

**St Martin's Youth Centre  
(Registered Charity, number 522878)  
Annual Report & Financial Statements  
for the year ended 31 March 2022**

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**St Martin's Youth Centre  
Trustees' annual report  
for the year ended 31 March 2022**

Registered office: St Martin's Youth Centre  
Gooch Street  
Highgate  
Birmingham B5 7HE

Charity number: 522878

Trustees	
The Revd. Jeremy Allcock	Chair
B K C Cameron BEM	Vice Chair
M Trumper	Honorary Secretary
T Lewis	Member
P Wright	Member
R Jones	Member

Associates	
R Ingram	Associate
R Smiglarksy	Associate
P Hughes	Associate

Bank: The Bank of Scotland  
Commercial Banking  
PO Box 1000  
BX2 1LB

Pro-Bono Solicitors: Gowling WLG  
Two Snowhill  
Birmingham, B4 6WR

Independent Examiner: M Montague, MAAT, BA (Hons Accounting & Finance), ACIE  
Affiliate  
Poachers Cottage  
Badsey,  
Evesham. WR11 7EU

**St Martin's Youth Centre  
Trustees' annual report (continued)  
for the year ended 31 March 2022**

The Trustees present their report and the financial statements for the year ended 31 March 2022. The financial statements have been prepared in accordance with the accounting policies set out in note 1 and comply with charity's constitution

**PUBLIC BENEFIT**

In shaping our activities for the year, the Trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

**OBJECTIVES AND ACTIVITIES**

**a. Principal Objective**

The objects of the centre are taken from the Constitution, clause 2 and are as follows: "The aim of the Youth Centre is to help and educate girls and boys through their leisure time activities so to develop their physical, mental and spiritual capacities that they may grow to full maturity as individuals and members of society and that their conditions of life may be improved."

In setting objectives, the Trustees give careful consideration to the Charity Commission's general guidance on public benefit and in particular, to its supplementary guidance on advancing education and widening access within its area of operation.

**b. Priorities for the Year 2021-2022 and how were these achieved?**

- 1) An assessment of the impact that Covid-19 placed on the Centre was undertaken. The main area of concern related to the loss of our regular members and a reduction in users of the centre, who did not return when the centre was re-opened. With rental income reduced, this affected us financially. Unfortunately, most of the projects that were put on hold during Covid have not resumed, although the music project is likely to resume in due course.
- 2) During this period, we did not complete as many funding applications as usual due to time constraints.
- 3) Funding for the post of the Youth Work Co-ordinator was received via a three year grant from Children in Need for a 30 hour per week post. However, there have been many attempts to find the right person for the post, via various employment search engines and advertisements. Further discussions with Children in Need led them to give permission for us to re-advertise. The full time Administrator post was put on hold for the present.
- 4) It was not possible for the Royal Birmingham Conservatoire to finance and lead a year long music project due to other commitments. However, they will endeavour to include us in a new project still to be confirmed.
- 5) Our project SMYC Against Guns, Gangs & Knives started with street contact between our staff and individuals and groups.

**St Martin's Youth Centre  
Trustees' annual report (continued)  
for the year ended 31 March 2022**

- 6) Due to the Covid restrictions, the project envisaged with the Health & Healing Centre – St Martin in the Bull Ring, did not take place.
- 7) Consultation with an excellent web designer has commenced and he is involving the young people in constructing a new website.

**c) Priorities for the coming year:**

- 1) Continue with advertising the post of 30 hour per week Youth Work Co-ordinator and liaise with Children in Need to move this project forward.
- 2) Continue to fund raise particularly focusing on core costs which will include the maintenance of the building.
- 3) One of the aims of the centre is to widen the horizons of young people. With this in mind we will undertake a project that deals with various creative activities, e.g., dance, jewellery making, nail art, hair style modelling, arts & crafts and drama.
- 4) Start a focus group particularly for girls (at their request).
- 5) Set up a Saturday coffee morning run by the young people for elderly or lonely people in the district (inter-generational).
- 6) Complete the website project.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**a. Trust Deed & Constitution**

The principal objects of the centre are taken from the Constitution, clause 2 and are as follows: "The aim of the Youth Centre is to help and educate girls and boys through their leisure time activities so to develop their physical, mental and spiritual capacities that they may grow to full maturity as individuals and members of society and that their conditions of life may be improved."

