

Trustees report for AGM on 28 June 2025

As we currently do not have an official Chairman, this report has been compiled by the Trustees and covers the period 1 January 2024 to 31 December 2024.

Due to health reasons, Treasurer Cynthia Heath decided that it was appropriate to retire officially at the 2024 AGM. A new Treasurer did not come on board until September, and Lisa Gibson has spent many hours getting to grips with the finances, including changing the Sage reporting, but this lack of continuity has highlighted that finances have deteriorated at a faster rate than expected.

The balance of the bank account has declined from about £18,000 the start of the year to around £10,000 at the end of the year.

Anne Holmes had advised details of a grant available which would have allowed repairs in the Angel Room, 70% maximum of the cost, we would need to provide 30%. Sadly, we could not raise the 30% required. All other costs had increased as well, leaving little spare money to do anything but the bare minimum in terms of maintenance.

A leaflet highlighting the plight of the Hall was produced and was manually distributed to the majority of houses within the Brewood area. The cost was borne by a committee member, and the exercise produced donations of approx. £500.

December itself was the first month for a long time where income exceeded expenditure. The Christmas party was well attended, as were various band nights during the year, although it is likely that a loss will be reported in the final accounts.

Two new regular groups joined towards the end of the year and there were a few more private parties booked, some for the year ahead. Film nights continued when possible, but due to the knock on effect of a writers' strike there was a limit to the films available for showing.

Due to personal circumstances, our Chairman, Angus Parker, was not able to give his usual commitment and despite his intention at the April 2024 AGM to stay as Chair for another 12 months, in August he formally resigned from the position. Efforts to attract a new Chair have not been successful thus far and effectively we have not had a leader for some time. The remaining Trustees and committee members are volunteers and most work either full or part time and all have their own domestic commitments. Only one person expressed an interest in joining us in a long time, and we welcome his support.

I would like to say thank you to Cynthia, Angus, Kim, Wayne, Mike, Marie and our new Treasurer Lisa for all the hard work they have put in during the year. On behalf of all the committee, special thanks must, of course, go to the regular users of the Hall, without whose support we could not continue.

Thank you all.

Deb Blower

Trustee & Committee Member

BREWOD VILLAGE COMMUNITY COUNCIL									
Income & Expenditure Accounts for year ending 31st December 2024									
All unrestricted funds									
INCOME				2024	2023	2022	2021	2020	
[1]	4000	Hire of Hall & Equipment - regulars		12,900	12,777	10,556	7,016	4,832	
[2]	4001	Hall Hire - one-offs		8,814	4,396	3,936	2,735	235	
[3]	4002	Bar Income		21,569	29,352	28,573	15,347	9,167	
	4003	Affiliation Fees		304	400	400	200	640	
[4]	4004	Films		-	1,535	1,089	-	1,417	
[5]	4005	Donation & Grants Received		0	6,890	2,150	15,535	24,952	
	4006	Fund Raising Events				820	200	600	
	4007	Storage		80	76	74	106	140	
[6]	4008	Sundry Income				76	-	102	
		TOTAL INCOME		43,667	55,426	47,674	41,139	42,085	
		DIRECT CHARITABLE EXPENDITURE							
[7]	5000	Bar Purchases		12,456	16,520	15,788	7,851	5,333	
	5001	Bar Contracts		4,145	6,092	4,660	2,279	2,101	
	5002	Cleaning Costs		180	294	275	183	441	
[8]	5003	Repairs & Renewals		1,606	2,726	4,102	9,111	12,564	
	5004	Heat, Light, Water		6,294	6,043	3,626	2,942	2,868	
[9]	5005	Insurance		1,796	1,772	1,630	1,665	1,663	
	5006	Contracts		19,958	16,138	13,725	13,805	12,833	
	5007	Films		352	1,316	1,260	-	666	
	5008	Stationery & Print		3	79	182	8	15	
	5009	Refunds			17	176	-	469	
[10]	5010	Sundry Expenses		4,942	4,854	5,140	3,008	3,271	
		Stock		700					
	7603	Payroll Fees		879	171	177	165	263	
		Motor expenses		280					
		Bad Debts			44				
		General expenses			10				
		TOTAL EXPENDITURE		53,589	56,042	50,389	41,018	42,486	
		EXCESS OF INCOME OVER EXPENDITURE		- 9,922	- 616	- 2,715	121	- 401	

