

BMCA Trustees Report 2023

The Trustees were very pleased to see an increase in the hiring of our Halls in 2023 due to the very hard work of our Office Administrator in promoting the BMCA.

On the downside our expenditure has also increased resulting in an overall loss of £5,000 on the year. This was due to increases in our energy costs, the minimum wage increases to our Staff plus the high inflation on many other bills.

This is the third year running the BMCA has made an operating loss, this trend must be urgently addressed by the Committee. The Trustees cannot allow this to continue to keep occurring without the eventual closure of the BMCA.

The BMCA has money in capital reserves to cover one years operating costs before drastic action will have to be taken by the Trustees.

On a more positive note, the Trustees were pleased to see that the Committee had implemented some of their recommendations in last year's report i.e. the appointment of a part-time person to obtain grants and to seek new business opportunities. Also, the insulation of the rooms with flat rooves i.e. the 71 Room, Bar and Kitchen plus the upgrading of our central heating radiators which will save on our energy bills and have the rooms more desirable to hire. This was made possible by obtaining grants and the use of some capital reserves.

The Trustees were sad to hear of the closure of one of our oldest clubs, Darby & Joan who had been with us for over 30 years. This we were informed was due to the lack of members who were willing to run the club. This is becoming a familiar occurrence with many organisations; the lack of people who are prepared to give up their time to volunteer unpaid to run clubs/organisations. We have also been informed that our most profitable customer; Spirit Health are reducing their Hall hire by two thirds in 2024. The nett loss of income to the BMCA from these two clubs is £8,500 per year. The Trustees must urge the Committee to take action to recover this loss.

The Trustees would remind all Clubs/Societies who use the BMCA that they are expected to provide a representative on the Main Committee to attend the monthly meeting to inform the BMCA of any problems they may have or any suggestions on how we can run the BMCA more efficiently for the benefit of all concerned. There are Clubs who use the BMCA whose attendance is very low.

The Trustees must again remind the Committee to address the problem of the lack of use of some of our Halls during the week, also the lack of use of our Bar and catering facilities reducing potential revenue.

The Trustees must stress the need to attract younger people on to the Committee to bring new idea/energy if we want the BMCA to survive another 100 years.

The running of the BMCA is still being left to just a few people to carry the stress/worry of keeping the BMCA solvent. Time is slowly catching up with us all we cannot go on for ever.

The Trustees would conclude by thanking all the Staff and Officers for all their work and support in running the BMCA during 2023.

On behalf of the Trustees

Brian Harman

Trustees Recommended Capital Expenditure for 2024

If funds can be obtained or the spending can be justified to give a return on our investment.

1. New computer and accounting system approximate cost £1,500 (obtained)
2. New cinema projector/speakers approximate cost £3,000-£5,000 (not obtained)
3. New chairs for Main Hall approximate cost £5,000 (not obtained)
4. New Loop Hearing System in Halls approximate cost £300 (not obtained)
5. Update Changing Rooms approximate cost £30,000 (not obtained)
6. Redecorate Main Hall approximate cost £1,500 (not obtained)
7. New freezer approximate cost £200 (obtained)

The Committee to prioritise in what order the above recommendations should take place.

BURNTWOOD MEMORIAL COMMUNITY ASSOCIATION**INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2023**

<u>INCOME</u>	<u>2023</u>	<u>2022</u>
Rentals		
Hire of Halls	50,955.62	39,943.59
Catering	1,946.36	1,535.85
Football	2,278.04	2,170.00
	<u>55,180.02</u>	<u>43,649.44</u>
Fund Raising		
Donations	20.00	434.05
Insurance Claim	0.00	17,182.38
Grants	10,780.00	8,587.68
Car Park Fees	1,540.00	2,816.39
	<u>12,340.00</u>	<u>29,020.50</u>
Interest Received	<u>0.00</u>	<u>0.00</u>
Total Income	<u>67,520.02</u>	<u>72,669.94</u>
<u>EXPENDITURE</u>		
Capital Expenditure	16,539.08	52,220.00
General Maintenance	9,084.03	11,260.72
Salaries		
Honorariums	10,671.60	7,854.60
Cleaning	8,242.08	7,413.90
Caretaker	3,394.92	3,241.00
Windows	430.00	270.00
Employment costs	475.20	294.60
	<u>23,213.80</u>	<u>19,074.10</u>
100th Celebration Expenses	0.00	1,395.91
Services		
Gas	12,367.82	9,270.21
Electricity	2,259.76	4,273.07
Telephone	1,051.35	626.97
Internet	873.40	623.76
	<u>16,552.33</u>	<u>14,794.01</u>
Rates		
Water	1,196.64	971.34
General	392.80	1,021.40
	<u>1,589.44</u>	<u>1,992.74</u>
Miscellaneous		
Printing, Postage & Stationery	234.55	688.84
Insurance	1,701.77	1,533.98
Advertising/Website Costs	1,133.58	192.13
Licences	302.75	249.60
Professional Fees	2,501.00	610.00
Bank Charges	250.24	254.12
Miscellaneous Expenses	103.38	260.86
	<u>6,227.27</u>	<u>3,789.53</u>
Total Expenditure	<u>73,205.95</u>	<u>104,527.01</u>
Total Income over Expenditure carried forward to Balance Sheet	<u>£ -5,685.93</u>	<u>£ -31,857.07</u>



Section A

Independent Examiner's Report

Report to the Trustees

Charity Name
BURNTWOOD MEMORIAL COMMUNITY ASSOCIATION

On accounts for the year ended

31 DECEMBER 2023	Charity no (if any)	522623
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Set out on pages

2 AND 3
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").


I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 25 FEBRUARY 2024

Name: GERALDINE AUSTIN

Relevant professional qualification(s) or body (if any):

Address: 46 NAILERS DRIVE, BURNTWOOD, STAFFS, WS7 0ER