



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 1 <sup>st</sup>	Month August	Year 2022		Day 31 <sup>st</sup>	Month July	Year 2023

## Section A Reference and administration details

**Charity name**

Staffordshire Association of Clubs for Young People

**Other names charity is known by**

**Registered charity number (if any)**

522814

**Charity's principal address**

c/o Mrs K Till  
 Rock House  
 Eccleshall, Staffordshire  
**Postcode** ST21 6ES

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr D L Leigh	Chairman		
2	Mr C R M Boote	Treasurer		
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20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected each year at Annual General Meeting

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The aim of the Association is to develop and build young people's potential and aspirations through our various projects that we deliver throughout Staffordshire. Staffordshire Clubs for Young People (Staffs CYP) are a registered charity that works with young people aged 10 to 19 where we deliver various sports, arts, health and well being, leadership and team building, youth events, competitions and youth work projects. Our work focuses on the personal and social development of young people and the inclusion of communities where there is deprivation and a need for targeted work.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Charity's strategy is to:

1. Organise events for youth clubs and youth organisations throughout the county and recruit new clubs (from the voluntary sector) and other organisations to attend these events
2. Develop and supply new youth services for those who no longer have access to council-run youth clubs

This model has worked with the charity being able to raise funds from grant making bodies to enable the team to deliver services.

Our projects are often heavily subsidised and we feel that money should not be a barrier to access and participation in Staffs CYP projects, so we self-fundraise by holding our own charity fundraising events, we also rely on donations and grant funding both locally and nationally, this is a big part of our work and without funding the work could not continue.

We currently operate Staffs CYP with a full time Youth Development Officer, and team of youth development officers and volunteers in addition to the voluntary management team that form the Committee. Despite being a relatively small charity we regularly work with over 5000 contacts a year in the Staffordshire area, where we provided youth events, youth clubs/projects, sports sessions and competitions to many young people in some of the most deprived areas of Staffordshire.

Information on our activities and achievements can be found on our website: <https://staffscyp.org.uk/>

This year we have worked with many young people from various areas in Staffordshire, and worked with various partners. We have delivered various trips and outings in conjunction with Staffordshire Police SPACE scheme, providing diversionary and positive activities help to support reducing anti-social behaviour and give young people something to do to reduce boredom.

We have delivered holiday clubs through Staffordshire CC through the HAF scheme, this scheme aims to provide young people with a holiday club that makes sure that they are well fed, engage in sports and activities as well as arts etc.

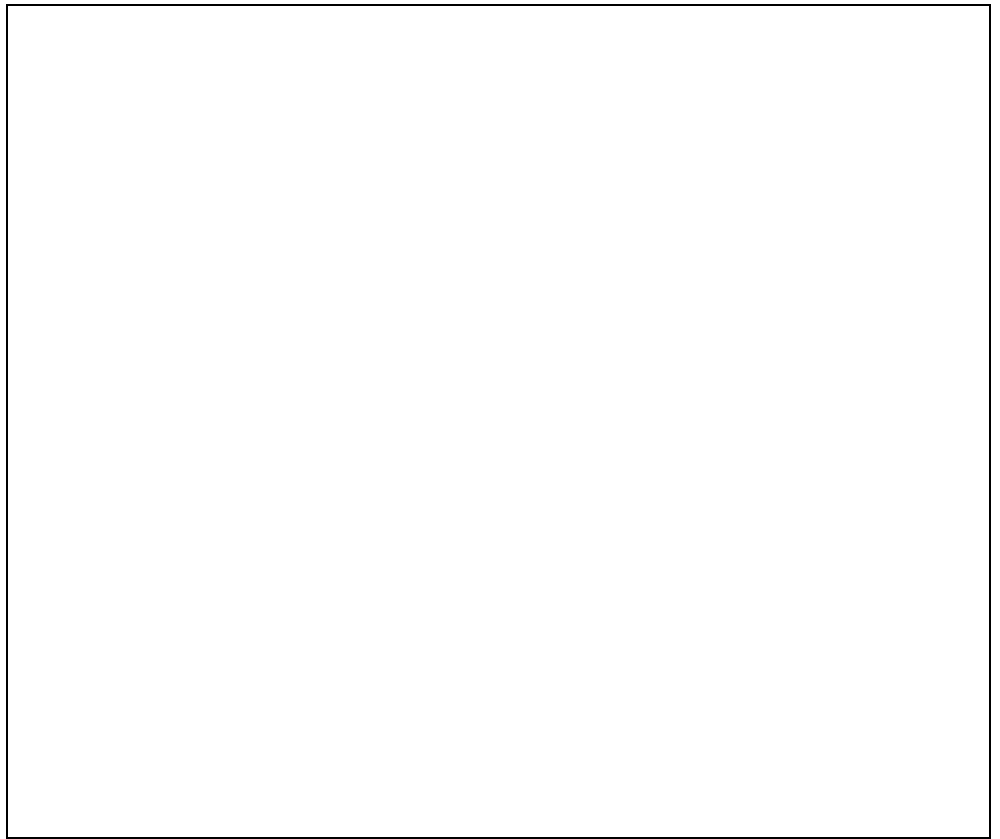
We have continually delivered our youth clubs and outdoor activities through our Chartley grant. During our youth clubs young people take part in sports, games, arts, cooking and socialising together. Engaging in the outdoor activities helps young get out of their urban areas and into the great outdoors, walking, scrambling, bushcraft etc help young people respect and appreciate the environment.

