



Trustees' Annual Report for the period

		Period start date			Period end date		
From	Day	Month	Year	To	Day	Month	Year
	1 st	August	2019		31 st	July	2020

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

c/o Mrs K Till	
Rock House	
Eccleshall, Staffordshire	
Postcode	ST21 6ES

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr D L Leigh	Chairman		
2	Mr C R M Boote	Treasurer		
3				
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution
How the charity is constituted <small>(eg. trust, association, company)</small>	Association
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Elected each year at Annual General Meeting

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The aim of the Association is to develop and build young people's potential and aspirations through our various projects that we deliver throughout Staffordshire. Staffordshire Clubs for Young People (Staffs CYP) are a registered charity that works with young people aged 10 to 19 where we deliver various sports, arts, health and well being, leadership and team building, youth events, competitions and youth work projects. Our work focuses on the personal and social development of young people and the inclusion of communities where there is deprivation and a need for targeted work.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We currently operate Staffs CYP with a full time Youth Development Officer, and team of youth development officers and volunteers in addition to the voluntary management team that form the Committee. Despite being a relatively small charity we regularly work with over 5000 contacts a year in the Staffordshire area, where we provided youth events, youth clubs/projects, sports sessions and competitions to many young people in some of the most deprived areas of Staffordshire.

Information on our activities and achievements can be found on our website: <https://staffscyp.org.uk/>

Our projects are often heavily subsidised and we feel that money should not be a barrier to access and participation in Staffs CYP projects, so we self-fundraise by holding our own charity fundraising events, we also rely on donations and grant funding both locally and nationally, this is a big part of our work and without funding the work could not continue.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Empty box for optional information.

Summary of the main achievements of the charity during the year

As this year covers the period from 1 August 2019 to 31 July 2020 it can be divided into two parts before and during the Covid-19 pandemic (as declared by the World Health Organisation on 11 March 2020). In the period up to the middle of the Easter term the charity carried out activities as normal but since then was more or less been dormant until 31 July.

The Charity decided not to run any events on its own behalf whilst schools were closed and the government was encouraging social isolation. At all times the Charity has followed government guidelines.

This is the fifth full financial year since the transformation of the charity following the closure of Staffordshire County Council's youth services and only the second year when the charity has run a deficit (following last year), but the charity is still in surplus over the five years. Up until lockdown the level of activity was strong; this continues to confirm that the decision to transform the Charity has been effective.

The Charity's strategy is to:

1. Organise events for youth clubs and youth organisations throughout the county and recruit new clubs (from the voluntary sector) and other organisations to attend these events
2. Develop and supply new youth services for those who no longer have access to council-run youth clubs

This model has worked with the charity being able to raise funds from grant making bodies to enable the team to deliver services.

During the year the charity continued to develop and run a variety of youth clubs and activity sessions. These range from traditional youth clubs (held regularly in one location offering a range of activities to young people), to specific sports sessions (e.g. football or climbing), to outward bound activities and trips.

In total 208 sessions were delivered with 6,200 young people contacts.

This is a decrease in number of sessions against last year (318) mainly due to Covid-19 but an increase in contacts (up from 4,073) due to a high numbers of young people attending the sessions.

- The charity continued to run weekly youth clubs in Talke, Kidsgrove (moved to new premises in Butt Lane in September), Cheadle and Knutton and a monthly youth club in Oakamoor.
- All these clubs were suspended at the end of March 2020.
- Outdoor activities recommenced in Talke during July 2020.
- The Leek (Haregate) club was closed in late Summer 2019.
- The building in which the Knutton club was located was condemned and no alternative premises have been found to date.

All these clubs are run by the Charity and its volunteers and are providing invaluable activities for young people in these areas. Plans are being made for opening new clubs in other areas.

The Staffordshire Council of Voluntary Youth Services has provided invaluable support and advice to the Charity during the year.

A good relationship has been established with PM Training a leading local provider preparing young people for work. The Charity has provided team building and personal development programmes to young people attending PM Training.

This financial year fell between two key fundraising events: a Hill Climb held at Oakamoor on 15 July 2019 and a Sprint held at Curborough on 31 August 2020. The Curborough event was a huge success despite Covid-19 restrictions and the accounts to 31 July 2020 already include over £2,700 of advance donations. The Charity is extremely grateful for the efforts of David and Lucy Leigh, their team of volunteers and the Shenstone and District Car Club.

Further information can be found on our website: <https://staffscyp.org.uk/>

Section E Financial review

Brief statement of the charity's policy on reserves

It was resolved in July 2008, which continues to remain in place, that the Development Fund hold reserves in order to increase the operational capacity of the Association and for match funding opportunities. This amount will also include staff costs and events and ensure contingency planning for a rolling three year period.

The Committee are committed to look to regularly review this reserve due to the increased operational expenditure as a result of its new strategy/working model.

Details of any funds materially in deficit

A deficit was generated in the year (c.18% of annual expenditure) which resulted in the reserves held by the charity decreasing. But those reserves still represent more than one year of current spending. This provides some security for the future provision of services whilst enabling us to raise consider further future grant funding and fundraising opportunities.

