



Trustees' Annual Report for the period

		Period start date			Period end date		
From	1	April	2021	To	31	March	2022

Section A Reference and administration details

Charity name

Great Alne & Kinwarton Memorial Hall

Other names charity is known by

Registered charity number (if any)

522931

Charity's principal address

Henley Road

Great Alne

Postcode

B49 6HL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr R M Davey	Chairman & Secretary		Elected by residents
2	Mrs K Woodger	Treasurer		Great Alne Primary School
3	Mr C Armstrong			Kinwarton Parish Council
4	Mrs D Francis			Great Alne Parish Council
5	Mrs S Jones			Great Alne & Kinwarton Women's Institute
6	Mr G Roberts-Davies			Kinwarton with Great Alne Parochial Church Council
7	Mr C Moody			Great Alne Cricket Club
8	Mr R Cockman			Elected by residents
9	Mr G Harrison			Elected by residents
10	Mrs M Davey			Elected by residents
11	Mrs M Holding			Elected by residents
12	Dr P Harris			Elected by residents
13				
14				
15				
16				
17				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
The Official Trustee of Charity Lands	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Trust Deed

How the charity is constituted
(eg. trust, association, company)

Trust

Trustee selection methods
(eg. appointed by, elected by)

Election, Representation and Co-option

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

<p>Annual Risk Assessment carried out by an independent assessor. Formal review of findings by Trustees.</p> <p>Action plans to eliminate/mitigate risks agreed and overseen by Trustees</p>
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Trustees shall hold the War Memorial Hall upon trust to permit the same to be appropriated and used for the purposes of a place of physical and social recreation (**to be known as the 'Great Alne and Kinwarton Memorial Hall'**) for the benefit of the inhabitants of the Parishes of Great Alne and Kinwarton without distinction of sex or of political religious or other opinions subject to the provisions of these presents and to such regulations as may be made by the Committee hereinafter mentioned.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

To hire out the Hall for use by local clubs, groups and classes

To hire out the Hall for private events

To organise social activities for residents

To organise fund raising events to cover shortfalls in income over expenditure and to help defray maintenance costs and pay for improvements

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The main aim for the year was to get back to 'business as usual' with effect from 21 June 2021 when the remaining Covid restrictions were lifted, but the return to 'normality' took some time as government advice was for everyone to act carefully and remain cautious. Although the Hall was fully reopened there was a marked 'Long Covid' effect with regular users being slow to return. Ad hoc hirers came back more quickly, some with celebratory events postponed from previous years.

Unsurprisingly income from hirings for the year was down whereas operating costs remained high (in particular due to energy costs which had doubled over the previous 12 months) which meant that the Hall ended 2021/22 with operating deficit. Fortunately two Covid grants were obtained during the year. These enabled us to cover our losses and enabled us to make some improvements to the Hall, most notably the refurbishment of the entrance lobby and the installation of some new lobby doors.

Some of the fund raising events planned for the year had to be cancelled but others were able to go ahead as from the autumn, albeit with restrictions on numbers until the New Year.

Section E

Financial review

Brief statement of the charity's policy on reserves

A minimum of £10,000 will be held in reserve

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal sources of funds are the hire of the Hall and fund raising community events and activities.

Income is used to fund the operating cost of the Hall and to pay for improvements to the fabric of the building and its facilities.

All investments are made via the CCLA.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Ronald Martyn Davey

Position (eg Secretary, Chair, etc)

Chairman

Date

9 January 2023

**GREAT ALNE & KINWARTON MEMORIAL HALL
ANNUAL ACCOUNTS
BALANCE SHEET AS AT 31st MARCH 2022**

As at 31/03/2021			As at 31/03/2022		
£	£		£	£	
5,242.39		HSBC Treasurer's Account	626.91		
3,185.00		100 Club	3,527.60		
616.85		COIF Deposit Account	1,042.77		884050001C
40.00		Cash in hand	40.00		
	9,084.24		5,237.28		
	35,000.00	COIF Fixed Interest Fund	20,000.00		884050001B
	10,000.00	COIF Investment Fund	36,000.00		884050001T
	54,084.24	Current Assets	61,237.28		
	38,296.51	Less Prior Year Closing Balance Assets	54,084.24		
	15,787.73	Total Income over (under) Expenditure	7,153.04		

BALANCE SHEET NOTES

31/03/2021

£ 763,499
£ 21,242

Insurance

Memorial Hall [insured value] Buildings £ 782,586
Memorial Hall [insured value] Contents £ 21,646

31/03/2022

Investments

These are investment funds consisting of a mixture of Government and Corporate Bonds

31/03/2021

£34,287.26
£10,058.32
4,147.22
969.01
£49,461.81

Fixed Interest fund market value £16,629.86
Investment fund market value £38,730.67
Prior Years Income 5,116.23
Income 2021/2022 1,425.92

31/03/2022

Current value **61,902.68**

Less Fund nominal values

61,000.00


Total return on investment

902.68

Note

**£15,000 transferred from Fixed Interest Fund to Investment Fund
£1000 transferred from Deposit Account to Investment Fund**

