



Trustees' Annual Report for the period

		Period start date			Period end date		
From	01	04	2021	To	31	03	2022

Section A Reference and administration details

Charity name Alvechurch Village Hall

Other names charity is known by

Registered charity number (if any) 523090

Charity's principal address

10 Bear Hill
 Alvechurch
 Worcestershire
Postcode B48 7JX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christopher Davies	Chairman		
2	Janet Brice	Vice-Chair		
3	Judith Yendell	Secretary		
4	Stephen Siddle	Treasurer		
5	Norma Divine			
6	Clare Howe			
7	Patrick Riley		01/04/2021 – 20/10/2021	
8	Patricia Riley			
9	Hazel Watkiss			
10	Annette English			
11	Sue Bodnar-Smith		01/04/2021 – 06/12/2021	
12	Sheila Evans			
13	Angela Mawdsley			
14	Alan Helmore			
15	Jackie Burch		06/12/2021 – 31/03/2022	
16	Stephanie Miall		07/02/2022 – 31/03/2022	
17	Michael Crook		07/02/2022 – 31/03/2022	
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Official Custodian of Charities	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

Applicable to companies

Charity Commission Order Sealed 23/01/1979

How the charity is constituted

Applicable to companies

Trust

Trustee selection methods

Applicable to companies

Nominated by user groups and appointed at AGM

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The provision and maintenance of the Village Hall for the use of inhabitants and organisations of the district.

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In undertaking the activities during the year, the Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Activities have included raising funds and seeking grants in order to maintain and improve the Village Hall as a venue for organisations within the locality and providing this resource at a low cost so that all inhabitants can benefit.

In normal times the Hall hosts activities for people of all ages, including: art classes; brownies; dance; drama; exercise; music; WI and other community and social gatherings. It is also a popular venue for private parties, charity fundraising events, meetings and other events, all of which have served to place it at the centre of village life.

In the period of this report these activities were still being curtailed by Covid restrictions, with a gradual return to something approaching full use of the Village Hall in the second half of the year. Even so, some groups, especially those catering for older people, were slow to return, whilst others still had to restrict the numbers attending, and some were unable to return at all.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The main achievements of the year were the survival, re-opening and further improvement of the Village Hall during an unprecedented pandemic.

Throughout the period of covid restrictions, we stayed on top of all routine maintenance and safety matters, and as groups started to return to the Hall, the cleaner and hall manager continued a thorough cleaning regime to ensure that it remained covid-secure and was a safe place for their activities. The return to full use was a slow process, which was aided by the incentive of a 50 percent reduction in hire charges, but by the end of the year most hall users had returned to something close to their normal usage.

Despite the restrictions, we continued our programme of improvements to the fabric of the Hall. These included the installation of a sound system and hearing loop, the replacement of the side curtains in the main hall, and the creation of a ramp at the rear fire exit. We also embarked upon a new five-year plan, to help us to continue the process of identifying and commissioning further improvements.

Brief statement of the charity's policy on reserves

The pandemic emphasised the Hall's vulnerability to uninsurable events and the difficulty of securing the return of regular hirers following their forced and prolonged absence. With no guarantee of further government support in the event of a further forced closure, the Trustees consider it prudent to maintain reserves equivalent to 12 months of pre-lockdown (current) expenditure (£21,000). Our current commitment to fund improvements to the Hall, and ongoing maintenance requirements, have necessitated the holding of significantly more than this amount at present.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

In normal times, funds are predominantly raised through hire charges levied on users of the Hall, supplemented by some fundraising and occasional grant applications for larger scale projects. During the period of this report, hire fees and fundraising continued to be curtailed, and government grants accounted for half of our gross income. This grant income enabled us to temporarily halve our hire charges, in order to encourage our regular users to return to the Hall. Even so, with most groups catering for smaller numbers, take-up was fairly slow, and some groups were unable to return at all. Despite this, the Trustees are confident that we have survived the worst of the crisis and that, with the reserves that we hold, the Hall will remain financially viable for many months, which they hope will be enough to see it through any resurgence of the Covid-19 virus and ensuing restrictions.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Stephen Siddle	C Davies
Full name(s)	STEPHEN SIDDLE	CHRISTOPHER DAVIES
Position (eg Secretary, Chair, etc)	TREASURER	CHAIRMAN

Date 10/11/2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Alvechurch Village Hall

No (if any)
523090

CC16a

Receipts and payments accounts

For the period from	Period start date 01/04/2021	To	Period end date 31/03/2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Letting Fees Received	12,367	-	-	12,367	8,659
Key Deposits Received	80	-	-	80	20
Grants Received	14,465	-	-	14,465	26,495
Donations Received	566	1,465	-	2,031	
Fundraising	999	-	-	999	
Interest	1	-	-	1	1
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	28,478	1,465	-	29,943	35,175
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	28,478	1,465	-	29,943	35,175
A3 Payments					
Letting Fees Refunded	1,505	-	-	1,505	275
Key Deposits Refunded	60	-	-	60	20
Hall Management & Cleaning	14,621	-	-	14,621	12,845
Utilities (Gas, Electricity, Water & WiFi)	3,169	-	-	3,169	2,345
Insurance	1,232	-	-	1,232	1,110
Maintenance	2,490	-	-	2,490	1,076
Refurbishment	1,020	3,612	-	4,632	16,580
Administration	547	-	-	547	1,197
Charitable Donation	-	-	-	-	-
Sub total	24,644	3,612	-	28,256	35,448
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	24,644	3,612	-	28,256	35,448
Net of receipts/(payments)	3,834	- 2,147	-	1,687	- 273
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	27,217	2,988	-	30,205	30,478
Cash funds this year end	31,051	841	-	31,892	30,205

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	25,957	841	-
	Deposit Account	5,023	-	-
	Petty Cash	71	-	-
	Total cash funds	31,051	841	-

(agree balances with receipts and payments account(s))

		OK Unrestricted funds to nearest £	OK Restricted funds to nearest £	OK Endowment funds to nearest £
B2 Other monetary assets	Details			
	Rents Due	2,330	-	-
	Prepayments	1,209	-	-
		-	-	-
		-	-	-
		-	-	-

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets		-	-
		-	-
		-	-
		-	-
		-	-

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	
B4 Assets retained for the charity's own use	Projector	Unrestricted	500	-
	Laptop Computer	Unrestricted	587	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Details	Fund to which liability relates	Amount due (optional)	When due (optional)	
B5 Liabilities	Rents in Advance	Unrestricted	462	
	Key Deposits	Unrestricted	540	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
Stephen Siddle	STEPHEN SIDDLE	10/11/2022
C Davies	CHRISTOPHER DAVIES	10/11/2022

10/11/2022



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Alvechurch Village Hall

**On accounts for the year
ended**

31 March 2022

**Charity no
(if any)**

523090

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: S J Seeley

Date: 16/11/2022

Name: Susan Seeley

**Relevant professional
qualification(s) or body
(if any):**

FCA

Address:

Accuo Accounting Ltd

40 Bear Hill

Alvechurch