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

In order to ensure that the Association has funding for its annual expenditure for a rolling three year period, periodic large fundraising events are held and other sources of funds, such as external grants, are sought.

The nature of income is, as ever, challenging as a charity, particularly when looking to expand activities resulting in increased costs

Grant funding has been received from several sources during the year.

Particular thanks are owed to:

- The Chartley Foundation for their support of our school holidays activities.
- The Police and Crime Commissioner for various grants targeted at diversionary activities for teenagers

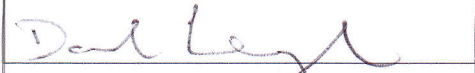

The key fundraising event was a Hill Climb held at Curborough on 31 August 2020, organised by David and Lucy Leigh, together with many volunteers. This fundraising event has moved from Oakamoor to Curborough and at a later date in the year and despite COVID restrictions, included over £2,700 of advance donations.

Section F Other optional information

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	DAVID CONNIX	CHARLES RICHARD H. MICHAEL BOOTE
Position (eg Secretary, Chair, etc)	CHAIR.	Trustee & Treasurer.
Date	28/5/2021	

**Income and Expenditure Account
for the year ended 31 July 2020**

	2020	2019	2019
	Total	Unrestricted	Total
	Funds	Funds	Total
	£	£	£
INCOME			
Donations and covenants	1,170.00	690.00	690.00
Oakamoor income	-	16,860.22	16,860.22
Curborough	2,733.39		
External Grants	37,700.25	39,096.63	39,096.63
Furlough Grant	9,892.02		
Youth Club Income	4,818.12	5,776.74	5,776.74
Interest received	167.58	105.08	105.08
Office Expenses	-	75.00	75.00
	<u>56,481.36</u>	<u>62,603.67</u>	<u>62,603.67</u>

EXPENSES

Honoraria to part time officials	9,495.20	11,232.00	11,232.00
Youth Development Manager	31,934.56	34,449.73	34,449.73
Car and transport	4,906.49	99.00	99.00
Postage and telephone	120.00	-	-
Activities, competitions & services	10,136.18	6,872.30	6,872.30
Youth Club Equipment	1,403.84	5,326.79	5,326.79
Youth Club Expenses	9,986.08	14,027.44	14,027.44
Printing, Stationery & office expenses (& sundries)	532.63	1,473.45	1,473.45
Grants to Affiliated Clubs	-	906.98	906.98
Insurance	388.52	441.59	441.59
Oakamoor	372.98		
	<u>69,276.48</u>	<u>74,829.28</u>	<u>74,829.28</u>

Total income less expenses before transfer between funds

	(12,795.12)	(12,795.12)	(12,225.61)
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General Fund income less expenses

Development Fund income less expenses

Total income less expenses after transfers between funds

	(12,962.32)	(12,962.32)	(12,329.71)
	167.20	167.20	104.10
	<u>(12,795.12)</u>	<u>(12,795.12)</u>	<u>(12,225.61)</u>

Balance Sheet
as at 31 July 2020

	2020	2019
	£	£
CURRENT ASSETS		
Sundry Debtors	5,798.75	8,090.87
CAF Bank	3,789.91	3,182.33
Barclays Bank plc	8,539.41	21,802.71
Railway B/S	0.00	0.00
	<u>18,128.07</u>	<u>33,075.91</u>
Sundry Creditors	0.00	1,985.52
	<u>18,128.07</u>	<u>31,090.39</u>
DEVELOPMENT FUND ASSETS		
CAF Bank	-	-
Stafford Railway Building Society	56,669.80	56,502.60
	<u>74,797.87</u>	<u>87,592.99</u>
UNRESTRICTED FUNDS		
GENERAL FUND		
Balance brought forward	31,090.39	43,420.10
Plus surplus/(deficit) for the year	-12,962.32	-12,329.71
Less restricted deficit (surplus)	0.00	0.00
	<u>18,128.07</u>	<u>31,090.39</u>
DEVELOPMENT FUND		
Balance brought forward	56,502.60	56,398.50
Plus interest received	167.20	104.10
	<u>56,669.80</u>	<u>56,502.60</u>
	<u>74,797.87</u>	<u>87,592.99</u>

INDEPENDENT EXAMINERS REPORT TO THE MEMBERS OF
Staffordshire Association of Clubs for Young People

I report on the annexed accounts for the year ended 31st July 2020 which have been prepared under the accruals basis.

RESPECTIVE RESPONSIBILITIES OF MANAGEMENT COMMITTEE AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

It is our responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145 (5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

BASIS OF THE INDEPENDENT EXAMINERS REPORT

Our examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required by an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statements below.

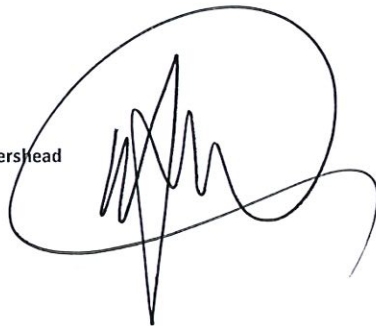
INDEPENDENT EXAMINERS STATEMENT

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr William Mottershead
FCCA, BA Hons

25/05/2021



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