

BLAKEDOWN PARISH ROOM
Registered Charity No.523100
Trustees' Annual Report for the year ended 30th September 2021



Principal Address

The principal address of the Charity is 18 Belbroughton Road, Blakedown, Kidderminster, Worcestershire DY10 3JG.

Structure Governance and Management

The Charity is a registered charity, registered with the Charity Commission under registered charity number 523100 and is constituted by a Trust Deed dated 25th April 1925 ('the Governing Document'). The Governing Document provides for the Charity to operate through a Committee which is to manage the Parish Room and arrange lettings to hirers. The Committee is also responsible for maintaining the buildings and the infrastructure and keeping them in good repair. The Committee consists of the trustees together with 9 committee members (4 of whom shall be ladies). Committee members are to retire at each Annual General Meeting but they are eligible for re-election. Committee members are to be aged 21 or over and must reside in Blakedown and the Committee has the power to co-opt any person(s) as members of the Committee. The power of appointing new trustees is vested in the existing trustees and there is to be a maximum of 5 trustees and not less than 3.

The Buildings

The current building was erected in 1973 and cost in excess of £50,000. It replaced an old corrugated iron structure which was erected in the 1920s. Fred Young, who lived in Blakedown for many years, died in the early 1970s and he provided in his Will for the major part of his estate to be utilised for the building of a new village hall.

Objects

The Governing Document provides for the use of the Parish Room as a place of recreation, social gatherings, entertainments and meetings for the benefit of the Parishioners of Blakedown either gratuitously or in consideration of any monetary payment or on such terms as the Committee may think fit. The Trustees

confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities.

Trustees

The present trustees are John Rostron, Wendy Priestnall, Christine Elizabeth Lindley and Robert George Richardson.

Correspondent

The correspondent is Mr J B Rostron of 11 Brookside Way, Blakedown, Kidderminster, Worcestershire DY10 3NE.

Principal Activities

In normal circumstances the Hall is in use most days of the week for a variety of activities including Baby & Toddler Groups, Rainbows, Dance Fitness, Yoga and Community Keep Fit, Adult Dance Coaching, Bridge Club, Art Club, Short Mat Bowls, Drama Group, WI and Orchestra Rehearsal. The Hall is available for hire for private functions including children's birthday parties, wedding receptions, funeral teas and Village social functions.

Summary

The financial year ended 30/09/2021 was blighted by the COVID Pandemic resulting in nationwide lockdowns which affected the Parish Room. As a result the Hall was closed to Hirers in November 2000 and from January until April 2021. Some baby/toddler/children/groups were able to re-start in the hall from April but it was May before the majority of the regular hirers were able to resume their activities. The Charity did benefit from Government grants amounting to £17,431 for COVID-19 support and this did compensate for the loss of income from Hirers and enabled the Charity to end the year in a healthy financial position. During the financial year the Parish Room Committee arranged for the 5 yearly report on the electrical installation to be carried out at a cost of £1284.

The Trustees would like to thank all those who hired the Hall during the financial year whether regular Hirers or those using the Hall for one-off events and are grateful to Hirers for observing the COVID-19 Special Conditions of Hire which were put in place following Government guidance on the re-opening of Community Facilities.

Funding Strategy

The Trustees aim to manage the revenue budget on a self-financing basis and the hire charges paid by the users of the Hall are set to achieve this. The main source of the Charity's income is the hire charges paid by the users of the Hall but from time to time grants are awarded to the Charity mainly for building and infrastructure works. The Hall is advertised via its own website. The Trustees do not engage in any direct fundraising with the general public.

Reserves Policy

The Charity had cash and bank reserves of £50859 at the year end. These are held as a reserve to cover the cost of essential works to the buildings and the infrastructure, to cover the cost of replacing or up-dating the equipment and furniture in the Hall and as a contribution towards the cost of future projects.

Risk Management - Insurance

The Hall is insured with Allied Westminster Insurance. The cover for Buildings Insurance is £1,396,025, for Contents £41,818, for public liability £10,000,000, and for employers liability £10,000,000. The Hall is also covered for trustee indemnity, legal expenses and loss of revenue.

Licences

The Hall has a Premises Licence (which includes the sale of alcohol).
The Hall is licensed by PPL PRS Ltd for live and recorded music.

Community Involvement and Support

The Hall is an important asset for the local community and the Trustees work hard to ensure that it is available for local people to hire while also benefiting from hire charges from people and organisations from outside the Parish. The Hall's finances are sound and as a result the Committee have not had to increase the hire charges for several years.

Appreciation

The Trustees and Committee are volunteers and give their time free of charge or benefit and they are grateful to all those who support the Hall by attending and/or running events.

Declaration

The Trustees acknowledge that they have approved this report.

Dated 29th June 2022

Signed *J B Rostron* J B Rostron - Trustee

**Blakedown Parish Room (Regd Charity
No.523100)**

Statement of receipts and payments for year ended 30 September 2021

RECEIPTS	2019/20	2020/21	PAYMENTS	2019/20	2020/21
	£	£		£	£
Hire charges	12162.00	8638.00	Premises licence	180.00	180.00
Grants	18125.00	17431.00	Water	1722.33	218.97
Refund insurance premium	44.35	0.00	Gas	3052.87	2248.21
			Electricity	1138.13	744.25
			Cleaning	3482.00	1285.75
			Maintenance/repairs	3783.73	1675.03
BANK INTEREST			Insurance	1333.59	1299.40
COIF Charities Deposit a/c	82.13	2.52	Grounds maintenance	1185.00	1185.00
			Refuse disposal	345.00	345.00
			Performing rights	448.44	0.00
			Report on electrical installation	0.00	1284.00
			Stage curtains	2100.00	0.00
			Flat roof re-felting	15650.00	0.00
			Sundries	341.50	267.25
			Excess receipts over payments	-4349.11	15338.66
	<u>30413.48</u>	<u>26071.52</u>		<u>30413.48</u>	<u>26071.52</u>
STATEMENT OF BALANCES			STATEMENT OF BALANCES		
at year end			at year end		
Accumulated funds					
Opening balance	39869.60	35520.49	COIF Charities deposit a/c	20364.40	20366.92
add profit/loss	-4349.11	15338.66	HSBC Bank Current a/c	14549.99	29992.84
			Cash	606.10	499.39
Balance at year end	<u>35520.49</u>	<u>50859.15</u>		<u>35520.49</u>	<u>50859.15</u>

