd
Chartered Certified Accountants
30 Sansome Walk,
Worcester,
WR1 1LX.

Date:

10th June 2023

Great Witley Village Hall

Income and Expenditure Account for the Year Ended 30th April 2023

	Notes	General Funds 2023	General Funds 2022
<u>Income</u>			
Room hire		13,777	10,068
Fundraising	1	10,716	6,830
Bank interest		3	1
Grants		10,000	18,551
Quartergreen income		280	209
Other income		88	-
Donations		390	-
Total		<u>35,254</u>	<u>35,659</u>
<u>Expenditure</u>			
Property Expenses	2	10,768	10,068
Repairs and Improvements	3	16,113	14,169
Fundraising Expenses	4	5,494	3,495
General Expenses	5	1,552	1,193
Total		<u>33,927</u>	<u>28,925</u>
(Deficit) / Surplus for the year		1,327	6,734
Surplus brought forward		28,433	21,699
Surplus carried forward		<u>£ 29,760</u>	<u>£ 28,433</u>

Great Witley Village Hall

Statement of Assets & Liabilities as at 30th April 2023

	General Funds 2023	General Funds 2022
<u>Current Assets</u>		
Bank Current Accounts	18,791	20,447
Bank Deposit Account	7,832	7,827
Cash Float	65	260
Prepayment	1,758	986
Sundry Debtors	2,186	195
	<u>30,632</u>	<u>29,715</u>
<u>Less:</u> Current Liabilities	872	1,282
<u>Net Assets</u>	<u>£ 29,760</u>	<u>£ 28,433</u>
 <u>Represented by</u>		
General Fund	29,760	28,433
	<u>£ 29,760</u>	<u>£ 28,433</u>

Great Witley Village Hall

Notes to the accounts for the Year Ended 30th April 2023

	General Funds 2023	General Funds 2022
1 <u>Fundraising Income</u>		
Film nights	2,006	805
Bar profits	5,564	5,074
Cycle events	1,515	599
Coffee & chat	336	352
Live and local nights	780	-
Quiz nights	345	-
Sundry events	170	-
	<u>£ 10,716</u>	<u>£ 6,830</u>
2 <u>Property Expenses</u>		
Water	659	314
Electricity	3,896	3,572
Insurance	1,217	1,327
Cleaning	3,567	3,644
Gardening and Tree Work	898	617
Broadband	531	570
Covid Protection	-	24
	<u>£ 10,768</u>	<u>£ 10,068</u>
3 <u>Repairs and Improvements</u>		
General Repairs	416	4,870
Fire Extinguishers & Service	556	135
Heating & Electrical Work	240	450
Locks and keys	-	71
Kitchen Equipment	116	35
Play Area	84	8,608
Heat pumps	14,702	-
	<u>£ 16,114</u>	<u>£ 14,169</u>

Great Witley Village Hall

Notes to the accounts for the Year Ended 30th April 2023

	General Funds 2023	General Funds 2022
4 <u>Fundraising Expenses</u>		
Film Nights	1,041	666
Bar Expenses	3,370	2,725
Cycle Event	105	104
Live and local nights	770	-
Quiz nights	38	-
Sundry events	170	-
	<u>£ 5,494</u>	<u>£ 3,495</u>
5 <u>General Expenses</u>		
Accountancy	350	300
Licences	824	536
Pest Control	-	100
Sundries	253	150
Internet Hosting/Domain	125	107
	<u>£ 1,552</u>	<u>£ 1,193</u>

Trustees' annual report for the period



CHARITY COMMISSION
FOR ENGLAND AND WALES

Period start date Period end date

Charity name

Charity No (if any)

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To manage the property in such a way as to make it available to the local community
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The trustees and management committee hold regular meetings to discuss and arrange upkeep of the hall and promote activities to the benefit of the local community
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are aware of the guidance issued by the Charity Commission regarding their obligations to benefit the local community

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	We have not made grants and do not expect to do so
Policy on social investment including program related investment	Para 1.38	We have not made any explicit social investments and do not expect to do so
Contribution made by volunteers	Para 1.38	The trustees and management committee are all volunteers
Other		

	SORP reference	

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>The management committee has fulfilled its obligations in providing and managing a building for the benefit of the community.</p> <p>As well as hiring out the space to local clubs and playgroups, the hall hosts village meetings, puts on shows and films, regular coffee mornings, as well as hosting events to improve the lives of local people. The hall is well used by young and old members of our community.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	Fundraising objectives were met to make sure that the cost of running the hall would be covered. Hire

		charges were increased and high energy costs reviewed.
Investment performance against objectives	Para 1.41	Energy prices soared through the year so we invested in air source heat pumps. The cost of these was met from a grant and our own resources. Energy costs have reduced as a result of the investment.
Other		

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	We have a sound financial position, slightly increased on last year. Recurring expenses and receipts are broadly balanced and we hold a healthy cash reserve. In this year we invested in heat pumps, partially funded by a grant from the national lottery, to reduce our future energy bills. We have increased our charges to cover inflated costs, principally electricity which increased sharply from previous years.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held in case of problems with the structure of the hall, the upkeep and replacement of fittings including an outside play area for children
Amount of reserves held	Para 1.22	Funds held in bank accounts at year end were over £29000 allowing for liabilities, which is approximately one year's gross expenditure based on recent history
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	none

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	Hire charges of the hall are set in such a way to cover the costs of using the hall. Some capital items are paid for by grants.
Investment policy and objectives including any social investment policy adopted	Para 1.46	The management committee does not invest any of the money other than in a savings account at the bank.
A description of the principal risks facing the charity	Para 1.46	The outlook is stable: we have healthy reserves, and have invested in heat pumps to mitigate increased electricity costs. The outlook is stable: we have healthy reserves, and have invested in heat pumps to mitigate increased electricity costs. Principal risks would be the loss of income from regular hall users such as Pre School.
Other		

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	The trustees and management committee are governed by a constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The charity is run by a committee set up under the constitution rules
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The committee is elected every year and a chairman can only run for office for 3 consecutive years maximum. There are posts for vice chair, treasurer, secretary as well as chairperson. We regularly canvas for new committee members.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	

The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Charity name	Great Witley Village Hall
Other name the charity uses	
Registered charity number	523143
Charity's principal address	Great Witley Village Hall, Worcester Road, Great Witley, Worcester WR6 6HR

Names of the charity trustees who manage the charity (as at 31 April 2023)

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Ruth Goodman	Chair		
Peter van Tongeren	Vice chair		
Stephen Woodhouse	Treasurer		
Linda Wells	Secretary		
Julia van Tongeren	Committee member		
Mandy Morris	Committee member		
Sue Middup-Jones	Committee member		
Bill Middup-Jones	Committee member		
Sandie Dallow	Committee member		

Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	

Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Auditor	Les Ford	Dove Ford & Co Chartered Certified Accountants 30 Sansome Walk Worcester WR1 1LX

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

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Signature(s)	<i>Stephen Woodhouse</i>	
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Full name(s)	Stephen Keith Woodhouse	
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Position (eg Secretary, Chair, etc)	Treasurer	
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Date	18 February 2024	
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