All of our work aims to develop young peoples personal and social development, we recognise that our offer is financially subsidised and we aim to support young people's mental health as well as empowering young people to become positive members of their community.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



## Section D

## Achievements and performance

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### Summary of the main achievements of the charity during the year

During the year the charity has revived and has run a variety of youth clubs and activity sessions. These range from traditional youth clubs (held regularly in one location offering a range of activities to young people), to specific sports sessions (e.g. football or climbing), to outward bound activities and trips.

We have put in new funding bids with many partners for grant monies including SCVYS, Staffordshire County Council, Police & Crime Commissioner and Chartley foundation.

As well as our regular weekly youth club activities, the range of activities delivered also included the following:-

**Holidays, Activities & Food** – we have delivered on Easter & Summer HAF sessions, for those

**SPACE** – through the SPACE scheme, we delivered on various holiday activities and trips, including residential camping weekends and various trips such as Roaches walking, Bushcraft skills, fishing trips, seaside trips and rock scrambling.

Our key fundraising event was our Curborough Charity Day, which took place on August bank holiday Monday. The event is open to cars and motorcycles spanning eight decades – 1900 to 1982 and spectators can see them all in action on the figure of eight route course at Shenstone. All monies raised on the day, including car and spectator entry fees go direct to supporting our youth club activities.

We are ever grateful to the Shenstone & District Car Club for their continued support, and we are thrilled to return to Curborough Sprint Course for the fourth consecutive year in August 2024.

Further information can be found on our website: <https://staffscyp.org.uk/>

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

It was resolved in July 2008, which continues to remain in place, that the Development Fund hold reserves in order to increase the operational capacity of the Association and for match funding opportunities. This amount will also include staff costs and events and ensure contingency planning for a rolling three year period.

The Committee are committed to look to regularly review this reserve due to the increased operational expenditure as a result of their strategy/ working model.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

In order to ensure that the Association has funding for its annual expenditure for a rolling three year period, periodic large fundraising events are held and other sources of funds, such as external grants, are sought.

The nature of income is, as ever, challenging as a charity, particularly when looking to expand activities resulting in increased costs and being reliant on grant funding and fundraising activities.

Grant funding has been received from several sources during the year.

Particular thanks are owed to:

- The Chartley Foundation for their support of our school holidays activities.
- The Police and Crime Commissioner for various grants targeted at diversionary activities for teenagers
- Stafford Borough Council
- Stafford County Council
- SCVYS

The key fundraising event was a Hill Climb held at Curborough in August 2023, organised by David and Lucy Leigh, together with many volunteers.

