

## **Luddington Village Hall report for Luddington Parish Council meeting**

**30 April 2021**

**Kerry Radden and Karen Haines-Lee, Co-Chairs**

### **Update on the year's activity**

Luddington Village Hall is a registered independent charity which exists to support and bring together the community as well as to offer a service to those seeking facilities to run activities; the income from these hires is then reinvested in the Hall and the events.

The last 12 months have naturally been very challenging for our Parish and for the Hall. We have been unable to organise any events or activities and the only hires have been organised groups when allowed by the government guidelines. These have included long-term regular hires from Stratford Studio Art Club, Osborne School of Dance, the Women's Institute and the Stratford Beekeepers Association, alongside some slightly more recent hires such as Kickboxing, Tai Chi, Yoga and Sing and Sign. All of the hires, old and new, provide a service to the local Luddington and Stratford communities, with many activities open to those directly on the doorstep. In non-covid times, we also had a steady flow of private hires for parties, christenings and similar events. Before the covid crisis hit, we had been receiving more enquiries than ever before, which was testament to the quality of the Hall, the success of the introduction of email booking options and the hard work and commitment of Penny Garbutt as our Bookings Manager.

The decrease in private hires and event income has however been significant. For our own financial year, January to December 2020, we achieved only £5,000 earned income; previous years have usually been around £13,000. Since January this year to end of April, our earned income is less than £250. We rarely make a significant surplus after cleaning and maintenance costs, but were on track to make some progress against this before the pandemic took hold.

Very few other opportunities came our way this year. We did investigate becoming a covid testing centre for the community, but sadly did not have the facilities required, including WiFi (more on this later).

We have continued to need to pay costs such as pest control, cleaning, water rates, electrical safety checks and insurance (and more) during this period. We cut back wherever we could, with duties generously taken on by members of the committee. As we begin to reopen, these costs will of course increase again, and covid-related additional cleaning expenses will place an extra burden on expenditure, as well as reducing available hire time due to cleaning time buffers between activities.

We are therefore extremely grateful to have been offered two Covid support grants from Stratford District Council which have buoyed our reserves and will give us the opportunity to manage these higher costs and also invest in the Hall's facilities as we begin to reopen.

We are also very grateful for the ongoing support of our regular hirers; the support of our nearest neighbours; the regular use (in normal times) of the Hall by the Parish Council and the Church; and the regular use as a polling station, all of which help to make the Hall visible to the community and increase its use. We would also like to thank the Rotary Club, who very kindly gave us a donation as recognition of our usual role helping with the marathon, which was cancelled in 2020.

### **The current committee**

There have been some changes to the committee this year due to retirement and relocation. We are grateful to those who served for so long. We are now a small but eager committee: two Co-Chairs (Karen Haines-Lee and Kerry Radden), Treasurer and Bookings Manager (Penny Garbutt), Acting Secretary (Andy Haines), Maintenance and Ludflicks Coordinator (Dave

Heyworth) and incredibly supportive General Members Brian Walis and Neville Evans. Although she has been unable to attend this year, Judy Williams from the WI remains a member. We appreciate the additional support of members of our community such as Penny Heyworth and Andy Clingon - and many more not named here.

## **Our plans**

As the world emerges from a global health crisis where communities have been isolated, we want our Hall – more than ever – to be at the centre of our community. The pandemic has affected how people work, where they go and what they do, and we want to respond to that.

In ad hoc conversations with some of those living in the Parish, we have heard a real desire to make the Hall a Community Hub: somewhere that people can meet up for a coffee and cake, or to hold a knitting group, or to work from home. We have found some potential sources of funding to support this and we are keen to start soon.

Our plan now is to consult with as many people from the community as possible and develop more concrete ideas of what the Parish would like from the Hall. We know Quiz Nights are very popular and plan to continue with these a few times a year. We can't wait for Ludflicks to return with monthly film nights – but would like to see more people use the facility to make it worthwhile. We hope the Church will continue their pub nights, too.

