

**REPORT OF THE TRUSTEES AND**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**  
**FOR**  
**SHOTTERY MEMORIAL HALL**

Murphy Salisbury Limited  
Chartered Accountants  
15 Warwick Road  
Stratford upon Avon  
Warwickshire  
CV37 6YW

**SHOTTERY MEMORIAL HALL**

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**FOR THE YEAR ENDED 31 DECEMBER 2021**

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**SHOTTERY MEMORIAL HALL**

**REFERENCE AND ADMINISTRATIVE DETAILS**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

<b>TRUSTEES</b>	D Haines R Hainsworth Y Bird D Dixon (resigned 31.1.22) N Rose
<b>PRINCIPAL ADDRESS</b>	Hathaway Lane Stratford upon Avon Warwickshire CV37 9BL
<b>REGISTERED CHARITY NUMBER</b>	522998
<b>INDEPENDENT EXAMINER</b>	Murphy Salisbury Limited Chartered Accountants 15 Warwick Road Stratford upon Avon Warwickshire CV37 6YW

## **SHOTTERY MEMORIAL HALL**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31 DECEMBER 2021**

The trustees present their report with the financial statements of the charity for the year ended 31 December 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

Shottery Memorial Hall provides facilities for use by local organisations and general public.

##### **Significant activities**

Facilities are used by the local school, college, orchestra etc. The Shottery youth theatre perform at the hall and there many special events such as wedding receptions, bird shows and concerts.

The hall committee uses the hall for its meetings and for fund raising events. The committee also organised a successful summer fête to bring different community groups together.

Despite distribution due to Covid-19 restrictions, once reopened the utilisation of the Hall increased. The Hall applied for a received Covid-19 grant relief during the year.

##### **Public benefit**

The Trustees confirm that they have complied with their duty under Section 4 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit.

##### **Volunteers**

Shottery Memorial Hall utilises volunteers to assist in our work.

#### **FINANCIAL REVIEW**

##### **Reserves policy**

The Trustees have a policy of maintaining sufficient reserves to cover twelve months of expenditure required for charitable activities.

##### **Operating and financial review**

During the year the charity's total incoming resources were £57,394 (2020 : £37,443), expenditure for the year were £18,660 (2020 : £23,722) and gains on investments were £910 (2020 : £292). The charity's total funds at the end of the period was £301,468 (2020 : £261,824).

The Trustees have a strategic and operational plan in place to ensure financial stability.

#### **FUTURE PLANS**

The Trustees have agreed to assist with funding for various improvement projects to the hall, such as the process to double glaze the entire building which will improve the energy efficiency of the building. This process has been ongoing in recent years and is now half way to completion.

A solar panel feasibility study has also been commissioned to ascertain the feasibility of roof panels.

The committee is continuously looking to improve utilisation rates of the Hall. These efforts have been successful with current daytime and evening bookings now significantly higher than pre Covid restriction levels.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

The charity is constituted as a Trust, and its activities are governed by Deed of Gift dated 1st July 1949. The Charity was granted charitable status on 1st October 1963.

**SHOTTERY MEMORIAL HALL**

**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Recruitment and appointment of new trustees**

Trustees are appointed by a committee consisting of twelve members. New trustees are briefed of their responsibilities under charity law, and the charity's governing documents, the committee and decision making process the business plan and recent financial performance of the charity.

The committee are currently looking to appoint a new Trustee to replace Dennis Dixon who sadly died early this year after a long period of service.

**Organisational structure**

The Charity is administered by the board of Trustees and by a Committee which both hold monthly meetings.

Approved by order of the board of trustees on 31 October 2022 and signed on its behalf by:



D Haines - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
SHOTTERY MEMORIAL HALL**

**Independent examiner's report to the trustees of Shottery Memorial Hall**

I report to the charity trustees on my examination of the accounts of Shottery Memorial Hall (the Trust) for the year ended 31 December 2021.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mark Bullock, FCA  
Murphy Salisbury Limited  
Chartered Accountants  
15 Warwick Road  
Stratford upon Avon  
Warwickshire  
CV37 6YW