**St Martin's Youth Centre**  
**Trustees' annual report (continued)**  
**for the year ended 31 March 2022**

**b. Method of Appointment or Election of Committee**

Individuals are invited to apply to be Trustees. They are asked to complete a form stating their skills and some personal information. The candidates are invited to a full Trustees meeting and to present their case. Successful applicants are invited to join, at which point they are requested to undergo an Enhanced DBS Check. Additionally, a copy of the Trust Deed is supplied as well as a brochure on the Roles and Responsibilities of Trustees, as issued by the Charity Commission. Individuals also undergo an induction which entails meeting staff and familiarising themselves with the building and services offered at the youth centre.

**c. Organisational Structure and Decision Making**

The Trustees meet on a quarterly basis to set budgets, review finances and make all policy decisions. Sub-committees are constituted as required by the business.

**d. Risk Management**

The Management Committee take the responsibility of risk management as part of their role, very seriously. The Committee receives regular reports at its meetings and examines and reviews these in detail, including any steps taken to mitigate the effects of these risks.

**e. Financial Review**

The Management Committee confirm that the financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice.

***The current year under review:***

For the major part of this year, young people had only limited access to the centre due to Covid 19 and they were only permitted to engage in certain sports and activities in small numbers which did not involve physical contact. At the same time, our staff were out on the streets talking with young people who were likely to engage in anti-social behaviour as well as those who were looking for somewhere to meet friends. Our staff made very useful contacts and were able to help a number of individuals from becoming involved in drugs, guns, gangs & knives, as well as listening to their personal problems.

During the early part of 2022 numbers began to increase and have gone on increasing. A number of new recruits joined as a result of the street work done by staff and friends' referrals. It is good to report, that a number of younger children aged 11-13 were amongst this group.

A small number of volunteers have been working tirelessly alongside our own staff members. They are positive role models and their contribution is invaluable.

The Management Committee instructed a specialist contractor to review the problems associated with the concrete wall at one end of the roof sports area. Following investigations and production of a report, we were advised that there was a danger of it collapsing and quotations for rectification were received. We are applying for funding for this project.

**St Martin's Youth Centre  
Trustees' annual report (continued)  
for the year ended 31 March 2022**

***The future outlook:***

With numbers increasing, the future looks positive. Having a Youth Work Co-ordinator will increase productivity and enhance the youth work. Further efforts following advice received from Children in Need, will be made to recruit this important member of staff.

We will be concentrating on recruiting new tenants to support our financial needs as some did not return following Covid.

We hope to extend opening times of the centre and as a result of conversations with some young people, we need to provide practical experience for some of our older members which is transferable into the workplace.

We aim to extend numbers on the Management Committee.

**f. Trustees responsibilities in relation to the financial statements**

The Trustees are responsible for preparing a Trustees Annual Report and Financial Statement in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each year which gives a true and fair view of the state of affairs of

the charity and of the incoming resources and application of resources of the charity, for that period. In preparing the financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

**St Martin's Youth Centre  
Trustees' annual report (continued)  
for the year ended 31 March 2022**

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time, the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations and the provisions of the Constitution. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the Management Committee and signed on its behalf by:

Signed  \_\_\_\_\_

Dated 1/11/22

Revd. Jeremy Allcock  
Chair - Management Committee

**Independent examiner's report to the trustees of  
St Martin's Youth Centre  
for the year ended 31 March 2022**

I report on the accounts of the charity, which are set out on pages 9 to 17.

**Respective responsibilities  
of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's  
statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- (1) Which gives me reasonable cause to believe that in any material respect of the requirements:
  - To keep accounting records in accordance with Section 130 of the 2011 Act; and
  - Have not been met; or
- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed *M Montague*. Date *01-11-22*.

