

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Conveyance Document
How the charity is constituted <small>(eg. trust, incorporated company)</small>	Trust
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Elected by Great Wood Management Committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

For the use of the inhabitants of Upper Tean, Lower Tean and its immediate vicinity for meetings, lectures, classes and other forms of recreation and leisure time occupations, with the object of improving the conditions of life of the said inhabitants

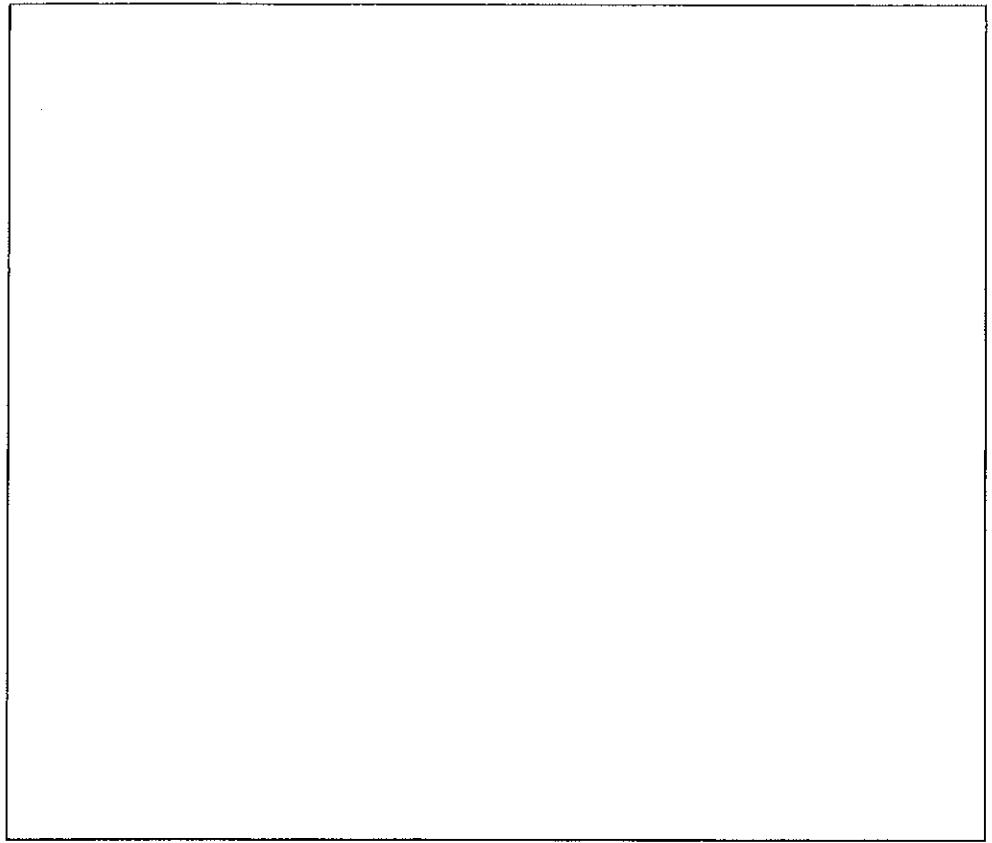
Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

After School Group activities
Youth Club activities
Senior Citizens activities
Parish Council Meetings
Keep Fit
Dance Classes
Concerts
Shows
Discos
Tean Christian Fellowship Meetings
Open Days
Christmas Carol Service
Pantomime
Parties
Mother & Toddler Groups

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The hall has made a profit this year with the help of the government covid grants during the hall closure due to the covid pandemic.

The hall has since re-opened but is not fully operational and is still restricted by the numbers allowed into the building.

The main activities of the Hall being the hiring for Keep Fit Classes, craft & leisure activities, meetings held for the local parish, parties booked and functions arranged by the Committee to increase the funds

No events had been planned this financial year due to the covid situation.

The Charity only spent money on necessary general expenses to keep the hall going over this period of low income being received.

Section E

Financial review

Brief statement of the charity's policy on reserves

The committee endeavour to keep a contingency reserve in the region of £5,000 for possible emergencies

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charities principle source of funding is partly from the nursery and from regular hirers of the hall.

