



**BIRMINGHAM SHERBOURNE UNIT NO 41 OF THE SEA CADET  
CORPS**

**TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 2025**

**REGISTERED CHARITY NUMBER: 522889**



## **REPORT OF THE TRUSTEES OF BIRMINGHAM SHERBOURNE (UNIT 41) OF THE SEA CADET CORPS**

The Charity Trustees present their report together with the financial statements of the charity for the year ended 31st March 2025. The financial statements comply with both the Charity's Constitution and the Charities Act 2011.

### **Aim of the Sea Cadet Corps**

The aim of the Sea Cadets Corps is to give young people the best possible head start in life, through nautical adventure and fun.

### **Charitable Purpose**

The charitable purpose of the Unit is to promote the development of young people in achieving their physical, intellectual, and social potential as individuals and as responsible citizens. This is achieved by the provision of education and leisure time activities using a nautical theme, based on the traditions of the Royal Navy and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

In furtherance of the Purpose, the Unit offers young people a structured environment in which to develop; provides access to education and training including sailing, rowing, windsurfing, paddle sports, power boating, seamanship, navigation, marine engineering, cooking, music, first aid, drill, piping, and public services; it provides opportunities for young people to obtain a range of qualifications and a wide range of opportunities for community involvement.

### **Public Benefit**

The trustees continue to give regard to the Charity Commission's general guidance on public benefit 'Charities and Public Benefit' provided by the Unit in relation to the charitable purpose of the Sea Cadets movement as set out in the activities and achievements as outlined in this report.

To achieve its aim the Unit encourages recruitment of young people from all backgrounds and abilities including where possible, and within the realms of Health and Safety, those with disabilities and develops their skills and abilities by:

- Regular structured activities with a nautical theme
- Enabling young people to take part in activities connected with the wider Sea Cadet Corps
- Movement such as waterborne activities, events and competitions at district, area, and national levels
- Availability of formal achievements whilst completing courses to earn badges and promotions.

### **Organisational Achievements and Performance**

#### **Trustees Report :**

Within just a few weeks of the last AGM in Sept 2024, the newly appointed team of trustees discovered that the Charity was virtually insolvent.

Without the swift and generous support of the Marine Society and Sea Cadets, the charity would have been forced to close before the end of 2024. They gave the unit immediate grants to cover day to day expenses, as well as funds for some pressing issues relating to the building. The trustees wish to thank the MSSC for their unwavering support.

We also need to thank the West Midlands Reserve Forces and Cadet Associations for the grant they provided which enabled us to pay the Bartley Green Sailing Club fees where all our boating fleet is stored.

In addition, we pass on our thanks for Birmingham City Council for their financial support too.

Income from one organisation who rented a room ceased due to the state of the building. Another organisation's use of the building was terminated due to licencing problems.

The new team of trustees also discovered the extent of the building maintenance and safety issues, which include, but not limited to, the lease on the building had expired, the roof on Sherbourne 2 leaked badly, electrical safety issues, gas safety issues and a side gate that was very difficult to open. Each of these issues have been addressed, some into the next financial year.

Finances remain the biggest challenge to the Charity; it became clear that some parents were either not covering all the monthly subs payments or making no contribution at all. Whilst every family's circumstances will be taken into consideration if the trustees are made aware via the Unit Chair in confidence, the trustees are ensuring all cadets contributions are made as we cannot function without these. Sadly, the cadet will find themselves restricted unless their subs are paid.

Today, we are meeting in a cleaner, more modern welcoming facility which we intend to continue to improve over the coming year. This would not have been possible without the dedication of some of our valued volunteers and some of the parents who cleaned up the outside area. I will not name those involved, no wish to cause embarrassment, but on behalf of the cadets, I wish to pass on my sincere thanks to each and every one of them.

## **Structure, Governance and Management**

Units of the SCC are formed solely by volunteers in local communities. Each Unit is a self-supporting youth organisation and an independent charity with a central support management and training structure provided primarily by the Marine Society and Sea Cadets (MSSC). The unit becomes a part of the SCC by virtue of its' affiliation to the

MSSC, the parent body of the SCC. In accepting this affiliation, the unit undertakes to comply with all regulations issued by, or on behalf of, the MSSC Council.

The Unit was registered as an unincorporated charity on 1942 and is governed by a constitution approved by the Charity Commission of England and Wales. A revised constitution issued by the Marine Society and Sea Cadets was ratified by the Board of Trustees between meetings in December 2017 in order to meet the deadline of 31<sup>st</sup> December 2017.

### **3 Recruitment and Appointment of the Trustees**

Trustees serve and are re-elected on an annual basis. A minimum of 4 office holders: Chair, Secretary, Treasurer and Commanding Officer. UMT office holders are elected at the first meeting following the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadets Unit which is drawn loosely as being those with an interest in the unit. The constitution lays down specific controls for UMT membership and will be observed for all future recruitment.