Mairead Montague, MAAT BA (Hons), ACIE Affiliate

**St Martin's Youth Centre**  
**Statement of receipts and payments**  
**for the year ended 31 March 2022**

	Note	2022	2022	2022	2022	2021
Receipts		Unrestricted	Restricted	Endowment	Total	Total
		£	£	£	£	£
Receipts and endowments from:						
Donations, grants and legacies	2	24,052	6,000	-	30,052	82,971
Charitable activities	2	6,186	-	-	6,186	4,127
Investments	2	114	-	-	114	112
<b>Total</b>		<b>30,353</b>	<b>6,000</b>	<b>-</b>	<b>36,353</b>	<b>87,210</b>
<b>Payments</b>						
Expenditure on:						
Raising funds						
Charitable activities						
Charitable activities	3	30,294	18,778	-	49,072	57,152
Other		-	-	-	-	-
<b>Total</b>		<b>30,294</b>	<b>18,778</b>	<b>-</b>	<b>49,072</b>	<b>57,152</b>
Net income/(expenditure)		60	(12,778)	-	(12,718)	30,059
investments		-	-	-	-	-
Net income/(expenditure)		60	(12,778)	-	(12,718)	30,059
Extraordinary items						
Transfers between funds		(9)	9	-	-	-
Other recognised gains/(losses):		-	-	-	-	-
<b>Net of receipts/(payments)</b>		<b>51</b>	<b>(12,769)</b>	<b>-</b>	<b>(12,718)</b>	<b>30,059</b>
<b>Reconciliation of funds:</b>						
Total funds brought forward		33,582	44,814	-	78,396	48,337
<b>Total funds carried forward</b>	<b>6</b>	<b>33,633</b>	<b>32,045</b>	<b>-</b>	<b>65,678</b>	<b>78,396</b>


**St Martin's Youth Centre**  
**Statement of assets and liabilities**  
**at 31 March 2022**

2021			2022	2022	2022	2022
£	Cash assets	Note	Unrestricted £	Restricted £	Endowment £	Total £
78,395	Bank accounts		33,633	32,045	-	65,678
-	Cash in hand		-	-	-	-
<u>78,395</u>			<u>33,633</u>	<u>32,045</u>	<u>-</u>	<u>65,678</u>
	<b>Other monetary assets</b>					
3,646	Debtors	4	1,142	-	-	1,142
-	Prepayments		-	-	-	-
<u>3,646</u>			<u>1,142</u>	<u>-</u>	<u>-</u>	<u>1,142</u>
	<b>Investment assets</b>					
-						
<u>3,835</u>	Investments - expendable endowment		-	-	4,167 *	4,167
<u>3,835</u>			<u>-</u>	<u>-</u>	<u>4,167</u>	<u>4,167</u>
	<b>Assets retained for the charity's own use</b>					
4117	Sports & gym equipment		2,462			2,462
2995	Computers, laptops, multimedia & (IT)		687			687
<u>7,112</u>			<u>3,149</u>	<u>-</u>	<u>-</u>	<u>3,149</u>
	<b>Liabilities</b>					
277	Creditors : Short Term	5	1,639	-	-	1,639
-	Receipts in advance		-	-	-	-
395	Accountancy fee	5	395	-	-	395
-	Taxation		-	-	-	-
-	Other		-	-	-	-
<u>672</u>			<u>2,034</u>	<u>-</u>	<u>-</u>	<u>2,034</u>

\*CCLA Charities Investment Fund, Market Value as at 31st March 2022

The trustees declare that they have approved the accounts above.

Signed on behalf of the charity's trustees:

Signed   
 Revd. Jeremy Allcock  
 Chair - Management Committee

Dated 1/11/22

**St Martin's Youth Centre**  
**Notes to the accounts**  
**for the year ended 31 March 2022**

**1. Accounting policies**

**a. Basis of the preparation of the accounts**

**Receipts & payments accounts**

Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

**b. Funds Structure**

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or Constitution.

Unrestricted income funds comprise those funds which the Trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the Trustees, at their discretion, have created a fund for a specific purpose.

**c. Irrecoverable VAT**

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

**d. Charitable activities**

The expenditure on charitable activities include governance costs and as shown in note 3.

**e. Realised gains and losses**

All gains and losses are taken to the statement of financial activities as they arise.

