

**St Martin's Youth Centre**  
**(Registered Charity, number 522878)**  
**Annual Report & Financial Statements**  
**for the year ended 31 March 2023**

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**St Martin's Youth Centre  
Trustees' annual report  
for the year ended 31 March 2023**

Registered office: St Martin's Youth Centre  
Gooch Street  
Highgate  
Birmingham B5 7HE

Charity number: 522878

**Trustees**

The Revd. Jeremy Allcock  
B K C Cameron BEM  
M Trumper  
T Lewis  
P Wright  
R Jones

Chair  
Vice Chair  
Honorary Secretary  
Member  
Member  
Member

**Associates**

R Ingram  
R Smiglarksy  
P Hughes

Associate  
Associate  
Associate

**Bank:**

The Bank of Scotland  
Commercial Banking  
PO Box 1000  
BX2 1LB

**Pro-Bono Solicitors:**

Gowling WLG  
Two Snowhill  
Birmingham, B4 6WR

**Independent Examiner:**

M Montague, MAAT, BA (Hons Accounting & Finance), ACIE  
Affiliate  
Poachers Cottage  
Badsey,  
Evesham. WR11 7EU

**St Martin's Youth Centre  
Trustees' annual report (continued)  
for the year ended 31 March 2023**

The Trustees present their report and the financial statements for the year ended 31 March 2023. The financial statements have been prepared in accordance with the accounting policies set out in note 1 and comply with charity's constitution

**PUBLIC BENEFIT**

In shaping our activities for the year, the Trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

**OBJECTIVES AND ACTIVITIES**

**a. Principal Objective**

The objects of the centre are taken from the Constitution, clause 2 and are as follows: "The aim of the Youth Centre is to help and educate girls and boys through their leisure time activities so to develop their physical, mental and spiritual capacities that they may grow to full maturity as individuals and members of society and that their conditions of life may be improved."

In setting objectives, the Trustees give careful consideration to the Charity Commission's general guidance on public benefit and in particular, to its supplementary guidance on advancing education and widening access within its area of operation.

**b. Priorities for the Year 2022-2023 and how were these achieved?**

- 1) After a year of advertising the 30 hour/ week post of Youth Co-ordinator for three years with funding from Children in Need, it was agreed with Children in Need that we could share the post between two of our part-time workers (15 hours each per week). They were appointed to start work on 1<sup>st</sup> November 2022.
- 2) We have continued with fundraising, aiming particularly at core costs and salaries.
- 3) One of the aims has been to widen the horizons of our young people. This year we have aimed at getting our members to think before they act. With this in mind Chess and various board games were introduced and Chess has proved to be a firm favourite.
- 4) A girls group (requested) has been established and meets from time to time with our female member of staff.
- 5) The Saturday Coffee Morning has not started yet but is due to begin in the next financial year. It will be run by the young people themselves and there has been considerable interest from them.
- 6) We hope to complete the website but met two difficulties; a) the lead lives in South Africa and is very busy plus the difference in time zone, and 2) several older members who were interested have outgrown the centre and left.

**St Martin's Youth Centre  
Trustees' annual report (continued)  
for the year ended 31 March 2023**

**c) Priorities for the coming year:**

- 1) To raise funds to appoint a full time sports worker and a part time female worker focusing on developing work with girls.
- 2) Review our system of recruitment of new members and focus on their retention and then address their individual needs.
- 3) More girls are attending the centre and a small group have been engaged in meeting with our female member of staff and discussing ways of making the centre 'more girl friendly'. We intend to develop a programme using the ideas provided by the members.
- 4) We intend to establish Saturday Coffee Mornings for members of the local community, focusing primarily on those who are elderly and/ or lonely. We have a number of members who are keen to volunteer their services. It is hoped to start after Christmas.
- 5) Our members tell us what they would like us to provide in the way of activities which would be useful in adult life and might help them into employment. These could include form filling, interview techniques, first aid training, fire safety, food hygiene, and health & wellbeing etc.
- 6) To raise funds towards 1) core costs (which have increased substantially), 2) to increase basic salaries and 3) to begin the refurbishment of the sports area.
- 7) To recruit more volunteers (already two former young members have asked to undertake this work).
- 8) Finalise the website project.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**a. Trust Deed & Constitution**

The principal objects of the centre are taken from the Constitution, clause 2 and are as follows: "The aim of the Youth Centre is to help and educate girls and boys through their leisure time activities so to develop their physical, mental and spiritual capacities that they may grow to full maturity as individuals and members of society and that their conditions of life may be improved."