31 October 2022

**SHOTTERY MEMORIAL HALL**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2021**

	Notes	2021 Unrestricted fund £	2020 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
<b>Charitable activities</b>			
Shottery Youth Theatre		4,617	18
Shottery Memorial Hall General Fund		52,410	37,240
Investment income	2	367	185
<b>Total</b>		<u>57,394</u>	<u>37,443</u>
 <b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Shottery Youth Theatre		5,031	92
Shottery Memorial Hall General Fund		13,629	23,630
<b>Total</b>		<u>18,660</u>	<u>23,722</u>
Net gains on investments		910	292
<b>NET INCOME</b>		39,644	14,013
 <b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>		261,824	247,811
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>301,468</u></u>	<u><u>261,824</u></u>


The notes form part of these financial statements

**SHOTTERY MEMORIAL HALL**

**BALANCE SHEET**  
**31 DECEMBER 2021**

	Notes	2021 Total funds £	2020 Total funds £
<b>FIXED ASSETS</b>			
Tangible assets	6	204,266	198,120
Investments	7	7,321	6,412
		<u>211,587</u>	<u>204,532</u>
<b>CURRENT ASSETS</b>			
Debtors	8	5,018	2,395
Cash at bank and in hand		86,313	57,728
		<u>91,331</u>	<u>60,123</u>
<b>CREDITORS</b>			
Amounts falling due within one year	9	(1,450)	(2,831)
		<u>89,881</u>	<u>57,292</u>
<b>NET CURRENT ASSETS</b>			
		<u>301,468</u>	<u>261,824</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			
		<u>301,468</u>	<u>261,824</u>
<b>NET ASSETS</b>			
		<u>301,468</u>	<u>261,824</u>
<b>FUNDS</b>	10		
Unrestricted funds		301,468	261,824
<b>TOTAL FUNDS</b>		<u>301,468</u>	<u>261,824</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 31 October 2022 and were signed on its behalf by:



D Haines - Trustee



**SHOTTERY MEMORIAL HALL**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2021**

**3. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 December 2021 nor for the year ended 31 December 2020.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 December 2021 nor for the year ended 31 December 2020.

**4. STAFF COSTS**

	2021	2020
	£	£
Wages and salaries	-	9,103
	<u>-</u>	<u>9,103</u>

The average monthly number of employees during the year was as follows:

	2021	2020
Administrative	-	1
	<u>-</u>	<u>1</u>

No employees received emoluments in excess of £60,000.

**5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £
<b>INCOME AND ENDOWMENTS FROM</b>	
<b>Charitable activities</b>	
Shottery Youth Theatre	18
Shottery Memorial Hall General Fund	37,240
Investment income	185
<b>Total</b>	<u>37,443</u>
<b>EXPENDITURE ON</b>	
<b>Charitable activities</b>	
Shottery Youth Theatre	92
Shottery Memorial Hall General Fund	23,630
<b>Total</b>	<u>23,722</u>
Net gains on investments	292
<b>NET INCOME</b>	<u>14,013</u>
<b>RECONCILIATION OF FUNDS</b>	
<b>Total funds brought forward</b>	247,811

**SHOTTERY MEMORIAL HALL**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2021**

**5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

Unrestricted  
fund  
£

**TOTAL FUNDS CARRIED FORWARD**

261,824

**6. TANGIBLE FIXED ASSETS**

	Long leasehold £	Improvements to property £	Plant and machinery £	Fixtures and fittings £	Totals £
<b>COST</b>					
At 1 January 2021	95,572	51,868	49,004	14,642	211,086
Additions	-	6,331	-	234	6,565
	<u>95,572</u>	<u>58,199</u>	<u>49,004</u>	<u>14,876</u>	<u>217,651</u>
At 31 December 2021	95,572	58,199	49,004	14,876	217,651
<b>DEPRECIATION</b>					
At 1 January 2021	-	-	-	12,966	12,966
Charge for year	-	-	-	419	419
	<u>-</u>	<u>-</u>	<u>-</u>	<u>13,385</u>	<u>13,385</u>
At 31 December 2021	-	-	-	13,385	13,385
<b>NET BOOK VALUE</b>					
At 31 December 2021	<u>95,572</u>	<u>58,199</u>	<u>49,004</u>	<u>1,491</u>	<u>204,266</u>
At 31 December 2020	<u>95,572</u>	<u>51,868</u>	<u>49,004</u>	<u>1,676</u>	<u>198,120</u>

**7. FIXED ASSET INVESTMENTS**

Listed  
investments  
£

**MARKET VALUE**

At 1 January 2021 6,412  
Revaluations 909

At 31 December 2021 7,321

**NET BOOK VALUE**

At 31 December 2021 7,321

At 31 December 2020 6,412

There were no investment assets outside the UK.