We plan to install WiFi in the next couple of months to make the Hall a more practical work and hire space. We would like to invest some of the recovery grant into making it a more welcoming space, upgrading kitchen equipment and furniture and updating the decoration – from hanging baskets at the front to making the small “committee room” at the back of the hall a more usable space. We want to hear everyone's views so that we can plan the best possible space that the community will use. We will be sending out questionnaires, talking to as many people as possible, and asking for donations of items – plant pots, furniture, perhaps an unwanted coffee machine – and skills – decorators, designers, fundraisers, handy people – to help us begin a transformation of the space. We would love to reflect the history of the Hall and the Parish somehow, making it a more attractive, more special place to be part of.

From late June – if the government roadmap does not alter – we plan to open on a Wednesday morning with a rota of volunteer support and welcome anyone who would like to use the space or who can give up an hour or two to help sell drinks and cakes from behind the counter. I'm personally planning to spend Wednesday mornings there working as a break from my home office; I've spoken to someone else keen to hold their crochet group. We aim to serve tea and coffee and homemade cake.

Then, to celebrate the reawakening and emergence from restrictions, we plan to hold an Open Afternoon outside the Hall on Saturday 17 July. We are inviting our regular hirers to have stalls to chat to people, hope to bring along the ice cream van and sell coffee, cakes and something a little stronger and have a few games for the children to play. We hope that as many people as possible drop by so we can talk to them about what would get them using the Hall more, to ferret out any hidden talents, and to meet anyone keen to get a bit more involved – whether in helping at a film night or organising an event. We very much look forward to talking to as many people as possible and creating a Hall we are all proud of.

**LUDDINGTON VILLAGE HALL  
ACCOUNTS FOR SIX MONTHS TO 30 JUNE**

**PROFIT & LOSS**

<b>INCOME</b>	<b>6 MONTHS 2021 £</b>	<b>6 MONTHS 2020 £</b>
Hire Charges		
Osborne School of Dance	144.00	608.00
Studio Art Club	0.00	856.00
Women's Institute	0.00	69.00
Parish Council	0.00	161.00
County & District Councils	100.00	100.00
R. Thompson (ballet teacher)	57.00	
Bee Keepers	0.00	330.00
Luddington Village Fund	0.00	
Tai Chi	0.00	270.00
Meetings, Parties etc.	0.00	552.00
Sing 'n Sign	24.00	
Village Hall Functions	0.00	
Hall Events	0.00	
Ludflicks Membership	0.00	
KickBoxing	81.00	
Allure School of Dance	330.00	
C B Yoga	168.00	904.00
Donations		200.00
SDC Covid Grant		17,669.21
Deposit Interest		0.83
Gross Interest		0.19
MEB Wayleave		
<b>TOTAL INCOME</b>	<b>18,774.23</b>	
<b>EXPENDITURE</b>		
Non Domestic Rate		
S/A District Council	0.00	110.00
Water Services	20.03	71.18
Insurance	754.41	509.08
PHS	121.68	121.68
Performing Rights Society	0.00	
Electrician	521.00	
Electricity - Consumption	1,853.91	1,449.75
Advanced Fire & Protection	150.00	60.00
Film Bank	0.00	
Cleaning & Sundry Expenses	732.80	1,159.45
Bank charges	15.00	
Repairs and Renewals		

WRCC Membership	60.00
Refund	51.00
<b>TOTAL EXPENDITURE</b>	<b>4,279.83</b>
<b>PROFIT/(LOSS) FOR 6 MONTHS</b>	<b>###</b>

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**BALANCE SHEET**

**INCOME**

Hire Charges  
Village Hall Functions  
Donations  
Deposit Interest  
MEB Wayleave  
SDC Covid Grants  
Gross Interest

**TOTAL INCOME**

2,946.00

**EXPENDITURE**

Hall Expenses  
Electricity,  
Repairs & Renewals

**TOTAL EXPENDITURE**

0.00

0.00

30.68

**PROFIT/(LOSS) for six months**

**2,976.68**

**SUMMARY**

COIF  
Bmm Acc  
Community Account  
Debtors  
Less Creditors

3,481.14

254.45

**3,735.59**

**-£758.91**



LUDDINGTON VILLAGE HALL  
(Registered Charity Number 522963)

