



Trustees' Annual Report for the period

From April 2021 Period start date To March 2022 Period end date

Charity name: Mancetter Memorial Hall

Charity registration number: 522964

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Is to provide and maintain, on a 'not for profit' basis a financially sustainable community centre located at the centre of the Parish which will support and foster much greater social interaction, involvement in community affairs and self-help groups that will serve the needs of all in the community, particularly the young, elderly and disabled. The Memorial Hall will be provided for use without distinction of sexual orientation, age, disability, nationality, race or political, religious or other opinions, including use of the hall for meetings, lectures and classes or other forms of recreation and leisure time occupation in the interests of social welfare and with the object of improving the conditions of life for all in the community.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Mancetter Memorial Hall continues with its mission to provide a financially sustainable Community Centre at the heart of Mancetter. It provides people in the local area, with the opportunity to engage in a range of activities to promote health, leisure and education.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Charity Commission guidance is forwarded to Trustees when information is received.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The hall makes grants to local activities promoting the aims of our constitution.

Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	There is one long serving Volunteer, who runs the tea and chat session on a Thursday morning. He provides signposting advice and a computer helpdesk to those visiting the hall.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The pricing structure for bookings gives discounts to local people, registered charities and constituted local community groups.</p> <p>Commercial / out of area bookings are used to offset running costs, to allow the Memorial Hall to offer a cost effective option for our community.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity covered its operating costs and was in a position to earmark funds in preparation for further ongoing maintenance work.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Trustees maintain sufficient funds to cover operating costs and long-term / emergency maintenance.
Amount of reserves held	Para 1.22	£100,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The Memorial Hall is in a strong position to continue with its aims and objectives.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Room Hire and Ground Rent.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	The age of the building and the structure of the roof will require significant investment in the future.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Invitation to a trustee meeting and fulfilment of eligibility criteria. Trustees have the ability to be re-elected at the AGM.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Charity Commission guidance supplied to new trustees.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Memorial Hall has strong links with the local Church and Parish Council.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name -	Mancetter Memorial Hall
Other name the charity uses	N/A
Registered charity number	522964
Charity's principal address	Old Farm Road Mancetter, Atherstone, Warwickshire. CV9 1QN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) to appoint trustee (if any)
1	Jane Bennett	Chair		
2	Clive Andrews	Vice Chair		
3	David Harvey	Treasurer		
4	Caroline Foster	Secretary		
5	Guy Andrews			
6	Denise Clews			
7	John Holt			
8	Sandra Holt			
9	Elane Higgins			
10	Lindsay Sheedy			
11	Kath Wilkins			
12				
13				

14			
15			
16			
17			
18			
19			
20			

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser Name Address

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>C E Foster</i>	
Full name(s)	Caroline Elizabeth Foster	
Position (eg Secretary, Chair, etc)	Secretary	
Date	26 th January 2023	

MANCETTER MEMORIAL HALL FUND
CHARITY NUMBER 522964
STATEMENT OF ACCOUNTS
FOR THE YEAR ENDED 31st MARCH 2022

Screatons Ltd.
Chartered Accountants
Ratcliffe Road
Atherstone
Warwickshire
CV9 1LF

13th June 2022

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF MANCETTER MEMORIAL HALL FUND

I report on the accounts of the Trust for the year ended 31st March 2022.

Respective Responsibilities of Trustees & Examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of s43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under s43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of Independent Examiners' Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent Examiners' Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with s41 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

The trustees wish to highlight that the Memorial Hall Fund is a charitable organisation which is run for the purposes of and in the interests of the local community. The sound financial management of the organisation will enable this role to continue to be fulfilled into the future.