**b. Method of Appointment or Election of Committee**

Individuals are invited to apply to be Trustees. They are asked to complete a form stating their skills and some personal information. The candidates are invited to a full Trustees meeting and to present their case. Successful applicants are invited to join, at which point they are requested to undergo an Enhanced DBS Check. Additionally, a copy of the Trust Deed is supplied as well as a brochure on the Roles and Responsibilities of Trustees, as issued by the Charity Commission. Individuals also undergo an induction

**St Martin's Youth Centre  
Trustees' annual report (continued)  
for the year ended 31 March 2023**

which entails meeting staff and familiarising themselves with the building and services offered at the youth centre.

**c. Organisational Structure and Decision Making**

The Trustees meet on a quarterly basis to set budgets, review finances and make all policy decisions. Sub-committees are constituted as required by the business.

**d. Risk Management**

The Management Committee take the responsibility of risk management as part of their role, very seriously. The Committee receives regular reports at its meetings and examines and reviews these in detail, including any steps taken to mitigate the effects of these risks.

**e. Financial Review**

The Management Committee confirm that the financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice. Income has increased to £80,226, (£36,353 2022) Expenditure has increase to £62,884, (£49,072 2022) The unrestricted funds are £17,579, (£33,633 2022)

***The current year under review:***

We have continued to provide drop in sessions three nights per week. Despite having over 100 members of the database, numbers fluctuate – at times there will be as many as 20 and at others 2 or 3. Many young people have received increased school homework (catching up after Covid), the parents of younger children refuse to let them come during the winter, fearing the dangers on the streets as they come and go. These are the main contributory factors.

We receive numerous requests for younger children to attend. Members of the community ask us if the Penny Club could be introduced for Primary aged children.

We were able to offer a much fuller summer programme than in previous years due to the fact that the boys of the Blue Coat School raised money for this purpose during their 300 year anniversary celebration. For example, some members enjoyed a trip to see the Harlem Globe Trotters in action and were able to take numerous photographs with the players.

***The future outlook:***

The future outlook appears promising.

With the prospect of obtaining additional funding, the appointment of a new part time female worker with additional hours, should enhance the provision for girls. The sports worker, who will work weekends and possibly Bank Holidays should help to increase our membership considerably, particularly if that person is able to establish enthusiasm and enable them to participate in competitions, matches etc.

**St Martin's Youth Centre**  
**Trustees' annual report (continued)**  
**for the year ended 31 March 2023**

There have been requests for new projects on dancing, music, cooking and jewellery making.

Having joined the Friends of Highgate and been willing to participate in their activities, we have got to know a number of other organisations and are due to take part in the Highgate Trail in November 2023. This organisation identifies possible sources of revenue, cheap theatre tickets etc which could be useful in the year ahead.

We have been approached by Friction Arts (an organisation which has proved very helpful in the past) and is offering arts and crafts once their new building is complete.

There is the possibility of other organisations wishing to rent various parts of the building to increase our revenue.

One or two members of the community who do not wish to be volunteers, will offer help at special events. This support is much appreciated.

**f. Trustees responsibilities in relation to the financial statements**

The Trustees are responsible for preparing a Trustees Annual Report and Financial Statement in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each year which gives a true and fair view of the state of affairs of

the charity and of the incoming resources and application of resources of the charity, for that period. In preparing the financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time, the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations and the provisions of the Constitution. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

**St Martin's Youth Centre  
Trustees' annual report (continued)  
for the year ended 31 March 2023**

The Trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the Management Committee and signed on its behalf by:

Signed



Dated

14/11/23

Revd. Jeremy Allcock

Chair - Management Committee

**Independent examiner's report to the trustees of  
St Martin's Youth Centre  
for the year ended 31 March 2023**

I report on the accounts of the charity, which are set out on pages 9 to 17.

**Respective responsibilities  
of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's  
statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- (1) Which gives me reasonable cause to believe that in any material respect of the requirements:
  - To keep accounting records in accordance with Section 130 of the 2011 Act; and
  - Have not been met; or
- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed *M Montague* . Date 17-11-23.