In the event of a vacancy arising during the year (known as a casual vacancy), the trustees have the power to appoint new trustees. A trustee will serve until the date of the next AGM, after which the post will be filled by election.

The trustees are represented by a wide range of individuals from various aspects of the community. Trustees have the power to appoint additional trustees to act jointly with them for all purposes. A trustee whose term of office has expired can be appointed for a further term of office.

### **Responsibilities of the Trustees**

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charity (Accounts Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees and signed on its behalf on 18<sup>TH</sup> November 2025

Signed: C S Tiley

## Legal and Administrative Information

### Charity Details:

Charity Name:	Birmingham Sherbourne (Unit 41) of the Sea Cadets Corps
Charity Status:	Unincorporated
Registered Charity No:	522889
Registered Office and Operational Address:	1667 Pershore Road, Birmingham B30 3DR
Telephone Number	07564 065432
Email:	
Website	Sea-cadets.org/Birmingham Sherbourne

### Trustees:

Chair: Carol Tiley MBE

Treasurer: Lisa Shore

Secretary: Michelle Meeson-White

Trustees: Pauline Weaver  
Martin Jackson

**Independent Examiner:** Cecile Hunt

**Bank:** Lloyds Bank

## **Acknowledgements**

No final report would be complete without acknowledging the efforts and dedicated service of the adult volunteers who make the unit a success. For any Sea Cadet Unit to succeed it is fully reliant on its teams to work together. Our uniformed and civilian instructors, management team and unit assistants all have one common aim, that of delivering the best experience for our young people.

In this modern age, time is a precious commodity and like with all teachers and trainers there is a lot goes on behind the scenes, outside of parade times and over weekends that is not observed but makes the difference.

Thank you for your commitment and continued support.

THE SEA CADETS		Form	
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT		SCC A3 (R&P)	
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March		Apr-19	
In Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)			
to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November			
Name: Birmingham Sherbourne		Charity No: 522889	
Description (if not held for the Unit's general purposes):-		THIS YEAR	LAST YEAR
Notes		£	£
<b>REVENUE RECEIPTS –</b>			
ANNUAL FUND/DIRECT GRANT		£9,300.00	£3,185.00
CAVA (Sea Cadet Victualling Finance)		£0.00	£300.00
OTHER GRANTS		£7,000.00	£770.66
CADET CONTRIBUTIONS		£5,212.00	£3,494.50
OTHER DONATIONS / LEGACIES		£5,146.00	£918.59
RAISING & SPECIAL EVENTS PROCEEDS		£420.00	£1,899.76
<b>OTHER CHARITABLE REVENUE RECEIPTS:</b>			
COMPETITION RECEIPTS		£0.00	£15.00
COURSE FEES		£93.00	£124.49
LAUNDRY SALES RECEIPTS		£839.91	£1,011.63
BANK DEPOSIT INTEREST		£25.01	£6.40
PROPERTY RENTS (includes any seasonal lettings/hirings)		£1,260.00	£4,925.00
OTHER REVENUE RECEIPTS			£0.00
<b>TOTAL REVENUE RECEIPTS</b>	<b>A</b>	<b>£29,295.92</b>	<b>£16,651.03</b>
<b>NON-REVENUE RECEIPTS –</b>			
PROCEEDS FROM SALES OF OTHER FIXED ASSETS			£0.00
<b>TOTAL NON- REVENUE RECEIPTS</b>	<b>B</b>	<b>£0.00</b>	<b>£0.00</b>
Attach that Fund's similar Account of Receipts as page AC1A, and so on)			
<b>TOTAL RECEIPTS = A + B</b>	<b>C</b>	<b>£29,295.92</b>	<b>£16,651.03</b>
<b>Reconciliation:-</b>			
<b>NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-</b>			
REVENUE ITEMS (= A – D from page AC2)	<b>G</b>	£8,442.48	£16,651.03
NON-REVENUE ITEMS (= B – E from page AC2)	<b>H</b>	£0.00	£0.00
- COMBINED (=G+H)		£8,442.48	£16,651.03

CASH/BANK BALANCE FROM LAST YEAR-END

£4,256.03

£8,891.12

CASH/BANK BALANCE AT THIS YEAR-END

2025

£12,698.51

£4,256.03

**THE SEA CADETS**  
**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT**  
**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March**

Form  
 SCC A3 (R&P)  
 Apr-19

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)  
 Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

**Unit Name:** Birmingham Sherbourne

**Charity No:** 522889

**Fund-name/purpose** (if not held for the Unit's general purposes):-

Notes

**THIS YEAR**  
£

**LAST YEAR**  
£

**REVENUE PAYMENTS –**

**DIRECT CHARITABLE**

**ACTIVITY COSTS:**

FUNDRAISING & SPECIAL EVENTS COSTS  
 COMPETITION COSTS  
 FUEL & TRAVEL COSTS  
 CATERING COSTS  
 TRAINING COURSES COSTS  
 ARTICLES PURCHASED FOR RESALE