**SHOTTERY MEMORIAL HALL**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2021**

**7. FIXED ASSET INVESTMENTS - continued**

Cost or valuation at 31 December 2021 is represented by:

	Listed investments £
Valuation in 2018	116
Valuation in 2019	979
Valuation in 2020	292
Valuation in 2021	909
Cost	5,025
	<hr/>
	7,321
	<hr/> <hr/>

**8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021	2020
	£	£
Trade debtors	3,685	958
Other debtors	1,333	1,437
	<hr/>	<hr/>
	5,018	2,395
	<hr/> <hr/>	<hr/> <hr/>

**9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021	2020
	£	£
Accrued expenses	1,450	2,831
	<hr/>	<hr/>

**10. MOVEMENT IN FUNDS**

	At 1.1.21	Net movement in funds	At 31.12.21
	£	£	£
<b>Unrestricted funds</b>			
General fund	261,824	39,644	301,468
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	261,824	39,644	301,468
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Gains and losses	Movement in funds
	£	£	£	£
<b>Unrestricted funds</b>				
General fund	57,394	(18,660)	910	39,644
	<hr/>	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	57,394	(18,660)	910	39,644
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**SHOTTERY MEMORIAL HALL**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2021**

**10. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

	At 1.1.20 £	Net movement in funds £	At 31.12.20 £
<b>Unrestricted funds</b>			
General fund	247,811	14,013	261,824
<b>TOTAL FUNDS</b>	<u>247,811</u>	<u>14,013</u>	<u>261,824</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	37,443	(23,722)	292	14,013
<b>TOTAL FUNDS</b>	<u>37,443</u>	<u>(23,722)</u>	<u>292</u>	<u>14,013</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.20 £	Net movement in funds £	At 31.12.21 £
<b>Unrestricted funds</b>			
General fund	247,811	53,657	301,468
<b>TOTAL FUNDS</b>	<u>247,811</u>	<u>53,657</u>	<u>301,468</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	94,837	(42,382)	1,202	53,657
<b>TOTAL FUNDS</b>	<u>94,837</u>	<u>(42,382)</u>	<u>1,202</u>	<u>53,657</u>

**SHOTTERY MEMORIAL HALL**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

**11. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 December 2021.

**SHOTTERY MEMORIAL HALL**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

	2021	2020
	£	£
<b>INCOME AND ENDOWMENTS</b>		
<b>Investment income</b>		
Interest received	179	-
Other fixed asset invest - FII	188	185
	<u>367</u>	<u>185</u>
<b>Charitable activities</b>		
Grants	18,637	14,817
Performance income	2,157	-
Performance raffle and tuckshop	749	18
Membership	1,440	-
Lettings etc	33,346	18,387
Income from bar (net)	427	1,321
Sundry donations and other income	-	2,400
Sundry receipts	271	-
Bingo income	-	315
	<u>57,027</u>	<u>37,258</u>
<b>Total incoming resources</b>	<b>57,394</b>	<b>37,443</b>
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Wages	-	9,103
Rates and water	806	1,196
Insurance	1,642	953
Light and heat	976	3,535
Telephone	431	579
Postage and stationery	326	-
Website costs	156	39
Sundries	1,321	536
Donations	1,500	-
Repairs and renewals	3,627	3,721
Costumes/props/make up etc	1,470	-
Licences and subscriptions	226	180
Tuckshop	249	92
Hall hire and setup costs	1,400	-
Advertising	86	-
Cleaning	2,591	1,849
Fixtures and fittings	419	559
	<u>17,226</u>	<u>22,342</u>
<b>Support costs</b>		
<b>Governance costs</b>		
Independent examiner's fees	1,434	1,380

This page does not form part of the statutory financial statements

**SHOTTERY MEMORIAL HALL**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

	2021	2020
	£	£
Total resources expended	<u>18,660</u>	<u>23,722</u>
<b>Net income</b>	<u><u>38,734</u></u>	<u><u>13,721</u></u>

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