

CHAIRMAN AND TRUSTEES ANNUAL REPORT **FOR PERIOD 1st JANUARY 2021 to 31st DECEMBER 2021**

This was another period of time that the hall will never forget - Covid 19 struck again and Jubilee Hall was subject to closures and government restrictions.

Luckily we, and in particular, Cynthia, (Treasurer), were able to apply for local and national grants to help with the financing of the hall and pay for essential maintenance that was required such as the hall roof. Without these grants and financial support the Jubilee Hall would not have survived this period of time.

This report basically looks back at 2021, what we've needed to do, what we've done and where we go from here. Again this year was dominated by the implementation of the government guidance with regard to 'living and working with covid 19' and the enforcement of the guidance basically meant that the hall remained closed to users of any kind during these periods of closure.

It was agreed that this was a time that could be used to repair, improve or maintain essential areas of the JH but, we, the committee, still recognised and understood that we could not implement any of the costly upgrades and improvements to the hall as there were financial constraints that had to be adhered to and therefore we could only prioritise what needed to be done, in order of necessity and affordability.

It was during this period that the main hall was decorated internally and we must thank Wayne Sisson for doing such a great job - it looks a lot better than it did. Thank you Wayne.

Building and Maintenance:

1. Car Park

Again, Improvements have been made to the car park; a few pot holes had been gouged up by the Blakemore's vehicles continual use of the car park to access the rear of the Spar shop and another "trough" had developed. Once again, this has now been rectified by Wayne Sisson.

2. Hall

Energy efficient LED lights were fitted in the corridor and toilets adjacent to the main hall.

All other 'improvement projects' and general maintenance issues which were due to be carried out in the hall were put 'on hold' due to Covid 19.

3 Bookings and Entertainment

- a. This was badly disrupted by the Covid 19 pandemic and between March and July and October through to the end of the year - all bookings were with either cancelled or rescheduled for 2022.

4 Bar

- a. There must be a big 'Thank You' to Kim Sisson, our bar manager/licensee and husband Wayne for taking on the bar and supervision of the events. Together, they continue to improve the bar and its facilities. It has been transformed from what it was.
- b. It was during the closure of the hall that the electrics in the bar and bar servers areas were completely rewired, overhauled and replaced with new, eco-friendly and energy efficient fittings

5 Staffing

- a. There were no staffing issues of note during this period.

6 Finance

- a. The Treasurer, Cynthia Heath, will outline in more detail in her report, last year's expenditure and any known additional costs we are facing in the next 12 months.

7 Future Plans & Going Forward

Our future plans remain the same as last year and there are a number of projects and improvements to the hall that have been discussed by the Executive Committee and are currently being considered for future implementation depending on funds available and any other grants that we may apply for. These include fitting new toilet cubicles and new flooring in the toilets and new windows to the Angel room, stairs and landing areas at either end.

We must give another 'special thank' to Cynthia Heath, our Treasurer, for her persistence and perseverance whilst dealing with and negotiating our terms with the energy companies - without the time Cynthia spent on the telephone and on line - we would be paying a lot more for our Gas and Electricity - and we are also thankful with the way she keeps a tight hold on the purse strings - without any of this - the Jubilee Hall would not have survived this very difficult time.

As I have stated previously, the Treasurer's job is time consuming and very often a thankless task at times. Thank you once again Cynthia for doing a great job.

Finally, I would like to formally thank all the Officers, the Executive Committee, the affiliated and regular users and our Jubilee Hall staff, for all the hard work and continued support that has been given over this period during this extremely difficult time.

We the BVCC - thank you all.

