

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 01	Year 2020		Day 31	Month 12	Year 2020

Section A Reference and administration details

Charity name	Lunesdale Hall, Kirkby Lonsdale
Other names charity is known by	
Registered charity number (if any)	523063
Charity's principal address	Bective Road
	Kirkby Lonsdale
	Postcode LA6 2BG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Michael Burchnall	Committee Chairman & Trustee		
2	Kirkby Lonsdale Town Councillors	Trustees		
3	Mr Geoffrey Buswell	Trustee		
4				
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14				
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16				
17				
18				
19				
20				

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Trust Deed- Indenture dated 08/06/1897 (amended 14/05/1980, 16/05/2013 & 29/03/2019)

How the charity is constituted
(eg. trust, association, company)

Trust

Trustee selection methods
(eg. appointed by, elected by)

Appointed by Kirkby Lonsdale Town Councillors and amended deed.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Because of Covid, no formal AGM was held during 2020 so the Committee stayed the same during the year, sharing information and decisions on key matters by email.

Summary of the objects of the charity set out in its governing document

Operation of Lunesdale Hall, Kirkby Lonsdale (previously known as the Kirkby Lonsdale Institute) , a public use building for the use of the residents and visitors to the town.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The AGM in 2019 formally adopted the new Constitution and Management Committee for the Hall, the latter comprising all Town Councillors, four Community representatives, two users of the Hall and representatives of St Mary’s PCC, the Community Interest Company (CIC) and the Chamber of Trade.

In the year up to March 2020 the Committee concentrated on internal and external improvements to the Hall. Internal improvements included: new stage curtains and track; the main Hall and Bective Room were painted and all curtains replaced; the sound system in the Hall was replaced; and new lighting was provided in the main Hall. Externally major improvements to the Hall roof were carried out, together with roof repairs to 1 Bective Road (the adjoining property owned by the Hall)..

Marketing of the Hall was identified as a priority and some work was initiated via the CIC and a Facebook page set up, but the momentum for this was lost due to Covid. Additional funding was sought - the Town Council, the Civic Society and the Christopher Robins Trust, all provided additional funding.

Much of 2020 and the early part of 2021 were affected by Covid lockdowns and during this period the Hall cleaner looked after the building and put in place the measures required for re-opening. Revised Terms and Conditions required during the pandemic were put in place measures were put in place to ensure the Hall received all the grants that were available, totalling circa £29,000.

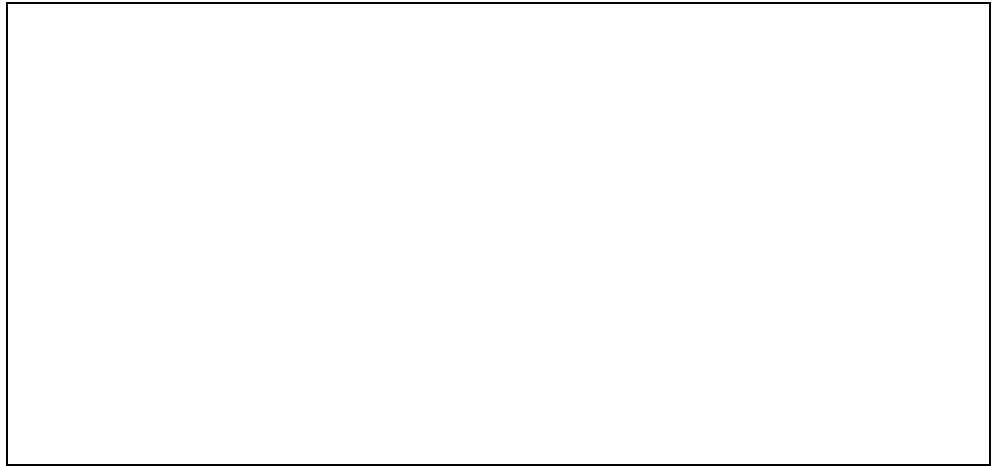
In the period that the Hall was able to re-open during 2020 only a few of the regular bookings chose to use the Hall, for understandable reasons. The Covid measures that were put in place provided as much protection as possible for users. Unfortunately, the Town’s Christmas Fair and the Fair in the Hall had to be cancelled, but Christmas lights were still displayed on the Hall.

Even during this period improvements were made to the Hall including, installation of a hot water heater in the kitchen, maintenance of the heating system and new Hall doors.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

Summary of the main achievements of the charity during the year

As outlined above, much of the focus during the year related to the pandemic, ensuring that the Hall was secure and maintained when not in use, and safe and welcoming when it was able to re-open.

Despite Covid, major improvements were carried out to the Hall, putting it in a competitive position when it was able to re-open fully during 2021.

Section E Financial review

Brief statement of the charity's policy on reserves

The Charity has resolved to try and keep £20k as a reserve.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Michael Burchnall</i>	
Full name(s)	Michael Burchnall	
Position (eg Secretary, Chair, etc)	Chairman, Lunesdale Hall Management Committee	
Date	4 October 2021	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Lunesdale Hall	No (if any) 523063
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CC16a

Receipts and payments accounts

For the period from	Period start date 01/01/2020	To	Period end date 31/12/2020
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Bookings & Rentals	16,773	-	-	16,773	36,240
Grants & Donations	23,404	-	-	23,404	149
100 Club	1,668	-	-	1,668	1,476
Fundraising	-	-	-	-	549
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	41,845	-	-	41,845	38,414
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	41,845	-	-	41,845	38,414
A3 Payments					
Cost of Lettings	7,284	-	-	7,284	7,326
Fundraising Costs	600	-	-	600	728
Repairs & Maintenance	54,993	-	-	54,993	7,027
Light & Heat	2,488	-	-	2,488	3,225
Water Rates	350	-	-	350	341
Insurance	3,408	-	-	3,408	1,681
Telephone	551	-	-	551	604
Printing & Stationery	97	-	-	97	97
Administration Costs	4,309	-	-	4,309	8,347
Sundries	3,975	-	-	3,975	806
	78,054	-	-	78,054	30,183
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	78,054	-	-	78,054	30,183
Net of receipts/(payments)	- 36,209	-	-	- 36,209	8,231
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	53,329	-	-	53,329	45,098
Cash funds this year end	17,120	-	-	17,120	53,329

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank & Cash	17,120	-	-
		-	-	-
		-	-	-
	Total cash funds	17,120	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	<i>Michael Burchnall</i>	Michael Burchnall	4 October 2021	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Lunesdale Hall

**On accounts for the year
ended**

31 December 2020

**Charity no
(if any)**

523063

Set out on pages

CC16a Section A & B

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2020.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *Deborah K Harkness FCA*

Date: 4 October 2021

Name: Deborah K Harkness FCA

**Relevant professional
qualification(s) or body
(if any):**

Fellow of Chartered Accountants Ireland

Address: Meadowgarth Fairbank

Kirkby Lonsdale

LA6 2DU

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.