Mairead Montague, MAAT BA (Hons), ACIE Affiliate

**St Martin's Youth Centre**  
**Statement of receipts and payments**  
**for the year ended 31 March 2023**

<b>Receipts</b>	<b>Note</b>	<b>2023</b>	<b>2023</b>	<b>2023</b>	<b>2023</b>	<b>2022</b>
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Endowment</b>	<b>Total</b>	<b>Total</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Receipts and endowments from:						
Donations, grants and legacies	2	15,103	60,016	-	75,119	30,052
Charitable activities	2	7,760	-	-	7,760	6,186
Investments	2	117	-	-	117	114
Other						
<b>Total</b>		<b>22,980</b>	<b>60,016</b>	<b>-</b>	<b>82,996</b>	<b>36,353</b>
<b>Payments</b>						
Expenditure on:						
Raising funds						
Charitable activities						
Charitable activities	3	39,034	23,850	-	62,884	49,072
Other					-	-
<b>Total</b>		<b>39,034</b>	<b>23,850</b>	<b>-</b>	<b>62,884</b>	<b>49,072</b>
Net income/(expenditure)		(16,054)	36,166	-	20,112	(12,718)
investments		-	-	-	-	-
Net income/(expenditure)		(16,054)	36,166	-	20,112	(12,718)
Extraordinary items						
Transfers between funds		-	-	-	-	-
Other recognised gains/(losses):						
		-	-	-	-	-
<b>Net of receipts/(payments)</b>		<b>(16,054)</b>	<b>36,166</b>	<b>-</b>	<b>20,112</b>	<b>(12,718)</b>
<b>Reconciliation of funds:</b>						
Total funds brought forward		33,633	32,045	-	65,678	78,396
<b>Total funds carried forward</b>	<b>6</b>	<b>17,579</b>	<b>68,211</b>	<b>-</b>	<b>85,790</b>	<b>65,678</b>

**St Martin's Youth Centre**  
**Statement of assets and liabilities**  
**at 31 March 2023**

2022			2023	2023	2023	2023
£	Cash assets	Note	Unrestricted £	Restricted £	Endowment £	Total £
65,678	Bank accounts		11,124	74,511	-	85,635
-	Cash in hand		156	-	-	156
<u>65,678</u>			<u>11,279</u>	<u>74,511</u>	<u>-</u>	<u>85,790</u>
	<b>Other monetary assets</b>					
1,142	Debtors	4	6,001	-	-	6,001
-	Prepayments		-	-	-	-
<u>1,142</u>			<u>6,001</u>	<u>-</u>	<u>-</u>	<u>6,001</u>
	<b>Investment assets</b>					
-						
4,167	Investments - expendable endowment		-	-	4,011 *	4,011
<u>4,167</u>			<u>-</u>	<u>-</u>	<u>4,011</u>	<u>4,011</u>
	<b>Assets retained for the charity's own use</b>					
2462	Sports & gym equipment		1,604	-	-	1,604
687	Computers, laptops, multimedia & (IT)		-	-	-	-
<u>3,149</u>			<u>1,604</u>	<u>-</u>	<u>-</u>	<u>1,604</u>
	<b>Liabilities</b>					
1,639	Creditors : Short Term	5	4,847	-	-	4,847
-	Receipts in advance		-	-	-	-
395	Accountancy fee	5	395	-	-	395
-	Taxation		-	-	-	-
-	Other		-	-	-	-
<u>2,034</u>			<u>5,242</u>	<u>-</u>	<u>-</u>	<u>5,242</u>

\*CCLA Charities Investment Fund, Market Value as at 31st March 2023

The trustees declare that they have approved the accounts above.

Signed on behalf of the charity's trustees:

Signed \_\_\_\_\_

Revd. Jeremy Allcock

Chair - Management Committee

Dated \_\_\_\_\_

**St Martin's Youth Centre**  
**Notes to the accounts**  
**for the year ended 31 March 2023**

**1. Accounting policies**

**a. Basis of the preparation of the accounts**

**Receipts & payments accounts**

Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

**b. Funds Structure**

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or Constitution.

Unrestricted income funds comprise those funds which the Trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the Trustees, at their discretion, have created a fund for a specific purpose.

**c. Irrecoverable VAT**

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

**d. Charitable activities**

The expenditure on charitable activities include governance costs and as shown in note 3.

**e. Realised gains and losses**

All gains and losses are taken to the statement of financial activities as they arise.