**Glossary of terms**

**Restricted funds:** These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.

**Advance receipts:** These are amounts received by the charity in the accounting period, for use in a future period.

**Creditors:** These are amounts owed by the charity, but not paid during the accounting period.

**Debtors:** These are amounts owed to the charity, but not received in the accounting period.

**Prepayments:** These are services that the charity has paid for in advance, but not used during the accounting period.

**St Martin's Youth Centre**  
**Notes to the accounts**  
**for the year ended 31 March 2022**

**2. Analysis of income**

	2022	2022	2022	2022	2021
Receipts	Unrestricted	Restricted	Endowment	Total	Total
Income and endowments from:	£	£	£	£	£
Grants	17,994	6,000		23,994	74,517
Donations and legacies	6,058	-		6,058	8,455
	<b>24,052</b>	<b>6,000</b>		<b>30,052</b>	<b>82,971</b>
<b>Charitable activities</b>					
Room Hire	5,740	-		5,740	3,984
Other trading activities	-	-		-	
Other	446	-		446	144
<b>Charitable activities</b>	<b>6,186</b>	<b>-</b>	<b>-</b>	<b>6,186</b>	<b>4,127</b>
<b>Investments</b>	<b>114</b>			<b>114</b>	<b>112</b>
<b>Total</b>	<b>30,353</b>	<b>6,000</b>	<b>-</b>	<b>36,353</b>	<b>87,211</b>

**St Martin's Youth Centre**  
**Notes to the accounts**  
**for the year ended 31 March 2022**

**Analysis of income (continued)**

<b>Grants &amp; Trusts</b>	<b>2022</b>	<b>2022</b>	<b>2022</b>	<b>2022</b>	<b>2021</b>
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Endowment</b>	<b>Total</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Awards for All				-	-
Baron Davenport				-	1,000
Birmingham Parish				-	2,000
BCC COVID				-	8,639
BCC local restrictions grant				-	22,000
BCC restart	12,000			12,000	-
Bite Size Pieces				-	400
Cadbury Trust				-	750
Charles Brotherton	200			200	-
Children in Need				-	9,865
Cole Trust				-	1,000
Deritend Chapel Trust				-	2,750
Edgar Lawley				-	1,500
Gowling WLG - Donation	1,500	-		1,500	-
Grimmitt Trust		2,000		2,000	2,000
Jarman Trust	400	-		400	-
Job Retention Scheme	3,894			3,894	9,613
Lord Austin		1,000		1,000	-
National Lottery Fund COVID				-	9,000
Roger & Douglas Turner Trust				-	3,000
The Archer Trust		3,000		3,000	-
William Dudley Trust				-	1,000
Donations	6,058			6,058	8,455
<b>Total</b>	<b>24,052</b>	<b>6,000</b>	<b>-</b>	<b>30,052</b>	<b>82,971</b>

**St Martin's Youth Centre**  
**Notes to the accounts**  
**for the year ended 31 March 2022**

**3. Analysis of expenditure**

Resources expended Payments	2022 Unrestricted £	2022 Restricted £	2022 Endowment £	2022 Total £	2021 Total £
<b>Charitable activities</b>					
Payroll Costs	10,038	18,288		28,326	30,687
Building Costs	8,469	-		8,469	6,313
Utilities Cost	4,383	-		4,383	6,322
Telephone Costs	1,195	-		1,195	1,175
Computer Costs	-	-		-	6,207
Office Costs	3,027	-		3,027	4,785
Finance Costs	360	-		360	-
Activity Costs	2,426	490		2,916	1,270
Governance	395	-		395	395
	<u>30,294</u>	<u>18,778</u>	<u>-</u>	<u>49,072</u>	<u>57,152</u>
				-	-
<b>Total</b>	<u><b>30,294</b></u>	<u><b>18,778</b></u>	<u><b>-</b></u>	<u><b>49,072</b></u>	<u><b>57,152</b></u>

**4. Debtors**

	This year £	Last year £
Halow	300	250
P Barnes	160	-
First Love	60	-
R.I.S.E.	112	-
Gazprom	-	995
British Gas	-	454
Birmingham City Council	-	397
HMRC Gift Aid	510	1,550
	<u><b>1,142</b></u>	<u><b>3,646</b></u>

**St Martin's Youth Centre**  
**Notes to the accounts**  
**for the year ended 31 March 2022**

**5. Creditors**

	This year £	Last year £
British Gas	830	16
Examination	395	395
BT	85	77
Gazprom	467	-
Payroll Services	120	-
Waterplus	137	184
	<u>2,034</u>	<u>672</u>