## Section F

## Other optional information


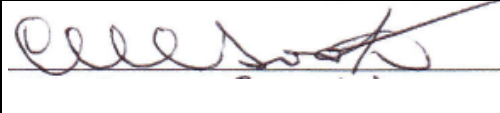
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## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	David Lennox Leigh	Charles Richard Michael Boote
<b>Position (eg Secretary, Chair, etc)</b>	Chair	Trustee & Treasurer
<b>Date</b>	25.03.2024	

## Income and Expenditure Account for the year ended 31 July 2023

	2023	2023	2022	2022
	Total	Total	Total	Total
	Unrestricted Funds	Unrestricted Funds	Unrestricted Funds	Unrestricted Funds
	£	£	£	£
<b>INCOME</b>				
Donations and covenants	1381.25	1381.25	1,141.85	1,141.85
Curborough Vintage Motor fundraising	18241.68	18241.68	9,803.19	9,803.19
External Grants	57271.20	57271.20	49,107.96	49,107.96
Furlough Grant	-	-	-	-
Youth Club Income	1504.16	1504.16	6,313.20	6,313.20
Interest received	226.14	226.14	57.48	57.48
	<u>78,624.43</u>	<u>78,624.43</u>	<u>66,423.68</u>	<u>66,423.68</u>
<b>EXPENSES</b>				
Honoraria to part time official	3,530.28	3,530.28	3,244.80	3,244.80
Youth Development Manager	36,861.49	36,861.49	33,783.96	33,783.96
Media official	760.93	760.93	-	-
Car and transport	3,621.03	3,621.03	2,030.11	2,030.11
Postage and telephone	162.50	162.50	137.50	137.50
Activities, competitions & services	13,082.38	13,082.38	9,937.57	9,937.57
Youth Club Equipment	426.50	426.50	1,517.60	1,517.60
Youth Club Expenses	12,305.98	12,305.98	10,125.87	10,125.87
Printing, Stationery & office expenses (& sundries)	1,221.50	1,221.50	447.32	447.32
Grants to Affiliated Clubs	-	-	-	-
Insurance	577.63	577.63	498.63	498.63
	<u>72,550.22</u>	<u>72,550.22</u>	<u>61,723.36</u>	<u>61,723.36</u>
Total income less expenses before transfer between funds	<u>6,074.21</u>	<u>6,074.21</u>	<u>4,700.32</u>	<u>4,700.32</u>
General Fund income less expenses	5,879.33	5,879.33	4,643.49	4,643.49
Development Fund income less expenses	194.88	194.88	56.83	56.83
Total income less expenses after transfers between funds	<u>6,074.21</u>	<u>6,074.21</u>	<u>4,700.32</u>	<u>4,700.32</u>

# Staffordshire Association of Clubs for Young People

## Balance Sheet

as at 31 July 2023

	2023		2022	
	£	£	£	£
<b>CURRENT ASSETS</b>				
CAF Bank	19,898.53		11,158.11	
Barclays Bank plc	15,611.12		18,472.21	
Railway B/S	0.00		0.00	
	<u>35,509.65</u>		<u>29,630.32</u>	
		35,509.65		29,630.32
<b>DEVELOPMENT FUND ASSETS</b>				
CAF Bank		-		-
Stafford Railway Building Society		57,076.81		56,881.93
		<u>57,076.81</u>		<u>56,881.93</u>
		<u>92,586.46</u>		<u>86,512.25</u>
<b>UNRESTRICTED FUNDS</b>				
<b>GENERAL FUND</b>				
Balance brought forward	29,630.32		24,986.83	
Plus surplus/(deficit) for the year	5,879.33		4,643.49	
		35,509.65		29,630.32
<b>DEVELOPMENT FUND</b>				
Balance brought forward	56,881.93		56,825.10	
Plus interest received	194.88		56.83	
	<u>57,076.81</u>		<u>56,881.93</u>	
		<u>92,586.46</u>		<u>86,512.25</u>

## Independent Examiner's Statement

For the Year Ended 31/07/2023

### **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF STAFFORDSHIRE ASSOCIATION OF CLUBS FOR YOUNG PEOPLE (Charity Number 522814)**

I report on the accounts of the charity for the year ended 31/07/2023

#### **RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention

#### **BASIS OF INDEPENDENT EXAMINERS STATEMENT**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees considering any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

#### **INDEPENDENT EXAMINERS STATEMENT**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Carthy Accountants Limited**

**29 May 2024**