**Glossary of terms**

**Restricted funds:** These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.

**Advance receipts:** These are amounts received by the charity in the accounting period, for use in a future period.

**Creditors:** These are amounts owed by the charity, but not paid during the accounting period.

**Debtors:** These are amounts owed to the charity, but not received in the accounting period.

**Prepayments:** These are services that the charity has paid for in advance, but not used during the accounting period.

**St Martin's Youth Centre**  
**Notes to the accounts**  
**for the year ended 31 March 2023**

**2. Analysis of income**

	2023	2023	2023	2023	2022
Receipts	Unrestricted	Restricted	Endowment	Total	Total
Income and endowments					
from:	£	£	£	£	£
Grants	10,700	55,016		65,716	23,994
Donations and legacies	4,403	5,000		9,403	6,058
	<b>15,103</b>	<b>60,016</b>		<b>75,119</b>	<b>30,052</b>
<b>Charitable activities</b>					
Room Hire	7,639	-		7,639	5,740
Other trading activities	-	-		-	
Other	121	-		121	446
<b>Charitable activities</b>	<b>7,760</b>	<b>-</b>	<b>-</b>	<b>7,760</b>	<b>6,186</b>
<b>Investments</b>	<b>117</b>			<b>117</b>	<b>114</b>
<b>Total</b>	<b>22,980</b>	<b>60,016</b>	<b>-</b>	<b>82,996</b>	<b>36,353</b>

**St Martin's Youth Centre**  
**Notes to the accounts**  
**for the year ended 31 March 2023**

**Analysis of income (continued)**

<b>Grants &amp; Trusts</b>	<b>2023</b>	<b>2023</b>	<b>2023</b>	<b>2023</b>	<b>2022</b>
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Endowment</b>	<b>Total</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Baron Davenport	-	1,500		1,500	-
Birmingham City Council	4,000	-		4,000	-
BCC - Restart	-	-		-	12,000
Blue Coat School	-	16,400		16,400	-
Charles Brotherton	200	-		200	200
Children in Need	500	31,216		31,716	-
Gowling WLG - Donation	-	-		-	1,500
Deritend Chapel Trust	-	4,600		4,600	-
Grimmitt Trust	3,000	-		3,000	2,000
Jarman Trust	-	-		-	400
Job Retention Scheme	-	-		-	3,894
Lord Austin	-	1,300		1,300	1,000
The Archer Trust	-	-		-	3,000
Turner Trust	3,000	-		3,000	
William Dudley Trust	-	-		-	-
Donations	4,403	5,000		9,403	6,058
		-			
<b>Total</b>	<b>15,103</b>	<b>60,016</b>	<b>-</b>	<b>75,119</b>	<b>30,052</b>

**St Martin's Youth Centre**  
**Notes to the accounts**  
**for the year ended 31 March 2023**

**3. Analysis of expenditure**

Resources expended	2023	2023	2023	2023	2022
Payments	Unrestricted	Restricted	Endowment	Total	Total
	£	£	£	£	£
<b>Charitable activities</b>					
Payroll Costs	16,824	15,811		32,635	28,326
Building Costs	7,650	-		7,650	8,469
Utilities Cost	10,515	-		10,515	4,383
Telephone Costs	1,194	-		1,194	1,195
Computer Costs	-	-		-	-
Office Costs	1,821	949		2,770	3,027
Finance Costs	480	-		480	360
Activity Costs	-	7,090		7,090	2,916
Governance	395	-		395	395
	<u>38,880</u>	<u>23,850</u>	<u>-</u>	<u>62,730</u>	<u>49,072</u>
				-	-
<b>Total</b>	<u><b>38,880</b></u>	<u><b>23,850</b></u>	<u><b>-</b></u>	<u><b>62,730</b></u>	<u><b>49,072</b></u>

**4. Debtors**

	This year	Last year
	£	£
Halow	250	300
P Barnes	80	160
First Love	-	60
R.I.S.E.	28	112
J Solas	130	-
HMRC Gift Aid	5,513	510
	<u><b>6,001</b></u>	<u><b>1,142</b></u>

**St Martin's Youth Centre**  
**Notes to the accounts**  
**for the year ended 31 March 2023**

**5. Creditors**

	This year £	Last year £
British Gas	1,464	830
Examination	395	395
BT	86	85
Gazprom	2,945	467
Payroll Services	150	120
Waterplus	57	137
BCC	100	-
Pension	46	-
	<u>5,242</u>	<u>2,034</u>