**6. Movements in funds**

	Opening balance	Incoming resources	(Resources expended)	Net	Transfers	Closing balance
<b>Unrestricted</b>						
<i>General</i>	33,582	30,353	30,294	60	(9)	33,633
	<u>33,582</u>	<u>30,353</u>	<u>30,294</u>	<u>60</u>	<u>(9)</u>	<u>33,633</u>
<b>Restricted</b>						
<i>CIN</i>	433	-	450	(450)	18	-
<i>Deritend Chapel Trust</i>	3,177	-	420	(420)	(7)	2,750
<i>Grantham Yorke</i>	5,220	-	-	-	-	5,220
<i>William Dudley Trust</i>	1,578	-	1,000	(1,000)	-	578
<i>Bite Size Pieces</i>	800	-	-	-	-	800
<i>CB &amp; HH Taylor 1984 Trust</i>	500	-	500	(500)	-	-
<i>Community Fund</i>	2	-	-	-	(2)	-
<i>Co-op Community Fund</i>	4,201	-	120	(120)	-	4,081
<i>Eveson Charitable Trust</i>	2,500	-	-	-	-	2,500
<i>Grimmitt Trust</i>	1,195	2,000	3,195	(1,195)	-	-
<i>Hedley Foundation</i>	3,000	-	-	-	-	3,000
<i>Lord Austin Trust</i>	1,000	1,000	1,570	(570)	-	430
<i>David Wilson - Barratt Housing</i>	460	-	-	-	-	460
<i>Heritage Lottery Fund</i>	4,666	-	575	(575)	-	4,091
<i>Sheldon Trust</i>	9,083	-	9,035	(9,035)	-	49
<i>P &amp; J Cadman</i>	5,000	-	914	(914)	-	4,087
<i>Wooliscroft (donation)</i>	1,000	-	-	-	-	1,000
<i>Cole Trust</i>	1,000	-	1,000	(1,000)	-	-
<i>The Archer Trust</i>	-	3,000	-	3,000	-	3,000
	<u>44,814</u>	<u>6,000</u>	<u>18,778</u>	<u>(12,778)</u>	<u>9</u>	<u>32,045</u>
<b>TOTAL</b>	<u>78,396</u>	<u>36,353</u>	<u>49,072</u>	<u>(12,718)</u>	<u>-</u>	<u>65,678</u>

**St Martin's Youth Centre**  
**Notes to the accounts**  
**for the year ended 31 March 2022**

**7. Funding purposes**

<b>Fund names</b>	<b>Type</b>	<b>Purpose and Restrictions</b>
General	Unrestricted	General funds used to support the charity
Diocesan fund	Endowment	COIF charitable funds account
Archer Trust	Restricted	Support towards the homework club
Bite Size Pieces	Restricted	To fund camping activities
CB & HH Taylor Trust	Restricted	Gangs, Guns, Knives
Children in Need	Restricted	To fund salary costs, volunteer and small items of equipment
Cole Trust	Restricted	Diversions activities
Community Fund	Restricted	Funds towards support worker
Co-operative Community Fund	Restricted	Funds towards support worker & related activities
David Wilson - Barratt Housing	Restricted	Costs of roof repairs
Deritend Chapel Trust	Restricted	To fund summer activities
Eveson Charitable Trust	Restricted	Funds towards homework worker
Grantham Yorke Trust	Restricted	Refurbishment of the sports area on the roof of the centre
Grimmitt Trust	Restricted	Gangs, Guns, Knives
Hedley Foundation	Restricted	Camping weekend
Heritage Lottery Fund	Restricted	To fund project based on the history of Highgate
Lord Austin	Restricted	Support towards the homework club
P & J Cadman	Restricted	Towards the cost of cleaner
Sheldon Trust	Restricted	Funds towards support worker
William Dudley Trust	Restricted	Towards the cost of kitchen equipment
Wooliscroft (donation)	Restricted	Towards activities chosen by the young people

**8. Staff costs and numbers**

	<b>This year</b>	<b>Last year</b>
	<b>£</b>	<b>£</b>
Salaries and wages	28,326	30,097
Social security costs	-	-
Pension costs (defined contribution scheme)	-	25
Other employee benefits	-	-
<b>Total staff costs</b>	<b><u>28,326</u></b>	<b><u>30,122</u></b>

No employee received emoluments of more than £60,000.

The average number of employees during the year was 4 part time staff (1.6 FTE), 5 part time staff (1.6 FTE) (2021)

**St Martin's Youth Centre**  
**Notes to the accounts**  
**for the year ended 31 March 2022**

**9. Trustees' remuneration, benefits and expenses**

No expenses, other remuneration or benefits were received in this period.

**10. Related party transactions**

There were no related party transactions for the year (2022).