The main expenditure are on items to support events, marketing and running and repair costs

Section F

Other optional information

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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>H.A. Pytheman</i>	<i>D. Wheat</i>
Full name(s)	H.A. PYTHEMAN	DENISE WHEAT
Position (eg Secretary, Chair, etc)	TREASURER	SECRETARY
Date	24 Jan 2022.	

STATEMENT OF ACCOUNTS 2020/2021

Year Ended MARCH 2021

Accounts presented for adoption at Greatwood Hall Annual General Meeting 24th
June 2021

Adoption was agreed by the committee and authorised on their behalf by –

H Smytheman*H Smytheman*.....(Chairman)

D Wheat*D. Wheat*.....(Secretary)

The accounts were independently examined by –

Tina Underwood.....*T Underwood*.....(Examiner)

The Accounts were prepared by

H Smytheman*H Smytheman*.....(Treasurer)

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2. TOTAL PROFIT/LOSS FOR 2020/2021

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6. BANK RECONCILIATION STATEMENTS

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7. GREAT WOOD HALL ASSETS

**8. DETAILED PRESENTATION OF ALL INCOME AND EXPENDITURE
BY CATEGORY AS PER LEDGERS**

9. CONCLUSION

10. APPENDIX 1 – BALANCE SHEET

2 – ADJUSTMENTS TO ACCOUNTS

1. INTRODUCTION

This report on Great Wood Hall accounts year ending March 20/21 was produced by Helen Smytheman (Treasurer) using receipts and invoices provided from the booking secretary/caretaker Leannda Pountain. Tina Underwood independently examined the accounts.