**6. Movements in funds**

	Opening balance	Incoming resources	(Resources expended)	Net	Transfers	Closing balance
<b>Unrestricted</b>						
<i>General</i>	33,633	22,980	39,034	(16,054)	-	17,579
	<u>33,633</u>	<u>22,980</u>	<u>39,034</u>	<u>(16,054)</u>	-	<u>17,579</u>
<b>Restricted</b>						
<i>CIN</i>	-	31,216	8,985	22,231	-	22,231
<i>Deritend Chapel Trust - Activities &amp; Special Event/Visit</i>	2,750	2,200	489	1,711	-	4,461
<i>Grantham Yorke</i>	5,220	-	-	-	-	5,220
<i>William Dudley Trust</i>	578	-	-	0	-	578
<i>Bite Size Pieces</i>	800	-	-	-	-	800
<i>Co-op Community Fund</i>	4,081	-	1,482	(1,482)	-	2,599
<i>Eveson Charitable Trust</i>	2,500	-	-	-	-	2,500
<i>Hedley Foundation</i>	3,000	-	-	-	-	3,000
<i>Lord Austin Trust</i>	430	1,300	454	846	-	1,276
<i>David Wilson - Barratt Housing</i>	460	-	-	-	-	460
<i>Heritage Lottery Fund</i>	4,091	-	-	-	-	4,091
<i>Sheldon Trust</i>	49	-	49	49	-	-
<i>P &amp; J Cadman</i>	4,087	5,000	6,050	(1,050)	-	3,036
<i>Wooliscroft (donation)</i>	1,000	-	-	-	-	1,000
<i>The Archer Trust</i>	3,000	-	-	-	-	3,000
<i>Baron Davenport - Chill out Friday</i>	-	1,500	-	1,500	-	1,500
<i>Blue Coat School - Activities</i>	-	16,400	6,341	10,059	-	10,059
<i>Deritend Chapel Trust - IT</i>	-	2,400	-	2,400	-	2,400
	<u>32,045</u>	<u>60,016</u>	<u>23,850</u>	<u>36,166</u>	-	<u>68,211</u>
	-	-	-	-	-	-
<b>TOTAL</b>	<u>65,678</u>	<u>82,996</u>	<u>62,884</u>	<u>20,112</u>	-	<u>85,790</u>

**St Martin's Youth Centre**  
**Notes to the accounts**  
**for the year ended 31 March 2023**

**7. Funding purposes**

Fund names	Type	Purpose and Restrictions
General	Unrestricted	General funds used to support the charity
Diocesan fund	Endowment	COIF charitable funds account
Baron Davenport	Restricted	Support towards the afterschool activities
Archer Trust	Restricted	Support towards the homework club
Bite Size Pieces	Restricted	To fund camping activities
Blue Coat School	Restricted	Funds toward childrens activities
Children in Need	Restricted	To fund salary costs, volunteer and small items of equipment
Deritend Chapel Trust - IT	Restricted	Funds towards computers
Co-operative Community Fund	Restricted	Funds towards support worker & related activities
David Wilson - Barratt Housing	Restricted	Costs of roof repairs
Deritend Chapel Trust	Restricted	To fund summer activities and special event/visit
Eveson Charitable Trust	Restricted	Funds towards homework worker
Grantham Yorke Trust	Restricted	Refurbishment of the sports area on the roof of the centre
Hedley Foundation	Restricted	Camping weekend
Heritage Lottery Fund	Restricted	To fund project based on the history of Highgate
Lord Austin	Restricted	Support towards the homework club
P & J Cadman	Restricted	Towards the cost of cleaner
Sheldon Trust	Restricted	Funds towards support worker
William Dudley Trust	Restricted	Towards the cost of kitchen equipment
Wooliscroft (donation)	Restricted	Towards activities chosen by the young people

**8. Staff costs and numbers**

	This year	Last year
	£	£
Salaries and wages	32,634	28,326
Social security costs	-	-
Pension costs (defined contribution scheme)	-	-
Other employee benefits	-	-
<b>Total staff costs</b>	<b><u>32,634</u></b>	<b><u>28,326</u></b>

No employee received emoluments of more than £60,000.

The average number of employees during the year was 4 part time staff (1.7 FTE), 4 part time staff (1.6 FTE) (2022)

**St Martin's Youth Centre  
Notes to the accounts  
for the year ended 31 March 2023**

**9. Trustees' remuneration, benefits and expenses**

No expenses, other remuneration or benefits were received in this period.

**10. Related party transactions**

There were no related party transactions for the year (2023).