Katrina Woodger
Treasurer, Great Alne & Kinwarton Memorial Hall


Peter Bostock
Auditor

**GREAT ALNE & KINWARTON MEMORIAL HALL
ANNUAL ACCOUNTS**

INCOME & EXPENDITURE YEAR TO 31st MARCH 2022

Yr to 31/03/2021

Yr to 31/03/2022

RECEIPTS

£	£
	1,674.00
	585.00
	0.00
	0.00
	19,845.13
	4.00
	152.00
	341.98
	45.00
	3,500.00
	50.00
	56.82
	663.00
	96.00
	958.66
	10.35
	4,859.00
	<u>32,840.94</u>

RECEIPTS

£	£
Hall Bookings - Regu	1,944.50
Hall Bookings - one-c	4,590.00
Fund Raising	2,508.08
Film Club	502.68
Grants & Donations -	10,807.25
Grants and donations	27.42
Grants and Donations	0.00
Sundry Income (see :	60.00
Great Alne History Bc	255.00
Transfers from 100 c	2,000.00
Refundable Deposits	600.00
Wayleave	0.00
Calendars	0.00
100 club subs paid in	0.00
Interest - Fixed Intere	1,425.27
Other Interest	0.65
100 Club Receipts	4,822.00
Total Receipts	<u>29,542.85</u>

PAYMENTS

£	£
	0.00
	(329.09)
	(469.55)
	0.00
	(859.09)
	(1,320.00)
	(1,912.65)
	(1,042.32)
	(515.76)
	(35.00)
	(71.88)
	(260.40)
	(88.94)
	(3,520.53)
	(2,250.00)
	0.00
	(10.00)
	(112.00)
	(55.00)
	(443.00)
	5.00
	(96.00)
	(3,667.00)
	<u>(17,053.21)</u>
	<u>49,894.15</u>

PAYMENTS

£	£
Rates	(138.52)
Water	(375.38)
Electricity	(705.20)
Oil	(2,985.36)
Insurance	(886.45)
Cleaning & Caretake	(2,220.00)
Repairs, Maintenanc	(3,050.29)
Consumables	(418.81)
Licences	(349.56)
Data Protection	(35.00)
Telephone	(64.52)
WiFi	(108.00)
Sundry Expenses (se	(101.53)
Capital Outlay (see s	(3,330.00)
100 Club prizes	(2,402.00)
Deposit Refunds	(1,655.00)
Film Club expenses	(9.99)
Fundraising expense	(1,301.94)
Great Alne History Bc	(145.00)
Calendar fund raising	0.00
small donations	0.00
Transfer to 100 club	0.00
Other 100 club paym	(2,062.00)
Bank charges curren	(29.86)
Bank charges 100 cl	(15.40)
Total Payments	<u>(22,389.81)</u>
Hall Net Surplus/(Def	<u>7,153.04</u>

Katrina Woodger
Treasurer, Great Alne & Kinwarton Memorial Hall

Peter Bostock

Peter Bostock
Auditor

**GREAT ALNE & KINWARTON MEMORIAL HALL
ANNUAL ACCOUNTS 2021/22**

ANALYSIS OF SUNDRY INCOME AND EXPENDITURE

Yr to 31/03/2021	<u>Sundry Income</u>	Yr to 31/03/2022
341.98	Restored overpaid expenses	0
	Western Power Goodwill paymen	60.00
341.98		60.00

Yr to 31/03/2021	<u>Sundry Expenditure</u>	Yr to 31/03/2022
(23.40)	Stamps	0
(15.54)	Web domain	0
(50.00)	Donation in memory of Jackie We	0
	WRCC membership	(60.00)
	Litter picking	(41.53)
(88.94)		(101.53)

Yr to 31/03/2021	<u>Capital Outlay</u>	Yr to 31/03/2022
341.98	Hand Sanitiser units	0
152.72	Committee room locks	0
341.98	Expenses paid in error	0
69.90	Card readers	0
129.95	Light fittings	0
2,484.00	Radiators	0
	Lakeland slate plaque	240
	Internal Aluminium double doors	3090
3,520.53		3,330.00

Katrina Woodger
Treasurer, Great Alne & Kinwarton Memorial Hall

Peter Bostock

Peter Bostock
Auditor



**Report to the trustees/
members of** Great Alne & Kinwarton Memorial Hall

**On accounts for the year
ended** 31 March 2022 **Charity no
(if any)** 522931

Set out on pages 1 - 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021

**Responsibilities and
basis of report** As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement** I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: P. Bostock **Date:** 22/6/2022

Name: PETER BOSTOCK

**Relevant professional
qualification(s) or body
(if any):** FORMER MANAGEMENT CONSULTANTS
WITH PRICE WATERHOUSE

Address: 3 MILL COTTAGES, HENLEY ROAD,
GREAT ALNE, ALCESTER, B49 6HX

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Not Applicable