Angus Parker

Angus Parker
Honorary Chairman
Brewood Village Community Council – April 2022

BREWOOD VILLAGE COMMUNITY COUNCIL

Income & Expenditure Accounts for year ending 31st December 2021

All unrestricted funds

	INCOME		2021	2020	2019	2018
[1]	4000	Hire of Hall & Equipment - regulars	7016	4832	19899	16535
[2]	4001	Hall Hire - one-offs	2735	235	6641	4959
[3]	4002	Bar Income	15347	9167	27399	21011
	4003	Affiliation Fees	200	640	800	720
[4]	4004	Films	0	1417	5570	4641
[5]	4005	Donation & Grants Received	15535	24952	5880	4080
	4006	Fund Raising Events	200	600	238	
	4007	Storage	106	140	136	99
[6]	4008	Sundry Income	0	102	100	586
		TOTAL INCOME	41139	42085	66663	52631
		DIRECT CHARITABLE EXPENDITURE				
[7]	5000	Bar Purchases	7851	5333	17007	10544
	5001	Bar Contracts	2279	2101	3980	3558
	5002	Cleaning Costs	183	441	466	796
[8]	5003	Repairs & Renewals	9111	12564	5472	6818
	5004	Heat, Light, Water	2942	2868	4829	4165
[9]	5005	Insurance	1665	1663	1576	1527
	5006	Contracts	13805	12833	13109	12452
	5007	Films	0	666	3180	2565
	5008	Stationery & Print	8	15	118	42
	5009	Refunds	0	469		121
[10]	5010	Sundry Expenses	3008	3271	12276	5577
	7603	Payroll Fees	165	263	220	225
		TOTAL EXPENDITURE	41018	42486	62233	48390
		EXCESS OF INCOME OVER EXPENDITURE	121	-401	4430	4241
		Balance Sheet as at 31/12/2021. All unrestricted funds				
		Accumulated Fund				
		Balance Brought Forward	29286	29687	25277	19509
		Excess of Income over Expenditure for year	121	-401	4430	4241
		Previous year adj.				1527
		Total Funds	29408	29286	29707	25277
		Represented by the following Assets				
		Short Term Assets				
[11]		Debtors & Prepayments	-114	-108	525	158
		Cash at Bank	22958	25861	25380	21881
		Cash in Hand	700	700	715	500
		Bar Stock	6161	2879	3851	2738
			29704	29332	30471	25277
		Less Liabilities				
[12]		Creditors	297	46	764	0
		Net Assets	29408	29286	29707	25277

Notes to the Accounts 2021					
Accounting Policies					
These accounts have been prepared as far as possible under the historic cost convention and in accordance with applicable accounting standards and the Statement Practice on Accounting by Charities.					
There are no restricted fund, at present.					
Fixed Assets					
The land and buildings are held in trust for the people of Brewood and are treated as an inalienable asset and, therefore, have no book value. The insured value of the premises is £1,433,610.					
Other assets are shown in the Income and Expenditure Account when purchased and are not capitalised					
[1]	4000	Includes regular hire plus 'one-offs' for Affiliated users			
[2]	4001	Increased slightly but still low compared with pre-covid figures			
[3]	4002	Increased but still low compared with pre-covid figures			
[4]	4004	Significant decrease.			
[5]	4005 includ	Brewood Parish Council		2,880.00	
		Brewood Parish Council PPE		250.00	
		Furlough		4,262.66	
		Restart grant		8,000.00	
[6]	4008	None this year			
[7]	5000 includ	Current Stock			
[8]	5003 includ	Normal repairs and contracts +			
		Main entrance electrics		2227.00	
		Bar area electrics		3200.00	
		Lift belt & battery		618.24	
		Adapter for stage lighting deck		95.20	
[9]	5005	Insurance + individual extras		1,665.00	
[10]	5010 includ	Cleaning/anti virus +			
		Mobile Phone Contract		144.40	
		Quadrant Lifts		337.20	
		TV license		157.50	
		BT Broadband		315.00	
		Bryland Fire		288.00	
		Laptop update		570.00	
		Christmas decorations		154.22	
		Web set up		216.00	
		Sage		242.40	
		Fire Direct		200.40	
[11]	Debtors	Brewood Bowling cancelled an event after paying the deposit		- 114.00	
[12]	Creditors	Maintenance		34.19	
		Kelsall paid in January		41.76	
		Payroll expenses paid in Jan.		62.55	
		TV License		159.00	
Cynthia Heath - Treasurer		Angus Parker - Chairperson			
EXAMINED by A. Bradley					

Independent Examiner's report to the Brewood Village Community Council Board of Management .

This report on the financial statements of the Community Council for the year ended 31 December 2021 is in respect of an examination carried out in accordance normal accounting practises.

Respective responsibilities of the Community Council and the examiner.

As members of the Community Council you are responsible for the preparation of the financial statements. It is my responsibility to issue this report on those financial statements. **Basis of this report**

My examination includes a review of the accounting records kept by the Community Council and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from the Management Committee concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's statement

In connection with my examination no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements to prepare financial statements, which accord with the accounting records and comply with normal accounting requirements have not been met; or
- (2) to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached



20/02/2022

A W Bradley, Richmond House, The Saplings, Penkridge