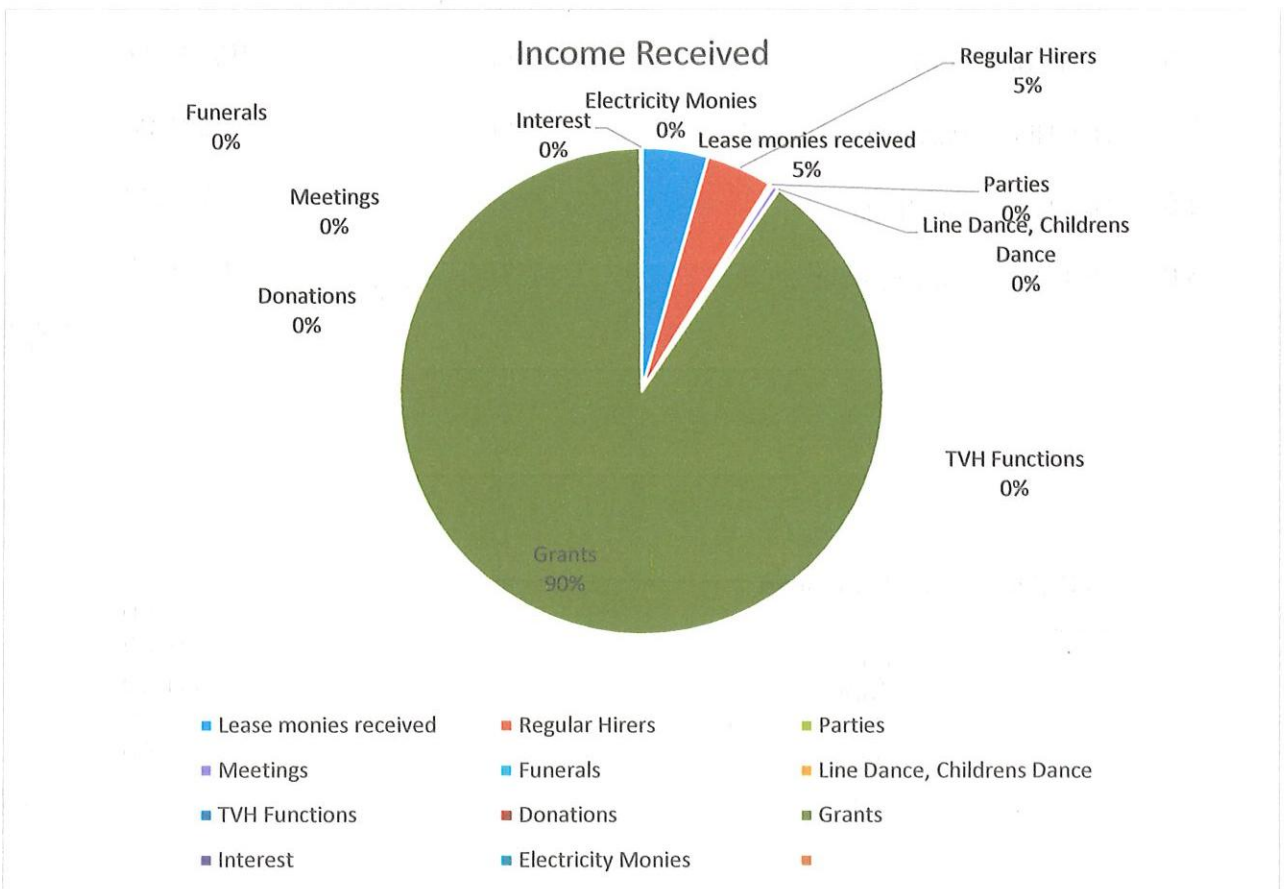
2. ACTUAL PROFIT/LOSS FOR 2019/2020

The actual profit/loss takes into account operational income, bank account interest, grants and donations received throughout the year.

• Total Income	£	45,531.44
• Total Expenses	£	16,416.46

Total Profit/Loss	Profit	£	29,114.98
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3. BREAKDOWN OF INCOME & EXPENSES INTO CATEGORIES



GREAT WOOD HALL MANAGEMENT COMMITTEE ACCOUNTS CHARITY REG. NO. 522775

INCOME & EXPENDITURE ACCOUNT year ended March 2021

	2021	TOTAL	2020	TOTAL
INCOME	£	£	£	£
1.0 Bar Fees			0.00	
2.0 Postage Stamps			9.24	
3.0 Greatwood Book Exchange Monies			11.81	
4.0 Electricity Monies re Floodlights			80.00	
5.0 Electricity/Gas reimburse Little Oaks		0.00	91.06	192.11
 REGULAR INCOME				
1.0 Lyndhurst Child Care Rent	2,000.08	2,000.08	4,235.37	4,235.37
2.0 Regular Hirers	2,012.62		10,186.67	
3.0 Hall Hire – Parties inc Deposits	120.00		1,021.00	
4.0 Hall Hire – Meetings	175.00		720.00	
5.0 Hall Hire – Dance, Keep Fit etc	0.00	2,307.62	1,229.00	13,156.67
6.0 TVH Functions – Halloween Disco			0.00	
NYE			1285.00	
Panto			691.60	
Hassell Street Raffle Income			0.00	
Car Boot			273.00	
			0.00	2,249.60
		4,307.70		19,833.75
Carried Forward				

	2021	2021 TOTAL	2020	2021 TOTAL
	£	£	£	£
Brought Forward		4,307.70		19,833.75
OTHER INCOME				
<u>Donations received</u>				
1.0 Churches Together – Carol Concert			83.91	
2.0 Xmas Lights Switch On			21.76	
3.0 Donations Mulled Wine Takings split with Youth Club			<u>45.55</u>	151.22
4.0 Pumpkin Trail				
5.0 Cash found on car park, floors etc	10.60	17.85		
	7.25			
OTHER INCOME				
Grants received				
1.0 SMDC Covid Grant	25,000.00			
2.0 SMDC Bus Grant	2,000.00			
3.0 SMDC Covid tier grant	357.00			
4.0 SMDC closed grant	13,793.00	41,150.00		0.00
<u>Interest Received</u>				
1.0 Interest received Leek United acc 58.48.04935.04	.48		3.10	
2.0 Interest received Leek United 7 day acc 36.46.45305.00	18.15		26.58	
3.0 Interest received Bonus Saver 19665679 Natwest	1.04		5.25	
4.0 Interest received 2 yr Bond Leek United 56.46.54645.09	36.22		0.00	
5.0 Interest received 2 yr Leek United 54.20.22389.02 56.20.26045.03	<u>0.00</u>	55.89	22.94	57.87
TOTAL INCOME RECEIVED		<u>45,531.44</u>		<u>20,042.84</u>