		Balance Sheet as at 31/12/2024. All unrestricted funds						
Accumulated Fund		2024	2023	2022	2021	2020		
	Balance Brought Forward	26,077	26,693	29,408	29,286	29,687		
	Excess of Income over Expenditure for year	- 9,922	- 616	- 2,715	121	- 401		
	2023 should have been overstated	- 438						
	Total Funds	15,718	26,077	26,693	29,408	29,286		
Represented by the following Assets								
Short Term Assets								
[11]	Debtors & Prepayments	1,036	1,554	1,043	- 114	- 108		
	Cash at Bank	9,967	18,038	19,742	22,958	25,861		
	Cash in Hand	700	700	700	700	700		
	Bar Stock	5,213	6,311	5,913	6,161	2,879		
		16,916	26,603	27,398	29,704	29,332		
Less Liabilities								
	Creditors	1,084	412	591	297	46		
[12]	VAT Liability	114	114	114				
	Net Assets	15,718	26,077	26,693	29,408	29,286		

Notes to the Accounts 2024						
Accounting Policies						
These accounts have been prepared as far as possible under the historic cost convention and in accordance with applicable accounting standards and the Statement Practice on Accounting by Charities.						
There are no restricted fund, at present.						
Fixed Assets						
The land and buildings are held in trust for the people of Brewwood and are treated as an inalienable asset and, therefore, have no book value. The insured value of the premises is £1,433,610.						
Other assets are shown in the Income and Expenditure Account when purchased and are not capitalised						
[1]	4000	Includes regular hire plus 'one-offs' for Affiliated users				
[2]	4001	Increased slightly				
[3]	4002	decreased on 2023				
[4]	4003	Tells its own story - see 2020				
[5]	4004	Film night cancelled at last minute, hence the costs				
[6]	4005 includes					
[7]	5003 includes	Normal repairs and contracts +				
		Cathedral Hygiene	702.00	Ink	57.49	
		Outside maintenance	656.80			
		Hall & Bar maintenance	190.00			
[8]	5005	Insurance	1795.66			
[9]	5009	Error in Tax				
[10]	5010 includes	Cleaning materials +				
		Mobile Phone Contract	176.58	Film night costs	394.39	
		TV license	159.00	Xmas buffet	425.96	
		BT Broadband	617.79	Stationery/clea	627.76	
		Sage	345.60			
		Band costs	1,300.00			
		PPL/PRS	700.46			
		Ink	194.12			
[11]	Debtors	Indoor Bowls				
	paying Dec. Fees	Line dancing	32.00			
	in January	Misc customers	742.00			
		Lollipop	118.00			
[12]	Creditors	British Gas Electric				
	Billed in Dec.	Payroll Fees	510.00	NEST	62.86	
	Paid in January	Staffordshire council License Fee	180.00	BT Adjustment	83.88	
				Payment witho	-66.98	
Lisa Gibson - Treasurer		Clifford Dounting - Chairperson			EXAMINED by A. Bradley	

Independent Examiner's report to the Brewood Village Community Council Board of Management .

This report on the financial statements of the Community Council for the year ended 31 December 2024 is in respect of an examination carried out in accordance normal accounting practises.

Respective responsibilities of the Community Council and the examiner.

As members of the Community Council, you are responsible for the preparation of the financial statements. It is my responsibility to issue this report on those financial statements.

Basis of this report

My examination includes a review of the accounting records kept by the Community Council and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from the Management Committee concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's statement

In connection with my examination no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements to prepare financial statements, which accord with the accounting records and comply with normal accounting requirements have not been met; or

(2) to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached



12/09/2025

A W Bradley, Richmond House, The Saplings, Penkridge ST19 5DE