	£315.00	£35.00
	£0.00	£0.00
	£375.29	£502.43
	£0.00	£437.13
	£139.18	£70.50
	£0.00	£0.00

**OVERHEAD COSTS FOR:**

RENT / COUNCIL TAX  
 HEAT, LIGHT & WATER  
 TELEPHONE & BROADBAND  
 OFFICE SUPPLIES, POSTAGE & PRINTING

	£3,662.91	£121.60
	£4,795.48	£5,926.19
	£859.92	£1,131.91
	£613.05	£1,797.22

**MAINTENANCE COSTS**

**FOR:**

BUILDINGS & ESTATE  
 BOATS  
 VEHICLES  
 OTHER MISC EQUIPMENT  
 INSURANCE COSTS  
 BANK INTEREST & CHARGES

	£6,053.78	£571.70
		£0.00
	£676.24	£977.50
	£27.99	£38.00
	£3,084.60	£3,559.50
	£0.00	£0.00

**CHARITY GOVERNANCE**

**COSTS:**

FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION  
 FOR OTHER PROFESSIONAL FEES  
 FOR LEGAL ADVICE (for constitution or trustees)  
 OTHER REVENUE COSTS

		£0.00
		£0.00
		£0.00
	£250.00	£16.00

**TOTAL REVENUE PAYMENTS**

**D**

£20,853.44      £15,184.68

**NON-REVENUE PAYMENTS**

=	ASSETS		£0.00	£0.00
	<b>TOTAL NON-REVENUE PAYMENTS</b>	E	£0.00	£0.00
	<b>TOTAL PAYMENTS (=D+E)</b>	F	<b>£20,853.44</b>	<b>£15,184.68</b>

(\*Attach that Fund's similar Account of Payments as page AC2A, and so on)

AC2

**THE SEA CADETS**

**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT**

**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March**

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

Form  
SCC A3  
(R&P)  
Apr-19

**Unit Name:** Birmingham Sherbourne

**Charity No:** 522889

Unit address (or address for correspondence):-

House name:	T.S.Sherbourne
Street and No:	1667 Pershore Road
Area or Estate	Kings Norton
Town/City:	Aston
County	Birmingham
Post Code:	B30 3DR

Unit Management Team members (the 'charity trustees') at date of signing Report:-

Carol Tiley MBE		
Lisa Shore		
Michelle Meeson		
Martin Jackson		
Pauline Weaver		

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-

David Burley	Alex Coley	
Anita Ward		

Joan Durose		
Adrian Smith		

Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [*not: Scotland*]:-

--	--	--

**Nature and date of the Unit's constitution (governing document):-** Governed by **Sea Cadet Standard Constitution**

**The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-**

*Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.*

**The Unit's charitable purpose(s) as set out in its constitution is:-**

To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

**The Unit's main activities and achievements in the financial year were:-**

The unit was as at a point of potential closure due to financial instability and lack of Trustees. With a number of grants and controlled planning the unit has been able to refurbish and repair the building including major re-allocation of galley and main deck for cadet use. This has enabled the set up of a Royal Marine section and increased cadet membership by 75% growth. The stabilisation of expenditure and authority of such, introducing tighter controls and measures with new policies have brought the accounts under a controlled and transparent system

**Public Benefit**

The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:

- Regular and structured activities with a nautical theme.
- Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels.
- Availability of formal educational achievements whilst taking courses to earn badges and promotions

Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.

**AC4**

**THE SEA CADETS**

**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT**

**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March**

Form  
SCC A3  
(R&P)  
Apr-19

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)  
Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

**Unit Name:** Birmingham Sherbourne **Charity No:** 522889

**Reserves Policy**

The charity trustees' policy aims to maintain unrestricted reserves at a **6** months level equating to revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income  
Year-end reserves **£2,963.64** **3** months' on that basis.  
amounted to

*[Delete this section if not applicable]*

The Unit holds **£9,601.61** in designated funds representing fixed assets needed for future activities and **£0.00** for future projects to be carried out in **12 months** as currently planned/expected

*[Delete this section unless the Unit has a Restricted Fund in deficit]*

A restricted fund held for the purpose of  
was in deficit to the extent of  
and the steps being taken to rectify it are:-

During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-  
N/A

The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-

Date signed as authorised by the Unit's Management Team: **18/11/2025**

**Lisa Shore** Unit Treasurer

**Carol Tiley MBE** Unit Chairman

**Note:** The statutory audit or independent examination report on this Statement of Account must be attached.

AC5



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

**Report to the trustees**

Birmingham (Sherbourne) Unit No 41 of the Sea Cadet Corps

**On accounts for the year ended**

31 March 2025

**Charity no  
(if any)**

522889

**Set out on pages**

1 & 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*C Hunt*

**Date:**

27/10/2025

**Name:**

Cecile Hunt

**Relevant professional qualification(s) or body (if any):**

Fellow Member Association of Accounting Technicians

---

Address: 45 Allaston Road
LYDNEY
Gloucestershire GL15 5SS