	2021	2021 TOTAL	2020	2020 TOTAL
EXPENDITURE				
Fixtures & Fittings				
1.0			13.97	
2.0			<u>153.00</u>	166.97
Equipment purchased				
1.0			41.99	
2.0			<u>5.97</u>	47.96
3.0		380.00		
2.0				
GENERAL EXPENSES				
1.0		3,345.00	5,125.00	
2.0			80.00	
3.0			1,190.00	
4.0			0.00	6,395.00
5.0				
	179.77		191.53	
6.0	0.00		16.99	
7.0	0.00		.90	
8.0	300.00		300.00	
9.0			0.00	
8.0	397.12		1,469.58	
9.0	174.00		160.80	
10.0	6634.14		8,158.83	
11.0	867.79		2,205.57	
12.0	1646.91		766.62	
13.0	332.27		329.16	
14.0			0.00	
15.0	27.90		30.39	
16.0			40.00	13,670.37
		10,559.90		
Carried Forward		14,284.90		20,280.30

	2021	TOTAL 2021	2020	TOTAL 2020
	£	£	£	£
Brought Forward		14,284.90		20,280.30
17.0 PayPal & Bank Charges	.02		0.00	
18.0 Postage			7.26	
19.0 Waste collection SMDC			619.53	
20.0 Website, Facebook Set Up & Hosting	133.97		462.37	
21.0 Fire Extinguisher Services	170.40		208.80	
22.0 Membership Fees/Subscriptions				
23.0 Music, Lottery, Premises & Temp. Licences	100.50		615.48	
24.0 Gifts	15.00		15.00	
25.0 Raffle Prizes			49.74	
26.0 TVH Event Expenses	<u>9.08</u>	428.97	<u>1,725.49</u>	3,703.67
Building Costs:				
1.0 Cutting Grass & Hedges	377.00	377.00	180.00	
2.0 Windows Cleaned			475.00	
3.0 Paint			130.87	
4.0 Salt for Drive			30.00	
5.0 Baskets & Christmas Tree			135.00	950.87
Repairs & Renewals to Building				
1.0 Building cupboard			10.00	
2.0 Decorating corner function room			96.00	
3.0 Refurbish Gents & Unisex Toilet & new sink for crafts etc			7,768.00	
4.0 New Safety Flooring Toilet Area			846.00	
5.0 Electrics to Toilet Area			817.32	
6.0 Plastering Function Room			100.00	
7.0 Skirting boards dado rails replaced Function Room New board in floor			390.00	
				<u>10,027.32</u>
Carried Forward		15,090.87		34,962.16

	2021	2021 Total	2020	2020 Total
	£	£	£	£
Brought Forward		15,090.87		34,962.16
Repairs & Renewals to Building cont.....				
8.0 Repairs to toilet floor (nye)			27.54	
9.0 Repairs to Lighting			256.50	284.04
10.0 Heater Programmer replace & find fault with heating	237.60			
11.0 Repairs to leak Fitting door closers etc gutter repairs	364.00			
12.0 Keys cut	3.99			
13.0 Electrical report on building	720.00	1325.59		
Total Expenditure		16,416.46		<u>35,246.20</u>
Balance Surplus of Funds		29,114.98		<u>£15,203.36</u>
Accumulated Funds 2020		13,141.96		
Surplus for 2021		29,114.98		
Accumulated Funds 2021		42,256.94		

9 CONCLUSION

This accounting year the hall made a profit of £29,114.98 with an operational loss of **£12,108.76**

One reason for the large operational loss on the accounts was the loss of income due to the covid-19 pandemic which enforced restrictions on gatherings when the hall was open and eventually lockdown and temporary closure. The hall re-opened with limited restrictions in August and closed again in December 2020. The hall was still closed at the financial year end March 2021.

The Nursery Lyndhurst Child Care still pays for storage at the hall and this was the only income received regularly throughout the pandemic amounting to £2,000.08 for the whole year.