ACCOUNTS FOR THE YEAR ENDING 31 DECEMBER 2021

**PROFIT & LOSS**

**INCOME**

	2021	2020		
	£	£		
Hire Charges				
Osborne School of Dance	1576.00	1328.00		
Studio Art Club	1440.00	856.00		
Women's Institute	81.00	69.00		
Parish Council	220.00	161.00		
County & District Councils	215.00	125.00		
Meetings, Parties etc	565.00	552.00		
Tai Chi	486.00	506.00		
Yoga	420.00	188.00		
Kick Boxing	0.00	371.00		
Sing and Sign	24.00	140.00		
Allure Dance	1328.25	185.00		
Complete Ballet	57.00	0.00		
Bee Keepers	117.00	330.00		
Luddington Village Fund	0.00	0.00	4,811.00	
Trainmaster	39.00	6,568.25		
Village Hall Functions	763.00	0.00		
Hall Events (inc coffee am)	333.95	0.00		
Ludflicks Membership	0.00	0.00	0.00	
Other	20.75	1,117.70		
Donations	17984.21	0.00		
Deposit Interest	2.46	36.10		
MEB Wayleave	11.92	17,998.59	11.92	48.02
<b>TOTAL INCOME</b>	<b>25,684.54</b>		<b>4,859.02</b>	

**EXPENDITURE**

Non Domestic Rate	71.87	0.00		
S/A District Council	150.00	110.00		
Water Services	64.65	71.18		
Insurance	754.41	509.08		
Performing Rights Society	271.00	0.00		
Electricity - Consumption	2,084.14	1,671.42		
PHS Group	121.68	121.68		
Advanced Fire & Protection	300.00	210.60		
Hall Cleaning	1,728.41	849.95		
Film Bank	0.00			
Sundry Expenses	1,268.10	1,481.76	<b>5,025.67</b>	
Bank Charges	15.00	15.00		
Renewals	60.00	946.95	961.95	
Repairs	0.00			
<b>TOTAL EXPENDITURE</b>	<b>6,889.26</b>		<b>5,987.62</b>	
<b>PROFIT/(LOSS)</b>	<b>18,795.28</b>		<b>(1,128.60)</b>	

LUDDINGTON VILLAGE HALL  
(Registered Charity Number 522963)

ACCOUNTS FOR THE YEAR ENDING 31 DECEMBER 2021

**BALANCE SHEET**

	2021	2020		
	£	£		
<b>INCOME</b>				
Hire Charges and Donations	24,552	4,811		
Village Hall Functions	1,118	0		
Deposit Interest	2	36		
MEB Wayleave	12	12		
<b>TOTAL INCOME</b>	<b>25,685</b>		<b>4,859</b>	
<b>EXPENDITURE</b>				
Sundry	1268			
Hall Expenses - Rates, Water,	287			
Electricity,	2,084			
Bank Charges	15			
Cleaning, etc.	1,850	5,026		
Repairs	0	962		
Renewals	1,085			
Advanced Fire and Pest	300			
<b>TOTAL EXPENDITURE</b>	<b>6,889</b>		<b>5,988</b>	
<b>PROFIT/(LOSS)</b>	<b>18,796</b>		<b>(1,129)</b>	
<b>STATEMENT OF FUNDS</b>				
General Fund-Opening Balance	17,913		19,042	
Profit/(Loss) for the year	18,796	<b>36,709</b>	(1,129)	17,913
Represented by:				
Short-term Deposit	14,000		16,000	
Bank & Cash Balances	22,570		2,404	
Debtors	135		81	18,485
Less Creditors	0		572	<b>17,913</b>
Cash in Hand	4	<b>36,709</b>		

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**Luddington Village Hall**  
**(Registered Charity Number 522963)**

Independent examiner's report.

I report to the trustees on my examination of the accounts of Luddington Village Hall (the Trust) for the year ended 31 December 2021.

You are responsible, as the charity trustees, for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').


Independent examiner's statement:

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) and Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Teresa Kristunas, CPFA

Address: Crossways, Luddington, Stratford upon Avon, Warwickshire, CV37 9SJ

Date: 27 October 2022