Screatons Ltd

Screatons Ltd.
Chartered Accountants
Ratcliffe Road
Atherstone
Warwickshire, CV9 1LF

13th June 2022

MANCETTER MEMORIAL HALL FUND
CHARITY NUMBER 522964
INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31st MARCH 2022

	General Fund 2022 £	2021 £
<u>Incoming Resources</u>		
Hire of Hall	16,722	3,135
Hire of Ground	14,580	12,580
Tea & Chat	214	0
Grants Received	0	10,000
Bank Interest	8	64
Total Incoming Resources	31,524	25,779
<u>Resources Expended - Direct Charitable Expenditure</u>		
Wages of Caretaker, Cleaner & Secretary	-6,160	-5,538
Water Rates & Refuse Collection	-2,064	-1,977
Electricity	-4,593	-1,306
Gas	-540	-366
Sanitation	-421	-562
Insurance	-916	-893
Repairs & Maintenance	-976	-265
Mowing Lawn	-540	-510
Postage, Printing, Advertising, Telephone & Stationery	-650	-880
Cleaning Materials	-208	-108
Miscellaneous Expenses	-67	-39
Community Donation	-500	0
Legal & Professional	-390	-371
Bank Charges, Music Licence, Computer Maintenance	-967	0
Depreciation	-17	-17
Total Resources Expended	-19,009	-12,832
Net Incoming Resources (2021 Net Incoming Resources)	12,515	12,947
Fund Balances Brought Forward	240,572	227,625
Fund Balances Carried Forward	253,087	240,572

MANCETTER MEMORIAL HALL FUND
CHARITY NUMBER 522964
BALANCE SHEET AT 31st MARCH 2022

	Note	2022 £	2022 £	2021 £	2021 £
<u>Fixed Assets</u>	2-3		<u>112,377</u>		<u>112,394</u>
			112,377		112,394
<u>Current Assets:</u>					
HSBC Bank Plc:					
Current Account		40,968		28,591	
Money Manager Account		100,786		100,778	
Petty Cash		<u>171</u>		<u>4</u>	
		141,925		129,373	
<u>Current Liabilities:</u>					
Creditors		<u>-1,215</u>		<u>-1,195</u>	
<u>Net Current Assets</u>			<u>140,710</u>		<u>128,178</u>
			<u>253,087</u>		<u>240,572</u>
<u>Financed by:</u>					
General Fund			<u>253,087</u>		<u>240,572</u>

Approved by the Board of Trustees on
on its behalf by

and signed
Trustee.

MANCETTER MEMORIAL HALL FUND

CHARITY NO: 522964

Notes to the Financial Statements for the Year Ended 31st March 2022

1 Accounting Policies

1.1 Basis of Preparation of Accounts.

The financial statements are prepared under the historical cost convention and incorporate the results of the principal activity, which is described in the director's report and which is continuing. The fundamental accounting concepts of going concern; accruals; consistency and prudence have been adopted in the preparation of the accounts in accordance with SSAP2. The company has taken advantage of the exemption in FRS 1 from the requirement to prepare a cash flow statement on the grounds that it is a small company. The recommendations set out in the Statement of Recommended Practice (SORP) published by the Charity Commissioners have been adopted in the preparation of these accounts.

1.2 Tangible Fixed Assets and Depreciation

Tangible Fixed Assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Furniture, fixtures and fittings 25% reducing balance

Improvements to buildings are not depreciated.

MANCETTER MEMORIAL FUND
CHARITY NUMBER 522964
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31st MARCH 2022

Page 5

2 Fixed Assets (Including assets purchased with National Lottery Funds)

	Cost less depreciation at 1/4/21 £	Addition £	Disposal £	Depreciation for the year £	Cost less depreciation at 31/3/22 £
Premises Improvement	112,343	-	-	-	112,343
Furniture, Fixtures, Fittings	51	-	-	17	34
	<u>112,394</u>	<u>0</u>	<u>0</u>	<u>17</u>	<u>112,377</u>

3 Of the Fixed Assets total of £112,377, £112,309 represents the original cost of improvements made to the Hall over a period of time.

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CHARITY NUMBER 522964
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