Donations received from the pumpkin trail and monies found around the building and car park amounted to £17.85, there was no other donations or events due to the pandemic.

Grants received this year were all Covid Grants of various types from Staffordshire Moorlands District Council amounting to £41,150.00 in total. These grants have helped the hall to pay the overheads whilst the hall has been closed and without this support we would have used up all our capital assets.

Total interest received from our savings accounts amounted to £55.89 which has remained constant from the previous year.

The main income for the hall is Keep Fit Classes, Martial Arts, Christian Fellowship, Slimming World, Mum Art Makers, Hiring the hall for Parties & Meetings, funerals etc. and the TVH Functions arranged by the committee.

The overall expenditure has decreased by £18,829.74 which includes the cost of £380.00 for buying extra second hand chairs for the hall. The rest of the expenditure was kept to a minimum paying only standing orders on utilities and any repair work that became necessary.

The five year electrical report has been carried out and door closers fitted on the fire doors to conform with the fire risk assessment report

Comparisons this year can't really be made with the gas and electricity as the hall hasn't been used to its full capacity but the water charges have increased by £880.29. This is partially due to the fact that there has been several water leaks and continual water running due to the trouble with the boiler.

The hall has no Music Licence at the moment as it was not renewed due to the hall being closed due to covid-19. This will need to be looked at when the restrictions are lifted.

CHARITY REG NO 522775

BALANCE SHEET GREATWOOD HALL YEAR ENDED 31 MARCH 2021

	2021		2020	
ASSETS - Investments				
LEEK UNITED 2 YR performance BOND	£2,926.05		1 YR	£2,889.83
	<u>£2,926.05</u>	£2926.05		<u>2,889.83</u>
CURRENT ASSETS				
BARCLAYS CURRENT	£21,924.25			£862.15
LEEK UNITED				
58.48.04935.04 DEPOSIT	£242.36			£241.88
LEEK UNITED 7 DAY ACC	£18,076.44			£10,058.29
NATWEST CURRENT	£254.54			£78.94
NATWEST SAVINGS ACC	£2,605.53			£2,604.49
CASH IN HAND	£0.00			0.00
	<u>£43103.12</u>	43,103.12		<u>£13,845.75</u>
Total Assets		<u>46,029.17</u>		<u>£16,735.58</u>
Prepayments		0.00		
Debtors			Under 1y	365.00
			Over 1yr	<u>100.00</u>
		<u>46,029.17</u>		<u>17,200.58</u>
Liabilities				
Creditors - Gas	£969.47		Gas	1,690.50
Electricity	£70.79		Electricity	171.65
			Caretaker Cleaner	292.00
SCC Grant owing to Youth Club	£550.00		Tean YC	552.10
Toilets repair Door Closers			Electrical Wks	256.50
Gutter repairs	364.00		Fire Extinguisher	208.80
Water balance	1,817.97		Water	767.07
Deposits in Advance	0.00		Deposits	<u>120.00</u>
	<u>£3772.23</u>	<u>£3772.23</u>	4,058.62	<u>£ 4,058.62</u>
		<u>£42,256.94</u>		<u>£13,141.96</u>
Represents Accumulated Funds				
Balance as at 1st April 2020		£13,141.96		
Add surplus funds		£29,114.98		
Balance at 31st March 2021		£42,,256.94		



Independent Examiner's Report on the Accounts



Section A Independent Examiner's Report

Report to the trustees/members of

Charity Name
GREENTWOOD HALL COMMUNITY CENTRE

On accounts for the year ended

3 1 0 3 2 1

Charity no (if any)

5 2 2 7 7 5

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below*):

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act;
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed Tina Louise Underwood

Date 4-1-2022

Name TINA LOUISE UNDERWOOD

Relevant professional qualification(s) or body (if any)

FCCA

Address

39 OAKHILL CLOSE
TEAN
STOKE - ON - TRENT
STAFFS, ST10 4JP

Only complete if the examiner needs to highlight material problems

Give here brief details of any items that the examiner wishes to disclose

[Empty disclosure box for handwritten notes]